



Park Board of Peculiar

Meeting Agenda – June 9, 2014, 6:30 p.m.

City Hall Council Chambers – 250 S. Main Street

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Consideration of the Agenda & Minutes
- 5) Old Business
 - A) Yard of the Month Program
 - B) Chapter 226 Criminal Records Checks
 - C) Tractor Pull
- 6) New Business
 - A) Chapter 225 Review
 - B) FY15 Budget
 - C) Twin Oaks Park
- 7) Director's Report
- 8) Public Comments
- 9) Board Member Directives
- 10) Adjournment



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Nathan Musteen
Date: May 2014
Subject: Meeting Minutes

GENERAL INFORMATION

Park Board Member McCrea will be providing the minutes to all members of the board on Monday.

We apologize for the inconvenience.



Nathan Musteen, CPRP
Director of Parks & Recreation
City of Peculiar, Missouri
816-779-2225
nmusteen@cityofpeculiar.com

A good man leaveth an inheritance to his children's children...



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Nathan Musteen
Date: May 12, 2014
Agenda Item: 6-B
Subject: Mayoral Request

BACKGROUND

Mayor Stark is interested in implementing 2 new community events:

- 1) Yard of the Month during the spring/summer/fall months
- 2) Christmas Decoration Contest

She has asked Staff to present these programs to the Park Board for discussion.

In May, the Park Board was presented with the idea of Yard of Month. The board was interested in pursuing this program. Staff has drafted a program for your review. The Mayor and City Administrator have reviewed the program and await your thoughts.

ACTION

Review and discuss the attached Yard of the Month Program, make any necessary changes and vote to implement the plan.



The Peculiar Board of Alderman and the Peculiar Park Board will be sponsoring a “Yard of the Month” program. The goal for the Yard of the Month program is to award and recognize the efforts of Peculiar residents who take pride in their home and landscape, inspiring others to do the same and contributing to the overall appearance of the community at large.

AWARD RULES:

- The Park Board will select one home each month that resides within Peculiar City Limits.
- The Board will judge only the portion of the yard viewed from the street.
- The Yard of the Month program will start in May and end in October.
- The Board will place a Yard of the Month sign in each winning yard for a month.
- Any resident may nominate a yard and landscape within the City limits including their own.
- Each yard may only win the Yard of the Month award once in a calendar year.
- All entries must be in by the third Monday of the month and will be considered for the following month.
- Judging will occur the last week of the month prior to the awarded month.
- Winners will be notified either in person, by mail or by telephone.

TO ENTER:

Please visit Peculiar City Hall to make a nomination or download a form from the City of Peculiar Website (www.cityofpeculiar.org).

Mail Nomination form to:

City of Peculiar
Yard of the Month program
250 South Main Street
Peculiar, MO 64078

Phone: (816) 779-5212

Winning Yard of the Month:

The Park Board will use the following criteria when choosing a Yard of the Month. These are only guidelines and the committee will make a final decision based on the evidence that shows the homeowner’s pride in his or her yard.

The upkeep of the yard can reflect the efforts of the residents themselves or that of a professional landscaper or groundskeeper.

During the month of recognition, the homeowner is expected to maintain their yard in the same manner that allowed them to win the title of Yard of the Month.

Winners may be disqualified if their property is in violation of any city regulations.

Key criteria include manicured yard, beautification, originality and creativity

Lawn:

- Yard is attractive; pleasing to the eye
 - Healthy grass with little to no bare spots or excessive weeds
 - Grass shall be mowed and edged
 - No visible debris

Structures (Walkways, Fences, Driveways, Porches, etc.)

- Free of litter, junk and debris
- No appliances or indoor furniture on porches or patios
- Free of inoperable or junked motor vehicles
- House numbers are visible and displayed attractively
- Buildings, fences, porches, and patios on the property are in good repair (i.e. minimal distraction from the landscape due to deterioration, damage or construction)

Landscape & Flower Beds

- A variety of plants such as trees, shrubs, ground cover, flowers, wildflowers
- Plants with a variety of heights, textures, and colors
- Landscape features such as fountains, large rocks in beds, etc.
- Extra consideration may be given to properties that have invested extra effort through the use of attractive art pieces (e.g. pottery, ironwork), potted plants, birdhouses, patio or lawn furniture, windsocks, decorative mailboxes, etc.

Winners will receive:

- A specially designed "Yard of the Month" sign placed in the winning front yard for one month
- A certificate of recognition to the homeowner signed by the Mayor and given at a Board of Alderman meeting
- A picture of the winning yard on the City of Peculiar's website at www.cityofpeculiar.org





Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Nathan Musteen
Date: June 9, 2014
Agenda Item: 5B
Subject: Chapter 226: Criminal Background Check

GENERAL INFORMATION

As the Department continues to grow and adds more recreational leagues and programs, the need for more volunteers will grow. It is essential to provide a safe and fun atmosphere for the youth of Peculiar. Requiring Criminal Background checks helps ensure that the Park Board and the Parks & Recreation Department are taking the necessary steps to provide that safe environment.

It is important to note that a provision of the state statute added in 2009 promotes parks as safe havens by prohibiting individuals convicted of certain sex crimes from parks and an area of 500 feet surrounding parks that contain a playground or swimming pool. Those individuals volunteering to coach and found to have a criminal history that includes such will be prohibited without appeal.

KEY ITEMS

In April of 2014, Park Board looked at a draft version of Chapter 226: Criminal Background Check. Discussion and changes were addressed.

Staff forwarded these suggestions to the Peculiar Police Chief and the City Attorney. They provided some additional suggestions and those changes were made.

Staff has also included a draft "Policy" that helps implement how this ordinance is to be upheld. This is at the suggestion of the City Attorney and also is on our list of future policies and procedures to develop.

Important to note: This ordinance and policy addresses those individuals that are considered volunteers and not paid staff. Part time and full time staff have independent background checks provided by the city in accordance with the City of Peculiar Human Resources manual.

The City Attorney has reviewed the proposed changes from Park Board during the May meeting and has given his approval.

ATTACHMENTS

- 1) Chapter 226: Criminal Background Check
- 2) Volunteer Background Check Policy

ACTION ITEMS

- Make a motion and vote to recommend Chapter 226 Criminal Background Check Code to the Board of Alderman to be adopted into the Peculiar Municipal Code.
- Make a motion and vote to pass the Volunteer Background Check Policy into the Parks and Recreation Policies and Procedures manual upon approval of Chapter 226.

CHAPTER 226: CRIMINAL BACKGROUND CHECKS

SECTION 226.010: PURPOSE—REQUIRED

All youth athletic programs using City facilities shall require criminal records checks of its teams' coaches and disqualify from participation any coach whose record checks reveals a history of inappropriate behavior.

SECTION 226.020: DEFINITIONS

For purposes of this Chapter, the following terms shall have the meanings stated hereafter:

- A. **CITY FACILITIES:** Any property belonging to the City of Peculiar, Missouri, including buildings, courts, diamonds, fields or any other play or practice area.
- B. **COACHES:** Those persons eighteen (18) years of age and older having contact with youth participating in athletic activities by teaching, training or supervising, including those with a child participating in the activity with others.
- C. **CRIMINAL RECORDS CHECK:** A process which determines whether a person has a criminal record that should preclude him/her from working or volunteering in any capacity for the City of Peculiar or on City properties and/or facilities.
- D. **DISQUALIFY:** A permanent ban on being a coach for a youth athletic program.
- E. **INAPPROPRIATE BEHAVIOR:** Any arrest or conviction for a misdemeanor or felony offense involving violence, any arrest or conviction for any felony or misdemeanor offense involving physical or sexual abuse or neglect of a child, and any felony or misdemeanor offense involving the exploitation of children and any dangerous felony.
- F. **YOUTH ATHLETIC PROGRAM:** Any organized group offering of athletic activities to persons under the age of eighteen (18).

SECTION 226.030: RECORDS CHECK PROCEDURE

- A. Prior to beginning its use of any City facilities, every youth athletic program shall require all its coaches to submit to a criminal records check.
 - 1. Each coach will be issued notification that a criminal records check will be conducted for every person(s) volunteering in any capacity for the City of Peculiar or on City properties and/or facilities.
 - 2. Each youth athletic program is required to perform a criminal records check approved by the Peculiar Parks and Recreation Department or authorized by the sport's governing/sanctioning body.
 - 3. Any coach who has undergone this procedure for a youth athletic association using City facilities in the past two (2) years need not submit the form unless he or she has an arrest or conviction that would result in new information on the records check.
- B. Any youth athletic programs notified that a records check revealed inappropriate behavior shall disqualify that coach.
 - 1. The youth athletic programs shall notify any coach whose criminal records check revealed

- inappropriate behavior that he or she will be disqualified from participating as a coach.
2. The youth athletic programs will further notify a disqualified coach that he or she may obtain a copy of the information resulting in disqualification by personally contacting the City of Peculiar Police Department.
 3. The youth athletic programs will further notify any disqualified coach of his or her right to appeal the disqualification.
- C. A coach disqualified due to a criminal records check may appeal that disqualification.
1. All appeals of decisions made by the Parks & Recreation Department must be made in writing and delivered to the City of Peculiar Parks and Recreation Department within ten calendar days of the official decision.
 2. Appeals will be heard by the Peculiar Park Board or an assigned sub-committee consisting of a minimum of three Park Board members. The person making the appeal will be entitled to meet with this committee and present any evidence relevant to the incident(s) documented by the Department or youth sports organization.
 3. The Park Board or assigned sub-committee will render its decision in writing. All decisions shall be final. If the assigned sub-committee decision is not unanimous, a second appeal may be forwarded to the full Park Board for final decision at the next regularly scheduled meeting. All enforced consequences will remain in effect until the Park Board has convened.

SECTION 226.040: PENALTY

- A. Any youth athletic program not requiring criminal records checks of its coaches or allowing disqualified coaches to participate in its activities shall be prohibited from using City of Peculiar facilities.
1. A written notification will be provided to the youth athletic program requesting volunteer criminal background documentation
 2. A period of 2 weeks upon notice will be provided to the organization allowing the proper criminal background checks to be completed and reported to the City.
 3. If the youth athletic program has not complied within the two week period, the City shall revoke its right to participate in any program or activity on City Facilities or in City sponsored leagues or activities.



PECULIAR PARKS AND RECREATION

VOLUNTEER BACKGROUND CHECK POLICY

Location:

Cass County, Missouri,

Agency:

Peculiar Parks and Recreation Department

I. STATEMENT OF NEED

The Peculiar Parks and Recreation Board ("Board") recognizes it is a necessity to establish certain guidelines wherein the Peculiar Parks & Recreation Department ("Department") and any affiliated volunteer recreation associations can seek to protect our children and patrons by investigating the background of volunteers who will be coaching children involved in athletic programs or utilized in a supervisory role that has the potential of regular contact with participants and approved by the Parks and Recreation Department.

II. AUTHORITY AND RESPONSIBILITY

The Peculiar Park Board carries the primary responsibility to recommend policies to govern the operation and programs of the Parks and Recreation Department, assist in planning activities and events, and give guidance for expansion of parks and recreation facilities.

III. STATEMENT OF PHILOSOPHY

The philosophy of the Peculiar Parks and Recreation Board is that all children participating in organized programs and activities in the City of Peculiar can participate in a safe, fun environment. These types of programs and activities cannot be conducted without the involvement of community volunteers. A criminal history check serves as a means to review an individual's background in respect to their volunteer participation with recreation activities. Knowing an individual's criminal background can provide more certainty that people with a history of inappropriate behavior will not have access to the children and participants involved in our programs. Therefore, the objective of our background checks is to ensure the safety and well-being of participants and provide citizens with a peace of mind.

The Department shall serve as primary governing body for conducting criminal background checks and monitor all volunteers participating in organized activities authorized by the department.

The Peculiar Park Board shall support Department Staff authorizing the implementation of an aggressive and thorough criminal check procedure as mandated by Chapter 226 of the Peculiar Municipal Code.

IV: General

All volunteers who are directly responsible for the safety and well-being of participants involved in a Peculiar Parks and Recreation Department program, that will be directly supervising children participating in leagues and programs or be solely responsible for supervising City sponsored activities such as athletic practices in which no City staff representation is present will be subject to a background screening consisting of a sexual offender registry search and a criminal history search.

Volunteers that assist the Parks and Recreation Department on a one event basis or at events less than once a month do not have to be screened, however, these individuals must be under the supervision of a staff member at all times. For example, a volunteer assisting with registration for special event or annual community event would not need to be screened.

Volunteers will be screened on a bi-annual basis.

A) Screening Process:

1. Parks and Recreation Department staff members will distribute Authorization for Background Check Consent Forms to all volunteers. Information required includes name, social security number, date of birth, current physical address and signature. All forms must be completed by the volunteer and returned to the Department Staff.
2. The Department Staff will submit the background information to the SSCI: Southeastern Security Consultants, Inc. (www.ssci2000.com) to conduct the screening. SSCI will provide the City of Peculiar with a pass/fail report. If the results of the screening indicate that an individual has a record, the results of the screening will be forwarded to the Peculiar Police Department to decipher the level of severity of the crime(s) for the Parks and Recreation Department.
3. If any disqualifying offenses are reported in the background check as defined in Chapter 226 of the Peculiar Municipal Code or further defined herein, the Parks and Recreation Department staff will notify the volunteer that they are disqualified. It will be the responsibility of the Parks and Recreation Department staff to find another volunteer to take over the duties.

B) Confidentiality:

To protect the privacy of the volunteer, information provided for the background screen will be submitted to a third party screener, Southeast Security Consultants, Inc. (SSCI) for volunteers and/or the City of Peculiar's third party vendor if deemed necessary. Any information received during a volunteer's screening process will not be disclosed outside of the organization and will be shared within the organization only on a "need to know" basis. The consent/release form which includes personal data will be kept in a secure location and will only be accessed by authorized personnel. In special circumstances, The City of Peculiar Parks and Recreation Department has the duty to disclose to third parties, including government agencies, certain types of information when required by law.

C) Appeals Process:

1. If a volunteer's background check includes a disqualifying charge, the Parks and Recreation Department shall immediately relieve a volunteer of their duties. There will be no appeal of a decision to relieve a volunteer, if the volunteer's relevant criminal history is accurate; all decisions are final.
2. If a volunteer wishes to dispute the content of the background check, the volunteer must adhere to Chapter 226: Criminal Background Checks, section 226.030 (C) for appeals procedures.

D) Factors to Consider:

A conviction of a crime, other than a disqualifying crime, does not automatically preclude volunteer service, and individual circumstances will be considered. For crimes that do not fall into a disqualifying category, factors will be reviewed to determine if an individual can volunteer with the Department.

1. Type of offense-The type of criminal offense matters with regard to the level of risk the person poses to the volunteer service they will be performing.
2. Context of offense-The nature and severity of a crime, the number of convictions, progress since the crime occurred, cause and effect, etc., may impact whether an individual would be allowed to volunteer for the Department.
3. Time of offense-Specific information such as how long it has been since the conviction occurred may affect the decision of allowing an individual to volunteer.

E) Disqualifying Crimes:

If a volunteer (1) has been found guilty, pled guilty; or pled no contest, regardless of adjudication, (2) has a charge pending against him or her in which it is alleged that he or she has committed any of the following crimes, or (3) has a record of a conviction of an equivalent offense in another state, the person will be disqualified from volunteering for any position in any recreational program or activity approved by the Parks & Recreation Department.

- All Sex Offenses/Murder/Homicide – *Regardless of the amount of time since offense*
 - Examples of sex offenses include, but are not limited to: child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc.

- All Felony Violence Offenses - *Regardless of the amount of time since offense*
 - Examples include, but are not limited to: manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary, etc.
- All Felony offenses other than violence or sex within the past ten (10) years
 - Examples include, but are not limited to: drug offenses, theft, embezzlement, fraud, child endangerment, etc.
- All Misdemeanor Violence offenses within the past seven (7) years
 - Examples include, but are not limited to: simple assault, battery, domestic violence, hit and run, etc.
- All misdemeanor alcohol offenses within the past five (5) years
 - Examples include, but are not limited to: driving under the influence, drunk and disorderly, public intoxication, simple drug possession, possession of drug paraphernalia, etc.
- Any other misdemeanor within the past five (5) years that would be considered a potential danger to children or is directly related to the functions of that coach
 - Examples include, but are not limited to: contributing to the delinquency of a minor, providing alcohol to a minor, etc.

WHY THESE CRIMES? The National Recreation and Park Association (NRPA) has reviewed the resources of the National Association of Professional Background Screeners and sought the counsel of recognized background screening experts to develop a set of Recommended Guidelines for Volunteer Background Screening in park and recreation settings. These guidelines were produced as a result of this review.

V: Flow of Paperwork and responsibilities of the Parks & Recreation Department

- A. Distribute the consent/release forms to volunteers
- B. Collect all completed (legible) consent/release forms prior to registration deadline for specific sport applicant that would like to coach or beginning any volunteer opportunity
- C. Send forms or data to Background Screening Company
- D. Receive the screening results from the Background Screening Company
- E. Make appropriate notifications on any volunteer who is disqualified
- F. Provide the disqualified volunteer applicant with the following documents:
 - 1. Letter of disqualification
 - 2. Copy of actual screening report (results)

VI: Attachments

Peculiar Parks & Recreation Volunteer Coaches Application
Peculiar Parks & Recreation National Background Screening Consent Form

VII: REVIEW

The Background Screening Process is an ongoing process and is subject to review and changes at any time. These guidelines are based upon industry practices in private, public and non-profit areas and required by the Peculiar Municipal Code, Chapter 226: Criminal Background Checks

PECULIAR

parks & recreation



Youth Sports Coaches Application:

INTERESTED IN COACHING A PECULIAR PARKS & RECREATION YOUTH SPORTS TEAM?

Our leagues are dependent on coaching volunteers like you. If you enjoy working with kids and want to teach kids about the fundamentals of sports, good sportsmanship, learning life lessons through athletics, and being a responsible person, please fill out the form below. Please write a short paragraph explaining what qualifies you to coach. (This can be as simple as "I enjoy teaching kids," and include a bit of information about you.) This note is just simply to get to know the potential coaches of our leagues. All Coaches selected will be required to complete a background check.

Return this form with to: Peculiar Parks & Recreation
250 South Main Street
Peculiar, MO 64078

Name _____ Email Address (preferred) _____

Address _____ City _____ Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

Will you be coaching your own child? If yes, please list their name(s): _____

Have you coached youth sports before? (If no, this does not disqualify coaches from consideration)

Yes _____ No _____ If yes which _____

Coaching status (anticipated): Head or Assistant Number of years: _____

Have you ever taken a coach certification course? _____

If yes, what year and through what organization? _____

Coaches t-shirt size (one supplied per coach): Please circle

Adult Small Adult Medium Adult Large Adult X-Large Adult XX-Large Adult XXX-Large

What qualifies you to Coach? _____

_____ continue on back if needed...

Coaches Signature: _____ Date: _____

Office Use: Rcpt #: _____ Date: _____ Initials: _____ Background complete _____



Peculiar Parks & Recreation

National Background Screening Consent Form

Applicant's Legal Name (printed) _____

Social Security Number _____ Date of Birth _____

Applicant's Address _____

City _____ State _____ Zip _____

I, _____, authorize and give consent for the above named organization to obtain information regarding myself. This includes the following:

- Local & National Criminal background records/information
- All 50 State Sex Offender Registries
- Full Address Trace
- Social Security Verification

I the undersigned, authorize this information to be obtained either in writing or via telephone in connection with my application. Any person, firm or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with the organization's guidelines.

By signing this document, I am providing the above named Organization my consent for an initial background check as well as any subsequent background checks deemed necessary throughout the length of my volunteer assignment with this Organization.

Print Name: _____ Date: _____

Signature: _____

SSCI – America's #1 Choice in Background Screening for Parks and Recreation

Phone: 1-866-996-7412

Website: www.sscizoo.com

Fax: 1-866-996-1292



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Nathan Musteen
Date: June 9, 2014
Agenda Item: 5-C
Subject: Tractor Pull

BACKGROUND

The Annual Tractor Pull is June 21st. Listed below is a to-do list in preparation of the event. Further discussion as necessary.

TRACTOR PULL TO DO LIST:

MSTPA Contract

Week of 5/5 Gave authorized contract to Member Stark to have MSTPA sign and return

Complete Present a contract between the City and MSTPA to the Board of Alderman on May 19th for approval

Band Boosters Concessions / Beer Contract

Week of 5/5 Gave authorized contract to Member Stark to have Band Boosters sign and return

Complete Present a contract between the City and RP Band Boosters to the Board of Alderman on May 19th for approval

Complete Provide Boosters with a letter of support to the Missouri Division of Alcohol and Tobacco Control

Complete Present an application for an I-9 temporary Liquor License to the BOA on June 2

Count Pull arrows

_____ Large red "Pull" arrows are in the shed at Raisbeck (last year – 3)

_____ Small red "Pull" arrows are in the shed at Raisbeck (last year – 5)

Count yellow Parking Signs

_____ Yellow yard signs with "Parking and an arrow" are in the shed at Raisbeck (last year – 6)

Load 20 T-Posts in Truck

_____ Deliver to Member Stark

Banners and Signs

May 9, 2014 Contacted Jim A. about vinyl replacement



Peculiar Parks & Recreation

MEMORANDUM

Yard signs at major intersections

_____ Over 10 signs placed in visible areas in town
_____ Over 12 signs placed on major intersections and in neighboring community's including:
Belton Cleveland West Line
Drexel Archie Harrisonville
Pleasant Hill Raymore Prominent intersections in Cass County

Secure Radios for communication from Peculiar PD

May 9, 2014 Requested
_____ Follow up at Staff Meeting on June 11

Request extra patrol runs during the night on Saturday to guard the donated equipment

How many and what times?

May 13, 2014 Requested
_____ Follow up at Staff Meeting

Notify Excalibur of Tractor Pull Duties

Week of 6/2 Finish mow only, Wednesday before TP like last year
Week of 6/2 Move Aluminum bleachers to 66 after the mow
Week of 6/2 Regular trash duties during event as in the past

Request the Grader be transported to 66 on Friday

Week of 6/2 Requested
_____ Follow up at Staff Meeting

Find tents

_____ 1 tent: 10x20 at the County Barn
_____ 2 EZ ups at the county barn
_____ purchase 2 new EZ ups (week of event)

_____ **8 Tables from Brierly Hall** – will move the week of event after the Clara Brierly festival

_____ **10 chairs from Brierly Hall** - will move the week of event after the Clara Brierly festival

Chloroplast Signs

_____ No Coolers – at Raisbeck Barn
_____ Pricing Sign – at Raisbeck Barn

Look for Arm Bands or bring stamp for re-entry

_____ City staff will provide a stamp for patrons who leave and want to return
_____ City staff will utilize double tear-off tickets to keep track of paid visitors for accounting purposes.

News Paper Ads

Complete Raymore Journal – ad runs on 6/12 & 6/19
Complete North Cass Herald – ad runs 6/12 & 6/19
Complete Cass County Democrat – 6/13 / Cass County Shopper – 6/18



Peculiar Parks & Recreation

MEMORANDUM

Full Color Entry Banner

_____ A full color 4x8 Entry banner to be placed at the entrance of the Park (purchased last year)

Other Items:

_____ 200 zip ties (large heavy duty)
_____ 2 rolls (caution tape)

Additional Items...

1. Booked Cindy's Restrooms
2. Secured 4 Lighting systems from Peculiar PD
3. Got 1 "Full Pull" Sponsorship from Willey & Sons Trucking for \$500
4. Member Stark & Director Musteen hung banners around town.



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Nathan Musteen
Date: June 9, 2014
Agenda Item: 6A
Subject: Revision of Chapter 225: Parks and City Lake Park

GENERAL INFORMATION

The Park Board and City Staff have been reviewing the Ordinances within the Peculiar Municipal Code that directly reflect the Park Board and operations within the City Park System.

Over the past few months, the board has revised Chapter 125: Park Board; drafted Chapter 226: Criminal Background Checks; and will now take an in-depth look at Chapter 225: Parks & City Lake. The intent of this review is to further define the rules and regulations of the parks system.

Many of the sections in Chapter 225 are outdated or no longer relevant and should be revised or removed. In addition, sections removed from Chapter 125's revision have been incorporated into Chapter 225 to help re-organize the two chapters.

KEY ITEMS

Chapter 225 should address the basis by which City Staff can govern the use of the parks for the safety and enjoyment of residents and park patrons.

The attached revision contains sections that are currently in place and many additions. Staff did a comparison of Harrisonville, Raymore, Grain Valley, Pleasant Hill, Independence and many other smaller communities to draft not only revisions of current sections, but add several new sections that were not addressed.

The City Administrator has reviewed the draft and the Police Chief has reviewed the portions that pertain to police involvement. Upon your review, any changes will be made and sent to the City Attorney for his review.

A final draft will come before the Park Board in July.

ATTACHMENTS

- 1) Chapter 225: Parks and City Lake Park (Current version in place for your reference)
 - 2) Chapter 225: Parks and Public Property (this is a proposed revision for the board to review)
-

ACTION ITEMS

- Review, discuss and make any necessary changes. Staff will make all changes and updates and have the City's Attorney review. A final draft will be brought before the board for recommendation to the Board of Alderman.

CHAPTER 225: PARKS AND CITY LAKE PARK

Cross Reference--As to park board, see [ch. 125](#) of this code.

ARTICLE I. GENERAL PARK PROVISIONS

SECTION 225.010: DESTRUCTION, ETC., OF PARK PROPERTY PROHIBITED

It shall be unlawful for any person to deface, injure or destroy any playground equipment, shrubs, trees or any other park property located in any City Park, with the exception allowed for maintenance crews. (Ord. No. 102086 Art. II §1, 10-20-86; Amendment to Ord. No. 102086)

SECTION 225.020: PRESENCE IN CITY PARK PROHIBITED DURING CERTAIN HOURS

It shall be unlawful for any person to be inside the premises of any City Park between the hours of 12:01 A.M. and sunrise of any day unless special written permission for the same has been previously obtained from an Official of the City. (Ord. No. 102086 Art. II §2, 10-20-86)

SECTION 225.030: FIRE -- PROHIBITED -- EXCEPTIONS

It shall be unlawful for any person, except maintenance crews, to start or maintain any fire inside the premises of any City Park; except, in a grill or fireplace made for that purpose. (Ord. No. 102086 Art. II §3, 10-20-86; Amendment to Ord. No. 102086)

SECTION 225.040: FIRE -- FAILURE TO EXTINGUISH BEFORE LEAVING

It shall be unlawful for any person who has built or maintained any fire to fail to extinguish such fire before leaving the City Park premises. (Ord. No. 102086 Art. II §4, 10-20-86)

SECTION 225.050: SWIMMING OR WADING PROHIBITED

It shall be unlawful for any person to swim or attempt to swim or wade or bathe in any City Park pond. (Ord. No. 102086 Art. II §5, 10-20-86)

SECTION 225.060: MOTOR VEHICLES -- SPEED LIMIT

It shall be unlawful for any person to operate any motor vehicle or motor bicycle at any speed in excess of ten (10) miles per hour in any City Park. (Ord. No. 102086 Art. II §6, 10-20-86)

SECTION 225.070: MOTOR VEHICLES -- TO BE OPERATED ONLY ON ROADWAYS PROVIDED FOR SAME

It shall be unlawful for any person, except maintenance crews, to operate any motor vehicle, motor bicycle in any part of any City Park, except on a roadway so provided therefor. (Ord. No. 102086 Art. II §7, 10-20-86; Amendment to Ord. No. 102086)

SECTION 225.080: LITTERING PROHIBITED

It shall be unlawful for any person to place any litter or debris any place in any City Park, except in trash barrels so provided therefor. (Ord. No. 102086 Art. II §8, 10-20-86)

SECTION 225.090: ALCOHOLIC BEVERAGES PROHIBITED

Cereal malt beverages may be sold in City Parks during City sponsored events by persons or entities given the specific authority to sell said beverages by the City. Further, cereal malt beverages sold in City Parks during City sponsored events by persons or entities given such specific authority by the City may be possessed or consumed in City Parks by patrons legally purchasing said cereal malt beverages. Otherwise, it shall be unlawful for any person to bring into or have in his possession or consume in any City Park any alcoholic beverage as defined by State law. (Ord. No. 102086 Art. II §9, 10-20-86; Ord. No. 060308A §1, 6-3-08)

SECTION 225.100: BUSINESS ACTIVITIES RESTRICTED

No person shall expose or offer for sale any article or thing, nor shall he station or place any stand, cart or vehicle for the transportation or sale or display of any such article or thing. This Section shall not apply to duly licensed concessions acting by authority of the Park Board. (Ord. No. 102086 Art. II §10, 10-20-86)

SECTION 225.110: SPORTING ACTIVITIES RESTRICTED

- A. No person shall engage in rough play or comparatively dangerous games in a park area.
- B. *Exception.* Supervised or sanctioned events (i.e., rodeo's football). (Ord. No. 102086 Art. II §11, 10-20-86; Amendment to Ord. No. 102086)

SECTION 225.120: HUNTING

It shall be unlawful for any person to hunt, shoot, kill, trap, injure, pursue or molest in any way any bird or animal on or within a City Park. (Ord. No. 102086 Art. II §12, 10-20-86)

SECTION 225.130: CAMPING RESTRICTED

Camping in the park is prohibited except in the areas set aside for organized youth groups to be used only by special permission secured from the Chairman of the Park Board. (Ord. No. 102086 Art. II §13, 10-20-86)

SECTION 225.140: DISORDERLY CONDUCT

Disorderly conduct in the way of drunkenness, vile, loud or boisterous language, fighting, and personal exposure by change of clothing in automobiles, woods, parks or any other place where the persons are not properly sheltered, is prohibited. (Ord. No. 102086 Art. II §14, 10-20-86)

SECTION 225.150: FIREARMS

It shall be unlawful for any person to carry or possess any firearm on any property under the control of the Park Board unless a permit has been obtained from the Board of Aldermen of the City. No such permit shall be issued unless the Board of Aldermen has made a determination that there will not be a threat to the safety and welfare of the citizens of the City and the possession of said weapons would not constitute a nuisance to adjoining residences and property owners. The applicant for the permit must submit a certificate of insurance with the City shown as an additional named insured in a minimum amount of five hundred thousand dollars (\$500,000.00) aggregate. (Ord. No. 102086 Art. II §16, 10-20-86)

SECTION 225.160: POLLUTION

It shall be unlawful for any person to pollute any lake or pond water in any way, or dump trash or litter on any property under the control of the Park Board. (Ord. No. 102086 Art. II §17, 10-20-86)

SECTION 225.170: ANIMAL CONTROL

Unauthorized horseback riding on paved or improved roads or in posted areas of property under the control of the Park Board is prohibited. Dogs in the park must be tied with a chain or controlled by a leash. (Ord. No. 102086 Art. II §18, 10-20-86; Ord. No. 30689 §1(c), 3-6-89)

SECTION 225.180: VIOLATION AND PENALTY

Any person who violates any of the terms of this Article or of any rule or regulation adopted by the Park Board and who shall be found guilty shall be punished by a fine of not more than five hundred dollars (\$500.00). (Ord.

No. 102086 Art. III §1, 10-20-86)

ARTICLE II. CITY LAKE PARK

SECTION 225.190: REQUIREMENTS CONCERNING USE OF GROUNDS AND FACILITIES

Each person, firm or corporation using the Public Park and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition. (Ord. No. 10581 Art. I §1, 1-5-81)

SECTION 225.200: GROUP USE

Whenever any group, association, or organization desires to use said park facilities for a particular purpose, which purpose might be deemed to impinge on the rights and privileges of other persons using the City Lake and City Lake Park, a representative of said group, association or organization shall first obtain a permit from the Board of Aldermen. The Board of Aldermen may adopt an application form to be used for such situations. (Ord. No. 10581 Art. I §3, 1-5-81)

SECTION 225.210: OTHER REGULATIONS

- A. *Automobiles and Conveyances.* It shall be unlawful to drive or park any automobile, vehicle, or other motorized conveyance, including motorcycles, motor-scooters, snowmobiles, all-terrain vehicles, or any trailer of any kind, on the dam or spill-way.
- B. *Prohibited Areas.* It shall be unlawful for any person or persons to trespass upon the settling tank or other structure of the Water Treatment Plant of the Peculiar, Missouri water system located in the City Lake Park or elsewhere.
- C. *Firearms and Traps.* It shall be unlawful for any person to be in possession of a firearm, longbow, crossbow or trap of any kind within the City Lake Park.
- D. *Speed Limit.* It shall be unlawful for the driver of any vehicle to exceed a speed limit of ten (10) miles per hour anywhere within the City Lake Park in any vehicle of any kind. (Ord. No. 10581 Art. I §4, 1-5-81)

SECTION 225.220: HOURS CITY LAKE PARK IS CLOSED TO PUBLIC

It shall be unlawful for any person to be or remain on the land or waters of the City Lake Park between the hours of 12:00 Midnight and 5:00 A.M. (Ord. No. 10581 Art. I §5, 1-5-81)

SECTION 225.230: CITY LAKE -- BOATING REGULATIONS

A. *Boats Allowed.* It shall be unlawful for any person, firm or corporation to operate any boat on the City Lake powered by any source other than an electric trolling motor. No motors or engines of any boat operated on the City Lake of the City of Peculiar using liquid or solid fuel of any variety are allowed upon the lake.

B. *Boat Permit.* Before placing any boat upon the City Lake, the owner or user of said boat shall obtain a permit from City Hall for the use of said boat on the lake, which permit shall bear a fee of two dollars (\$2.00) per year. Such permit must be kept on board the boat when it is on the City Lake, and shall be displayed to any Police Officer of the City of Peculiar upon demand. Such permit shall be issued only upon proper proof that the applicant lives in a location with a Peculiar, Missouri address.

C. *Storage.* It shall be unlawful for any boat or other water craft to be stored or otherwise left unattended on any of the land or waters of the City Lake Park. (Ord. No. 10581 Art. II §1, 1-5-81; Exhibit A to Ord No. 10581)

SECTION 225.240: CITY LAKE -- FISHING REGULATIONS

Fishing Apparatus. It shall be unlawful for any person to use or possess, on property of the City Lake Park and City Lake, any gigs, fishnets, fish traps of any kind, trout lines, bank lines, throw lines, explosives, or any other exotic apparatus for capturing fish in other than the traditional line-and-pole manner. Both artificial and natural baits may be used, except that gold fish minnows are specifically prohibited from use in the City Lake. (Ord. No. 10581 Art. II §2, 1-5-81)

ARTICLE III. CITY LAKE -- PECULIAR WATER SYSTEM

SECTION 225.250: CITY LAKE -- SUPPLY TOWER -- SETTLING TANKS -- OTHER WATER RESERVOIRS -- PROHIBITED ACTS

In order to protect the City Lake and the public water supply of Peculiar, the following are prohibited acts:

1. No unauthorized person or persons shall be allowed to climb, scale or mount the water supply tower and tank of the Peculiar, Missouri water system.
2. No unauthorized person or persons shall be allowed to open any fire hydrant on the entire Peculiar, Missouri water system.
3. No unauthorized person or persons shall be allowed to open or close any valve, stopcock or cutoff on the Peculiar, Missouri water system.
4. No unauthorized person or persons shall remove, cause to be removed, tamper, replace or otherwise damage or destroy any water meter, service line, main line, fire hydrant valve or fitting of the Peculiar, Missouri water system.

5. No swimming will be allowed in the City Lake of the Peculiar, Missouri water system.
6. No unauthorized person or persons will be allowed on the settling tank or other structures of the water treatment plant of the Peculiar, Missouri water system.
7. No gasoline or other liquid fuel-driven motor boats, canoes, rafts, or other craft, shall be allowed on the City Lake of the Peculiar, Missouri water system.
8. No cans, papers, refuse, offal, garbage, trash, etc., shall be placed, dumped, spread or otherwise put into the waters of the City Lake, settling tanks, supply tank or other water reservoirs of the Peculiar, Missouri water system. (Ord. No. 33 §§1-3, 7-3-61)

SECTION 225.260: ICE SKATING PROHIBITED ON CITY LAKE

It is unlawful to engage in ice skating, ice boating, walking or otherwise traveling upon the surface of the City Lake of the City of Peculiar when it is frozen. (Ord. No. 37 §1, 1-2-62)

- This is a draft of the ordinances that were moved from Chapter 125 and the original wording from Chapter 225
- I've categorized the Chapter for easier reference and put the original wording in the appropriate categories
- Original wording is in "Red": changes or additions are underlined in black: word/segment deletions are crossed out
- Some sections have been removed and placed at the bottom in the "DELETED" section as they no longer are valid
- New additional regulations have been added to help better regulate our park system. These are suggestions for your review.

CHAPTER 225: PARKS AND ~~CITY LAKE PARK~~ PUBLIC PROPERTY

Cross Reference--As to park board, see [ch. 125](#) of this code.

Definitions

<u>PARKS DIRECTOR:</u>	<i>"director", "parks and recreation director"</i> - The City Staff charged with the day to day operations, business and functions of the City's parks system and recreational programming.
<u>PARK BOARD:</u>	<i>"board", "parks and recreation board"</i> – The board/commission with the City of Peculiar appointed by the Board of Alderman for the care and custody of the city parks and public property therein.
<u>PARKS DEPARTMENT:</u>	<i>"parks and recreation department"</i> – division of the City's organization structure with staff dedicated to the care and maintenance of the city parks system; implementation and advancement of recreational activities.
<u>MOTOR VEHICLE:</u>	Any wheeled conveyance, whether self-propelled, drawn or towed.
<u>CITY PERSONNEL:</u>	Any full-time, part-time or volunteer personnel charged with the responsibility for overseeing organizing, maintaining or assisting the agency in the care and custody of the property, whether on duty or off duty.
<u>LIVESTOCK:</u>	Any horse, mule, ass, goat, sheep, swine, cow or cattle of any type, chickens or any farm fowl.
<u>PUBLIC PARK:</u>	Any property or recreational facility owned or used by the City for recreational purposes and designated for such purposes by the Board of Alderman.
<u>PUBLIC PROPERTY/FACILITIES:</u>	Any land and facility(ies) owned by a public agency including, but not limited to, the City, school district, library and fire district.
<u>PUBLIC BODY OF WATER:</u>	Any lake, pond, stream, river, drainage ditch, storm water outlet, fountain and/or all other open bodies of water on publically owned property
<u>PARK SHELTER FACIITIES:</u>	Any structure located with a park or publically owned property under the care of the Peculiar Park Board used for picnics, events or authorized activities.
<u>PARK AMENITY(IES):</u>	Any building, structure, bridge, park improvement, facility, feature, equipment or other such public property and appurtenances in a park.

Section 225.010: Police Department Authority

POLICE AUTHORITY - It shall be the duty of the Police Department to assist public agency personnel in the enforcement of this chapter.

Section 225.020: Hours of Public Access

- A. **PRESENCE IN CITY PARK PROHIBITED DURING CERTAIN HOURS**- The public use hours at 66 Acre Park shall be dawn to dusk and the hours at all other public parks shall be dawn to 11:00pm. The general public is prohibited from using the parks of the City of Peculiar during other hours, except with the written permission of the Parks and Recreation Board.
- B. **CLOSED AREA**- *The Parks Director ~~Park Board~~ may declare any section or part of any park closed to the public at any time and for any interval of time either temporarily or at regular stated intervals, daily or otherwise, and either entirely or merely to certain uses as ~~the Park Board shall find reasonably~~ deemed necessary. (Ord. No. 102086 Art. 1 §13, 10-20-86)*
- C. **NOTICE OF POSTED RESTRICTIONS** - *The Parks Director, ~~Park Board Chairman~~ is authorized, upon the direction of the Park Board ~~may~~ to post notices governing certain areas and certain uses of the park and violation of such notices is hereby prohibited. (Ord. No. 102086 Art. 1 §11, 10-20-86)*

Section 225.030: Traffic Regulations in Public Parks

- A. **MOTOR VEHICLES SPEED LIMIT** - *It shall be unlawful for any person to operate any motor vehicle or motor bicycle at any speed in excess of ten (10) miles per hour in any City Park. (Ord. No. 102086 Art. II §6, 10-20-86)*
- B. **MOTORIZED VEHICLE SAFETY** - The Parks Director may place permanent or temporary lower speed limit zones within a City Park, including stop signs, yield signs, parking signs and other traffic control signs as deemed necessary for the safety and protection of the citizens and park users.
- C. **MOTOR VEHICLES TO BE OPERATED ONLY ON ROADWAYS ~~PROVIDED FOR SAME~~** - *It shall be unlawful for any person, except maintenance crews or city personnel, to operate any motor vehicle, motor bicycle in any part of any City Park, except on established paved or gravel parking areas, streets or roads and any other such parking areas as may be designated by the Parks Director. ~~a roadway so provided therefor.~~ (Ord. No. 102086 Art. II §7, 10-20-86; Amendment to Ord. No. 102086)*
- D. **PARKING** - It shall be unlawful for any motor vehicle or motor bicycle to be parked in any area other than established parking zones as posted. No motor vehicle shall park on the grass, public use areas, remain on park property overnight or outside of the posted public use hours without the written permission of the Parks Director. No motor vehicle shall be parked unattended; owners must be readily available at all times, in use of park amenities or participants in park and recreation activities. Violators will be towed at the owner's expense.
- E. **PARKING AT CITY LAKE - Automobiles and Conveyances.** *It shall be unlawful to drive or park any automobile, vehicle, or other motorized conveyance, including motorcycles, motor-scooters, snowmobiles, all-terrain vehicles, or any trailer of any kind, on the dam or spill-way.*

Section 225.040: Alcoholic Beverages and non-intoxicating Beer

ALCOHOLIC BEVERAGES PROHIBITED- *Cereal malt beverages may be sold in City Parks during City sponsored events by persons or entities given the specific authority to sell said beverages by the City. Further, cereal malt beverages sold in City Parks during City sponsored events by persons or entities given such specific authority by the City may be possessed or consumed in City Parks by patrons legally purchasing said cereal malt beverages. Otherwise, it shall be unlawful for any person to bring into or have in his possession or consume in any City Park any alcoholic beverage as defined by State law. (Ord. No. 102086 Art. II §9, 10-20-86; Ord. No. 060308A §1, 6-3-08)*

Section 225.050: Firearms

FIREARMS - *It shall be unlawful for any person to carry or possess any firearm on any property under the control of the Park Board unless a permit has been obtained from the Board of Aldermen of the City. No such permit shall be issued unless the Board of Aldermen has made a determination that there will not be a threat to the safety and welfare of the citizens of the City and the possession of said weapons would not constitute a nuisance to adjoining residences and property owners. The applicant for the permit must submit a certificate of insurance with the City shown as an additional named insured in a minimum amount of five hundred thousand dollars (\$500,000.00) aggregate. (Ord. No. 102086 Art. II §16, 10-20-86)*

Section 225.060: Animal Regulations

ANIMAL CONTROL- It shall be unlawful for any person to:

1. Allow dogs in city parks without being under the control of their owner at all times by a leash except as permitted in areas signed as off-leash permitted.
2. Allow any livestock to be in the parks of the City of Peculiar without the written permission of the Park Board.

Section 225.070: Motorized Recreational Vehicles

MOTORIZED RECREATIONAL VEHICLES - All go-carts, all-terrain vehicles (ATVs), golf carts, mini-bikes and other such electric or gas powered personal conveyance machines or other vehicles commonly known or described to fit the definition are prohibited to be in the parks without the written permission of the Parks Board.

Section 225.080: Manually Operated Recreational Vehicles

MANUALLY OPERATED RECREATIONAL VEHICLES - It shall be unlawful for any person upon roller skates, bicycles or skateboards or riding in or by means of any coaster, toy vehicle or similar device to interfere with the intended use of sidewalks, parking lots, playing court areas, public facilities or other such public properties. This provision shall not apply to a show, exhibition, demonstration or other activity which is part of a special event being sponsored on park premises.

Section 225.090: Model Airplanes and remote control vehicles

MODEL AIRPLANES AND REMOTE CONTROL VEHICLES - It shall be unlawful for any model airplane or remote control vehicle in public parks, playing areas, public facilities or on other public properties unless otherwise posted.

Section 225.100: Business Activities

BUSINESS ACTIVITIES RESTRICTED - No person shall expose or offer for sale any article or thing, nor shall he station or place any stand, cart or vehicle for the transportation or sale or display of any such article or thing. This provision shall not apply to contracted concessionaires or vendors whose services are part of a special event, program or activity sponsored on park premises. ~~This Section shall not apply to duly licensed concessions or vendors acting by authority of the Park Board.~~ (Ord. No. 102086 Art. II §10, 10-20-86)

Section 225.110: Hunting

HUNTING - It shall be unlawful for any person to hunt, shoot, kill, trap, injure, pursue or molest in any way any bird or animal on or within a City Park. (Ord. No. 102086 Art. II §12, 10-20-86)

Section 225.120: Overnight Camping

CAMPING RESTRICTED - Camping in the park is prohibited except in the areas set aside for organized youth groups to be used only by special permission secured from the ~~Chairman of the Park Board~~ Parks Director. (Ord. No. 102086 Art. II §13, 10-20-86)

Section 225.130: Open Burning

- A. ***FIRE -- PROHIBITED – EXCEPTION*** - It shall be unlawful for any person, except maintenance crews, to start or maintain any fire inside the premises of any City Park; except, in a grill or fireplace made for that purpose. (Ord. No. 102086 Art. II §3, 10-20-86; Amendment to Ord. No. 102086)
- B. ***FIRE -- FAILURE TO EXTINGUISH BEFORE LEAVING*** - It shall be unlawful for any person who has built or maintained any fire to fail to extinguish such fire before leaving the City Park premises. (Ord. No. 102086 Art. II §4, 10-20-86)

Section 225:140: Boating, Fishing and Public Water Use

- A. ***SWIMMING OR WADING PROHIBITED*** - It shall be unlawful for any person to swim or attempt to swim or wade or bathe in any ~~City Park pond~~ public body of water. (Ord. No. 102086 Art. II §5, 10-20-86)
- B. ***ICE SKATING PROHIBITED ~~ON CITY LAKE~~*** - It is unlawful to engage in ice skating, ice boating, walking or otherwise traveling upon the surface of ~~the City Lake~~ any public body of water of the City of Peculiar when it is frozen. (Ord. No. 37 §1, 1-2-62)
- C. ***CITY LAKE -- BOATING REGULATIONS***
 - 1. ***Boats Allowed.*** It shall be unlawful for any person, firm or corporation to operate any boat on the City Lake powered by any source other than an electric trolling motor. No motors or engines of any boat operated on the City Lake of the City of Peculiar using liquid or solid fuel of any variety are allowed upon the lake.
 - 2. It shall be unlawful to operate any sailboat, sail board, kite surfing boards and like devices on any public body of water in the City of Peculiar
 - 3. ***Boat Permit.*** Before placing any boat upon the City Lake, the owner or user of said boat shall obtain a permit from City Hall for the use of said boat on the lake, which permit shall bear a fee of ~~two dollars (\$2.00)~~ five dollars (\$5.00) per year. Such permit must be kept on board the boat when it is on the City Lake, and shall be displayed to any

Police Officer or city personnel of the City of Peculiar upon demand. Such permit shall be issued only upon proper proof that the applicant lives in a location with a Peculiar, Missouri address.

4. *Storage. It shall be unlawful for any boat or other water craft to be stored or otherwise left unattended on any of the land or waters of the City Lake Park. (Ord. No. 10581 Art. II §1, 1-5-81; Exhibit A to Ord No. 10581)*

- D. **FISHING LOCATIONS** - It shall be unlawful to fish at any public body of water under the care of the Parks Board except for City Lake or where otherwise posted.
- E. **CITY LAKE -- FISHING REGULATIONS** - *Fishing Apparatus. It shall be unlawful for any person to use or possess, on property of the City Lake Park and City Lake, any gigs, fishnets, fish traps of any kind, trout lines, bank lines, throw lines, explosives, or any other exotic apparatus for capturing fish in other than the traditional line-and-pole manner. Both artificial and natural baits may be used, except that gold fish minnows are specifically prohibited from use in the City Lake. (Ord. No. 10581 Art. II §2, 1-5-81)*
- F. **FISHING LICENSE** - Fishing privileges are open to the public. Fishing without a proper license is prohibited. All persons who are required by state law to obtain a fishing license must do so.
- G. **PUBLIC WATER LITTERING** - *No cans, papers, refuse, offal, garbage, trash, etc., shall be placed, dumped, spread or otherwise put into the waters of the City Lake. ~~settling tanks, supply tank or other water reservoirs of the Peculiar, Missouri water system.~~(Ord. No. 33 §§1-3, 7-3-61)*

Section 225.150: Facility Reservation

- A. **PARK SHELTER FACILITIES** - Park Shelter houses or pavilions are for open use to the public unless otherwise reserved through the City for exclusive use.
- B. **PARK SHELTER FACILITIES EXCLUSIVE USE** - Any person, group, firm, organization, partnership or corporation may reserve the use of a park shelter by written application filed with the City Parks Department for exclusive use of the same. Park facilities are reserved on a first-requested, first-reserved basis upon approval of and payment to the City for use thereof. Reservations will be available per day with time limits of dawn to dusk unless otherwise reserved or posted.

Section 225.160: Park Reservation

- A. **~~GROUP USE~~ EXCLUSIVE USE OF PUBLIC PROPERTY/FACILITIES** - *Whenever any group, association, or organization desires to use any public property/facilities ~~said park facilities~~ for a particular purpose, which purpose might be deemed to impinge on the rights and privileges of other persons using any public property/facilities ~~the City Lake and City Lake Park~~, a representative of said group, association or organization shall first obtain a permit from the Parks Department ~~Board of Aldermen~~. The Park Board ~~Board of Aldermen~~ may adopt an application form to be used for such situations that establishes fees and regulations for exclusive use of any public property/facilities. (Ord. No. 10581 Art. I §3, 1-5-81)*
- B. **INSURANCE** - *No group shall conduct any activities in the City Park unless said group has liability insurance in amounts established by the Park Board which shows both the Park Board and the City of Peculiar as additional named insured's. (Ord. No. 102086 Art. 1 §16, 10-20-86)*
- C. **REQUIREMENTS CONCERNING USE OF GROUNDS AND FACILITIES** - *Each person, firm or corporation using the Public Park and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition. (Ord. No. 10581 Art. I §1, 1-5-81)*
- D. **SCHEDULE OF ORGANIZED EVENTS** - *All organizations shall file, in duplicate, with the City Park Board a schedule of organized events. One (1) copy of this schedule will be posted at the City Park and one (1) copy will be maintained at City Hall. (Ord. No. 102086 Art. 1 §10, 10-20-86; Ord. No. 30689 §1, 3-6-89)*

Section 225.170: General Public Property Rules and Regulations

- A. **DESTRUCTION, ETC., OF PARK PROPERTY PROHIBITED** - *It shall be unlawful for any person to deface, injure or destroy any playground equipment, shrubs, trees or any other park property located in any City Park, with the exception allowed for maintenance crews. (Ord. No. 102086 Art. II §1, 10-20-86; Amendment to Ord. No. 102086)*

- B. **LITTERING PROHIBITED** - *It shall be unlawful for any person to place any litter or debris any place in any City Park, except in trash barrels so provided therefor. (Ord. No. 102086 Art. II §8, 10-20-86)*
- C. **POLLUTION** - *It shall be unlawful for any person to pollute any public body of water ~~lake or pond water~~ in any way, or dump trash or litter on any property under the control of the Park Board. (Ord. No. 102086 Art. II §17, 10-20-86)*
- D. **SPORTING ACTIVITIES RESTRICTED**
 - 1. *No person shall engage in rough play or comparatively dangerous games in a park area.*
 - 2. *Exception. Supervised or sanctioned events ~~(i.e., rodeo's football)~~. (Ord. No. 102086 Art. II §11, 10-20-86; Amendment to Ord. No. 102086)*
- E. **DISORDERLY CONDUCT** - *Disorderly conduct in the way of drunkenness, vile, loud or boisterous language, fighting, and personal exposure ~~by change of clothing of any nature in automobiles, woods, parks or any other place where the persons are not properly sheltered,~~ is prohibited. (Ord. No. 102086 Art. II §14, 10-20-86)*
- F. **MIS-USE OF PARK AMENITIES** - The City of Peculiar shall not be held liable for injuries or damage incurred by any individuals or groups using park property for a purpose in violation of this chapter.
- G. **GOLF** - No golfing or practicing of golf shall be permitted in a public park.
- H. **CLIMBING** - No climbing on buildings or structures not intended for that purpose (i.e. concession stand, soccer goals, baseball backstops, restroom facilities, shelters, public facilities, etc.) shall be permitted in a public park.
- I. **BOUNDARIES** - Users shall obey all permanent and temporary boundaries erected by the department charged with care and custody of such property (i.e. public safety, property borders, and maintenance or improvement reasons).
- J. **LOST OR STOLEN PROPERTY** - The City of Peculiar shall not be responsible or liable for personal or organizational items left in the concession stand or the parks (the users shall resume all responsibility).
- K. **PERSONAL INJURY** - The City of Peculiar shall not be responsible or liable for injuries incurred during use of public parks or public properties (the users shall resume all responsibility).
- L. **INCLEMENT WEATHER** - During a time of inclement weather or marginal playing conditions, park users shall consider the safety of participants and possible damage of park facilities before conducting any game or practice on Peculiar park property.
- M. **CANCELATIONS / CLOSURES** - Park users agree to abide by the decisions of the Peculiar City staff to cancel events or activities or to close the parks due to unsafe conditions or activities which may be destructive to the Peculiar park facilities due to extenuating circumstances.
- N. **PLAYGROUNDS** - Equipment and playground features shall be used by the age group and in the manner for which it was designed. Use of playground equipment shall be at the patron's risk. Adult supervision is recommended.
- O. **RECREATIONAL PROGRAMMING** - Scheduled recreational programming offered or contracted through the Peculiar Parks Department takes priority over drop-in play at or in all facilities.

SECTION 225.180: Fireworks in the Parks

It shall be unlawful for any person to discharge or shoot any type of fireworks or firecrackers in or on any public park or public grounds as established in the Peculiar Municipal Code: Title II. Public Health, Safety and Welfare: Chapter 240.060 (Ord. No. 51980A (298) Art. VI, 5-19-80) which is incorporated-herein-by reference.

Section 225.190: Trails: Public Rules and Regulations

- A. **TRAIL USE:** Trail users shall follow standard trail etiquette when using the trails:
1. Share the trail. Ride, walk or run on the right, pass on the left.
 2. Stay on the trail. Creating your own trail or cutting switchbacks creates erosion, damages habitat and causes new trails which cannot be maintained.
 3. Bicyclists yield to runners and walkers. Keep your bike under control and at a safe speed.
 4. Downhill traffic should yield to uphill traffic. When in doubt, give the other user the right of way.
 5. Use unpaved trails only when they are dry, not muddy or wet, to avoid leaving ruts or prints.
 6. Issue a verbal warning when you are planning to pass other trail users.

Section 225.200: Suspension of Privileges to use Public Parks

- A. **SUSPENSION, ETC. OF PRIVILEGES** - *The Park Board may suspend, forfeit, cancel or revoke any license or privilege or may refuse to grant the same for a period not to exceed one (1) year after the violation. The action of the Park Board shall be in writing and mailed to the last known address of the violator, and shall state whether it's action is in lieu of, or in addition to, the penalties provided for the violation of this Code. (Ord. No. 102086 Art. 1 §14, 10-20-86*
- B. **APPEALS** - *Whenever in the provisions of this Chapter the decision of the Park Board is provided for in suspending, forfeiting, canceling or revoking licenses or privileges, or refusing to grant the same, its decision shall be final, unless appealed to the Board of Aldermen on or before the fifth (5th) day following the day notice of such decision is given, except when the fifth (5th) day falls on a Sunday, a legal holiday or a day when the City Hall is closed, then the appeal may be made on the following business day. The appeal shall be filed with the City Clerk, shall substantially set forth the grievance of the party appealing, and shall be heard and determined, unless taken under advisement, at the next regular meeting of the Board of Aldermen. (Ord. No. 102086 Art. 1 §15, 10-20-86)*
- C. **VIOLATION AND PENALTY** - *Any person who violates any of the terms of this Article or of any rule or regulation adopted by the Park Board and who shall be found guilty shall be punished by a fine of not more than five hundred dollars (\$500.00). (Ord. No. 102086 Art. III §1, 10-20-86)*

DELETED, REWODED OR DUPLICATED SECTIONS-

SECTION 225.220: HOURS CITY LAKE PARK IS CLOSED TO PUBLIC

It shall be unlawful for any person to be or remain on the land or waters of the City Lake Park between the hours of 12:00 Midnight and 5:00 A.M. (Ord. No. 10581 Art. I §5, 1-5-81)

SECTION 225.250: CITY LAKE -- SUPPLY TOWER -- SETTLING TANKS -- OTHER WATER RESERVOIRS -- PROHIBITED ACTS

In order to protect the City Lake and the public water supply of Peculiar, the following are prohibited acts:

- 1. No unauthorized person or persons shall be allowed to climb, scale or mount the water supply tower and tank of the Peculiar, Missouri water system.*
- 2. No unauthorized person or persons shall be allowed to open any fire hydrant on the entire Peculiar, Missouri water system.*
- 3. No unauthorized person or persons shall be allowed to open or close any valve, stopcock or cutoff on the Peculiar, Missouri water system.*
- 4. No unauthorized person or persons shall remove, cause to be removed, tamper, replace or otherwise damage or destroy any water meter, service line, main line, fire hydrant valve or fitting of the Peculiar, Missouri water system.*
- 5. No swimming will be allowed in the City Lake of the Peculiar, Missouri water system.*
- 6. No unauthorized person or persons will be allowed on the settling tank or other structures of the water treatment plant of the Peculiar, Missouri water system.*
- 7. No gasoline or other liquid fuel-driven motor boats, canoes, rafts, or other craft, shall be allowed on the City Lake of the Peculiar, Missouri water system.*

SECTION 225.210: OTHER REGULATIONS

- B. Prohibited Areas. It shall be unlawful for any person or persons to trespass upon the settling tank or other structure of the Water Treatment Plant of the Peculiar, Missouri water system located in the City Lake Park or elsewhere.*
- C. Firearms and Traps. It shall be unlawful for any person to be in possession of a firearm, longbow, crossbow or trap of any kind within the City Lake Park.*
- D. Speed Limit. It shall be unlawful for the driver of any vehicle to exceed a speed limit of ten (10) miles per hour anywhere within the City Lake Park in any vehicle of any kind. (Ord. No. 10581 Art. I §4, 1-5-81)*

SECTION 125.090: RESERVING PARK FACILITIES

Any organization desiring to reserve facilities of the City Park will contact City Hall and provide information as to date, time and facilities desired at least two (2) days (forty-eight (48) hours) in advance of the desired date. Any facility which is under the control of one (1) of the clubs shall only be scheduled by contact with that particular organization. (Ord. No. 102086 Art. 1 §9, 10-20-86)

SECTION 125.170: VIOLATION AND PENALTY

Any person who violates any of the terms of this Chapter or of any rule or regulation adopted by the Park Board and who shall be found guilty shall be punished by a fine of not more than five hundred dollars (\$500.00). (Ord. No. 102086 Art. 1 Art. 3 §1, 10-20-86)

POLICE AUTHORITY AND SUPERVISOR

The Park Supervisor is a Deputy Marshal and is assisted by special deputies and other authorized persons, and is authorized to preserve order and make arrests and/or eject any person for violation of law or the provisions of this Chapter. (Ord. No. 102086 Art. 1 §12, 10-20-86)

SECTION 225.020: PRESENCE IN CITY PARK PROHIBITED DURING CERTAIN HOURS

It shall be unlawful for any person to be inside the premises of any City Park between the hours of 12:01 A.M. and sunrise of any day unless special written permission for the same has been previously obtained from an Official of the City. (Ord. No. 102086 Art. II §2, 10-20-86)

SECTION 225.170: ANIMAL CONTROL

Unauthorized horseback riding on paved or improved roads or in posted areas of property under the control of the Park Board is prohibited. Dogs in the park must be tied with a chain or controlled by a leash. (Ord. No. 102086 Art. II §18, 10-20-86; Ord. No. 30689 §1(c), 3-6-89)



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Nathan Musteen
Date: June 9, 2014
Agenda Item: 6-B
Subject: Budget Preparation

BACKGROUND

Preparation for Fiscal Budget Year 2015 begins this month. Staff requests direction on a few items. These decisions will help direct how the budget is prepared and presented to the Board in July.

Key Decisions:

- Maintenance Contractor vs. Full Time Parks Superintendent
 - Additional tax revenue + Contract Dollars would cover 1 Full time employee
 - Provides 40 hour/week constant Parks attention.
 - Gives full time “game day” field preparation and turf management detail
- Tractor Pull 2016

Ideas for Park Improvements: (Prioritization)

- Park Rules/Regulation Signage: ~\$6,000
 - Could not implement until Chapter 225 is complete
 - Includes Parks, Trails, playgrounds, lake and current shelters
- Playground addition and new boarder: ~\$30,000
 - Old unsafe playground boarder needs to be replaced
 - New play feature to enhance the play experience
- Sand Volleyball Court: ~\$12,000
 - New addition to the parks system for drop in play
 - Provides additional attraction for reserving the City Lake Shelter
 - Easy to maintain
- Raisbeck Fencing ~5,000
 - Remove & Replace the old/rusted chain-link & the barbed wire fencing along I-49
 - Replacement options of split rail to match the trail fencing or vinyl fencing
 - More aesthetically pleasing
 - safer

Projects budgeted in 2014 to complete in 2015:

- Nature Trail at Raisbeck
 - We have until March of 2016 to complete
 - Needed to wait until construction work was complete on the soccer fields
 - Easy to construct in the fall, winter and spring when the plants are dormant
- Concessions equipment
 - Budgeted for this year, will wait and include in the concessions renovation.

CIP Projects

- Phase 2 - Concession/Barn Renovation
 - Addition on the north side of the barn: public restrooms
 - Addition of a Concessions area on the east side facing the fields
 - Demolition of the old concessions stand
 - Leaving the concrete pad
 - Erecting a shelter



Peculiar Parks & Recreation

MEMORANDUM

- Phase 3 - Raisbeck Parking Lot
 - Expand parking with gravel for now and tag for a future CIP project to finish with asphalt

ACTION ITEM

- Discuss and prioritize the above mentioned projects.
- Staff will prepare notes and estimations for review in July.



Peculiar Parks & Recreation

MEMORANDUM

To: Park Board
From: Nathan Musteen
Date: June 9, 2014
Agenda Item: 6-C
Subject: Twin Oaks – Potential Park

BACKGROUND

On June 2, Alderman Ford introduced the idea during “Alderman Concerns” to investigate a piece of property at the corner of School Road and Elm Street for a potential *pocket park*.

This piece of property is currently owned and maintained by a private land owner; however, Alderman Ford’s concern is the maintenance of the property and aesthetic appeal on a busy city/county road.

If the Park Board is interested in incorporating this piece of property into the parks system, City Staff will approach the current land owner regarding the city’s intention. It is desired that this property be obtained at no cost to the city, but transferred as a good will for proper maintenance and attractive streetscape.

KEY ITEMS

PROS:

- Opportunity for park land in Ward 3
- Visible street front area for park promotions & signs
- Potential area for the “Memorial Tree” program being prepared by the Tree Board later this summer
- Opportunity for the Parks Department to provide a beautification project in a visible location with regular manicured maintenance
- Location for potential sidewalk/trail linkage

CONS:

- Small area
 - No Parking
 - Not safe for any play features
 - Added maintenance expense
-

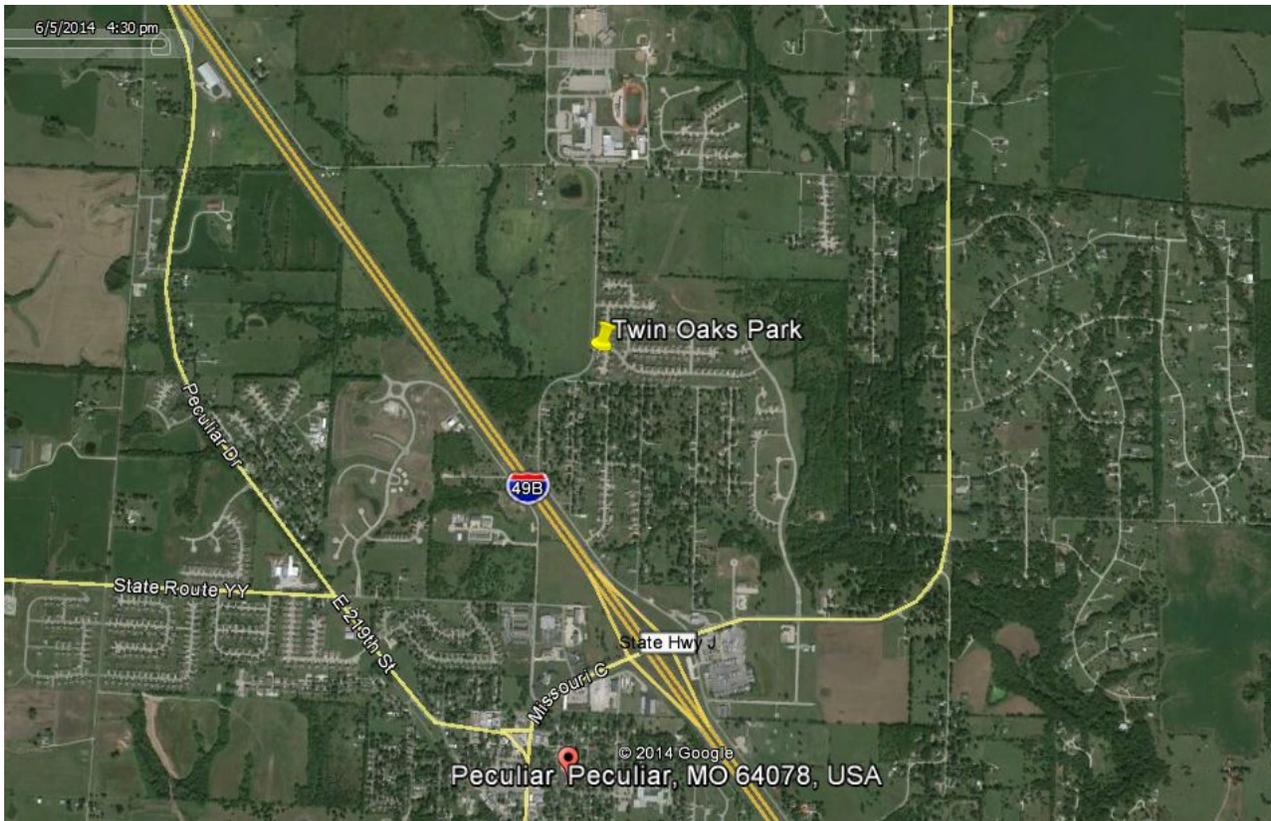
ACTION

Discuss, make a motion and vote for a recommendation to the Mayor of Park Board’s decision for this property.



Peculiar Parks & Recreation

MEMORANDUM



Peculiar Parks & Recreation

DIRECTOR'S REPORT



Prepared by: Nathan Musteen
Month/Year: June 2014

ADMINISTRATIVE PROJECTS

- Staff has been working on the:
 - Chapter 226: Criminal Background Check
 - Chapter 225: Parks & Public Property Revision
- Drafted and submitted a MO Department of Conservation TRIM Grant (Tree Resource Improvement Grant) to help offset the cost of “hazardous and deadwood pruning” in the spectator areas of Raisbeck Park. This grant will assist in paying for some much needed tree pruning and public safety. Grant cycle notification will be in late summer and work to be done in October during FY14.
- Continued preparation for the upcoming Tractor Pull. (see staff report in Old Business)
- The Parks Department donated some old fencing from the Raisbeck Park baseball fences to the “Downtown Rail-Trail Water Tower Project”. Excalibur Contracting, Nick Jacobs and myself have completed phase 1 of the Trail-Head portion with the “Lock-Fence” now in place.



RAISBECK RENOVATION PROGRESS

Raisbeck Renovation:

December: Phase 1 construction bid documents have been drafted based on Board recommendations. The City Engineer reviewed the documents .

January: Advertisement

February: Selection of contractor

March: Signing of contract

March/April: Construction Begins: The project was awarded to Cobra on March 18, 2014. A preconstruction meeting was held on March 20, 2014 and Cobra mobilized equipment to both the jobsite and the topsoil borrow area at Stonegait Farm at 195th & State Route J on March 27, 2014. On March 31, 2014 Cobra started stripping and stockpiling topsoil borrow for use on elevating the three playing field elevations. Work continued on stockpiling topsoil on March 31 through April 18. The playing fields were staked on April 05, and work on the playing fields was initiated on April 07 and has continued as weather and soil conditions permit. Cobra has hauled over 3500 CY of topsoil that was tested by Turf Diagnostics & Design and met contract specifications.

May: Work continued. Cobra Contracting did not meet the deadline of May 15th due to weather delays. An extension was requested and denied. Cobra Contracting continued working and completed the grading, seeding and mulching on May 30th. A punch list and walk through meeting will be scheduled in early June.

Peculiar Parks & Recreation

DIRECTOR'S REPORT



PARKS REPORT

Peace Park:

- Park being mowed regularly

Mayor's Park:

- Park being mowed regularly

Raisbeck Park:

- Park being mowed regularly
- Park is closed for construction
- Banner along the I-49 boarder is in place

McKernan Park:

- Park being mowed regularly

City Lake:

- Park being mowed regularly

Shari Drive Park:

- Park being mowed regularly

66 Acre Park:

- Trail being mowed regularly

City of Peculiar
Statement of Revenue and Expenditures 6/5/2014 11:54am
 Revised Budget

For the Fiscal Period 2014-7 Ending April 30, 2014

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
Park Fund					
Revenues					
Revenues					
20-00-4015 Park - Carry Over	30,000.00	0.00	0.00	0.00	0.00%
20-00-4020 Sales Tax	140,000.00	81,887.11	153,000.00	93,213.26	39.08%
20-00-4230 Building-Zoning Permits	1,000.00	300.00	3,000.00	3,600.00	(20.00%)
20-00-4240 Boating Permits	100.00	34.00	400.00	335.00	16.25%
20-00-4600 Interest Income	2,000.00	348.92	1,000.00	360.42	63.96%
20-00-4810 Special Events	25,000.00	0.00	25,000.00	0.00	100.00%
20-00-4920 Recreation Programs	7,000.00	0.00	17,868.00	4,513.50	74.74%
20-00-4922 Donations & Sponsorships	500.00	0.00	1,000.00	740.00	26.00%
20-00-4923 Concessions	1,000.00	0.00	1,500.00	0.00	100.00%
20-00-4924 Shelter Rental	300.00	225.00	600.00	35.00	94.17%
Total Revenues	206,900.00	82,795.03	203,368.00	102,797.18	49.45%
Total Revenues	206,900.00	82,795.03	203,368.00	102,797.18	49.45%
Park					
Expenditures					
20-20-5100 Parks-Salaries & Wages	50,000.00	22,224.06	52,000.00	30,397.81	41.54%
20-20-5200 Payroll Taxes	3,500.00	1,693.42	4,100.00	1,975.96	51.81%
20-20-5210 Benefits	9,500.00	5,272.65	13,000.00	14,396.14	(10.74%)
20-20-5220 Worker's Compensation	2,500.00	25.00	500.00	347.45	30.51%
20-20-5320 Employee Testing	0.00	169.50	0.00	3.11	0.00%
20-20-5400 Office Supplies & Equipment	4,000.00	1,958.59	250.00	701.04	(180.42%)
20-20-5410 Dues & Memberships	650.00	738.33	750.00	884.97	(18.00%)
20-20-5430 Bankcard Fees	0.00	0.00	430.00	555.47	(29.18%)
20-20-5440 Office Machines	0.00	0.00	400.00	421.46	(5.37%)
20-20-5600 Audit	1,000.00	615.00	200.00	200.00	0.00%
20-20-5610 Accounting	3,000.00	1,202.47	2,500.00	697.45	72.10%
20-20-5620 Legal	3,000.00	2,172.69	3,000.00	804.00	73.20%
20-20-5675 Liability Insurance	0.00	491.00	0.00	0.00	0.00%
20-20-5715 Contractual-Payroll	0.00	100.00	20.00	19.99	0.05%
20-20-5800 IT Maintenance	1,000.00	1,218.29	1,000.00	551.78	44.82%
20-20-6130 Supplies	0.00	291.22	300.00	0.00	100.00%
20-20-6150 Administrative Building	0.00	1,548.84	2,500.00	2,823.41	(12.94%)
20-20-6200 Vehicle Insurance	0.00	150.00	300.00	218.37	27.21%
20-20-6210 Vehicle Maintenance	1,000.00	88.99	500.00	6.75	98.65%
20-20-6220 Fuel & Oil	500.00	44.33	500.00	423.58	15.28%
20-20-7000 Park Maintenance	30,000.00	16,785.35	29,000.00	13,582.37	53.16%
20-20-7010 Mowing & Landscaping	28,000.00	4,284.20	26,500.00	3,443.40	87.01%
20-20-7030 Utilities	3,500.00	1,614.07	2,000.00	4,674.25	(133.71%)
20-20-7250 Restrooms	3,500.00	2,226.23	3,500.00	1,259.12	64.03%
20-20-8040 Capital Purchases	0.00	0.00	233,742.00	17,383.11	92.56%
20-20-9010 Debt Service	29,000.00	14,193.74	25,000.00	9,490.36	62.04%
20-20-9500 Special Events	25,000.00	(509.86)	26,000.00	0.00	100.00%
20-20-9510 Concessions	500.00	0.00	850.00	0.00	100.00%

City of Peculiar
Statement of Revenue and Expenditures 6/5/2014 11:54am
 Revised Budget

For the Fiscal Period 2014-7 Ending April 30, 2014

Account Number	Previous YTD Budget	Previous YTD Actual	Annual Budget	YTD Actual	Remaining Budget %
20-20-9512 Recreation Program Tools & Equip	1,000.00	0.00	4,614.00	188.13	95.92%
20-20-9513 Staff Uniforms	200.00	0.00	75.00	0.00	100.00%
20-20-9515 Educational Training	1,800.00	458.27	2,500.00	533.99	78.64%
20-20-9518 Trees & Parks Beautification	0.00	0.00	2,500.00	59.12	97.64%
20-20-9519 Recreational Program Expenses	1,000.00	0.00	17,900.00	5,009.12	72.02%
Total Expenditures	(203,150.00)	(79,056.38)	(456,431.00)	(111,051.71)	75.67%
Total Park	(203,150.00)	(79,056.38)	(456,431.00)	(111,051.71)	75.67%
Total Park Fund	3,750.00	3,738.65	(253,063.00)	(8,254.53)	96.74%