

**BOA Meeting Agenda  
Peculiar City Board of Aldermen  
Meeting and Public Hearing  
City Hall – 250 S. Main St  
Monday June 16, 2014 6:30 p.m.**

*Notice is hereby given that the Board of Aldermen of the City of Peculiar will hold a regularly scheduled meeting on Monday, June 16, 2014 at 6:30 pm, in the Council Chambers at 250 S. Main St. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at City Hall, 250 S. Main St Peculiar, MO 64078 or by calling 816-779-2221. All proposed Ordinances and Resolutions will be available for viewing prior to the meeting in the Council Chambers.*

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **City Clerk – Read the Board of Alderman Statement**
5. **Consent Agenda**
  - A. **Approval of the Agenda**
  - B. **Approval of the Draft Minutes of May 19, 2014 BOA Meeting.**
  - C. **Approval of the Draft Minutes of June 2, 2014 Work Session Meeting.**
6. **Mayor’s Appointments – Dan Margita to Park Board**  
**Resolution 2014-35 – A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE APPOINTMENT OF DAN MARGITA TO THE PECULIAR PARK BOARD**
7. **New Business**
  - A. **Bill No. 2014-19 - AN ORDINANCE RESCINDING CHAPTER 125 OF THE PECULIAR MUNICIPAL CODE AND REPLACING WITH A NEW REVISED CHAPTER 125 THAT UPDATES THE ESTABLISHMENT AND ROLE OF THE PARK BOARD; AND ESTABLISH CHAPTER 226 OF THE PECULIAR MUNICIPAL CODE TO REQUIRE CRIMINAL BACKGROUND CHECKS FOR PARKS AND RECREATION VOLUNTEERS.**  
*\*1<sup>st</sup> Reading*
8. **Topic for Discussion**
  - A. **Trash Days**
  - B. **Bank Card fees**
9. **City Administrator Report**
10. **Aldermen Concerns**
11. **Aldermen Directives**
12. **Adjournment**

**City Administrator**  
*Brad Ratliff*

**City Clerk**  
*Nick Jacobs*

**City Engineer**  
*Carl Brooks*

**Business Office**  
*Trudy Prickett*



**Chief of Police**  
*Harry Gurin*

**City Planner**  
*Cliff McDonald*

**City Attorney**  
*Reid Holbrook*

**Parks Director**  
*Nathan Musteen*

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078  
Phone: (816)779-5212 Facsimile: (816)779-1004

June 11, 2014

Mayor Stark  
Board of Alderman

### **Monthly City Administrator Report**

**Chamber Coffee** – Friday, June 20, 2014 at UMB Bank, 8am to 9am.

**Tractor Pull** – June 21, 2014 at 7pm, at the 66 acres

**Amenesty Day** - On June 21, 2014 the Peculiar Municipal Court will hold its 2<sup>nd</sup> Amnesty Day. Flyers to defendants that are at warrant status were mailed out on lime green paper to catch the eye and avoid getting lost in the shuffle. The notification of the event was also placed on Facebook, the local cable government channel 7, local papers along with the Kansas City stations of ABC/CBS/FOX.

**Special BOA Meeting** – June 23, 2014 at 6:30pm, the BOA and invited boards and commissions will meet to have a training conducted by Gary Markenson, former Director of MML.

**Brierly Hall** - With the new ADA ramp to the second floor of Brierly Hall in place - they can now start offering classes/workshops in the classrooms upstairs. THEY WOULD REALLY LOVE TO HEAR FROM YOU they have a list of what classes some would be interested in taking or teaching. If there is something not listed that is could be considered art or craft you'd like to see offered - feel free to list it! Please get the list on their website [www.downtownpeculiar.com](http://www.downtownpeculiar.com).

**Downtown Market** FarMart will be held on Wednesday nights beginning May 28 through early October. Hours will be from 4 pm - 7 pm. Open air location will be in the Municipal Court parking lot located at West Center Street and C Highway in Downtown Peculiar, MO. DPACD presents this unique opportunity for farmers, gardeners, bakers, artists, craftspeople and performance artists. All products offered at the market must be grown, produced or created within a 100-mile radius of Peculiar, MO.

### **Housing Developments**

We have several movements in many of the housing developments. We were told that all 41 remaining platted lots were purchased by a Harrisonville developer. We have many developments that are seeing the lots purchased by builders/developers around the City. So we are seeing a big shift in the housing market happening right now in Peculiar.

### **Codes Dept.**

- Twenty Three (23) permits were issued, which included ONE (1) House Permits! (in Windmill); 3 fences, 3 Right-of-way, 1 Shed, 2 Pool, 2 Deck, 1 Land Disturbance for Raisbeck Park, 2 Remodel, 1 Re-roof for Briarly Hall and 1 Chicken Permit.

- Issued Ninety Three (93) notices of violation: unlicensed vehicles, Obsolete/Sign Maintenance, car parked in front yard, Right-of-way mowing, Pool in disrepair, No house numbers, unpermitted construction, exterior in need of repairs, nuisance weeds and unpermitted chickens.
- Performed 25 construction inspections including: Basement Wall Inspections, 5 Sewer Tap Hookups, 4 frame, 4 Water Tap/meter relocation, 2 Electric, 3 Gas and 2 Driveway Approach.
- Authorized Contract mowing to abate Four (4) properties.

### **Planning Commission**

- The Planning Commission met on May 8th, 2014 and held their Public Hearing on the Proposed Re-plat of Lot 55, Centennial Farms. The Re-plat merely increases the length of each Side by twenty five (25) feet, and there is no negative impact on adjacent lots. There were no public comments either for or against the Re-plat of Lot 55; the PC subsequently approved the Re-plat to forward for the Board's consideration.
- The Commission also held the Public Hearing on the Proposed Re-zoning application for Lots 5 & 6, Twin Oaks Commercial Subdivision by S.A. Holding's Inc. The Rezoning request was for R-3 Multi-Family on Lot 5, and R-2 Two-Family Dwelling District on Lot 6. The Council Chambers were FULL with residents from Twin Oaks, multiple citizens voiced their displeasure with the proposed Multi-Family Re-zoning request. The Commission subsequently Disapproved the Re-zoning Application for Lot 5, and Approved the Re-zoning Application for Lot 6 – this was forwarded for the Board's consideration.
- The Commission reviewed the Height & Area Restrictions for Districts C-2, and C-1. The concern had been with the "Zero" setback requirement for front yards initially. Upon further review of Raymore's, Belton's and Harrisonville's regulations amendments were suggested to increase the setbacks and amend required distances when commercial property abuts Residential property.
- The Commission was invited to attend the MML training session with the Board of Aldermen on June 23<sup>rd</sup>, 2014.

### **City Planner**

- The Board of Aldermen conducted a Public Hearing on May 5<sup>th</sup> when the City's Plan of Intent was presented for the Proposed Annexation of Certain Unincorporated Areas into the City (governed by Missouri State Statute). The Plan of Intent is required to establish City Services Peculiar will provide to these properties upon annexation and the timeline these services will be available, which must be within three (3) years of annexation.
- The Board of Aldermen were presented the Ordinance for the Proposed Annexation of Certain Unincorporated Areas into The City of Peculiar and passed the Second Reading of the Ordinance on May 5th, 2014.
- The Board of Aldermen conducted a Public Hearing on the Ordinance Specifying Certain Paving Requirements for Parking Lots and Driveways in the City's Right-of-way which Amends SECTION 400.820 of the Peculiar Municipal Code. No comments were received either for or against the proposed amendments. The Board of Aldermen passed the First Reading of the Ordinance on May 5th, 2014.
- The Board of Aldermen conducted a Public Hearing on the Ordinance Amending SECTION 400.1800: Exempt Signs to provide Political Sign Requirements and guidance for placement time, size and

locations. No comments were received either for or against the proposed amendments. The Board of Aldermen passed the First Reading of the Ordinance on May 5th, 2014.

- The Board of Aldermen was presented a Resolution to Authorize the Formation of an Industrial Development Authority for the City of Peculiar. Although previously submitted, this update presented a comprehensive package of the Articles of Incorporation, all Five (5) Incorporators of the IDA and revised By-laws. The Board approved the Resolution unanimously on May 5<sup>th</sup>, 2014.
- The Board of Aldermen were presented the Ordinance for the Proposed Annexation of Certain Unincorporated Areas into The City of Peculiar and passed the Third and Final Reading of the Ordinance on May 19th, 2014.
- The Board of Aldermen was presented the Ordinance Specifying Certain Paving Requirements for Parking Lots and Driveways in the City's Right-of-way which Amends SECTION 400.820 of the Peculiar Municipal Code for their consideration. The Board of Aldermen passed the Second Reading of the Ordinance on May 19th, 2014.
- The Board of Aldermen was presented the Ordinance Amending SECTION 400.1800: Exempt Signs to provide Political Sign Requirements and guidance for placement time, size and locations for their consideration. The Board of Aldermen passed the Second Reading of the Ordinance on May 19th, 2014.
- The Board of Aldermen conducted a Public Hearing on the Ordinance Approving Re-zoning Lot 5, Twin Oaks Commercial Subdivision from C-1 General Business District to R-2 Two Family Dwelling District. No comments were received either for or against the proposed Re-zoning. The Board of Aldermen passed the First Reading of the Ordinance on May 19th, 2014.
- The Board of Aldermen conducted a Public Hearing on the Ordinance Approving the Re-plat of Lot 55, Centennial Farms submitted by Dobson Homes Inc. No comments were received either for or against the proposed Re-plat. The Board of Aldermen subsequently passed both the First and Second Reading of this Ordinance on May 19th, 2014.

### **Police Building**

The renovation of the police building has been completed. A number of pieces of furniture have yet to be delivered and the painting has been completed.

### **Traffic Control**

Street signs, at city limits, have been ordered to designate all streets in Peculiar are speed regulated to 25 mph unless otherwise posted. In addition, "children at play" signs have been ordered for Copper Creek and Twin Oaks, with the speed limits remaining as presently posted. A new 30 mph speed limit sign, with children at play sign, has been installed at the entrance to Twin Oaks at the J hwy entrance on Twin Oaks Parkway.

### **Amnesty Day**

The police department will be assisting the Municipal Court on June 21<sup>st</sup> for ticket amnesty day by having an officer available for fingerprinting and administrative duties.

**Police Equipment** June 23, 2014 is the scheduled installation date for the video camera system at the police facility. A number of cameras will have sound capability for the prisoner area and the interrogation area to comply with required recording for certain felony crimes.

### **School Road Bridge Project**

The project is complete and the bridge is open! County staff completed the work on June 5<sup>th</sup>, 2014. City Staff are not satisfied with the quality of the overlay and have been relaying those concerns to the County.

### **Police Annex Building Improvements Project**

The project has been completed. The final change order and final payment has been processed by City staff.

### **MARC STP/BR Grant Project**

City staff attended two MARC meetings within the past 30 days to support our grant application of the 211<sup>th</sup> Street project from East Outer Rd to School Rd. Our grant request was in the amount of \$1,447,000 for the 211<sup>th</sup> Street project from East Outer Rd to School Rd. Our project received a “raw” score of 69, with three (3) projects in the category of “Roadway Capacity” having a higher raw score. There were a total of 13 projects submitted for “Roadway Capacity”. Cass County submitted the School Road project (203<sup>rd</sup> St. to 211<sup>th</sup> St.) for grant funding in the amount of \$1,800,000; and received a “raw” score of 34.

### **TIGER Grant Project**

The Mayor and City staff met with our elected officials in Washington, D.C. to discuss in detail and request their on-going support of our submitted Tiger capital grant. The total project cost of the I-49 and 211th St Interchange Project is currently estimated at \$12,510,599.25, of which 50% is at the city cost; and for the 211<sup>th</sup> Street Improvement Project, the total project cost is currently estimated at \$1,778,989.18, of which 100% is at the city cost. City staff requested \$8,034,288.81 of the total project cost for both projects of \$14,289,588.43, or 56% of the total project cost designated as “Rural”. If approved this would be a 100/0 matching grant award.

### **Sanitary Sewer Improvements Project**

The project is complete, and all but final documentation has been submitted to close-out the project

### **Sanitary Sewer Division**

In the last 30 days, we have had the following occur:

We had two (2) sewer backups this month. One at 102 Jamar. Our 8 inch city sanitary sewer main plugged about half way up the street. We called out Ace Pipe Cleaning for the jetting of the main; and City staff had the residents’ property cleaned and sanitized by Service Master.

A sewer backup was reported at Clairmont and Hillcrest. The line was jetted and the problem was resolved.

The aeration bridge tire was replaced at a cost of about 3,000 dollars; the tire was replaced about 7 years ago.

Mission alarm unit was repaired at C Hwy lift station. We also deleted the Mission control unit alarm from the system at the former Quail Run lift station.

The roof at the sewer plant has been patched. City staff will request that a new roof be installed in the next fiscal budget to have the roof replace.

A sanitary sewer rate study has been conducted by our accountant, and our accountant presented the preliminary information to the Mayor and Board of Aldermen on Monday, June 2, 2014.

### **The 2014 Asphalt Mill and Overlay Project; and Asphalt Preventive Maintenance**

Our Street Maintenance program has basically been deferred one year. This will provide a greater amount of money for us to use on streets by carrying over this year’s fund balance. We will be working with the City of Belton on a street overlay bid for next summer.

### **Water Works Division**

Water Works City staff have conducted the following monthly activities in addition to daily water service orders: turn-ons, turn-offs, re-reads, customer assistance, on site meetings, monthly water meter readings,

monthly meter billing, customers moving in, customers moving out, setting up new accounts along with returning deposits.

1. Water loss:

- a. City staff is constantly monitoring master readings along with customer readings to ensure water is accounted for.

2. Water Activities:

a. Projects:

i. Fire Hydrant Replacement 3<sup>rd</sup> St. and North:

- 1. Called for material bids and waiting for response. Material for fire hydrant, estimated at \$2,500, and this cost does not include street repairs. Schedule for the work to be complete: the first week in August.

ii. Repair water service at City Park:

- 1. Started repairs Monday June 9, 2014. Service is broken in the creek. Having difficulty locating service, in creek with a lot of trees and vegetation. Once water service is repaired we will sanitize, but not put in service until we have a safe bacteriological water sample from a certified lab.

iii. Cindy Ln:

- 1. Need to finish road repair after concrete ditch/culvert is restored.

b. Water:

- i. Cass #2 sent the City a revised wholesale water rate notice. They changed the rate from \$4.-68/1,000 gallons to \$4.85/1,000 gallons effective May 31, 2014. The contract says, "The May water rate revision is to cover the Kansas City portion."
- ii. Eric Hunter began working for the water division May 21, 2014.
- iii. Began daily visits to the Ground Storage tank, Hogan Painting and Sandblasting working on tank. The existing roof beams are bowed and twisted due to 30 plus years of expansion and contraction of the beams with no way for the beams to expand and contract. The beams will be braced by an intermediate support beam and allow the beams to float on the center column for expansion and contraction. This is a future change order item. The cost of the change order has not yet been resolved an determined.
- iv. Sent out reminder letters for yearly Backflow device tests and inspections.
- v. Sent out Consumer Confidence Report URL site on water bills
- vi. Attended a discussion of the possible new billing system presentation by CUSI.

3. Training:

- a. City staff attended "Conflict Resolution".

4. Water loss:

- a. Staff is constantly monitoring master readings along with customer readings to ensure water is accounted for:

Purchased: 7,251,450 gallons  
Sold: 7,031,190 gallons  
Accounted: 11,000 gallons  
Loss: 209,260 gallons  
% Loss: 2.89%

- b. Monetary Loss (@\$4.85/1,000 gallons) \$1,014.91

Note: Recent unaccounted water history

May 2013 17%  
June 2013 14%  
July 2013 12%  
August 2013 8%  
September 2013 11%  
October 2013 12%  
November 2013 15%

December 2013	11%
January 2014	7%
February 2014	4%
March 2014	3%
April 2014	1%
May	3%

**Public Works Division**

In last 30 days, the following has been accomplished:

Activities: The Public Works field crew has conducted the following activities:

Storm:

1. Assisted with monthly siren test.
2. Cleaned low water bridges before and after storms, monitored during storms.
3. 493 E. Center St. Storm culvert plugged up; City staff working on a plan to jet all culverts that are plugged on this street. Initial plan is to spend up to \$1,600 for the jetting of eight (8) storm water driveway culverts.
4. Working on the quantities and locations of the curb and gutter replacement of the Bridal Trail Subdivision
5. Moved dirt from Summerskill Road Detention Basin to City Lake.

1. Street:

1. Cut limbs out of in front of 15 mph speed sign on E. Broadway.
2. Placed 8 tons of cold patch on Shari Drive, Harper Road, Cemetery Road and School Road.
3. Replaced sign and post at the intersection of Shadow Glen and Shadow Glen Court.
4. Fixed potholes on Knight Road, and Old Town Road between bridge and J Highway.
5. Compiled a list of “Children at Play” signs throughout the City. See list below.
6. Place a new 30 mph sign and post at the entrance of Twin Oaks Edition north of J Hwy.
4. Facilities:
  - a. Moved furniture and hang shelves at PD remodeling.
  - b. Installed new pavers for flagpole sidewalk at City Hall.

3. Meetings:

1. Hired a new Public Works Field Crew – Nick Stuckey

“Slow Children at Play” signs

1. 106 Jamar

1. 135 Jamar
2. 211W. 5<sup>th</sup> St.
3. W. 4<sup>th</sup> and Center
4. 850 Quail Ridge Rd.
5. 803 Quail Ridge Rd.
6. 607 Birch St.
7. 911 Glengera

“Slow; Children at Play” signs

8. 335 Broadway Faded needs to replaced.

“Watch out for Children” signs

9. 225 Shari Dr.
10. 208 Shari Dr.
11. 209 Shari Dr.
12. 201 Shari Dr.
13. 200 Shari Dr.
14. W. 4<sup>th</sup> and Shari Dr.

“Deaf Child” sign

15. 10605 Maple Ave.

“Children Playing” signs

16. 876 Glengera

17. Entrance to Olive Branch Subdivision.

17 signs total.

**Traffic Signal J/C Intersection over I-49**

MoDOT staff let the project on the 21<sup>st</sup> of February. The job has been awarded to a contractor, and they should start the work within the next two (2) weeks.

**MoDOT Interstate Highway 49 and 211<sup>th</sup> Street Interchange Cost Share Project:**

During the past 30 days:

- The Categorical Exclusion (CE) environmental classification for the subject project has been approved by MoDOT’s Environmental Specialist. We are able to go forward with Right of Way acquisition for the project.
- Utility water engineers (Larkin) proposed an engineering contract in an amount not to exceed \$21,440 for design and construction phase services of our relocated water main along 211<sup>th</sup> Street from Peculiar Dr. to School Rd. The anticipated utility water relocation project is expected to be completed by March 2015.
- Construction is expected to begin in March 2015 for an estimated \$8.9M for the interchange and \$1.1M for 211<sup>th</sup> Street.
- Total project cost is \$12.5M for the interchange and \$1.8M for 211<sup>th</sup> Street, respectively.

**School Road Project from 203rd Street to 211<sup>th</sup> Street**

Nothing new to report...

**Main Street Sidewalk**

City staff continue to work with both MoDOT staff and Larkin Engineers in the coordination of the new sidewalk and the new 12-inch water main from Hurley to E. North Street.

**GRANTS**

City staff has been notified by the MDNR that the sanitary sewer engineering grant in the amount of \$50,000 (requested) has been tentatively approved. This wastewater grant is with the City of Belton to convey and treat sanitary sewage for the northwest portion of the City of Peculiar, north of 211<sup>th</sup> Street and west of Peculiar Road. An RFQ for engineering services was advertised, and we received two (2) submittals; one from Carollo Engineers and one from GBA. RFQ submittals are under review and recommended selection by City staff.

**Fox’s Den Subdivision**

We still awaiting receipt of the three year maintenance bonds from the developer/owner. Staff has viewed the lift station in that subdivision and it is in bad shape. It seems parts have possibly been taken out of it and it is not being properly maintenance. Thus is why staff feel it is very important that the City keeps its stance that we must have a certification that the lift station is operating perfectly and that we get the maintenance bonds before we accept ownership of it.

### **Peculiar Monument Sign Project**

City staff has prepared a memo to MoDOT central office staff explaining why the bids were rejected, and the bids were excessive and over the engineer's budget. City staff and the landscape architect to meet to discuss a modified project that can be constructed within our construction budget.

### **MS4 GENERAL PERMIT**

No report this month, as no correspondence or feedback from the MDNR has been received on our MS4 permit. City staff plans to submit to MDNR our annual MS4 report that is due July 31, 2014.

### **Ground Water Storage Tank**

Sand blasting of the interior and exterior of the tank continue. The budget for the construction contract was \$300,000.

### **Water Rate and Five Year Capital Improvement Program (CIP)**

The engineer has finalized the report, and City staff to review the report and place on the cities web site. This report has been updated with the CIP and rates that the BOA passed last fiscal year.

### **Engineering Water Supply Study Grant**

The engineer (Larkin) for the water supply study grant and City staff had a discussion with MDNR staff to confirm that our proposed 12-inch water transmission main from Raymore to Peculiar is eligible for State Revolving Funds (SRF). MDNR staff also indicated that most of our proposed capital improvements in the report may be submitted for consideration of SRF. The revised final report of the Engineering Report Water supply, Pumping Storage and Distribution Facilities was submitted to MDNR by June 13, 2014.

### **Park Director**

- Staff have been working on the:
  - Chapter 226: Criminal Background Check
  - Chapter 225: Parks & Public Property Revision
- Drafted and submitted a MO Department of Conservation TRIM Grant (Tree Resource Improvement Grant) to help offset the cost of "hazardous and deadwood pruning" in the spectator areas of Raisbeck Park. This grant will assist in paying for some much needed tree pruning and public safety. Grant cycle notification will be in late summer and work to be done in October during FY14.
- Continued preparation for the upcoming Tractor Pull.
- The Parks Department donated some old fencing from the Raisbeck Park baseball fences to the "Downtown Rail-Trail Water Tower Project". Excalibur Contracting, Nick Jacobs and the Park Director have completed phase 1 of the Trail-Head portion with the "Lock-Fence" now in place.

### **Raisbeck Renovation**

December: Phase 1 construction bid documents have been drafted based on Board recommendations. The City Engineer reviewed the documents.

January: Advertisement

February: Selection of contractor

March: Signing of contract

March/April: Construction Begins: The project was awarded to Cobra on March 18, 2014. A preconstruction meeting was held on March 20, 2014 and Cobra mobilized equipment to both the jobsite and the topsoil borrow area at Stonegait Farm at 195th & State Route J on March 27, 2014. On March 31, 2014 Cobra started stripping and stockpiling topsoil borrow for use on elevating the three playing field elevations. Work continued on stockpiling topsoil on March 31 through April 18. The playing fields were staked on April 05, and work on the playing fields was initiated on April 07 and has continued as weather and soil conditions permit. Cobra has hauled over 3500 CY of topsoil that was tested by Turf Diagnostics & Design and met contract specifications.

May: Work continued. Cobra Contracting did not meet the deadline of May 15<sup>th</sup> due to weather delays. An extension was requested and denied. Cobra Contracting continued working and completed the grading, seeding and mulching on May 30<sup>th</sup>. A punch list and walk through meeting will be scheduled soon.

### **Parks Report**

#### **Peace Park:**

- Park being mowed regularly

#### **Mayor's Park:**

- Park being mowed regularly

#### **Raisbeck Park:**

- Park being mowed regularly
- Park is closed for construction
- Banner along the I-49 boarder is in place
- installed deadbolt on building

#### **McKernan Park:**

- Park being mowed regularly
- Pressure washed shelter picnic tables, playground equipment, bathroom building and white vinyl fence.
- Spray mulch beds for vegetation and weeds.

#### **City Lake:**

- Park being mowed regularly

#### **Shari Drive Park:**

- Park being mowed regularly
- Pressure wash graffiti of a basketball court

#### **66 Acre Park:**

- Trail being mowed regularly
- Removed down tree limbs from Trail

Respectfully,



Brad Ratliff  
City Administrator

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**Board of Aldermen Regular Meeting Minutes  
Monday May 19, 2014**

A regular meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers in City Hall at 6:30 p.m. on Monday May 19, 2014. Mayor Holly Stark called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following aldermen responded to roll call: Jerry Ford, Patrick Roberts, Bob Fines, Donald Turner, Kelsie McCreas and Veronika Ray.

City Staff present for the meeting were City Administrator Brad Ratliff, City Attorney Reid Holbrook, Chief of Police Harry Gurin, City Clerk Nick Jacobs and City Planner Cliff McDonald and City Engineer Carl Brooks.

**Consent Agenda**

- A. Approval of the Agenda**
- B. Approval of the Draft Minutes of April 21, 2014 BOA Meeting.**
- C. Approval of the Draft Minutes of May 5, 2014 Work Session Meeting.**

Alderman Turner stated that there needed to be a correction in the minutes from April 21<sup>st</sup> stating that the vote on Resolution 2014-27 needed to be changed from a 6-0 to a 5-1 with Alderman Turner casting the Nay vote.

On a motion made by Alderman Roberts and seconded by Alderman Ford the amended consent agenda was approved as amended by a unanimous voice vote.

**Proclamation – Public Works Week**

The Mayor gave a brief explanation of how this proclamation came to be. City Engineer Carl Brooks introduced the new Public Works Manager Tom Ephland to the Board and recognized the members of Public Works who were in attendance: Waterworks Manager David Shrout, Wastewater Manager Bill England, Wastewater Operator Sam York and new Intern Matt Wallace.

The Mayor proclaimed that May 18-24 would be Public Works Week in the City of Peculiar.

**Mayor’s Appointments – Joyce Connaway to Board of Adjustment**

**Resolution 2014-30 – A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR,  
MISSOURI APPROVING THE APPOINTMENT OF JOYCE CONNAWAY TO THE BOARD OF  
ADJUSTMENT**

Mayor Stark gave a brief overview of Mrs. Connaway’s experience with the City of Peculiar as she has served on the Planning Commission in previous years.

There was no Board comments  
No public comment.

Alderman Roberts made a motion to adopt Resolution No. 2014-30. The motion was seconded by Alderman Turner and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCreas	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**Public Comment – Rehman Zahid Goodtimes Liquor & Bait**

**Resolution 2014-31 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR,  
MISSOURI APPROVING CLASS A & J LIQUOR LICENSES FOR GOODTIMES LIQUOR & BAIT.**

City Clerk Nick Jacobs introduced Mr. Zahid and stated that he had submitted for a Class A and a Class J Liquor License through the City. All of his documentation received met the requirements of City Code and this was the last step for him to get his State Liquor License. Staff recommended approval.

No Board comment.  
No public comment.

Alderman Ford made a motion to adopt Resolution No. 2014-31. The motion was seconded by Alderman Turner and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCreas	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

The Mayor thanked Mr. Zahid for him wanting to conduct business within Peculiar and wished him well.

**Unfinished Business**

**A. Bill No. 2014-09 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI PROVIDING FOR THE EXTENSION OF THE CITY LIMITS OF THE CITY OF PECULIAR, MISSOURI BY EMBRACING AND INCLUDING UNINCORPORATED REAL PROPERTY LOCATED IN SECTIONS 9, 16, 17, 25, AND 26 OF TOWNSHIP 45 NORTH, RANGE 32 WEST IN CASS COUNTY, MISSOURI AND HEREINAFTER PARTICULARLY DESCRIBED.**

***\*3<sup>rd</sup> Reading***

City Planner Cliff McDonald addressed the Board regarding the annexation. He stated that this is the final reading of the annexation bill and with the approval of the proposed bill would place the annexation question on the August 5<sup>th</sup> ballot.

The Mayor stated that normally a bill only requires two readings but because of Missouri State Statutes, annexations require three readings of an annexation bill.

Phillip Ismert of Sioux Chief Mfg. addressed the Board. He asked questions to the Board about why the City wanted to annex Sioux Chief.

Staff commented that it was part of the City's 3, 8 and 13 Year Annexation Plan which was adopted in October 2013.

Staff additionally commented that the City is trying to protect its southern boundary.

Mr. Ismert asked why the City did not want to annex the property immediately to the north of Sioux Chief.

Staff commented that it did not meet the 15%contiguous boundary requirement of Missouri State Statute.

There was further discussion amongst the Board and staff.

Citizen Karen McKee also addressed the Board stating that if you look at the map the annexation of Sioux Chief makes the map look odd shaped.

Alderman Fines made a motion to have the third reading of Bill No. 2014-09 by title only. The motion was seconded by Alderman Ford and was approved by a unanimous vote. Alderman Roberts made a motion to accept the third reading of Bill No. 2014-09 and place on final passage as Ordinance #05192014, seconded by Alderman Ford and was accepted by a 5-1 roll call vote.

Alderman Ford	Aye	Alderman Ray	Nay
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**B. Bill No. 2014-13 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI SPECIFYING CERTAIN PAVING REQUIREMENTS FOR PARKING LOTS AND DRIVEWAYS AND AMENDING SECTION 400.820 OF THE PECULIAR MUNICIPAL CODE**

***\*2<sup>nd</sup> Reading***

City Planner Cliff McDonald addressed the Board regarding the proposed bill. He stated that this would amend section 400.820 to allow the new American Public Works Association sections pertaining to paving within the City's Right of Way. This would allow people who have a gravel driveway the option of putting wither asphalt or concrete within the City's Right of Way. Cliff also stated that this bill would require people who currently have a gravel driveway to upgrade unless they wanted to expand their driveway or to tear out the current driveway and replace it.

No Board comment.

No public comment.

Alderman Ford made a motion to have the second reading of Bill No. 2014-13 by title only. The motion was seconded by Alderman Turner and was approved by a unanimous vote. Alderman Roberts made a motion to accept the third reading of Bill No. 2014-13 and place on final passage as Ordinance #05192014A, seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**C. Bill No. 2014-14 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI AMENDING SECTION 400.1800: EXEMPT SIGNS, OF THE PECULIAR MUNICIPAL CODE TO PROVIDE POLITICAL SIGN REQUIREMENTS**

***\*2<sup>nd</sup> Reading***

City Planner Cliff McDonald addressed the Board about the second reading of the proposed bill. He stated that the procedures outlined in the proposed bill were adopted in October 2008 and subsequently overwrote after the passage of the new zoning codes in November 2008.

No Board comments.

No public comment.

Alderman Roberts made a motion to have the second reading of Bill No. 2014-14 by title only. The motion was seconded by Alderman Ford and was approved by a unanimous vote. Alderman Roberts made a motion to accept the third reading of Bill No. 2014-14 and place on final passage as Ordinance #05192014B, seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

### **New Business**

**A. Public Hearing, Bill No. 2014-15 - AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE REZONING OF S.A. HOLDINGS, INC.'S LOT 6, TWIN OAKS COMMERCIAL, COMMONLY KNOWN AS 721 AND 725 J. HIGHWAY.**

*\*1<sup>st</sup> Reading*

City Planner Cliff McDonald addressed the Board regarding the proposed rezoning of Lot 6, Twin Oaks Commercial. He outlined the various parameters that the proposed zoning would need to accomplish for the Board to consider. He stated that the property is currently zoned Commercial but has a residence and an out building with living quarters in it. The new proposed zoning will be R-2 2 family Residential and staff recommends the approval of the rezoning.

The Board spoke amongst themselves regarding the proposed rezoning.

Kevin Enyeart of S.A Holdings, Inc.'s addressed the Board. He stated that the Bank he represents just wants the zoning to match the current use of the property. The difference between an individual being able to get a commercial loan and a residential loan is a down payment of 30% to about 3-5%.

Alderman Roberts made a motion to have the second reading of Bill No. 2014-14 by title only. The motion was seconded by Alderman Ford and was approved by a unanimous vote. Alderman Roberts made a motion to accept the third reading of Bill No. 2014-14 and place on final passage as Ordinance #05192014B, seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**B. Public hearing, Bill No. 2014-16 - AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE RE-PLAT OF LOT 55 CENTENNIAL FARMS, SUBMITTED BY DOBSON HOMES INC.**

*\*1<sup>st</sup> Reading & potential 2<sup>nd</sup> Reading*

City Planner Cliff McDonald addressed the Board regarding the proposed re-plat of lot 55 in Centennial Farms subdivision. He stated that the developer would like to increase the depth of the lot by 25 to accommodate a walk out basement. He stated that the land in which this re-plat would be taking from is owned by the developer and is not currently platted. He asked that the Board consider having both readings of the bill this evening.

No Board comment.

Larry Dobson of Dobson Homes addressed the Board. He explained the reasoning behind wanting the re-plat as he has a nice plan for a home that has a walk out basement and it will not fit on the current lot size. He stated the lot across the street was replatted previously to add the additional 25 feet. He also stated that the road which runs next to the lot has curb and gutter all the way to the additional 25 feet mark he is requesting.

Alderman Roberts made a motion to have the first reading of Bill No. 2014-16 by title only. The motion was seconded by Alderman Ford and approved by a unanimous all in favor vote. Alderman Roberts made a motion to accept the first reading of Bill No. 2014-16, seconded by Alderman Ford and was accepted by a 6-0 all in favor vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

Alderman Roberts made a motion to have the second reading of Bill No. 2014-16 by title only. The motion was seconded by Alderman Ford and was approved by a 5-1 voice vote with Aldermen Turner casting the nay vote. Alderman Roberts made a motion to accept the second reading of Bill No. 2014-16 and place on final passage as Ordinance 05192014C, seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**C. Bill No. 2014-17 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI, IMPOSING A LOCAL FUEL TAX TO BE USED TO FUND THE CONSTRUCTION, RECONSTRUCTION, MAINTENANCE, REPAIR, POLICING, SIGNING, LIGHTING, AND CLEANING OF ROADS AND/OR STREETS; AND FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON BONDED INDEBTEDNESS INCURRED FOR ROAD AND STREET PURPOSES, THE USE THEREOF BEING SUBJECT TO SUCH OTHER PROVISIONS AND RESTRICTIONS AS PROVIDED BY LAW, AT THE RATE OF ONE CENT (\$0.01) PER GALLON TO BE IMPOSED ON ALL MERCHANTS FOR THE SALE OF FUEL USED FOR PROPELLING MOTOR VEHICLES PURSUANT TO THE AUTHORITY GRANTED BY AND SUBJECT TO THE PROVISIONS OF ARTICLE IV SECTION 30(a) OF THE MISSOURI CONSTITUTION; AND PROVIDING FOR SUBMISSION OF THE PROPOSAL TO THE QUALIFIED VOTERS OF THE CITY FOR THEIR APPROVAL AT THE ELECTION CALLED AND TO BE HELD IN THE CITY ON AUGUST 5, 2014.**

***\*1<sup>st</sup> & 2<sup>nd</sup> Readings***

City Clerk Nick Jacobs addressed the Board regarding placing the penny fuel tax back on the August ballot. He explained that in the petition filed in Cass County asking for the recount of the April election, the City asked for a re-election of the fuel tax at the expense of Cass County due to election irregularities. The reason this bill is before the Board is if the Circuit Judge decides not to grant that stipulation of the petition, the City can still place the fuel tax question on the ballot by having both readings of the bill at this meeting.

There was some discussion amongst the Board regarding the pros and cons of placing it on the ballot again.

Citizen Hubble Hill addressed the Board asking if the City can just place the tax on diesel fuel. He said that he works for a trucking company who's trucks frequent Flying J. He stated that it would be better to get some money than none. The Mayor commented that the language in the Missouri Constitution does not allow the City to place the tax on specific types of fuel but on all fuels. She thanked him for his ideas.

Citizen Karen McKee addressed the Board asking if the signs that were placed around town could have what the money could be spent for on them.

Staff commented that the City does not place the signs out as the City cannot advocate for any ballot issue but would pass the information along to who handles the signs.

Alderman Roberts made a motion to have the first reading of Bill No. 2014-17 by title only. The motion was seconded by Alderman Ford and approved by a 5-1 voice vote with Alderman Turner casting the nay vote. Alderman Roberts made a motion to accept the first reading of Bill No. 2014-17, seconded by Alderman Ford and was accepted by a 6-0 all in favor vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Nay

Alderman Roberts made a motion to have the second reading of Bill No. 2014-17 by title only. The motion was seconded by Alderman Ford and was approved by a 5-1 voice vote with Alderman Turner casting the nay vote. Alderman Roberts made a motion to accept the second reading of Bill No. 2014-17 and place on final passage as Ordinance 05192014D, seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Nay

**D. Bill No. 2014-18 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI AMENDING PECULIAR MUNICIPAL CODE § 500.070 C "WATERLINE STANDARDS FOR THE CITY OF PECULIAR."**

***\*1<sup>st</sup> Reading***

City Engineer Carl Brooks addressed the Board. He stated that this bill is similar to the one that was presented in March but staff has removed the section pertaining to staff being able to make technical changes without the Board of Aldermen. He gave an overview of the details of the bill stating the basic purpose of the bill is to establish a waterline minimum standard for the City which would be 8". Per our current standard which is through the American Public Works Association the minimum is 2".

Alderman Fines stated that his house is served by a 4" waterline which is drastically undersized and wants to make sure that this type of situation does not happen again.

Kerrie Robinson addressed the Board stating that the minimum standard should be 10".

Alderman Ford made a motion to have the first reading of Bill No. 2014-18 by title only. The motion was seconded by Alderman Roberts and approved by a 6-0 all in favor vote. Alderman Ford made a motion to accept the first reading of Bill No. 2014-18, seconded by Alderman Roberts and was accepted by a 6-0 all in favor vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**E. Resolution 2014-32 – A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE MISSOURI STATE TRACTOR PULLERS ASSOCIATION (MSTPA) FOR THE PURPOSE OF HOLDING A TRACTOR PULL EVENT ON JUNE 21, 2014 IN THE CITY OF PECULIAR**

Parks & Recreation Director Nathan Musteen addressed the Board. He stated that this is the contract with the Missouri State Tractor Pullers Association (MSTPA) to hold the annual tractor pull at the City's 66 acre park. He stated that this is the same contract as was presented last year and approved by the Board. He stated that the contract has already been signed by MSTPA.

No comments by the Board.  
No public comment.

Alderman Roberts made a motion to adopt Resolution No. 2014-32. The motion was seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**F. Resolution 2014-33 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE RAYMORE-PECULIAR BAND BOOSTERS (BOOSTERS) FOR THE PURPOSE OF SELLING BEVERAGES AT THE ANNUAL TRACTOR PULL ON JUNE 21, 2014 IN THE CITY OF PECULIAR**

Nathan Musteen addressed the Board about the proposed contract for the sale of alcoholic beverages at the annual tractor pull. He stated that this is the same contract as last year. The Ray-Pec Band Boosters would still need to apply for a picnic liquor license through the Board of Aldermen before they could sell any alcohol at the tractor pull.

No Board comment.  
No public comment.

Alderman Ford made a motion to adopt Resolution No. 2014-33. The motion was seconded by Alderman Roberts and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**Topic for Discussion**

**A. Active Warrants**

Police Chief Harry Gurin addressed the Board. He stated that he wanted to get the Board's direction on placing the City's current active warrants on the City's website. He stated that other agencies such as the Cass County Sheriff and FBI currently use this feature. This would be maintained by Police staff and would be updated daily as warrants are cleared. The drive behind this request is that the City currently has over 800 active warrants.

Alderman Ford asked what the success rate is for other entities that currently utilize this. Staff commented that they were unaware of the success rate.

The Board discussed amongst themselves.

The consensus of the Board was to go ahead and list the warrants but be sure to not include any personal information. Staff commented that it would only be the name of the individual and the year of birth.

**City Administrator Report**

The City Wide Garage Sale is May 31<sup>st</sup>. The 6<sup>th</sup> Annual Clara Brierly WAM Festival is set for June 6-8. The Tractor Pull is set for June 21<sup>st</sup>. City Staff promoted Tom Ephland to Public Works Manager. The City has a new Engineering Intern whose name is Matthew Wallace. Amnesty Day will be June 21. Municipal Court is trying to clear some of the 800 outstanding warrants. The new radio system has been deployed and is in use by Public Works and Police personnel. Two new house permits were issued in Twin Oaks and staff is excited about the housing market beginning to come back. The School Road Bridge Project is scheduled to be paved June 3-5. Water loss this month was 1.09% which is well below the 15% industry standard. The Water Department staff has been working diligently to try and keep water loss at a minimum.

**Alderman Concerns**

Brad Ratliff addressed the Board that the goal setting meeting with the Board of Aldermen & AGH would be at the July 7<sup>th</sup> Worksession meeting.

## Alderman Directives

Sign Resolution 2014-30 and send letter to Mrs. Connaway welcoming her to the Board of Adjustments.  
Sign Resolution 2014-31 and issue letter to Alcohol and Tobacco Control for Good Time Liquor and Bait.  
Sign Ordinance No. 05192014.  
Sign Ordinance No. 05192014A.  
Sign Ordinance No. 05192014B.  
Bring back Bill No. 2014-15 for 2<sup>nd</sup> reading at June 2<sup>nd</sup> meeting.  
Sign Ordinance No. 05192014C.  
Sign Ordinance No. 05192014D.  
Bring back Bill No. 2014-18 for 2<sup>nd</sup> reading at June 2<sup>nd</sup> Meeting.  
Sign Resolution 2014-32 and execute contract with MSTPA for Tractor Pull.  
Sign Resolution 2014-33 and execute contract with Raymore Peculiar Band Boosters.  
Proceed with placing active warrants on city website.

## Executive Session

**The City Attorney has requested a 20-minute Executive Session to discuss Litigation matters, per RSMo. §610.021(1)**

At 8:50pm Alderman Roberts made a motion to leave regular session and go into executive session for a period not to exceed 20 minutes to discuss litigation matters per RSMo 610.021(1). The motion was seconded by Alderman Ford and was approved by the following 6-0 roll call vote:

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrean	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

At 9:10pm Alderman Turner made a motion to leave executive session and return to regular session seconded by Aldermen Ford and was approved by the following 6-0 roll call vote:

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrean	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

## Adjournment

On a motion from Alderman Ford, second from Alderman Turner, the meeting was adjourned at 9:10pm with a 6-0 voice vote.

Regular session minutes were taken and transcribed by Nick Jacobs, City Clerk.

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Nick Jacobs, City Clerk

Approved by the Board of Aldermen:

**Board of Aldermen Regular Meeting Minutes  
Monday June 2, 2014**

A regular work session meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers in City Hall at 6:30 p.m. on Monday June 2, 2014. Mayor Holly Stark called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following aldermen responded to roll call: Veronika Ray, Donald Turner, Bob Fines, Jerry Ford, Kelsie McCrea and Patrick Roberts.

City Staff present for the meeting were City Administrator Brad Ratliff, City Attorney Reid Holbrook, City Engineer Carl Brooks, Police Sargent James Kirkpatrick, City Clerk Nick Jacobs, City Planner Clifford McDonald, Business Office Manager Trudy Prickett, and Parks & Recreation Director Nathan Musteen.

**Public Comment – Phillip Ware – Twin Oaks HOA**

Phillip Ware addressed the Board regarding the status of the Twin Oaks Home Owners Association. He stated that they recently held their election to reinstate the HOA and there were 64 votes cast, 63 for and 1 against. The current members of the Board are Hubble Hill, Marcia Majors, Phillip Ware, Rob Stottlemire and Jamie Haberstat. He stated that the current route they are taking is to have the original HOA reinstated instead of creating a new association.

Alderman Ford asked how the HOA would deal with current violations to the existing Covenants, Codes & Restrictions. Mr. Ware stated they would grandfather anything prior to the establishment of the HOA, and inventory everything so they have a starting point. He also stated that the HOA would look at the possibility of collecting payment for any vacant lots that the HOA would mow.

Mayor Stark thanked Mr. Ware for his update.

**Business**

- A. Bill No. 2014-15 - AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE REZONING OF S.A. HOLDINGS, INC.'S LOT 6, TWIN OAKS COMMERCIAL, COMMONLY KNOWN AS 721 AND 725 J. HIGHWAY.**  
*\*2<sup>nd</sup> Reading*

City Planner Cliff McDonald addressed the Board regarding the rezoning request. He stated the Board held their public hearing on May 19<sup>th</sup>. No public comment for or against was made at the public hearing. He commented that this is not necessarily the best use of the property, staff feels it is best to utilize it as an R-2 than it sit vacant.

No Board comment.  
No public comment.

Alderman Roberts moved to have the second reading of Bill No. 2014-15 by title only, seconded by Alderman Ford and was approved by a 6-0 voice vote. Alderman Roberts moved to accept the second reading of the bill and place on final passage as Ordinance number 06022014, seconded by Alderman Ford and approved by the following 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

- B. Bill No. 2014-18 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI AMENDING PECULIAR MUNICIPAL CODE § 500.070 C "WATERLINE STANDARDS FOR THE CITY OF PECULIAR."**  
*\*2<sup>nd</sup> Reading*

City Engineer Carl Brooks addressed the Board regarding the new waterline standards. He said the City does not really have a minimum waterline standard in the City of Peculiar. This will establish a minimum water main size of 8 inches in diameter.

No Board comment.  
No public comment.

Alderman Ford moved to have the second reading of Bill No. 2014-18 by title only, seconded by Alderman Turner and was approved by a 6-0 voice vote. Alderman Ford moved to accept the second reading of the bill and place on final passage as Ordinance number 06022014A, seconded by Alderman Fines and approved by the following 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

- C. Resolution 2014-34 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING A CLASS I LIQUOR LICENSE FOR THE RAYMORE-PECULIAR BAND**

**BOOSTERS CONTINGENT UPON SUBMITTAL OF A COMPLETE APPLICATION AND FEE FOR THE ANNUAL TRACTOR PULL EVENT SCHEDULED FOR JUNE 21, 2014.**

City Clerk Nick Jacobs addressed the Board. He stated that this will allow them to sell alcohol at the annual tractor pull. He stated that he spoke with the president of the Band Boosters and she indicated that she could not get the application in before the meeting. By approving the resolution it would allow staff to issue the license upon receipt of a completed background check, completed application and requisite fee. Staff felt it would be best to preapprove the issuance so there is no last minute things to take care of days before the tractor pull.

No Board comment.  
No public comment.

Alderman Roberts moved to adopt Resolution No. 2014-34, seconded by Alderman Turner and approved by the following 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

**Topics for Discussion**

**A. Sewer Rate Study**

City Administrator Brad Ratliff addressed the Board. He gave a brief overview of the path the City is currently on and what is in the works as far as rate studies. Ben Hart from Allen Gibbs and Houlik addressed the Board. He stated that his company has put together a forecast to try and see the impact on the Sewer rates. He gave an overview of the services the City provides and that they should have a charge associated that covers the cost of doing business. He gave a history of the sewer rates. He gave several options for potential rate increases. Each option having its own highs and lows in reference to which line items would be funded and which would be unfunded. The staff recommended choice for a rate increase would be to raise each sewer rate by \$0.55 every year. This scenario would fund \$3 million in bond issuance and \$1 million for cash funded capital improvements over the period between 2015-2019.

Aldermen Turner asked how increasing the rate higher than \$0.55 in the first 2 scenarios could not fund as much as the proposed rate. Staff commented that it is not the same comparison because the scenarios do not directly correlate. Even with the \$0.55 the fund is still underfunded, but is palatable to the residents and the City.

Aldermen Ray asked what the \$12 Sewer Bond on the bill is for.  
Staff commented that it did the emergency repairs necessary and are in the ground now.

Alderman Roberts commented that staff needs to get the info out to the public so they know it is coming and can understand it. he suggested having a meeting to inform the public.  
Alderman Ray agreed with Alderman Roberts.

**B. Streetlight Banners and Christmas Decorations**

City Engineer Carl Brooks addressed the Board to talk about the new Christmas decorations around the City. He stated that some of the decorations are nearly 30 years old. He gave some scenarios about replacing the banners and Christmas decorations. Mayor Stark added that in other Cities, civic organizations put up the Christmas decorations.

There was some discussion amongst the Board regarding how to go about replacing the decorations.

The general consensus of the Board was to do a 3 year replacement program beginning in the next fiscal year to replace all of the decorations.

**C. Recycling Dumpsters**

Brad Ratliff addressed the Board. He said before he came to the City there was a big debacle over dumpster enclosures. The City requires all dumpsters to be enclosed by Ordinance. Now with the increase in recycling, there are recycling dumpsters popping up around town. Staff is trying to get the Board's direction on what to do about recycling dumpsters.

There was some discussion amongst the Board and the end result was to leave it alone and not change anything.

**Aldermen Concerns or Additional Topics for Discussion by Aldermen**

Alderman Fines asked about the fire hydrant on E. 3<sup>rd</sup> St.  
Staff commented that it is part of the capital improvement projects that is coming.

Alderman Ford commented about a memo for record from City Planner Cliff McDonald to the Twin Oaks HOA. He asked staff to give an overview of the memo.

Cliff McDonald addressed the Board stating the HOA would be responsible for all street lights within the subdivision per the current recorded Covenants, Codes and Restrictions. This would be fine if Twin Oaks was a gated private subdivision but that is not the case. He stated through discussions with Mr. Ware and other members of the Twin Oaks HOA that the only street lights that would be required for the HOA to pay for and maintain and they are the 10 decorative street lights on Twin Oaks Parkway since they are above and beyond the normal lights.

There was further discussion amongst the Board and staff.

Alderman Ford also asked about a piece of property at School Rd and Elm Street. He requested that staff talk to the owner about potentially turning it into a pocket park. Mayor Stark stated that there are no parks on that side of the Interstate and she does not know how the Park Board feels about taking on the extra responsibility. It was determined to send it to the Park Board for discussion.

Alderman Ford asked about a status update about the kids at play signs around town. Staff commented that they are compiling a list and will report back on the 16<sup>th</sup>.

Alderman McCrea asked about why Excalibur was taking water from McKernan Park last week. Staff commented that he was hauling water to City Lake to wash the shelter. She asked about who is responsible for repairing the curb at the end of the driveway. Staff commented that previously staff would try and work with the resident to get it replaced. Staff would like to privatize this and contract it out and pass the cost to the customer. In the end it was determined that it is citizens' responsibility. She asked about if a noise ordinance is in place. Staff commented that it will fall under the peace disturbance section of code. The key is that someone must sign the complaint. She asked how tall is too tall for grass. Staff commented that it is 10 inches. Lastly she asked if there was a rule against overnight parking in the parks. Staff stated that there is a section of code that states the park is closed midnight to 6am. Staff is going to present to the Park Board at the next meeting to have no overnight parking.

Aldermen Roberts asked about the power pedestals at the City Lake. Staff commented that the power is currently shut off, but if the Boy scouts submit to camp overnight at the lake staff will turn them on for them.

Alderman Ray asked about the No Parking sign on Shari Drive. Staff commented that the North side of the street is labeled no parking based on City Ordinance.

#### **Aldermen Directives Reported by City Administrator**

Aldermen are fine with Twin Oaks progress.  
Bill 2014-15 approved and will be implemented.  
Bill 2015-18 for water main standards was approved and will be implemented.  
Resolution 2014-34 Liquor License for the Band Boosters was approved contingent upon them submitting necessary documentation.  
Staff will move forward with preparing the budget and figuring in the \$0.55 increase in sewer rates.  
Street Light banners and decorations will all be replaced over a 3 year period beginning next fiscal year.  
Recycling dumpsters no comment.  
Fire Hydrant status at 3<sup>rd</sup> and North st.  
Send to Park Board consideration of Pocket Park at Elm and School Road.  
Add Children at Play sign to Cindy Lane.  
Possible posting of weight limit on Park Parking lots.

Brad asked if the Board wanted a separate meeting for the \$0.55 Sewer increase. Alderman Turner stated we could combine the \$0.55 Sewer increase meeting with the 211<sup>th</sup> Street interchange meeting.

The Board asked if Mayor Stark would give an update on the recent trip to Washington D.C. for the TIGER Grant submittal. Mayor Stark stated that it was a very good trip. They met with Representative Hartzler first and her transportation staff member stated that in his opinion the City's TIGER Grant submittal was the best in Missouri. Senator Blunt was excited about the project. Mayor Stark stated the best response was from Senator McCaskill's office. Her transportation aide was very familiar with the project and felt the City has a good chance. All in all, the trip was seen as a success. Staff commented that the City should hear about the TIGER Grant by September. Brad praised the staff involved with the TIGER Grant submittal.

#### **Adjournment**

On a motion from Alderman Ford, second from Alderman Ray, the meeting was adjourned at 8:34pm with a 6-0 voice vote.

Regular session minutes were taken and transcribed by Nick Jacobs, City Clerk.

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Nick Jacobs, City Clerk  
Approved by the Board of Aldermen:

**City Administrator**  
*Brad Ratliff*

**City Clerk**  
*Nick Jacobs*

**City Engineer**  
*Carl Brooks*

**Business Office**  
*Trudy Prickett*



**Chief of Police**  
*Harry Gurin*

**City Planner**  
*Cliff McDonald*

**City Attorney**  
*Reid Holbrook*

**Parks Director**  
*Nathan Musteen*

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078  
Phone: (816)779-5212 Facsimile: (816)779-1004

**To:** Mayor and Board of Alderman  
**From:** Nathan Musteen, Parks Director  
**Date:** June 16, 2014  
**Re:** Resolution #2014-35  
Appointment of Dan Margita to the Park Board

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## GENERAL INFORMATION

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**Applicant:** Dan Margita  
**Status of Applicant:** Park Board Volunteer Applicant  
**Requested Actions:** Appointment by Mayor to the Park Board.  
**Date of Application:** May 9, 2014  
**Purpose:** Appointment to Park Board  
**Property Location** (if applicable): 705 A. Meadow Ct., Peculiar, MO 64078

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## PROPOSAL

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As per Peculiar Municipal Code, Section 125.020 and 125.040

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## PREVIOUS ACTIONS

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Park Board Member, Andrew Boston, notified City Staff and Mayor Stark on June 7, 2014 that he was resigning from the Park Board due to time constraints. His resignation would be effective immediately.

Member Boston's term per Resolution 2013-19 expires on September 1, 2016.

Peculiar resident, long standing board member of the Raymore-Peculiar Soccer Club and youth soccer/softball/baseball coach has expressed interest in joining Peculiar Park Board in early May. Staff recommended he fill out the volunteer application to have on file for any future vacancies.

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## KEY ISSUES

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Applicant will fill a vacated seat on the City of Peculiar's Park Board ending in September 2016. Mr. Boston and Mr. Margita both reside in Ward 2, therefore the Ward representation will stay consistent.

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## STAFF COMMENTS AND SUGGESTIONS

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The City and the Parks Department is fortunate and excited to have residents interested in Peculiar Parks and Recreation and be willing to volunteer for service on the Park Board. Upon approval of the Board of Alderman

and appointment by the Mayor, the Park Board will welcome its newest member and continue moving forward while maintaining good Ward Representation throughout the City.

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**STAFF RECOMMENDATION**

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Approval of Appointment by Mayor

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**ATTACHMENTS**

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Resolution 2014-35

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**STAFF CONTACT:** Nathan Musteen, CPRP  
Parks & Recreation Director  
816-779-2225  
[nmusteen@cityofpeculiar.org](mailto:nmusteen@cityofpeculiar.org)

# City of Peculiar

## Boards / Commissions Application Form



Thank you for your interest in serving on one of the City's Boards/Commissions. Volunteers are essential to ensure our City government is responsive to the needs of the community. Please help us place you on the most appropriate commission by completing this questionnaire, you may attach your resume or additional information as needed.

### Boards / Commissions of Interest:

Planning Commission     Parks & Recreation Board     Board of Adjustment     Peculiar Tree Board

Name: Dan Margita Home Phone: \_\_\_\_\_  
Address: 205 A. Meadow Ct. Alternate Phone: 816-797-3714  
City, State, Zip: Peculiar MO 64078 Email Address: DMARG7112@aol.com  
Ward: 1) \_\_\_\_\_ 2) X 3) \_\_\_\_\_ (contact City Hall if you are unsure of your Ward)

### Education: (Please mark the highest level completed)

High School (please list the High School you attended) Ray Pec  
 College (please list College/University and Degree) \_\_\_\_\_

### Current Employment:

Employer: American Post Control Position: Manager  
Address: 5804 E. Red Bridge KCMO Work Phone: 816-765-6800

Have you previously served on a City Board or Commission?  Yes  No If Yes, please describe: \_\_\_\_\_

Are you currently registered to vote in the City of Peculiar?  Yes  No

Why do you want to serve on this Board/Commission? I would like to be a part of something that makes a difference in Peculiar.

Please describe any business or property interest which might place you in a conflict of interest situation should you be appointed to this Board/Commission. \_\_\_\_\_

Are you related to any current member of the Board of Alderman?  Yes  No If Yes, please describe: \_\_\_\_\_

BOA Member Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Signature: Dan Margita Date: 5/9/14

Return Application to: City of Peculiar  
C/O City Clerk  
250 South Main Street  
Peculiar, MO 64078

**RESOLUTION 2014-35**

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE APPOINTMENT OF DAN MARGITA TO THE PECULIAR PARK BOARD**

- WHEREAS,** Chapter 125:010 of the Peculiar Municipal Code establishes a Park Board consisting of seven (7) members; and
- WHEREAS,** Chapter 125:020 AND 125:040 of the Peculiar Municipal Code authorizes the Mayor to make appointments and to fill vacancies to the Park Board with approval by the Board of Alderman; and
- WHEREAS,** the Board of Aldermen have determined the need to appoint a member to the Park Board; and
- WHEREAS,** Dan Margita meets the qualifications for appointment to this board as a Resident of Ward 2; and
- WHEREAS,** said appointment fulfills a current term that expires on September 1, 2016; and
- WHEREAS,** Mayor Holly Stark recommends the appointment of Dan Margita as a member to the Park Board upon approval of the Board of Aldermen

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI:**

- Section 1 – Appointment: The Board of Aldermen approves the appointment of Dan Margita to the Park Board.
- Section 2 - Effective Date: This resolution shall become effective upon approval and passage by the Board of Aldermen.

**THIS RESOLUTION WAS ADOPTED BY THE FOLLOWING ROLL CALL VOTE THIS 16th DAY OF JUNE, 2014**

Alderman McCrea	_____	Alderman Ray	_____
Alderman Fines	_____	Alderman Roberts	_____
Alderman Ford	_____	Alderman Turner	_____

Approved: \_\_\_\_\_  
Holly Stark, Mayor

Attest: \_\_\_\_\_  
Nick Jacobs, City Clerk

**City Administrator**  
*Brad Ratliff*

**City Clerk**  
*Nick Jacobs*

**City Engineer**  
*Carl Brooks*

**Business Office**  
*Trudy Prickett*



**Chief of Police**  
*Harry Gurin*

**City Planner**  
*Cliff McDonald*

**City Attorney**  
*Reid Holbrook*

**Parks Director**  
*Nathan Musteen*

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078  
Phone: (816)779-5212 Facsimile: (816)779-1004

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**To:** Mayor and Board of Alderman  
**From:** Nathan Musteen, Parks Director  
**Date:** June 16, 2014  
**Re:** Chapter 125 - Park Board and Chapter 226 - Criminal Background Check

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## GENERAL INFORMATION

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**Applicant:** City Staff and Peculiar Park Board  
**Requested Actions:** First Reading of Bill No 2014-19  
**Purpose:** To adopt Chapter 125: Park Board revisions and establish a new Chapter 226: Criminal Background Checks  
**Property Location:** N/A

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## PROPOSAL

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For the Board of Aldermen to consider approving the revisions to Chapter 125: Park Board and establish a new Ordinance, Chapter 226: Criminal Background Checks which require criminal records checks of its teams' coaches with the Parks and Recreation department.

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## PREVIOUS ACTIONS

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Over the past few months, Park Board and Staff have been taking an in-depth look at Chapter 125: Park Board and Chapter 225: Parks and City Lake. In addition, staff has drafted a Criminal Background Check ordinance that the Park Board recommends for establishment in the municipal code. The intent of this project is to clarify and create better continuity within the two current chapters of the Municipal Code and introduce a much needed addition.

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## KEY ISSUES

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Chapter 125 and 225: Many of the ordinances listed within these chapters are outdated or no longer relevant and should be revised or removed. Re-organizing many of the sections between the two chapters will also provide that outcome of a clear and defined municipal code the Park Board desires.

- In April and May, the Park Board reviewed Chapter 125: Park Board of the Peculiar Municipal Code and made some changes that address the establishment and function of the Park Board.
- During the month of June, Staff and the Park Board made some revisions to Chapter 225: Parks and City Lake to provide a more thorough set of rules and regulations regarding the use of the Parks and public property.

Chapter 226: Criminal Background Check was introduced in May and in June, the Park Board voted to recommend the ordinance to the Board of Alderman. This ordinance is to ensure the safety of our youth and those who volunteer to coach our youth by mandating that all volunteers have (and pass) a background check before assuming the role of a Parks & Recreation volunteer. A policy that dictates how these background checks are to be conducted will be implemented upon adoption of this Ordinance.

Both Chapter 125 and Chapter 226 have been submitted to the City Attorney and are before you based on his approval.

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**STAFF RECOMMENDATION**

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Staff recommends approval of the first reading for the revision of Chapter 125: Park Board and establishment of Chapter 226: Criminal Background Check.

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**ATTACHMENTS**

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Attachment 1: Chapter 125: Park Board (current document in place)

Attachment 2: Bill 2014-19 (Revised Chapter 125: Park Board and new Chapter 226:Criminal Background Check

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**STAFF CONTACT:**

Nathan Musteen, CPRP  
Parks & Recreation Director  
816-779-2225  
[nmusteen@cityofpeculiar.org](mailto:nmusteen@cityofpeculiar.org)

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## CHAPTER 125: PARK BOARD

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*Cross Reference--As to general regulations for public parks, see [ch. 225](#) of this code.*

### **SECTION 125.010: CREATED -- COMPOSITION -- QUORUM**

There is hereby created a Park Board consisting of seven (7) members who are residents of the City of Peculiar prior to their appointment. Four (4) members of the Park Board shall constitute a quorum. (Ord. No. 102086 Art. 1 §1, 10-20-86; Ord. No. 070699 §1, 7-6-99; Ord. No. 012004D §1, 1-20-04; Ord. No. 100207A §1, 10-2-07)

### **SECTION 125.020: APPOINTMENT AND QUALIFICATIONS -- GENERALLY**

Each of the three (3) wards of the City shall be represented by one (1) appointee. The Mayor shall, with the approval of the Board of Aldermen, appoint one (1) member from each of the three (3) wards of the City and three (3) members to the Park Board from the residents at large. The seventh member of the Park Board shall be an Alderman appointed by the Mayor. Said seventh (7th) member may be from any ward. All appointees must be a minimum of twenty-one (21) years of age at the time of their appointment. (Ord. No. 102086 Art. 1 §2, 10-20-86; Ord. No. 070699 §2, 7-6-99; Ord. No. 100207A §2, 10-2-07)

### **SECTION 125.030: TERMS OF OFFICE**

The directors of the Park Board shall hold office for three (3) year terms from the first (1st) day of September following their appointment. Initially, each ward will be represented by a director serving a two (2) year term and a director serving a one (1) year term of office, and the three (3) directors chosen from the citizens at large shall serve three (3) year terms. At their first (1st) regular meeting each ward individually shall cast lots for the respective one (1) and two (2) year terms, reporting the results of same to the Board of Aldermen. Annually thereafter, the Mayor shall, with the approval of the Board of Aldermen, before the first (1st) day of September, appoint three (3) directors to replace the directors whose terms of office have expired to ensure continuity on the Park Board. (Ord. No. 102086 Art. 1 §3, 10-20-86; Ord. No. 90688 §1, 9-6-88; Ord. No. 070699 §3, 7-6-99)

### **SECTION 125.040: VACANCIES -- COMPENSATION OF DIRECTORS**

Vacancies on the Park Board of Directors, occasioned by removal, resignation or otherwise, shall be reported to the Board of Aldermen and shall be filled in like manner as original appointments. No Director shall receive compensation as such. (Ord. No. 102086 Art. 1 §4, 10-20-86)

**SECTION 125.050: ORGANIZATION – POWERS AND DUTIES – PARK FUND**

The Directors of the Park Board shall, immediately after appointment, meet and organize, by the election of one (1) of their members President and by the election of such other officers as they may deem necessary. They shall generally be an advisory board to the Board of Aldermen relative to the public parks of the City of Peculiar. They shall make and adopt such by-laws, rules and regulations for their own guidance and further shall recommend the adoption of various rules for the government of the parks as may be expedient, not inconsistent with this Article. The Park Board shall make recommendations to the Board of Aldermen relative to the expenditure of all money collected to the credit of the Park Fund and of the supervision, improvement, care and custody of such parks provided that all monies received from such parks shall be kept separate and apart from the other monies of the City and drawn upon the proper officers of the City upon the properly authenticated vouchers of the Park Board. Such Park Board shall have the power to appoint a suitable person to take care of such parks, and in general carry out the spirit and intent of this Article in establishing and maintaining public parks. (Ord. No. 102086 Art. 1 §5, 10-20-86; Ord. No. 90688 §1, 9-6-88)

**SECTION 125.060: ANNUAL REPORT TO BOARD OF ALDERMEN**

The Park Board of Directors shall make an annual report to the Board of Aldermen on or before the first (1st) day of September. The annual report to the Board of Aldermen shall state the conditions of their trust as of October first (1st) of the prior year; the various sums of money received from the Park Fund and other sources; and how much money has been expended and for what purposes, with such information and suggestions as they may deem of general interest. All portions of such report that relate to the receipts and expenditures of money shall be verified by affidavit. (Ord. No. 102086 Art. 1 §6, 10-20-86; Ord. No. 041811A §1, 4-18-11)

**SECTION 125.070: ANNUAL BUDGET**

The Park Board, by their properly authorized committee working with the Finance Committee of the Board of Aldermen, shall prepare a budget showing proposed expenditures of money, and for what purposes, for the ensuing year, which shall be presented to the Board of Aldermen for their general approval or disapproval, on or before the first (1st) day of September. Substitute or amended budgets may be worked out in like manner for their approval or disapproval, and if such substitute or amended budget is approved, it shall take the place of and become the budget for the entire year. (Ord. No. 102086 Art. 1 §7, 10-20-86; Ord. No. 041811A §2, 4-18-11)

**SECTION 125.080: PARK FUND**

All funds of the Park Board shall be kept in a separate account designated Park Fund. All funds allocated from the general funds of the City together with all funds raised by special taxes shall be deposited in such account. (Ord. No. 102086 Art. 1 §8, 10-20-86; Ord. No. 30689 §1, 3-6-89; Ord. No. 100207A §3, 10-2-07)

**SECTION 125.090: RESERVING PARK FACILITIES**

Any organization desiring to reserve facilities of the City Park will contact City Hall and provide information as to date, time and facilities desired at least two (2) days (forty-eight (48) hours) in advance of the desired date. Any facility which is under the control of one (1) of the clubs shall only be scheduled by contact with that particular organization. (Ord. No. 102086 Art. 1 §9, 10-20-86)

#### **SECTION 125.100: SCHEDULE OF ORGANIZED EVENTS**

All organizations shall file, in duplicate, with the City Park Board a schedule of organized events. One (1) copy of this schedule will be posted at the City Park and one (1) copy will be maintained at City Hall. (Ord. No. 102086 Art. 1 §10, 10-20-86; Ord. No. 30689 §1, 3-6-89)

#### **SECTION 125.110: NOTICE OF POSTED RESTRICTIONS**

The Park Board Chairman is authorized, upon the direction of the Park Board to post notices governing certain areas and certain uses of the park and violation of such notices is hereby prohibited. (Ord. No. 102086 Art. 1 §11, 10-20-86)

#### **SECTION 125.120: POLICE AUTHORITY AND SUPERVISOR**

The Park Supervisor is a Deputy Marshal and is assisted by special deputies and other authorized persons, and is authorized to preserve order and make arrests and/or eject any person for violation of law or the provisions of this Chapter. (Ord. No. 102086 Art. 1 §12, 10-20-86)

#### **SECTION 125.130: CLOSED AREA**

The Park Board may declare any section or part of any park closed to the public at any time and for any interval of time either temporarily or at regular stated intervals, daily or otherwise, and either entirely or merely to certain uses as the Park Board shall find reasonably necessary. (Ord. No. 102086 Art. 1 §13, 10-20-86)

#### **SECTION 125.140: SUSPENSION, ETC. OF PRIVILEGES**

The Park Board may suspend, forfeit, cancel or revoke any license or privilege or may refuse to grant the same for a period not to exceed one (1) year after the violation. The action of the Park Board shall be in writing and mailed to the last known address of the violator, and shall state whether it's action is in lieu of, or in addition to, the penalties provided for the violation of this Code. (Ord. No. 102086 Art. 1 §14, 10-20-86)

#### **SECTION 125.150: APPEALS**

Whenever in the provisions of this Chapter the decision of the Park Board is provided for in suspending,

forfeiting, canceling or revoking licenses or privileges, or refusing to grant the same, its decision shall be final, unless appealed to the Board of Aldermen on or before the fifth (5th) day following the day notice of such decision is given, except when the fifth (5th) day falls on a Sunday, a legal holiday or a day when the City Hall is closed, then the appeal may be made on the following business day. The appeal shall be filed with the City Clerk, shall substantially set forth the grievance of the party appealing, and shall be heard and determined, unless taken under advisement, at the next regular meeting of the Board of Aldermen. (Ord. No. 102086 Art. 1 §15, 10-20-86)

#### **SECTION 125.160: INSURANCE**

No group shall conduct any activities in the City Park unless said group has liability insurance in amounts established by the Park Board which shows both the Park Board and the City of Peculiar as additional named insureds. (Ord. No. 102086 Art. 1 §16, 10-20-86)

#### **SECTION 125.170: VIOLATION AND PENALTY**

Any person who violates any of the terms of this Chapter or of any rule or regulation adopted by the Park Board and who shall be found guilty shall be punished by a fine of not more than five hundred dollars (\$500.00). (Ord. No. 102086 Art. 1 Art. 3 §1, 10-20-86)

**BILL NO. 2014-19**  
**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE RESCINDING CHAPTER 125 OF THE PECULIAR MUNICIPAL CODE AND REPLACING WITH A NEW REVISED CHAPTER 125 THAT UPDATES THE ESTABLISHMENT AND ROLE OF THE PARK BOARD; AND ESTABLISH CHAPTER 226 OF THE PECULIAR MUNICIPAL CODE TO REQUIRE CRIMINAL BACKGROUND CHECKS FOR PARKS AND RECREATION VOLUNTEERS.**

**WHEREAS**, the City Parks and Recreation Director has recommended rescinding Chapter 125 and replacing with a new Chapter 125: Park Board that clearly defines the establishment and role of the Park Board within the City Government, and

**WHEREAS**, the City Parks and Recreation Director has recommended the establishment of Chapter 226: Criminal Background Checks to ensure the safety of participants and volunteers by mandating that all volunteers undergo and pass a criminal background check, and

**WHEREAS**, the Park Board recommended the revisions to Chapter 125 of the City Municipal Code and establishment of Chapter 226 to the City Municipal Code

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI THAT;**

**SECTION I:** That existing Chapter 125 of the Peculiar Municipal Code (Park Board) be removed in its entirety and replaced with the following:

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**CHAPTER 125: PARK BOARD**

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*Cross Reference--As to general regulations for public parks, see ch. 225 of this code.*

**SECTION 125.010: CREATED -- COMPOSITION -- QUORUM**

There is hereby created a Park Board consisting of seven (7) members. Four (4) members of the Park Board shall constitute a quorum.

**SECTION 125.020: APPOINTMENT AND QUALIFICATIONS -- GENERALLY**

- A. Each of the three (3) wards of the City shall be represented by at least one (1) appointee.
- B. With the approval of the Board of Aldermen, the Mayor shall appoint to the Park Board: one (1) member from each of the three (3) wards of the City; three (3) members from the residents at large; and one Alderman from any ward. The Alderman will serve as a

liaison between the Park Board and the Board of Aldermen and shall have voting rights.

- C. All appointees must be a minimum of eighteen (18) years of age at the time of their appointment.
- D. All appointees shall have resided within City limits for a minimum of one (1) year prior to their appointment.

**SECTION 125.030: TERMS OF OFFICE AND VACANCIES**

- A. Each regularly-appointed member of the Park Board, except for the Alderman appointee, shall hold office for a term of three (3) years. The Alderman appointee shall hold office for a term of one (1) year. These regular appointments by the Mayor shall be made before the first day of September.
- B. Except in the cases of fulfillment of vacancies and involving the Alderman appointee, full terms of office shall commence on the first day of September and shall be staggered so that one-third of the member's terms shall commence each year.
- C. Vacancies on the Park Board, occasioned by removal, resignation or otherwise, shall be reported to the Mayor and shall be filled for the remainder of the unexpired term.
- D. The Director of Parks and Recreation shall be responsible for tracking vacancies and terms for the Park Board.

**SECTION 125.040: ATTENDANCE**

Park Board Members are bound by the attendance requirements and procedures of Peculiar Municipal Code § 115.045, which is incorporated-herein-by reference.

**SECTION 125.050: COMPENSATION OF MEMBERS**

No Member shall receive compensation for services on the Park Board.

**SECTION 125.060: ORGANIZATION**

During the first Park Board Meeting after September 1 of each calendar year, the members of the Park Board shall elect one of their members as Chairperson. The members may also elect other officers as they may deem necessary.

**SECTION 125.070: POWERS AND DUTIES**

- A. The Park Board serves as an Advisory Board to the Board of Aldermen in matters involving the administration and financial management of the City's parks for the welfare of Peculiar citizens.
- B. The Park Board shall have the power to recommend to the Board of Aldermen or the City Administrator a suitable person to maintain such parks.

- C. The Park Board shall make recommendations to the Board of Aldermen relative to the expenditures of all money collected to the credit of the Park Fund; and regarding the supervision, improvement, care and custody of the City's parks. These recommendations may include, but are not necessarily limited to, the following matters:
1. All matters relating to policy formation, programming, legislation and use of park and recreation facilities and areas;
  2. Changes, additions or uses that will improve the effectiveness of the parks and recreation programs or facilities, including budgetary recommendations;
  3. Rules and regulations to govern the City's parks, recreation areas, and facilities as may be expedient and not inconsistent with this Article or directives of the Board of Aldermen;
  4. Recreational programming for citizens of Peculiar; and
  5. Any other duties as may be assigned by the Mayor or the Board of Aldermen.
- D. The Park Board shall make and adopt bylaws, rules, and regulations for their own guidance. These bylaws, rules, and regulations shall be subject to Board of Aldermen approval.

**SECTION 125.080: PARK FUND**

- A. All funds of the Park Board shall be kept in a separate account designated Park Fund. All funds allocated from the general funds of the City, together with all funds raised by special taxes, shall be deposited in such account.
- B. All monies disbursed from the Park Fund shall be used be remitted in accordance, and as limited by, the powers and duties set forth in this Chapter.
- C. The Director of Parks and Recreation shall monitor all expenditures of the Park Fund in accordance with the Park Board's annual budget and the City's purchasing policies.

**SECTION 125.090: ANNUAL BUDGET**

The Park Board, in conjunction with City Staff and the Board of Aldermen, shall prepare a budget showing proposed expenditures of money (and the purpose for such expenditures) for the upcoming year. Said budget shall be presented to the Board of Aldermen for their general approval or disapproval, on or before the 1st day of September. Substitute or amended budgets may be worked out in like manner for their approval or disapproval.

**SECTION II:** That the proposed Chapter 226: Criminal Background Checks be established in the Peculiar Municipal Code with the following:

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**CHAPTER 226: CRIMINAL BACKGROUND CHECKS**

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**SECTION 226.010: PURPOSE—REQUIRED**

All youth athletic programs using City facilities shall require criminal records checks of its teams' coaches and disqualify from participation any coach whose record checks reveals a history of inappropriate behavior.

**SECTION 226.020: DEFINITIONS**

For purposes of this Chapter, the following terms shall have the meanings stated hereafter:

- A. **CITY FACILITIES:** Any property belonging to the City of Peculiar, Missouri, including buildings, courts, diamonds, fields or any other play or practice area.
- B. **COACHES:** Those persons eighteen (18) years of age and older having contact with youth participating in athletic activities by teaching, training or supervising, including those with a child participating in the activity with others.
- C. **CRIMINAL RECORDS CHECK:** A process which determines whether a person has a criminal record that should preclude him/her from working or volunteering in any capacity for the City of Peculiar or on City properties and/or facilities.
- D. **DISQUALIFY:** A permanent ban on being a coach for a youth athletic program.
- E. **INAPPROPRIATE BEHAVIOR:** Any arrest or conviction for a misdemeanor or felony offense involving violence, any arrest or conviction for any felony or misdemeanor offense involving physical or sexual abuse or neglect of a child, and any felony or misdemeanor offense involving the exploitation of children and any dangerous felony.
- F. **YOUTH ATHLETIC PROGRAM:** Any organized group offering of athletic activities to persons under the age of eighteen (18).

**SECTION 226.030: RECORDS CHECK PROCEDURE**

- A. Prior to beginning its use of any City facilities, every youth athletic program shall require all its coaches to submit to a criminal records check.
  - 1. Each coach will be issued notification that a criminal records check will be conducted for every person(s) volunteering in any capacity for the City of Peculiar or on City properties and/or facilities.
  - 2. Each youth athletic program is required to perform a criminal records check approved by the Peculiar Parks and Recreation Department or authorized by the sport's governing/sanctioning body.
  - 3. Any coach who has undergone this procedure for a youth athletic association using

City facilities in the past two (2) years need not submit the form unless he or she has an arrest or conviction that would result in new information on the records check.

- B. Any youth athletic programs notified that a records check revealed inappropriate behavior shall disqualify that coach.
  - 1. The youth athletic programs shall notify any coach whose criminal records check revealed inappropriate behavior that he or she will be disqualified from participating as a coach.
  - 2. The youth athletic programs will further notify a disqualified coach that he or she may obtain a copy of the information resulting in disqualification by personally contacting the City of Peculiar Police Department.
  - 3. The youth athletic programs will further notify any disqualified coach of his or her right to appeal the disqualification.
  
- C. A coach disqualified due to a criminal records check may appeal that disqualification.
  - 1. All appeals of decisions made by the Parks & Recreation Department must be made in writing and delivered to the City of Peculiar Parks and Recreation Department within ten calendar days of the official decision.
  - 2. Appeals will be heard by the Peculiar Park Board or an assigned sub-committee consisting of a minimum of three Park Board members. The person making the appeal will be entitled to meet with this committee and present any evidence relevant to the incident(s) documented by the Department or youth sports organization.
  - 3. The Park Board or assigned sub-committee will render its decision in writing. All decisions shall be final. If the assigned sub-committee decision is not unanimous, a second appeal may be forwarded to the full Park Board for final decision at the next regularly scheduled meeting. All enforced consequences will remain in effect until the Park Board has convened.

**SECTION 226.040: PENALTY**

- A. Any youth athletic program not requiring criminal records checks of its coaches or allowing disqualified coaches to participate in its activities shall be prohibited from using City of Peculiar facilities.
  - 1. A written notification will be provided to the youth athletic program requesting volunteer criminal background documentation
  - 2. A period of 2 weeks upon notice will be provided to the organization allowing the proper criminal background checks to be completed and reported to the City.
  - 3. If the youth athletic program has not complied within the two week period, the City shall revoke its right to participate in any program or activity on City Facilities or in City sponsored leagues or activities.

**SECTION III:** The effective date of this ordinance shall be \_\_\_\_\_, 2014.

**First Reading:** \_\_\_\_\_ **Second Reading:** \_\_\_\_\_

**BE IT REMEMBERED THE PRECEDING ORDINANCES WERE ADOPTED ON THE SECOND READING THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2014, BY THE FOLLOWING VOTE:**

<b>Alderman Ford</b>	_____	<b>Alderman McCrea</b>	_____
<b>Alderman Fines</b>	_____	<b>Alderman Turner</b>	_____
<b>Alderman Ray</b>	_____	<b>Alderman Roberts</b>	_____

**Approved:**

**Attest:**

\_\_\_\_\_  
**Holly Stark, Mayor**

\_\_\_\_\_  
**Nick Jacobs, City Clerk**

**City Administrator**  
*Brad Ratliff*

**City Clerk**  
*Nick Jacobs*

**City Engineer**  
*Carl Brooks*

**Business Office**  
*Trudy Prickett*



**Chief of Police**  
*Harry Gurin*

**City Planner**  
*Cliff McDonald*

**City Attorney**  
*Reid Holbrook*

**Parks Director**  
*Nathan Musteen*

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078  
Phone: (816)779-5212 Facsimile: (816)779-1004

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**To:** Board of Aldermen  
**From:** Trudy Prickett, Business Office Manager  
**Date:** June 16, 2014  
**Re:** Trash Days

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#### **GENERAL INFORMATION**

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**Applicant:** Board of Aldermen  
**Requested Actions:** Review Trash Days  
**Date of Application:** June 16, 2014  
**Purpose:** Budgeting for Trash Fund  
**Property Location (if applicable):**

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#### **PROPOSAL**

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Board of Aldermen to evaluate the Trash Days expenditures and review proposed options for budgeting purposes.

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#### **PREVIOUS ACTIONS**

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None

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#### **STAFF COMMENTS AND SUGGESTIONS**

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Trash Days are provided as a service to the residents of Peculiar each year. We offer this service in order to aid in disposing of trash that is not typically permitted for pick up with normal weekly trash service and to keep their properties clean of debris. The City charges a fee according to what you unload, however there are no fees for senior citizens. Attached is a breakdown of the Trash Days revenue and expenditures from 2010-2013 for your review. I have also attached options for review.

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#### **STAFF RECOMMENDATION**

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As you can see, the expenses are higher than revenues by far. Realizing this is a service offered to our residents, but is costing the City I have listed 3 options below:

1. Continue providing this service, but charge a fee to all senior citizens.
  2. Provide Trash Days at Town & Country. The residents will take their trash directly to the T&C facility in Harrisonville on a scheduled day(s) for the City. The City would need 2-3 employees on site to verify residency and to assist in off-loading. T&C will calculate the tonnage and bill the City accordingly.
  3. Discontinue the service all together.
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**ATTACHMENTS:** Spreadsheet & Costs

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**STAFF CONTACT:** Trudy Prickett, Business Office Manager  
[tprickett@cityofpeculiar.org](mailto:tprickett@cityofpeculiar.org)

## TRASH DAYS

<u>Fiscal Year</u>	<u># of Citizens</u>	<u># of paid citizens</u>	<u>Fees Collected</u>	<u>Trash Co. Expense</u>	<u>Tire Disposal Fees</u>	<u>Gain/Loss</u>
2010	86	18	336.00	1,852.00	229.00	<u><b>-\$1,745.00</b></u>
2011	92	21	418.00	3,220.00	464.00	<u><b>-\$3,266.00</b></u>
2012	80	16	238.00	2,250.00	380.00	<u><b>-\$2,392.00</b></u>
<u>2013</u>	<u>52</u>	<u>15</u>	<u>152.00</u>	<u>1,050.00</u>	<u>730.00</u>	<u><b>-\$1,628.00</b></u>
<b>Totals</b>	<b>310</b>	<b>70</b>	<b>\$1,144.00</b>	<b>\$8,372.00</b>	<b>\$1,803.00</b>	<b><u><u>-\$9,031.00</u></u></b>

Additional staff expense: \$800-\$900 depending if 2 or 3 employees work both days.

### Cost of Trash Days at the Town & Country facility

The City will schedule the dates with T&C.

Residents are able to take their trash to T&C on those days and they will not be charged any fees.

T&C will then calculate the amount of trash received from Peculiar residents and bill us according the fees listed below:

Trash	\$38.00/ton	(Most items except appliances,tires & metal)
Tires (Off Rim)	\$2.00 per tire	
Constr/Demolition	\$36.00/ton	
Metal	No Charge	

In 2012 the City had 26.53 tons of trash \$1,008.00 (\$38 dollars/ton)

In 2013 the City only had 13.8 tons of trash \$524.40

This option would omit the use of City equipment and the collection of cash at the site.

**City Administrator**  
*Brad Ratliff*

**City Clerk**  
*Nick Jacobs*

**City Engineer**  
*Carl Brooks*

**Business Office**  
*Trudy Prickett*



**Chief of Police**  
*Harry Gurin*

**City Planner**  
*Cliff McDonald*

**City Attorney**  
*Reid Holbrook*

**Parks Director**  
*Nathan Musteen*

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078  
Phone: (816)779-5212 Facsimile: (816)779-1004

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**To:** Board of Aldermen  
**From:** Trudy Prickett, Business Office Manager  
**Date:** June 16, 2014  
**Re:** Bank Card Fees

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#### **GENERAL INFORMATION**

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**Applicant:** Board of Aldermen  
**Requested Actions:** Review Bank Card Fees  
**Date of Application:** June 16, 2014  
**Purpose:** Budgeting  
**Property Location (if applicable):**

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#### **PROPOSAL**

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Board of Aldermen to review Bank Card fees charged to the City

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#### **PREVIOUS ACTIONS**

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None

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#### **STAFF COMMENTS AND SUGGESTIONS**

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In fiscal year 2012-2013 the City paid approximately \$24,000 in credit card fees. This year thru June 10, 2014 we have paid \$15,052. These fees are charged to us for each credit card transaction, including on-line credit card payments. We accept credit cards for utility payments, building permits, city services, etc. The Municipal Court and Police Dept. accept credit cards for payment which we are also charged fees.

I have researched other cities and only 2 of them pass the fees on to their customers. One city defines it as a "Convenience Fee" for a flat rate of \$2.00 on all credit card transactions. The other has a "Transaction Fee" for a flat rate of \$4.00, granted the customer fees are based on what the credit card company charges to the City. It would be difficult to determine what to charge each customer due to the fact there are different fees for different types of cards that are used. In some cases it's possible you would be overcharging one customer and under charging another. The cities that charge their customers are able to have the fees assessed to them at the time of the transaction through the credit card company. Our current system is not capable of processing & assessing fees at the time of transaction.

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#### **STAFF RECOMMENDATION**

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Review the cost to consider charging the customer a flat rate or continue to budget the fees annually as we have done in the past.

#### **ATTACHMENTS:**

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**STAFF CONTACT:** Trudy Prickett, Business Office Manager  
[tpickett@cityofpeculiar.org](mailto:tpickett@cityofpeculiar.org)