



# Park Board of Peculiar

Meeting Agenda – June 13<sup>th</sup>, 2016, 6:30 p.m.

City Hall Council Chambers – 250 S. Main Street

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Old Business
  - A) Raisbeck LWCF Trail Update
  - B) Girl Scout Troop 688 Storybook Trail Update
- 5) Director's Report
  - A) April Report
  - B) May Report
  - C) June Report
- 6) Topic for Discussion
  - A) Structure of the Park Board
- 7) Public Comments
- 8) Board Member Directives
- 9) Adjournment



# Peculiar Parks & Recreation

## MEMORANDUM

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**To:** Park Board  
**From:** Grant Purkey  
**Date:** June 7<sup>th</sup>, 2016  
**Agenda Item:**  
**Subject:** Raisbeck LWCF Trail Update

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### BACKGROUND

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#### Land Water Conservation Fund (LWCF)

- Federally funded grants through the U.S. Department of the Interior, National Park Service
- Administered by the State Inter-Agency Council for Outdoor Recreation (SIACOR) and the Department of Natural Resources

*Land and Water Conservation Fund grants are available to cities, counties and school districts to be used for outdoor recreation projects. Projects require a 55 percent match. All funded project sites are taken under perpetuity by the National Park Service and must only be used for outdoor recreational purposes. Development and renovation projects must be maintained for a period of 25 years or the life of the manufactured goods. Projects can be funded up to \$75,000.*

In April of 2013, Staff applied for the Land Water Conservation Fund Grant to help offset costs of building a nature trail around the perimeter of Raisbeck Park.

In September of 2013, we were notified that we passed the state requirements and that our application would be moving to Federal review board.

In March of 2014, we were awarded \$13,041.00 to supplement the costs of building a .75 mile natural path walking trail at Raisbeck Park. This is a 45% matching grant. Park Board and the Board of Alderman approved a total budget of \$28,980 to construct the trail. Reimbursement monies will be paid upon completion and a State Parks Inspection for final approval.

The trail will be a 5ft wide gravel path with wooden walking bridges and landscape/railroad tie boarders. Trail completion date is February 28, 2015.

As of March 20<sup>th</sup>, 2015, the trail itself was completed.

On May 16<sup>th</sup>, 2015 The South Grand River flooded Raisbeck Park which damaged several areas of the trail, which resulted in the temporary closure of the trail. Those areas were repaired on May 21st and the trail was reopened on May 22<sup>nd</sup>, 2015.

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### KEY ITEMS OF NOTE

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On March 10<sup>th</sup>, 2016 I met with Missouri State Parks LWCF representative at the Raisbeck Nature Trail for a final inspection.

Reimbursement packet was submitted to LWCF for their review on March 28<sup>th</sup>, 2016.

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### ACTION ITEMS

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No Action Needed.



# Peculiar Parks & Recreation

## MEMORANDUM

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**To:** Park Board  
**From:** Grant Purkey  
**Date:** June 7<sup>th</sup>, 2016  
**Agenda Item:** 4 – B  
**Subject:** Girl Scout Troop 688 Storybook Trail Update

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### BACKGROUND

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For their Silver Project, Girl Scout Cadette Troop 688 from Peculiar will be making a Storybook Trail as an addition to the Highline Trail.

The Storybook Trail will be adjacent to North Peculiar Drive near 4<sup>th</sup> Street. It will be a loop trail connected to the main trail. There will be signs showing the pages of a children's book along the path. The Peculiar Park and Recreation Department will build and maintain the trail itself, the Girl Scouts will be responsible for making the story book signs and landscaping along the trail.

Visitors will be able to read each page as they walk the loop. There will be native butterfly plantings along the way, as well, creating a fun combination of reading, fitness, family and outdoors. Small children will be able to enjoy the mini-playground after completing the story.

This will be the first Storybook Trail constructed in Cass County.

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### KEY ITEMS OF NOTE

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Girl Scouts Troop 688 has sent out informational flyers to area businesses and organizational groups looking for donations.

Butterfly gardens are scheduled to be planted in September.

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### ACTION ITEMS

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No Action Needed.



# Girl Scout Cadette Troop 688 Needs Your Help

**Take this opportunity to help promote literacy and fitness, while also promoting your business.**

For their Silver Project, Girl Scout Cadette Troop 688 from Peculiar, will be making a Storybook Trail as an addition to the HighLine Trail, a walking trail which runs along the old railroad through Peculiar.

The Storybook Trail will be adjacent to North Peculiar Drive near 4th Street. It will be a loop trail connected to the main trail. There will be signs showing the pages of a children's book along the path. The Peculiar Parks and Recreation Department will build and maintain the trail itself, but the Girl Scouts will be responsible for making the story book signs and landscaping along the trail.

Visitors will be able to read each page as they walk the loop. There will be native butterfly plantings along the way, as well, creating a fun combination of reading, fitness, family, and outdoors. Small children will be able to enjoy the mini-playground after completing the story.

Our Troop is seeking donations to be used to purchase the signage, plantings, and other items related to the completion of this project. Donors contributing \$50 or more will have their name or business name listed on the final sign at the end of the story while the story book trail is displayed.

Please give your support to this project, and help bring the first **Storybook Trail to Cass County**. Butterfly garden will be completed in September 2016 with the story book trail being installed early spring 2017.

Checks may be made out to Girl Scout Troop 688. They can be dropped off or mailed to: Peculiar City Hall, 250 S. Main, Peculiar, MO 64078 or North Cass Herald, 120 Main St., Belton, MO 64012. Please attach a note specifying exactly how your "Name" should be listed on the "contributors" sign. For more information, please contact Arla at [peculiargirlscouts@gmail.com](mailto:peculiargirlscouts@gmail.com).



girl scouts



# Peculiar Parks & Recreation

## DIRECTOR'S REPORT



**Prepared by:** Grant Purkey  
**Month/Year:** April 2016

### ADMINISTRATIVE PROJECTS

- Fitness N Fun has had 3 classes in April with 5 monthly participants each class and 1 day pass participant.
- Yoga Mind & Body Fitness Class has had 5 classes in April with 4 monthly participants and 2 days pass participants.
- Youth Soccer League started April 2<sup>nd</sup> at Raisbeck Park and will have games every weekend until May 7<sup>th</sup>. Ended up with 3 U5, 2 U6 and 2 U8 Peculiar Soccer teams.
- Youth Volleyball started April 2<sup>nd</sup> and will have games at Ray Pec High School until May 14<sup>th</sup>.
- Little Soccer Kickers starts April 14<sup>th</sup> and has 20 participants enrolled in the program.
- Farmers and Artist Market is currently taking vendor applications for this coming season. Currently we have 5 vendors enrolled.
- Attended the Grant Writing USA, Grant Writing Workshop April 6<sup>th</sup> and 7<sup>th</sup>.
- Children's Fishing Derby is Saturday, April 23<sup>rd</sup> at the City Lake.
- Arbor Day Celebration scheduled for Saturday, April 30<sup>th</sup> where we will plant 40 trees at Raisbeck Park to celebrate the 40<sup>th</sup> anniversary of Tree City USA.
- Mailed in Land Water Conservation Fund reimbursement packet for Raisbeck Nature Trail.

### PARKS REPORT

#### Peace Park:

- No Reports

#### Sutter's Creek Park:

- Mowed Park
- Installed new trash can
- Sprayed playground mulch bed for weeds

#### Raisbeck Park:

- Installed Part A Pot enclosure
- Mowed Soccer Fields
- Striped soccer fields
- Installed LCWF grant sign
- Mulched concession flower beds
- Mulched park entrance flower bed
- Added dirt to old dugout areas
- Removed old dugout post from ground
- Added Soccer goals, trash cans and bleachers

#### McKernan Park:

- Opened Restrooms
- Repaired leaking pipe in the breezeway of the restrooms
- Installed new sink cartridge in the women restroom
- Pulled and sprayed weeds from the flower beds and entrance signs
- Cleaned restrooms and shelter
- Mowed Park

#### City Lake:

- Picked up downed tree limbs.
- Anchored trash two additional trash cans
- Added algaecide to lake
- Cleaned up vandalized Port A Pot
- Picked up trash from lake

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT

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### **Shari Drive Park:**

- Cleaned up glass off of basketball court
- Mowed Park

### **66 Acre Park:**

- Removed couch from park
- Mowed trail

### **Highline Trail:**

- Sprayed trail for weeds
- Mowed trail area
- Added boulders to ends of the trail
- Rolled trail

### **Monument Sign:**

- No reports

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT



**Prepared by:** Grant Purkey  
**Month/Year:** May 2016

### ADMINISTRATIVE PROJECTS

- Fitness N Fun has 6 monthly paid in full participants and 2 day pass participant.
- Yoga Mind & Body Fitness Class has 5 monthly paid in full participants and 2 days pass participants.
- U5 and U6 soccer finished their season on May 7<sup>th</sup> and U8 will be playing their end of the season tournament on May 14<sup>th</sup> at Rec Park in Raymore.
- The two youth volleyball teams will have their end of the season tournament on Saturday, May 14<sup>th</sup>.
- Little Soccer Kickers finished up on May 5<sup>th</sup> with two scrimmage games and wrapped with every child receiving their own soccer ball.
- Farmers and Artist Market is currently taking vendor applications for this coming season that starts May 25<sup>th</sup>. Currently at 9 vendors and hope to get a few more after the vendors meeting on May 18<sup>th</sup>.
- Children's Fishing Derby at the City Lake ended up with 60 children.
- Parks staff hid 300 golf balls throughout McKernan, Raisbeck, Highline Trail and City Lake for a scavenger hunt that was one of the Spring Thang events.
- Arbor Day Celebration on Saturday, April 30<sup>th</sup> was changed up a little due to the rain prior that week. Instead of planting forty 3' to 4' trees down by the soccer fields we planted 100 evergreen seedlings on some pre-made berms up by the nature trail entrance. Raymore Journal wrote a nice article about the event at Raisbeck
- Kyle has attended Tree Keeper training courses every Monday from April 18<sup>th</sup> – May 9<sup>th</sup> and is now part of the Heartland Tree Keeper Association.

### PARKS REPORT

#### Peace Park:

- No Reports

#### Sutter's Creek Park:

- Sprayed playground mulch bed for weeds

#### Raisbeck Park:

- Added mulch around the perimeter of the Porta-a-Pot enclosure
- Added mulch to playground equipment areas
- Picked up brush
- Installed new gate
- Added rock to nature trail
- Sprayed weeds on nature trail
- Made two berms and planted trees on the berms to create a wind break
- Sprayed large soccer field with broad leaf killer
- Mowed and striped soccer fields weekly

#### McKernan Park:

- Cleaned and maintained bathrooms
- Power washed shelter and picnic tables
- Sprayed weeds in playground mulch bed

#### City Lake:

- Picked up downed tree limbs.
- Repaired "No Swimming" sign
- Cleaned dock
- Picked up trash along the lake shore
- Added Super K to lake to treat Curly Leaf Pondweed
- Install "No unauthorized vehicles beyond this point" at the gate at City Lake

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT

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### Shari Drive Park:

- Picked up trash at basketball court

### 66 Acre Park:

- Mowed Right of Way
- Mowed trail

### Highline Trail:

- Extended the trail from Sharri Dr. through the tree line east of Dollar General

### Monument Sign:

- No reports

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT



**Prepared by:** Grant Purkey  
**Month/Year:** June 2016

### ADMINISTRATIVE PROJECTS

- Fitness N Fun has 3 monthly paid in full participants and 2 day pass participant.
- Yoga Mind & Body Fitness Class has 2 monthly paid in full participants and 2 days pass participants.
- Farmers and Artist Market started May 25<sup>th</sup> and currently 22 of the 25 booth assignments have been sold.
- Installed butterfly gardens in the park sign flower beds at McKernan, Raisbeck, Highline and City Lake as part of a grant program from Bridging the Gap.
- Approved to distribute the summer/fall parks and recreation newsletter to the Archie and Midway elementary schools.

### PARKS REPORT

#### Peace Park:

- No Reports

#### Sutter's Creek Park:

- Repaired white vinyl fence

#### Raisbeck Park:

- Reinstalled Raisbeck Park Sign
- Installed landscaped flower bed around park sign
- Planted 3' to 4' trees around the soccer fields
- Trimmed tall grass in ditch areas and around light posts
- Cut down low hanging branches
- Sprayed weeds on nature trail
- Sprayed soccer fields with broad leaf killer
- Mowed trail areas, playground and soccer fields weekly
- Removed two large trees that were damaged in storms

#### McKernan Park:

- Cleaned and maintained bathrooms
- Planted maple tree to replace removed memorial tree
- Installed landscaped flower beds around both park signs
- Added Tree City USA flag to the flag pole
- Repaired men's restroom sink

#### City Lake:

- Installed landscaped flower beds around park sign
- Sprayed pier for wasp and spiders
- Picked up brush

#### Shari Drive Park:

- Picked up trash at basketball court

#### 66 Acre Park:

- Mowed Right of Way
- Mowed trail

#### Highline Trail:

- Planted flowers in raised flower beds
- Trimmed around split rail fence and flower beds
- Installed landscaped flower bed around park sign
- Installed park sign
- Trimmed tall grass around drainage ditch

#### Monument Sign:

- No reports

# Peculiar Parks & Recreation

## DIRECTOR'S REPORT



**City Administrator**  
*Brad Ratliff*

**City Clerk**  
*Janet Burlingame*

**City Engineer**  
*Carl Brooks*

**Business Office**  
*Trudy Prickett*



**Chief of Police**  
*Harry Gurin*

**City Planner**  
*Cliff McDonald*

**City Attorney**  
*Reid Holbrook*

**Parks Director**  
*Grant Purkey*

**Municipal Offices – 250 S. Main Street, Peculiar, MO 64078**  
**Phone: (816)779-5212 Facsimile: (816)779-1004**

**To:** Mayor and Board of Alderman  
**From:** Grant Purkey, Parks Director  
**Date:** June 8<sup>th</sup>, 2016  
**Re:** Structure of the Park Board

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## **GENERAL INFORMATION**

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**March 2015** – Park Board voted to move meetings from monthly to quarterly as a result of several repetitive informational meetings

**May 2015** - Grant Purkey was hired as Park Director

**June and September 2015** – Scheduled Park Board meeting cancelled due to lack of quorum

**December 2015** – Held an informational Park Board Meeting without a quorum

**March 2016** – Park Board meeting cancelled due to lack of quorum

### **Current Park Board Members:**

Homer Dunsworth (BOA liaison)

Dan Margita (Ward 2)

Marcia Major (Ward 3)

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## **PROPOSAL**

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Citizens have expressed interest in volunteering to help out with projects and programs, but are not willing to commit to being on the Park Board or do not live within the city limits.

With the lack of citizen interest in joining the Park Board who live within the city limits, it may be better to restructure the Park Board to allow any resident who lives in Peculiar either in or out of city limits.