



Park Board of Peculiar

Meeting Agenda – September 12th, 2016, 6:30 p.m.
City Hall Council Chambers – 250 S. Main Street

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Old Business
 - A) Girl Scout Troop 688 Storybook Trail Update
 - B) Highline Trail Update
- 5) Director's Report
 - A) July Report
 - B) August Report
 - C) September Report
- 6) Topic for Discussion
 - A) Farmers and Artist Market Sub Committee
- 7) Public Comments
- 8) Board Member Directives
- 9) Adjournment



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Grant Purkey
Date: September 12th, 2016
Agenda Item: 4 – A
Subject: Girl Scout Troop 688 Storybook Trail Update

BACKGROUND

For their Silver Project, Girl Scout Cadette Troop 688 from Peculiar will be making a Storybook Trail as an addition to the Highline Trail.

The Storybook Trail will be adjacent to North Peculiar Drive near 4th Street. It will be a loop trail connected to the main trail. There will be signs showing the pages of a children's book along the path. The Peculiar Park and Recreation Department will build and maintain the trail itself, the Girl Scouts will be responsible for making the story book signs and landscaping along the trail.

Visitors will be able to read each page as they walk the loop. There will be native butterfly plantings along the way, as well, creating a fun combination of reading, fitness, family and outdoors. Small children will be able to enjoy the mini-playground after completing the story.

This will be the first Storybook Trail constructed in Cass County.

KEY ITEMS OF NOTE

Girl Scouts Troop 688 has sent out informational flyers to area businesses and organizational groups looking for donations.

Trail was installed Wednesday, September 7th.

Butterfly gardens were planted on Saturday, September 10th.

Peculiar Parks and Recreation was awarded \$3000 from the KCP&L Energize Grant to be used on the Storybook Trail.

ACTION ITEMS

No Action Needed.



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Grant Purkey
Date: September 12th, 2016
Agenda Item: 4B
Subject: Highline Trail

BACKGROUND

Currently the city has ownership/easement rights from Broadway to YY Hwy with the exception of a piece of property split into two portions at the entrance of Shari Drive.

The Board of Alderman entered into a contract with the property owners to purchase that piece of property in the amount of \$10,000. This purchase completes a continuous ownership/easement access of the abandoned railbed between YY Hwy and Centennial street.

KEY ITEMS

Staff is working on a attaining a property easement in order to connect the trail from C Highway to YY Highway.

FUTURE PLANS

Staff will submit a Recreation Trails Grant application for the development, completion and linkage of Highline Trail.

This downtown trail will be a continuous walking trail from YY Hwy to Centennial St. measuring approximately 1.10 miles.

ACTION ITEMS

No action items

Peculiar Parks & Recreation

DIRECTOR'S REPORT



Prepared by: Grant Purkey
Month/Year: July 2016

ADMINISTRATIVE PROJECTS

- Fitness N Fun has 3 monthly paid in full participants and 1 day pass participant.
- Yoga Mind & Body Fitness Class has 2 monthly paid in full participants and 1 day pass participants.
- Farmers and Artist Market currently 22 of the 25 booth assignments have been sold and is going well.
- Partnered with the Cass County Health Department to offer the Senior's Poker Walk program, starting July 25th.
- Adult Flag Football League registration is currently open and the league is scheduled to start September 13th.
- Recreation Soccer League registration is currently open and has 14 registered as of July 12th.
- Youth Flag Football League registration is currently open and has 1 registered.
- Youth Volleyball League registration is currently open and has 3 registered.
- Little Soccer Kickers registration is currently open and has 1 registered.

PARKS REPORT

Peace Park:

- No Reports

Sutter's Creek Park:

- Repaired vandalized park sign
- Mulched playground beds
- Sprayed playground beds

Raisbeck Park:

- Sprayed soccer fields with broadleaf killer
- Sprayed trail with weed killer
- Watered newly planted evergreen trees
- Sprayed parking lot for weeds
- Pulled grass and weeds from entrance flower beds
- Cut down hanging storm damage tree branches
- Hauled off tree limbs from storms
- Removed weeds from evergreen berms

McKernan Park:

- Cleaned and maintained bathrooms
- Mulched trees
- Removed weeds and grass from flower beds
- Sprayed playground mulch bed

City Lake:

- Hauled away fallen tree limbs
- Cleaned up trash
- Sprayed pier for spiders

Shari Drive Park:

- Cleaned up fireworks debris

66 Acre Park:

- Mowed Right of Way
- Mowed trail

Highline Trail:

Peculiar Parks & Recre

DIRECTOR'S REPORT



- Added mulch along sides of the trail
- Removed dirt pile
- Sprayed weeds along the trail
- Started to extend trail from Willow to YY HWY
- Partnered with Cass County Health Department to have institute the Monday Mile program along the trail and in return they Health Department is helping fund the extension of Highline Trail.

Monument Sign:

- Pulled weeds from flower beds

Peculiar Parks & Recreation

DIRECTOR'S REPORT



Prepared by: Grant Purkey
Month/Year: August 2016

ADMINISTRATIVE PROJECTS

- Fitness N Fun has 3 monthly paid in full participants and 1 day pass participant.
- Yoga Mind & Body Fitness Class has 2 monthly paid in full participants and 1 day pass participants.
- Farmers and Artist Market currently 23 of the 25 booth assignments have been sold and is going well.
- Senior's Poker Walk
- Adult Flag Football League registration is currently open and the league is scheduled to start September 13th.
- Recreation Soccer League registration is open until August 19th and will have two U6 teams, one or two U8 teams and two U10 teams.
- Youth Flag Football League registration is open until August 19th and will have one 1st grade team.
- Youth Volleyball League registration is open until August 19th and currently has 8 enrolled.
- Little Soccer Kickers registration is open until August 23rd and has 4 enrolled.

PARKS REPORT

Peace Park:

- Removed fallen tree limbs

Sutter's Creek Park:

- Pulled and sprayed weeds in mulch beds

Raisbeck Park:

- Sprayed soccer fields with broadleaf killer
- Sprayed trail with weed killer
- Mulched evergreen berms
- Mowed Soccer Fields
- Removed fallen tree limbs from park entrance and playground area
- Pulled weeds from park sign flowerbed

McKernan Park:

- Cleaned and maintained bathrooms
- Pulled weeds from park sign flowerbed
- Sprayed playground mulch bed

City Lake:

- Pulled weeds from park sign flowerbed

Shari Drive Park:

- Removed fallen tree limbs

66 Acre Park:

- Mowed Right of Way
- Mowed trail

Highline Trail:

- Installed section of trail from Dollar General entrance to YY Highway
- Mowed ditch next to trail
- Sprayed weeds on the trail
- Mowed and trimmed sides of the trail
- Pulled weeds from park sign flowerbed
- Removed tree from future trail path

Monument Sign:

- Pulled and sprayed from flower beds

Peculiar Parks & Recreation

DIRECTOR'S REPORT



Prepared by: Grant Purkey
Month/Year: September 2016

ADMINISTRATIVE PROJECTS

- Fitness N Fun has 1 monthly paid in full participant.
- Yoga Mind & Body Fitness Class has 1 monthly paid in full participant.
- Farmers and Artist Market currently 24 of the 25 booth assignments have been sold.
- Recreation Soccer League ended up with three U6, one U8 and two U10 Peculiar soccer teams.
- Youth Flag Football League ended up with one K – 2nd grade team and one 3rd – 4th grade team.
- Youth Volleyball League ended up with two 5th – 6th grade teams.
- Little Soccer Kickers ended up with fourteen 3 & 4 years signed up.
- Peculiar Parks and Recreation was awarded \$3000 from the KCP&L Energize Grant, to be use on the Storybook Trail project.

PARKS REPORT

Peace Park:

- No Reports

Sutter's Creek Park:

- Pulled and sprayed weeds in mulch beds

Raisbeck Park:

- Sprayed trail with weed killer
- Filled parking lot pot holes
- Mowed soccer fields and park
- Removed fallen tree limbs
- Pulled weeds from park sign flowerbed
- Added asphalt to the entrance path leading to the soccer fields
- Sprayed weeds around the port-a-pot enclosure
- Sprayed weeds in the picnic table area
- Striped soccer and flag football fields
- Trimmed weeds throughout the park
- Installed soccer goals

McKernan Park:

- Cleaned and maintained bathrooms
- Pulled weeds from park sign flowerbed
- Sprayed playground mulch bed

City Lake:

- Removed fallen tree limbs
- Mowed lake bank
- Cleaned Pier

Shari Drive Park:

- Removed fallen tree limbs
- Picked up liter

66 Acre Park:

- Mowed Right of Way
- Mowed trail

Highline Trail:

- Trimmed weeds around raised flower beds and signs
- Sprayed weeds on the trail
- Pulled weeds from park sign flowerbed

Monument Sign:

- Pulled and sprayed from flower beds



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Grant Purkey, Parks Director
Date: September 12th, 2016
Re: 6-A Establishing a Farmers and Artist Market Committee

GENERAL INFORMATION

August 2015 – Parks Department was tasked with operating the Farmers and Artist Market for the 2016 season

May 2016 – Started the Peculiar Farmers and Artist Market on Wednesdays from 3pm to 7pm

August 2016 – Noticed a decline in vendor participation

September 2016 – Have been approached by several vendor to discuss revising a variety of rules

PROPOSAL

Farmers and Artist Market Committee would be a sub-committee of the Park Board. The market committee would be at least a five seat committee that will consist of two park board members and two market vendors and the parks director.

The committee would be tasked with establishing the market rules, setting the booth fees, promoting the market and reviewing the vendor applications.