



# Park Board of Peculiar

Meeting Agenda – December 12<sup>th</sup>, 2016, 5:30 p.m.  
City Hall Council Chambers – 250 S. Main Street

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Old Business
  - A) Girl Scout Troop 688 Storybook Trail Update
  - B) Highline Trail Update
- 5) Director's Report
  - A) October Report
  - B) November Report
  - C) December Report
- 6) Sub-Committee Report
  - A) Farmers and Artist Market Committee
- 7) Public Comments
- 8) Board Member Directives
- 9) Adjournment



# Peculiar Parks & Recreation

## MEMORANDUM

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**To:** Park Board  
**From:** Grant Purkey  
**Date:** December 12<sup>th</sup>, 2016  
**Agenda Item:** 4 – A  
**Subject:** Girl Scout Troop 688 Storybook Trail Update

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### BACKGROUND

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For their Silver Project, Girl Scout Cadette Troop 688 from Peculiar will be making a Storybook Trail as an addition to the Highline Trail.

The Storybook Trail will be adjacent to North Peculiar Drive near 4<sup>th</sup> Street. It will be a loop trail connected to the main trail. There will be signs showing the pages of a children's book along the path. The Peculiar Park and Recreation Department will build and maintain the trail itself, the Girl Scouts will be responsible for making the story book signs and landscaping along the trail.

Visitors will be able to read each page as they walk the loop. There will be native butterfly plantings along the way, as well, creating a fun combination of reading, fitness, family and outdoors. Small children will be able to enjoy the mini-playground after completing the story.

This will be the first Storybook Trail constructed in Cass County.

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### KEY ITEMS OF NOTE

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Girl Scouts Troop 688 has sent out informational flyers to area businesses and organizational groups looking for donations.

Trail was installed Wednesday, September 7<sup>th</sup>.

Butterfly gardens were planted on Saturday, September 10<sup>th</sup>.

Peculiar Parks and Recreation was awarded \$3000 from the KCP&L Energize Grant to be used on the Storybook Trail.

Parks installed split rail fence around storybook trail.

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### ACTION ITEMS

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No Action Needed.



# Peculiar Parks & Recreation

## MEMORANDUM

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**To:** Park Board  
**From:** Grant Purkey  
**Date:** December 12<sup>th</sup>, 2016  
**Agenda Item:** 4B  
**Subject:** Highline Trail

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### BACKGROUND

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Currently the city has ownership/easement rights from Broadway to YY Hwy with the exception of a piece of property split into two portions at the entrance of Shari Drive.

The Board of Alderman entered into a contract with the property owners to purchase that piece of property in the amount of \$10,000. This purchase completes a continuous ownership/easement access of the abandoned railbed between YY Hwy and Centennial street.

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### KEY ITEMS

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Staff is working on a attaining a property easement in order to connect the trail from C Highway to YY Highway.

Removed honeysuckle and planted 25 trees and shrubs along Highline Trail between Broadway and Sharri Drive.

Added two raised flowerbeds on Highline Trail at Sharri Drive.

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### FUTURE PLANS

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Staff will submit a Recreation Trails Grant application for the development, completion and linkage of Highline Trail.

This downtown trail will be a continuous walking trail from YY Hwy to Centennial St. measuring approximately 1.10 miles.

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### ACTION ITEMS

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No action items

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT



**Prepared by:** Grant Purkey  
**Month/Year:** October 2016

### ADMINISTRATIVE PROJECTS

- Fitness N Fun has 5 monthly paid in full participant.
- Yoga Mind & Body Fitness Class has 4 monthly paid in full participant.
- Farmers and Artist Market season ended October 12<sup>th</sup>.
- Recreation Soccer, Youth Flag Football and Youth Volleyball Leagues are all going well.
- Little Soccer Kickers went well and finished the program with a scrimmage game on September 29<sup>th</sup>.
- Youth Basketball League registration is currently open.
- The Mayor's Christmas Tree Lighting event is scheduled for November 29<sup>th</sup>.
- Touch a Truck event is scheduled for November 5<sup>th</sup> at Raisbeck Park.
- Honeysuckle Cleanup Day is scheduled for November 12<sup>th</sup> at the City Lake. The Parks Department, South Grand Alliance and Missouri Department of Conservation invite the community to join them at the lake to help remove the honeysuckle from the south side of the lake.
- Ordered a 60" and a 72" John Deere ZTrak mowers from Lawn and Leisure.

### PARKS REPORT

#### Peace Park:

- No Reports

#### Sutter's Creek Park:

- Repaired broken vinyl fence
- Put up infant swing

#### Raisbeck Park:

- Sprayed trail with weed killer
- Cut down and haul away fallen tree
- Mowed soccer fields and park
- Removed fallen tree limbs
- Sprayed weeds in the picnic table area
- Striped soccer and flag football fields
- Trimmed weeds throughout the park
- Filled holes in soccer and football fields with sand

#### McKernan Park:

- Cleaned and maintained bathrooms
- Pulled weeds from park sign flowerbed
- Cleaned Shleter

#### City Lake:

- Removed fallen tree limbs
- Cleaned up broke glass bottles from fire pit

#### Shari Drive Park:

- Removed graffiti from basketball court

#### 66 Acre Park:

- Mowed Right of Way
- Mowed trail

#### Highline Trail:

- Trimmed weeds around raised flower beds and signs
- Planted mums at raised flowerbeds
- Dug out parking lot area
- Watered plants at storybook trail
- Trimmed weeds at ditch area

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT

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### Monument Sign:

- Pulled and sprayed weeds from flower beds

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT



**Prepared by:** Grant Purkey  
**Month/Year:** November 2016

### ADMINISTRATIVE PROJECTS

- Fitness N Fun has 5 monthly paid in full participant.
- Yoga Mind & Body Fitness Class has 4 monthly paid in full participant.
- Farmers and Artist Market Committee has met October 18<sup>th</sup> and November 2<sup>nd</sup>.
- Recreation Soccer, Youth Flag Football and Youth Volleyball Leagues finished up on October 28<sup>th</sup>.
- Youth Basketball League registration currently has 6 registered for 5<sup>th</sup>/6<sup>th</sup> boys, 4 registered for 5<sup>th</sup>/6<sup>th</sup> girls and 3 registered for 3<sup>rd</sup>/4<sup>th</sup> boys.
- The Mayor's Christmas Tree Lighting event is scheduled for November 29<sup>th</sup>.
- Touch a Truck event was Saturday, November 5<sup>th</sup> at Raisbeck Park and had nearly 200 participants.
- Honeysuckle Cleanup Day was Saturday, November 12<sup>th</sup> along Highline Trail. The Parks Department, South Grand Alliance and Missouri Department of Conservation removed the honeysuckle and planted 25 trees and shrubs.
- Received the 60" and a 72" John Deere ZTrak mowers from Lawn and Leisure.
- Attended Effective Presentations and Public Speaking class on November 1<sup>st</sup> at MARC.
- Attended Maintenance Training Course in Columbia on November 3<sup>rd</sup> hosted by MPRA.
- Letters to Santa program has started and Santa's mailbox will be at the front desk until Friday, December 9<sup>th</sup>.

### PARKS REPORT

#### Peace Park:

- No Reports

#### Sutter's Creek Park:

- Repaired broken vinyl fence
- Refurbished walking bridge
- Sprayed weeds in playground mulch beds

#### Raisbeck Park:

- Picked up downed tree limbs
- Mulched leaves
- Mowed soccer fields and park
- Removed fallen tree limbs
- Striped soccer and flag football fields
- Installed security light onto maintenance building to light the parking lot
- Sprayed trail with weed killer
- Winterized water fountain and maintenance building

#### McKernan Park:

- Cleaned and maintained bathrooms
- Winterized bathrooms
- Strapped new tree for support
- Cleaned shelter
- Sprayed weeds in playground mulch beds

#### City Lake:

- Added millings to road and entrance of city lake
- Cleaned shelter and pier

#### Shari Drive Park:

- No Reports

#### 66 Acre Park:

- Mowed Right of Way
- Mowed trail
- Removed dumped entertainment center

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT

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- Added rock to pot holes along access road

### Highline Trail:

- Trimmed weeds around raised flower beds and signs
- Cleaned up tree limbs along trail
- Dug out parking lot area
- Watered plants at storybook trail
- Pulled weeds from storybook trail
- Added rock to trail
- Planted 25 trees and shrubs
- Removed honeysuckle from tree line between Broadway and Sharri
- Blew leaves off of trail for 5k run on October 28<sup>th</sup>

### Monument Sign:

- Strapped trees for extra support

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT



**Prepared by:** Grant Purkey  
**Month/Year:** December 2016

### ADMINISTRATIVE PROJECTS

- Fitness N Fun has 5 monthly paid in full participant.
- Yoga Mind & Body Fitness Class has 4 monthly paid in full participant.
- Farmers and Artist Market Committee has met November 16<sup>th</sup> and December 7<sup>th</sup>.
- Youth Basketball League ended up with 1 – 3<sup>rd</sup>/4<sup>th</sup> boys team, 1 – 5<sup>th</sup>/6<sup>th</sup> boys team and 1 – 5<sup>th</sup>/6<sup>th</sup> girls team.
- The Mayor's Christmas Tree Lighting event was November 29<sup>th</sup> at Brierly Hall.
- Letters to Santa program has started and Santa's mailbox will be at the front desk until Friday, December 9<sup>th</sup>.
- Danny Smith and Cindi Mayer joined the Park Board.

### PARKS REPORT

#### Peace Park:

- No Reports

#### Sutter's Creek Park:

- Repaired broken vinyl fence
- Pulled weeds from playground mulch beds

#### Raisbeck Park:

- Mulched leaves
- Disassembled soccer goals
- Repaired maintenance building light
- Cleaned maintenance building
- Put down fertilizer on the soccer fields
- Put grass seed down on the soccer fields

#### McKernan Park:

- Cut down broken branch
- Removed hay bales from the ditch

#### City Lake:

- No Reports

#### Shari Drive Park:

- Picked up broken glass from basketball court
- Removed furniture from park

#### 66 Acre Park:

- Removed bike ramp
- Removed furniture
- Picked up trash

#### Highline Trail:

- Added rock to trail
- Installed two raised flowerbeds along trail by Sharri Drive
- Installed split rail fence around storybook trail
- Parking lot was installed
- Hauled dirt from parking lot to sewer plant

#### Monument Sign:

- Re-strapped evergreen trees
- Removed t-post
- Hung up Christmas reef

#### Other Task:

- Hung Christmas lights on Mayor's Christmas tree
- Helped set up Brierly Hall for the Mayor's Christmas Tree lighting event

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT

