

**BOA Meeting Agenda
Peculiar City Board of Aldermen
Meeting and Public Hearing
City Hall – 250 S. Main St
Monday September 16, 2013 6:30 p.m.**

Notice is hereby given that the Board of Aldermen of the City of Peculiar will hold a regularly scheduled meeting on Monday, September 16, 2013 at 6:30 pm, in the Council Chambers at 250 S. Main St. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at City Hall, 250 S. Main St Peculiar, MO 64078 or by calling 816-779-2221. All proposed Ordinances and Resolutions will be available for viewing prior to the meeting in the Council Chambers.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. City Clerk – Read the Board of Alderman Statement
5. Consent Agenda
 - A. Approval of the Agenda
 - B. Approval of the Draft Minutes of August 19, 2013 BOA Meeting.
 - C. Approval of the Draft Minutes of September 3, 2013 Work Session Meeting.
6. Unfinished Business
 - A. Bill No. 2013-15 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI RE-DECLARING ITS INTENTION TO APPLY A TRANSPORTATION TAX AND A PARKS TAX ON ALL SALES OF METERED WATER SERVICE, ELECTRICITY, ELECTRICAL CURRENT, AND NATURAL, ARTIFICIAL, OR PROPANE GAS, WOOD, COAL, OR HOME HEATING OIL FOR DOMESTIC USE; AND ESTABLISHING SECTION 720.020 B AND SECTION 720.015 TITLED "LOCAL PARKS TAX".
**2nd Reading*
 - B. Bill No. 2013-17 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI EXTENDING ENFORCEMENT OF APPLICABLE ORDINANCES TO PUBLIC PROPERTY WITHIN CITY LIMITS, INCLUDING (BUT NOT LIMITED TO) THE RAYMORE-PECULIAR SCHOOL DISTRICT.
**2nd Reading*
 - C. Bill No. 2013-18 - AN ORDINANCE APPROVING AN ASSIGNMENT OF THE FRANCHISE AGREEMENT BETWEEN THE CITY OF PECULIAR, MISSOURI AND SOUTHERN UNION COMPANY, D/B/A MISSOURI GAS ENERGY, TO LACLEDE GAS COMPANY
**2nd Reading*
7. New Business
 - A. A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI ADOPTING THE FISCAL YEAR 2013-2014 OPERATING BUDGET FOR THE CITY OF PECULIAR AND AMENDING THE FISCAL YEAR 2012-2013 OPERATING BUDGET.
 - B. RESOLUTION 2013-39 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH LARKIN ENGINEERS FOR PROFESSIONAL SERVICES FOR A PROPOSED PRELIMINARY ENGINEERING/FACILITY PLAN REPORT PREPARATION THE CITY OF PECULIAR, MO
8. City Administrator Report
9. Aldermen Directives
10. Executive Session
The City Administrator has requested a 20-minute Executive Session to discuss Real Estate Matters, per RSMo. §610.021(2)
11. Adjournment

**Board of Aldermen Regular Meeting Minutes
Monday August 19, 2013**

A regular meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers in City Hall at 6:30 p.m. on Monday August 19, 2013. Mayor Ernest Jungmeyer called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following aldermen responded to roll call: Michael Gallagher, Holly Stark, Bob Fines and Donald Turner. Homer Dunsworth and Veronika Ray were absent.

City Staff present for the meeting were City Administrator Brad Ratliff, City Attorney Reid Holbrook, City Engineer Carl Brooks, Chief of Police Harry Gurin, City Clerk Nick Jacobs, Parks and Recreation Director Nathan Musteen, Business Office Manager Trudy Prickett.

Consent Agenda

- A. Approval of the Agenda
- B. Approval of the Draft Minutes of July 15, 2013 BOA Meeting
- C. Approval of the Draft Minutes of August 5, 2013 Work Session Meeting

A motion to approve Consent Agenda as presented from Alderman Stark, second from Alderman Gallagher, the Consent Agenda was approved by a 4-0 voice vote with Alderman Dunsworth & Alderman Ray being absent.

Proclamation – Federal Bureau of Investigation Supervisor Special Agent Kurt Siuzdak Day

The Mayor announced the Special Agent Siuzdak played a vital role in the City attaining the Federal Funds which it has been waiting on for several years.

Unfinished Business

- A. **Bill No. 2013-14 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI AMENDING PECULIAR MUNICIPAL CODE § 700.010 AND PERMITTING ADDITIONAL IRRIGATION METER CONNECTIONS TO THE CITY'S WATER WORKS SYSTEM.**
**2nd Reading*

City Engineer Carl Brooks addressed the board regarding allowing a larger meter connection for irrigation purposes than what code currently allows. Staff recommends approval.

Alderman Stark made a motion to have the second reading of the Bill by title only. The motion was seconded by Alderman Turner was accepted by a 4-0 voice vote with Alderman Dunsworth & Alderman Ray being absent. Alderman Stark made a motion to accept the second reading of Bill 2013-14 and place on final passage as Ordinance number 08192013. Seconded by Alderman Turner and accepted by the following 4-0 roll call vote with Alderman Dunsworth & Alderman Ray being absent.

Alderman Gallagher	Aye	Alderman Ray	Absent
Alderman Dunsworth	Absent	Alderman Stark	Aye
Alderman Fines	Aye	Alderman Turner	Aye

New Business

- A. **Bill No. 2013-15 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI RE-DECLARING ITS INTENTION TO APPLY A TRANSPORTATION TAX AND A PARKS TAX ON ALL SALES OF METERED WATER SERVICE, ELECTRICITY, ELECTRICAL CURRENT, AND NATURAL, ARTIFICIAL, OR PROPANE GAS, WOOD, COAL, OR HOME HEATING OIL FOR DOMESTIC USE; AND ESTABLISHING SECTION 720.020 B AND SECTION 720.015 TITLED "LOCAL PARKS TAX".**

City Clerk Nick Jacobs addressed the board pertaining to the tax's that were passed several years ago and that this Bill would not enact any new taxes it would just allow the current taxes to be assessed onto domestic utilities. He stated that staff had recommended two readings of the Bill because it takes the Department of Revenue approximately 5 months to assess the tax and redistribute.

Alderman Gallagher asked how come this is just now being brought to the board's attention. Staff commented that in going through the Ordinances and comparing what is on the books to what the Department of Revenue is collecting, there were some discrepancies. Alderman Stark asked if we had been collecting this on our utility. Staff commented that yes it has been getting collected.

Alderman Stark moved to table Bill 2013-15 until the next meeting where all Wards would be represented. Seconded by Alderman Gallagher and was tabled by the following 4-0 voice vote with Alderman Dunsworth & Alderman Ray being absent.

Alderman Gallagher	Aye	Alderman Ray	Absent
Alderman Dunsworth	Absent	Alderman Stark	Aye
Alderman Fines	Aye	Alderman Turner	Aye

B. Bill No. 2013-16 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS
**1st Reading*

City Clerk Nick Jacobs addressed the board pertaining to readopting the conflict of interest ordinance. He stated that the City was contacted by the Missouri Ethics Commission to readopt this Ordinance every 2 years. If the board chooses not to readopt this ordinance, then they would have to file a full financial disclosure with the Missouri Ethics Commission. Staff recommended approval.

Alderman Stark made a motion to introduce Bill No. 2013-16 and read one time by title only. The motion was seconded by Alderman Turner and was approved by a 4-0 voice vote with Alderman Dunsworth & Alderman Ray being absent. Alderman Stark made a motion to accept the first reading of Bill No. 2013-16. The motion was seconded by Alderman Turner and was approved by a 4-0 voice vote with Alderman Dunsworth & Alderman Ray being absent.

C. Resolution No. 2013-36 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI ESTABLISHING THE 2013 TAX LEVY OF \$ 0.8626

City Administrator Brad Ratliff addressed the board pertaining to the tax levy. He stated that there would be a \$.16 increase to the Debt Service Fund. This is due to the bonds for the 211th street interchange. There is no increase to the Operating Levy.

Alderman Stark made a motion to adopt Resolution 2013-36. The motion was seconded by Alderman Turner and was accepted by a 4-0 roll call vote.

Alderman Gallagher	Aye	Alderman Ray	Absent
Alderman Dunsworth	Absent	Alderman Stark	Aye
Alderman Fines	Aye	Alderman Turner	Aye

City Administrator Report

Brad Ratliff addressed the Board with an update of events since the last meeting. He reminded the Board that the next meeting will be Tuesday September 3rd because of Labor Day. He gave an update of the status of the Equitable Sharing Funds and how swiftly Chief Gurin is moving. Parks are moving as planned and hope to have soccer playing in the spring. The Planning Commission has finished their draft of approved uses in the land matrix. Hope to have it in front of the Board after budget season. Still working on the annexation which was approved in April and waiting on the court's decision. Sewer project is coming along as scheduled. The 2013 Asphalt Mill and Overlay program is set to begin the first week of September. Water loss is currently under the industry standard but staff will keep working to get it lower.

Alderman Directives

Alderman Stark commented that she received a complaint from an anonymous citizen pertaining to the grass east of the Public Works shop. Staff commented that they will look at it and act accordingly.

Alderman Gallagher stated that several of the residents at the Elm Street detention pond cleaned it out over the weekend. Staff commented that there was some misinformation but staff is trying to come up with a solution that will help all parties involved.

Topic for Discussion

A. Fiscal Year 2013/2014 Budget Workshop

City Administrator Brad Ratliff addressed the Board pertaining to the 2013-2014 Budget. He went page by page through each fund and line item. There were several questions that were answered pertaining to individual line items. One thing Brad commented is that each department head will be held accountable for their budget and will face the consequences if they go over. The water fund was discussed in depth as there would be decisions coming soon pertaining to rates and cost of buying water. There were several questions that staff answered. The Mayor pointed out that the Board would have to make a decision if they want to connect to Kansas City or stay with Public Water Supply District 2.

Adjournment

On a motion from Alderman Stark, second from Alderman Turner, the meeting was adjourned at 8:47pm with a 4-0 voice vote with Alderman Ray and Dunsworth being absent.

Regular session minutes were taken and transcribed by Nick Jacobs, City Clerk.

Nick Jacobs, City Clerk

Approved by the Board of Aldermen: _____

**Board of Aldermen Regular Meeting Minutes
Tuesday September 3, 2013**

A regular work session meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers in City Hall at 6:30 p.m. on Tuesday September 3, 2013. Mayor Ernest Jungmeyer called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following aldermen responded to roll call: Michael Gallagher, Veronika Ray, Donald Turner, Bob Fines, and Homer Dunsworth. Holly Stark was absent.

City Staff present for the meeting were City Administrator Brad Ratliff, Legal Aid Meghan Lewis, City Engineer Carl Brooks, Chief of Police Harry Gurin, City Clerk Nick Jacobs, City Planner Clifford McDonald, and Business Office Manager Trudy Prickett.

City Administrator Brad Ratliff introduced the new receptionist for the City. Her name is Cyndora Gauthreaux.

Business

A. Bill No. 2013-16 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS

**2nd Reading*

City Clerk Nick Jacobs addressed the Board pertaining to the conflict of interests. He stated that this is the same Ordinance that was presented and passed in 2011. Staff recommended approval.

Alderman Turner moved to have the 2nd reading of Bill No. 2013-16 by title only, seconded by Alderman Dunsworth and was approved by a 5-0 voice vote with Alderman Stark being absent. Alderman Turner moved to accept the 2nd reading of Bill No. 2013-16 and place it on final passage as Ordinance No. 09032013, seconded by Alderman Dunsworth was accepted by the following 5-0 Roll call vote.

Alderman Gallagher	Aye	Alderman Ray	Aye
Alderman Dunsworth	Aye	Alderman Stark	Absent
Alderman Fines	Aye	Alderman Turner	Aye

B. Bill No. 2013-15 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI RE-DECLARING ITS INTENTION TO APPLY A TRANSPORTATION TAX AND A PARKS TAX ON ALL SALES OF METERED WATER SERVICE, ELECTRICITY, ELECTRICAL CURRENT, AND NATURAL, ARTIFICIAL, OR PROPANE GAS, WOOD, COAL, OR HOME HEATING OIL FOR DOMESTIC USE; AND ESTABLISHING SECTION 720.020 B AND SECTION 720.015 TITLED "LOCAL PARKS TAX".

**1st Reading*

Alderman Gallagher asked what the original purpose of the taxes were. The Mayor commented that it was originally passed for transportation and parks purposes.

Alderman Turner moved to have the 1st reading of Bill No. 2013-15 by title only, seconded by Alderman Fines and was approved by a 5-0 voice vote with Alderman Stark being absent. Alderman Turner moved to accept the 1st reading of Bill No. 2013-15, seconded by Alderman Fines was approved by a 5-0 voice vote with Alderman Stark being absent.

C. Bill No. 2013-17 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI EXTENDING ENFORCEMENT OF APPLICABLE ORDINANCES TO PUBLIC PROPERTY WITHIN CITY LIMITS, INCLUDING (BUT NOT LIMITED TO) THE RAYMORE-PECULIAR SCHOOL DISTRICT.

**1st Reading*

Police Chief Harry Gurin addressed the Board pertaining to the necessity of the presented Bill which would allow the Peculiar Police department to enforce current City Codes on Public Property. There was further discussion amongst the Board.

Alderman Turner moved to have the 1st reading of Bill No. 2013-17 by title only, seconded by Alderman Dunsworth and was approved by a 5-0 voice vote with Alderman Stark being absent. Alderman Turner moved to accept the 1st reading of Bill No. 2013-17, seconded by Alderman Dunsworth was approved by a 5-0 voice vote with Alderman Stark being absent.

D. Bill No. 2013-18 - AN ORDINANCE APPROVING AN ASSIGNMENT OF THE FRANCHISE AGREEMENT BETWEEN THE CITY OF PECULIAR, MISSOURI AND SOUTHERN UNION COMPANY, D/B/A MISSOURI GAS ENERGY, TO LACLEDE GAS COMPANY

**1st Reading*

City Administrator Brad Ratliff addressed the Board regarding Missouri Gas Energy being bought out by Laclede Gas Company. Staff commented that this is something that Laclede has asked the Board to pass to assign them Missouri Gas Energy's Franchise Agreement.

Alderman Turner moved to have the 1st reading of Bill No. 2013-18 by title only, seconded by Alderman Fines and was approved by a 5-0 voice vote with Alderman Stark being absent. Alderman Turner moved to accept the 1st reading of Bill No.

2013-18, seconded by Alderman Fines was approved by a 5-0 voice vote with Alderman Stark being absent.

E. Resolution 2013-37 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE RAYMORE-PECULIAR SCHOOL DISTRICT FOR ONE SCHOOL RESOURCE OFFICER AT THE DISTRICT COMPLEX ON SCHOOL ROAD

Police Chief Harry Gurin addressed the Board pertaining to the School Resource Officer Contract. He stated that this is an identical contract to what was approved last year.

Alderman Gallagher asked if the officers rotated or if there was only one assigned to the school. Staff commented that Ray-Pec picked the officer through an interview process.

Alderman Turner moved to adopt Resolution 2013-37, seconded by Alderman Fines and was approved by the following 5-0 Roll call vote:

Alderman Gallagher	Aye	Alderman Ray	Aye
Alderman Dunsworth	Aye	Alderman Stark	Absent
Alderman Fines	Aye	Alderman Turner	Aye

Topics for Discussion

Possible sale of used Police Vehicle to the City of Strasburg

The Mayor addressed the Board regarding the possible sale of a used police vehicle to the City of Strasburg. Their only car's transmission is going out and has requested assistance. There was further discussion and the consensus was to approve the sale to the City of Strasburg.

Alderman Concerns or Additional Topics for Discussion by Aldermen

Alderman Fines asked if there was something we could do pertaining to the trees being cutback at the South low water bridge on Hurley. Staff commented that Public Works will take a look at it and see if it can be taken care of.

Alderman Ray commented that the new Ray-Pec grounds keeping crew has some issues. That they are leaving tree limbs on the ground and not string trimming the whole property.

Aldermen Directives Reported by City Administrator

- Sign Bill 2013-16
- Bring Bills 2013-15, 2013-17, 2013-18 back for 2nd readings.
- Sign School SRO Contract.
- Have Public Works take a look at the trees on School Road and Hurley.
- Talk with Ray-Pec about their grounds-keeping staff.

The Mayor asked for a 7 minute break before beginning the Budget Workshop.

Fiscal Year 2013-2014 Budget Workshop

Brad Ratliff addressed the Board pertaining to the 2013-2014 Budget. There were not many changes since the previous meeting. Brad went through each fund outlining the line items which have changed since the August 19th meeting. There was discussion amongst staff and the Board pertaining to individual line items. Staff also went through each of the proposed Capital Improvement Projects which are funded through the budget. There was much discussion pertaining to the Water Fund. Staff presented that there would need to be \$1.50 water rate increase whether we stay with Water District 2 or go to Kansas City. There would also be \$1,000,000 in bonds issued to accomplish the necessary Capital Improvements. Staff requested direction from the Board as to whether to stay with Water District 2 or go to Kansas City. After lengthy discussion it was decided that it is in the best interest to move forward with connecting to Kansas City. The final item was the request from the Downtown Peculiar Arts and Culture District for a two year commitment of approximately \$33,000 per year. Staff commented that the City does not currently have it in the budget and if the Board would like to fund it they would need to give staff direction as to what funds staff can cut to fund this. There was further discussion, but the consensus was that the City could not afford to fund it at this time but after the winter it will be revisited..

Adjournment

On a motion from Alderman Stark, second from Alderman Gallagher, the meeting was adjourned at 8:37pm with a 5-0 voice vote with Alderman Stark being absent.

Regular session minutes were taken and transcribed by Nick Jacobs, City Clerk.

Nick Jacobs, City Clerk

Approved by the Board of Aldermen:

City Administrator
Brad Ratliff

Police Chief
Harry Gurin

City Attorney
Reid F. Holbrook



City Engineer
Carl Brooks

City Clerk
Nick Jacobs

Business Office Manager
Trudy Prickett

Municipal Offices - 250 South Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

To: Mayor & Board of Aldermen
From: Nick Jacobs
Date: September 12, 2013
Re: Bill No. 2013-15 allowing the City to assess a transportation tax and parks tax onto domestic utilities.

GENERAL INFORMATION

Applicant: City Staff
Requested Actions: Review of the proposed Ordinance, pertaining to the application of current City taxes onto domestic utilities.
Purpose: To be able to collect revenue off of the sale of domestic utilities within City Limits.

PROPOSAL

This Ordinance would allow the City to begin to collect ½% sales tax for Transportation Purposes and ½% sales tax for Parks Purposes on all domestic utility bills (water, electric, gas) inside City Limits. **This will not be enacting any new taxes just collecting what was already approved by the voters on domestic utilities only.** These taxes should have been assessed and collected 20 years ago (Transportation Tax) and 11 years ago (Parks Tax). The City currently collects these taxes on any retail sale within the City but the Department of Revenue requires a current Ordinance stating that the Board would like them to assess these taxes onto domestic utilities as well. Because it takes the State approximately 5 months to assess and begin distributing these taxes

PREVIOUS ACTIONS

First Reading was at the September 3 Work Session

KEY ISSUES

STAFF RECOMMENDATION

Staff recommends approval of the ordinance.

ATTACHMENTS

The proposed ordinance is attached for your review.

BILL NO. 2013-15
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI RE-DECLARING ITS INTENTION TO APPLY A TRANSPORTATION TAX AND A PARKS TAX ON ALL SALES OF METERED WATER SERVICE, ELECTRICITY, ELECTRICAL CURRENT, AND NATURAL, ARTIFICIAL, OR PROPANE GAS, WOOD, COAL, OR HOME HEATING OIL FOR DOMESTIC USE; AND ESTABLISHING SECTION 720.020 B AND SECTION 720.015 TITLED "LOCAL PARKS TAX".

WHEREAS, the residents of the City of Peculiar, Missouri, on November 3, 1987, voted in favor of a tax for transportation purposes on all sellers engaging in the business of selling tangible personal property or rendering taxable services at retail at the rate of one half ($\frac{1}{2}$) of one percent (1%) on the receipts from the sale at retail of all tangible personal property or taxable services at retail within said city if such property or services are subject to taxation by the State of Missouri under the provisions of Section 144.010 to 144.510 R.S.Mo. pursuant to the authority and subject to the provisions of Section 94. 700 to 94.755 R.S.Mo., and

WHEREAS, said tax has been in effect, and

WHEREAS, the residents of the City of Peculiar, Missouri, on April 2, 2002, voted in favor of a tax for local parks purposes on all sellers engaging in the business of selling tangible personal property or rendering taxable services at retail at the rate of one half ($\frac{1}{2}$) of one percent (1%) on the receipts from the sale at retail of all tangible personal property or taxable services at retail within said city if such property or services are subject to taxation by the State of Missouri under the provisions of Section 144.010 to 144.510 R.S.Mo. pursuant to the authority and subject to the provisions of Section 644.032 R.S.Mo., and

WHEREAS, said tax has been in effect, and

WHEREAS, it is the intention of the Board of Aldermen of the City of Peculiar, Missouri, that said tax's shall apply to all sales of metered water services, electricity, electrical current, and natural, artificial, or propane gas, wood, coal, or home heating oil for domestic use, per Section 144.032 R.S.Mo., and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI, AS FOLLOWS:

Section I: A Section 720.020 B be added to the Peculiar Municipal Code to read as follows: It is hereby re-declared to be the intention of the City of Peculiar, Missouri, to impose a tax of one half ($\frac{1}{2}$) of one percent (1%) for transportation purposes upon all sales of metered water service, electricity, electrical current, and natural, artificial, or propane gas, wood, coal, or home heating oil for domestic use, pursuant to the authority and subject to the provisions of Section 94. 700 to 94.755 R.S.Mo.

Section II: A Section 720.015 be added to the Peculiar Municipal Code to read as follows: It is hereby declared to be the intention of the City of Peculiar, Missouri, to impose a tax of

one half (1/2) of one percent (1%) for local parks purposes upon all sales of metered water service, electricity, electrical current, and natural, artificial, or propane gas, wood, coal, or home heating oil for domestic use, pursuant to the authority and subject to the provisions of Section 644.032 R.S.Mo.

Section III: This ordinance shall become effective immediately upon its passage and approval.

Section IV: That the City Clerk shall furnish a copy of this ordinance to all utilities which furnish service within the corporate limits of the City of Peculiar, Missouri and to the Director of Revenue.

Section V: The effective date of this ordinance shall be _____, 2013

BE IT REMEMBERED THE PRECEDING ORDINANCE WAS ADOPTED ON ITS SECOND READING THIS ___ DAY OF _____, 2013, BY THE FOLLOWING VOTE:

Alderman Gallagher	_____	Alderman Ray	_____
Alderman Dunsworth	_____	Alderman Stark	_____
Alderman Fines	_____	Alderman Turner	_____

Approved:

Attest:

Ernest Jungmeyer, Mayor

Nick Jacobs, City Clerk

HOLBROOK & OSBORN, P.A.
COMMERCE PLAZA II
7400 WEST 110TH STREET, SUITE 600
OVERLAND PARK, KANSAS 66210-2362
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Mlewis@HolbrookOsborn.com

MEMORANDUM

TO: Mayor Jungmeyer
Brad Ratliff
Board of Aldermen

FROM: Reid F. Holbrook
Megan Lewis

DATE: August 26, 2013

RE: Ordinance Extending Applicability Of City Ordinances To Public Property
Within City Limits

For consideration at the September 3, 2013 meeting, we present for your review an ordinance extending the applicability of pre-existing and applicable City Ordinances to any and all public property within city limits. It is the legal opinion of this office that any pre-existing Peculiar Ordinances may be enforced on any public property that lies within City limits. Moreover, this Ordinance will assist the City of Peculiar in:

- 1) Implementing its police powers; and
- 2) Maintaining the peace, good government, and welfare of the City.

BILL NO. 2013-17
ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI EXTENDING ENFORCEMENT OF APPLICABLE ORDINANCES TO PUBLIC PROPERTY WITHIN CITY LIMITS, INCLUDING (BUT NOT LIMITED TO) THE RAYMORE-PECULIAR SCHOOL DISTRICT.

WHEREAS the City is authorized, under Rev. Stat. Mo. §§ 79.130 and 79.450 to enact ordinances, rules, and regulations not otherwise inconsistent with Missouri laws and "expedient for maintaining the peace, good government and welfare of the city and its trade and commerce;" and;

WHEREAS, this proposed ordinance will maintain the good government of the City of Peculiar and promote increased public safety by enforcing potentially applicable nuisance, safety, and/or other ordinances on public property, including (but not limited to) the property of the Raymore-Peculiar School District; and

WHEREAS, this proposed ordinance is within, and integral to, the City of Peculiar's exercise of its police powers.

NOW THEREFORE BE IT ORDAINED by the Board of Aldermen of the City of Peculiar, Missouri as follows:

SECTION I. Pursuant to the authority granted by and subject to the provisions of Rev. Stat. Mo. §§ 79.130 and 79.450, that the City of Peculiar (including its officials, officers, governing body, employees, and Police Department) be entitled to enforce any and all applicable ordinances on public property, including (but not limited to) property of the Raymore-Peculiar School District.

SECTION II: The effective date of this ordinance shall be _____, 2013.

First Reading: September 3, 2013 **Second Reading: _____**

BE IT REMEMBERED THE PRECEDING ORDINANCE WAS ADOPTED ON ITS SECOND READING THIS ____ DAY OF _____, 2013, BY THE FOLLOWING VOTE:

Alderman Gallagher _____	Alderman Dunsworth _____
Alderman Fines _____	Alderman Turner _____
Alderman Ray _____	Alderman Stark _____

Approved:	Attest:
_____	_____
Ernest Jungmeyer, Mayor	Nick Jacobs, City Clerk

City Administrator
Brad Ratliff

Police Chief
Harry Gurin

City Attorney
Reid F. Holbrook



City Engineer
Carl Brooks

City Clerk
Nick Jacobs

Business Office Manager
Trudy Prickett

Municipal Offices - 250 South Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

To: Mayor & Board of Aldermen
From: Nick Jacobs
Date: September 12, 2013
Re: Bill No. 2013-18

GENERAL INFORMATION

Applicant: City Staff
Requested Actions: Passage of Ordinance
Purpose: Acceptance of Laclede Gas Company to take over the franchise of Missouri Gas Energy

PROPOSAL

Approximately two weeks ago the City was notified that Laclede Gas Company would be purchasing Missouri Gas Energy. They have requested that the current board pass an Ordinance accepting them and their right to operate under the current franchise agreement that the City has on record with Missouri Gas Energy.

PREVIOUS ACTIONS

First reading was at the September 3 Work Session meeting.

KEY ISSUES

STAFF RECOMMENDATION

Staff recommends approval of the ordinance.

ATTACHMENTS

The proposed ordinance is attached for your review.

**STATE OF MISSOURI
PUBLIC SERVICE COMMISSION**

At a session of the Public Service
Commission held at its office in
Jefferson City on the 17th day of
July, 2013.

In the Matter of the Joint Application of Southern)
Union Company d/b/a Missouri Gas Energy,)
The Laclede Group, Inc., and Laclede Gas)
Company for an Order Authorizing the Sale,)
Transfer, and Assignment of Certain Assets and)
Liabilities from Southern Union Company to)
Laclede Gas Company and, in Connection)
Therewith, Certain other Related Transactions)

File No. GM-2013-0254

ORDER APPROVING UNANIMOUS STIPULATION AND AGREEMENT

Issue Date: July 17, 2013

Effective Date: July 31, 2013

On July 2, 2013, Southern Union Company d/b/a Missouri Gas Energy, the Laclede Group, Laclede Gas Company, the Staff of the Commission, the Office of the Public Counsel, City of Kansas City, IBEW Local Union No. 53, Midwest Gas Users' Association, and Missouri Department of Natural Resources filed a stipulation and agreement to resolve all issues connected with the proposed sale of the Missouri Gas Energy natural gas system to Laclede. Two parties - United Steelworkers District 11, AFL-CIO and Kansas City Power & Light Company / KCP&L Greater Missouri Operations Company - did not initially join in the stipulation and agreement. Subsequently, on July 9, United Steelworkers District 11 filed a notice indicating it was joining in the stipulation and agreement. Kansas City Power & Light / KCP&L Greater Missouri Operations Company did not oppose the stipulation and

agreement within seven days of its filing and therefore, pursuant to Commission Rule 4 CSR 240.2.115(2), the Commission will treat the stipulation and agreement as unanimous.

The Commission conducted an on-the-record proceeding regarding the stipulation and agreement on July 10, 2013. At that proceeding, the Commission questioned the parties about the terms of the stipulation and agreement and gathered additional information about the Transaction and the conditions set forth in the stipulation and agreement.

The stipulation and agreement sets forth numerous conditions on the sale of the Missouri Gas Energy assets to Laclede Gas Company. Among those agreed upon conditions are a rate moratorium whereby Laclede Gas Company agrees not to file a general rate case for its Laclede Gas service territory prior to October 1, 2015, unless there is a significant unusual event that has a major impact on any of its Missouri service territories. Laclede Gas Company will be allowed to file a general rate case for its Missouri Gas Energy service territory no later than September 18, 2013. The stipulation and agreement also provides that any acquisition premium paid for Missouri Gas Energy in connection with the Transaction shall not be recovered in retail distribution rates. The stipulation and agreement contains additional conditions designed to protect customers from any adverse credit and capital cost impacts resulting from the Transaction; conditions designed to protect the quality of service provided to customers; and numerous other conditions that set out how the Transaction will occur and that will protect customers and the public from any adverse impact from the Transaction.

The stipulation and agreement also asks the Commission to approve Laclede Gas Company's plan to finance its purchase of the Missouri Gas Energy system from Southern

Union Company. In accordance with Section 393.200 RSMo, the Commission finds that the money, property or labor to be procured or paid for by Laclede Gas Company through the issuance and sale of debt and equity is reasonably required and necessary for the purposes described in the stipulation and agreement and will be used therefore and that such purposes are not in whole or in part reasonably chargeable to operating expenses or to income.

After reviewing the stipulation and agreement, the Commission independently finds and concludes that such stipulation and agreement is in the public interest and should be approved.

THE COMMISSION ORDERS THAT:

1. The Stipulation and Agreement filed on July 2, 2013, is approved as a resolution of the issues addressed in that stipulation and agreement. The signatory parties are ordered to comply with the terms of the stipulation and agreement. A copy of the stipulation and agreement is attached to this order, and is incorporated herein by reference.

2. Southern Union Company d/b/a Missouri Gas Energy and Laclede Gas Company are authorized to perform in accordance with the terms of the Purchase and Sale Agreement.

3. The sale, transfer, and assignment of certain assets of Southern Union Company to Laclede Gas Company, as more fully described in the Purchase and Sale Agreement, is authorized, with a closing date effective as of September 1, 2013, subject to the provisions of the Purchase and Sale Agreement and Southern Union Company's unilateral right to waive the condition of simultaneous closing of the transaction with

Laclede Gas Company and the sale of its New England Gas Company assets to Plaza Massachusetts Corp.

4. Laclede Gas Company is granted a certificate of convenience and necessity to provide natural gas service as a gas corporation and public utility, subject to the jurisdiction of the Commission in the service areas presently served by Missouri Gas Energy as a division of Southern Union Company. In connection therewith, the requirements of Commission rule 4 CSR 240.3.205 are waived.

5. Laclede Gas Company is authorized to provide natural gas service in the areas served by Missouri Gas Energy, as a division of Southern Union Company, in accordance with the rules, regulations, rates and tariffs of Missouri Gas Energy as may be on file with and approved by the Commission on the effective date of the closing of the transaction, including the tariff sheets reflecting the existing base rates, ISRS rates, and purchase gas adjustment of Missouri Gas Energy. Laclede Gas Company is authorized to adopt said tariff sheets, and to operate under them as they may be changed from time to time as provided by law.

6. Laclede Gas Company is authorized to adopt Southern Union Company's authorized depreciation rates for the involved assets.

7. Laclede Gas Company is authorized to raise up to and including \$1.02 billion, at any time beginning July 31, 2013 and ending one year after the closing of the Transaction, by issuing common or preferred stock, receiving paid-in capital, and issuing long-term indebtedness, including debt evidenced by First Mortgage Bonds, by using the Laclede Gas Company assets and the Missouri Gas Energy assets acquired from Southern Union Company as security as may be necessary in connection with the financing of the

transaction contemplated by the Purchase and Sale Agreement and the Joint Application or as may be necessary in accordance with the terms and conditions of any of Laclede Gas Company's financing instruments and to execute, enter into, deliver and perform in accordance with all necessary agreements, notes, and other documents as are necessary to issue the debt.

8. Southern Union Company is authorized to transfer to Laclede Gas Company, and Laclede Gas Company is authorized to acquire and record on its books and records the current levels of certain assets and liabilities of Southern Union Company related to the Missouri Gas Energy assets.

9. Laclede Gas Company is authorized to account for Missouri Gas Energy's pension benefit costs on a basis consistent with Missouri Gas Energy's currently approved methodology as established in Missouri Gas Energy File No. GR-2009-0355 stipulation and agreement to use FAS 87 calculations for regulatory purposes that do not reflect the impact of purchase accounting and that the prepaid pension asset receives similar treatment as the prepaid asset under Missouri Gas Energy's approved methodology.

10. Laclede Gas Company is authorized to account for the MGE gas employees and retirees post-retirement welfare benefit cost on a basis consistent with the methodology used by Southern Union Company immediately prior to the sale. The Commission finds that the FAS 106 calculations do not reflect the impact of purchase accounting.

11. Southern Union Company, effective upon the closing of the transaction, is authorized to terminate its responsibilities as a gas corporation in Missouri subject to the jurisdiction of the Commission.

12. Southern Union Company and Laclede Gas Company are authorized to enter into, execute and perform in accordance with the terms of all other documents which may be reasonably necessary and incidental to the performance of the Transaction which is the subject of the Purchase and Sale Agreement and the Joint Application,

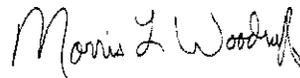
13. The parties are granted such other relief as may be deemed necessary to accomplish the purposes of the Purchase and Sale Agreement and the Joint Application, as amended, and to consummate the sale, transfer and assignment of the assets and related transactions pursuant to the Purchase and Sale Agreement.

14. Laclede Gas Company shall submit to the Commission within sixty (60) days of closing the transaction a listing and description of all items that Laclede Gas Company exercised under the authority in paragraph 13 above.

15. All prefiled testimony is admitted into the record.

16. This order shall become effective on July 31, 2013.

BY THE COMMISSION



Morris L. Woodruff
Secretary

R. Kenney, Chm., Jarrett, Stoll, and
W. Kenney, CC., concur.

Woodruff, Chief Regulatory Law Judge



MISSOURI GAS ENERGY

3420 Broadway • Kansas City, MO • 64111-2404 • (816) 360-5755

ROBERT J. HACK
CHIEF OPERATING OFFICER

August 9, 2013

Via Certified Mail
Return Receipt Requested

**City Clerk
City of Peculiar, Missouri
250 S. Main Street
Peculiar, Missouri 64078**

Re: Franchise Agreement that expires 1/31/2021 between City of Peculiar, Missouri and Missouri Gas Energy, a division of Southern Union Company (the "Agreement")

Dear Sir/Madam:

Southern Union Company ("SUG") has entered into a Purchase and Sale Agreement (the "Purchase Agreement") with Laclede Gas Company ("Laclede") under which it will sell its Missouri Gas Energy division's gas distribution business assets to Laclede. As part of the Purchase Agreement, SUG, doing business in Missouri as Missouri Gas Energy, will assign to Laclede all of its rights, duties, and obligations under certain contractual arrangements, including its municipal franchise agreements. The Missouri Public Service Commission approved Laclede's purchase of the MGE assets on July 17th, 2013. I have attached the Commission's order for your reference.

This letter is to advise you that SUG will assign all of its rights and obligations under the Agreement to Laclede upon Closing of the transaction, which is expected to occur on or after September 1, 2013. The same terms, conditions, and effective dates will continue in the Agreement – only the name of your natural gas provider will change.

Laclede has provided valuable, reliable gas service to Missouri customers since 1857. Laclede is a subsidiary of the Laclede Group, Inc., a public utility holding company registered on the New York Stock Exchange. Laclede is the largest natural gas distribution utility in Missouri, serving more than 632,000 residential, commercial, and industrial customers in St. Louis and surrounding counties of eastern Missouri. With the acquisition of SUG's Missouri Gas Energy assets, Laclede will serve over 1,100,000 natural gas customers in Missouri. Laclede's management team is committed to providing reliable and efficient service to its new customers. While rebranding discussions are underway, Laclede will continue to do business in your municipality for the near future as "Missouri Gas Energy."



August 9, 2013

Page 2

The assignment of the Agreement will be to "Laclede Gas Company, a Missouri Corporation, 720 Olive Street, St. Louis, MO 63101." **We request your signed acknowledgment and a duly passed ordinance returned no later than October 15, 2013 with an effective date of September 1, 2013.** Please send these documents to:

Laclede Gas Company
ATTN: Legal Department
720 Olive Street
St. Louis, MO 63101

Thank you for your assistance. Should you have any questions, please contact Todd Jacobs, Senior Director – Legal at 816-360-5976 or todd.jacobs@sug.com (MGE) or David Abernathy, Vice President and Associate General Counsel, at 314-342-0536 or dabernathy@lacledegas.com (Laclede).

Sincerely,

SOUTHERN UNION COMPANY

Robert J. Hack
Chief Operating Officer
Missouri Gas Energy

THE UNDERSIGNED HEREBY ACKNOWLEDGES THE ASSIGNMENT OF THE AGREEMENT TO LACLEDE GAS COMPANY EFFECTIVE AT CLOSING OF THE PURCHASE AGREEMENT:

[Party Name]

By: _____
Name: _____
Title: _____
Date: _____

BILL NO. 2013-18
ORDINANCE NO. _____

**AN ORDINANCE APPROVING AN
ASSIGNMENT OF THE FRANCHISE AGREEMENT BETWEEN THE
CITY OF PECULIAR, MISSOURI AND SOUTHERN UNION COMPANY, D/B/A
MISSOURI GAS ENERGY, TO LACLEDE GAS COMPANY**

WHEREAS, the City of Peculiar, Missouri (“City”) is party to a municipal franchise agreement (“Franchise Agreement”) with Missouri gas energy, a division of Southern Union Company (collectively, “Missouri Gas Energy”), which serves as the City’s natural gas provider per the franchise agreement; and

WHEREAS, Missouri Gas Energy entered into a Purchase and Sale Agreement (“Purchase Agreement”) with Laclede Gas Company (“Laclede”) under which it will sell its natural gas distribution business assets, including the Franchise Agreement with the City, to Laclede; and

WHEREAS, the State of Missouri Public Service Commission conducted a hearing concerning the Purchase Agreement and subsequently issued an Order Approving Unanimous Stipulation and Agreement dated July 17, 2013, a copy of which is attached, whereby it approved the Purchase Agreement; and

WHEREAS, per the Purchase Agreement and Order, Missouri Gas Energy will assign its Franchise Agreement with the City at the closing of the Purchase Agreement on or about September 1, 2013; and

WHEREAS, upon the assignment of the Franchise Agreement, Laclede will be bound by the same terms, conditions, and effective dates set forth in the Franchise Agreement; and

WHEREAS, Laclede requests that the City provide both an Acknowledgment of the assignment of the Franchise Agreement and an ordinance approving the assignment of the Franchise Agreement; and

WHEREAS, the Mayor and Board of Aldermen have determined that the Assignment of the Franchise Agreement to Laclede is in the best interest of the City and that the Acknowledgment and Ordinance should issue;

NOW THEREFORE, be it ordained by the Board of Aldermen of the City of Peculiar, Missouri, as follows:

Section 1. That the assignment by Missouri Gas Energy to Laclede of the Franchise Agreement for the provision of natural gas services in the City is hereby approved.

Section 2. That the Mayor is authorized by the Board of Aldermen to execute on behalf of the City the Assignment, which was presented to the Board in the form attached hereto and incorporated herein by this reference.

Section 3. That this Ordinance shall be effective immediately upon its passage by the Board of Aldermen and approval by the Mayor.

First Reading: September 3, 2013

Second Reading: _____

BE IT REMEMBERED THE PRECEDING ORDINANCE WAS ADOPTED ON ITS SECOND READING THIS ___ DAY OF _____, 2013, BY THE FOLLOWING VOTE:

Alderman Gallagher _____

Alderman Dunsworth _____

Alderman Fines _____

Alderman Turner _____

Alderman Ray _____

Alderman Stark _____

Approved:

Attest:

Ernest Jungmeyer, Mayor

Nick Jacobs, City Clerk

**Proposed Budget for
Fiscal Year October 1, 2013 to September 30, 2014**



Resolution 2013-38

On September 16, 2013

**Holly Stark
Mayor Pro-tem**

**Homer Dunsworth
Ward 1 Alderman**

**Veronika Ray
Ward 1 Alderman**

**Donald Turner
Ward 2 Alderman**

**Bob Fines
Ward 3 Alderman**

**Mike Gallagher
Ward 3 Alderman**

**Ernest Jungmeyer
Mayor**

**Brad Ratliff
City Administrator**

RESOLUTION 2013-38

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI ADOPTING THE FISCAL YEAR 2013-2014 OPERATING BUDGET FOR THE CITY OF PECULIAR AND AMENDING THE FISCAL YEAR 2012-2013 OPERATING BUDGET.

WHEREAS, the City of Peculiar is required to adopt a budget wherein revenues are to meet or exceed expenditures prior to the beginning of the fiscal year October 1; and

WHEREAS, the Board of Aldermen approves the 2013-2014 Capital Improvement Projects, as outlined in the FY 2013-2014 Budget, for the City of Peculiar; and

WHEREAS, the Board of Aldermen is desirous of seeking a new primary water source.

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI AS FOLLOWS:

Section 1. The FY 2012-2013 Budget, as attached, is hereby amended and approved by the Board of Aldermen. (Attachment A)

Section 2. The Board of Aldermen recognize that due to unforeseen events, estimates of revenues and expenditures may fluctuate, and hence the City Administrator is required to present a bi-annual budget for review; and

Section 3. That the Board of Aldermen will amend the budget if required throughout the fiscal year if a decision is made to expend funds not included in the budget; and

Section 4. That the City Administrator will utilize the Procurement Policy for all budgeted equipment and capital projects approved within the budget. All budgetary items affecting personnel will be enacted as written.

Section 5. The Board of Aldermen approve a Water Rate increase of \$1.50 per thousand gallon on all rates, and directs staff to move forward towards having a direct connection to Kansas City for the purpose of providing water knowing that in year two (2) of the process there will be a Water Rate increase of a minimum of \$2.50 per thousand gallon on all rates, and year three (3) of the process will have a Water Rate increase of a minimum of \$2.00 per thousand gallon on all rates. The projected rate could change based upon contractual negotiations with Kansas City, difficulty in right-of-way acquisition or price of material fluctuation.

Section 6. That the City of Peculiar hereby adopts the Budget for the Fiscal Year 2013-2014, October 1, 2013 through September 30, 2014 as attached to this Resolution (Attachment A)

Section 7. As authorized in the Budget for Economic Development the Board of Aldermen approves the renewal of the contract between the City of Peculiar and Governmental Professional Service Management, LLC (GPSM) (Attachment B)

Section 8. As authorized in the Budget for the Vehicle Replacement Program, approves the contract with Marriam Bank. (Attachment C)

Section 9. *Effective Date.* The effective date of this Resolution shall be the ____ day of September, 2013.

Upon a roll call, said Resolution was adopted by the following vote:

Alderman Gallagher _____
Alderman Dunsworth _____
Alderman Fines _____

Alderman Ray _____
Alderman Stark _____
Alderman Turner _____

APPROVED:

ATTEST:

Ernest Jungmeyer, Mayor

Nick Jacobs, City Clerk

Attachment A

City Administrator
Brad Ratliff



City Engineer
Carl Brooks

City Clerk
Nick Jacobs

Chief of Police
Harry Gurin

City Attorney
Reid F. Holbrook

City Planner
Cliff McDonald

Business Office Manager
Trudy Prickett

Parks Director
Nathan Musteen

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

September 12, 2013

The Honorable Mayor, Members of the Board of Alderman
and the Citizens of the City of Peculiar, Missouri

RE: 2013-2014 Fiscal Year Budget Message

The City of Peculiar continued to experience a healthy recovery during the 2012-13 budget years from the market crash and housing bubble burst of 2008-2009. Great strides were made in this past fiscal year to upgrade the City's facilities by purchasing the New City Hall and moving all the operations of City Hall and Public Works. It has been difficult, as any move would be, but staff stepped up to the challenge and things are running smoothly today. Big decisions were made by the Board of Alderman this past fiscal year in purchasing a new building for City Hall and signing the cost share agreement with MODOT for the 211th Interchange. Both decisions were difficult but will be enjoyed and seen as great moments in City history. This year is no different with big decisions ahead for the City Council. The enclosed City of Peculiar budget document and supporting information constitutes the City's recommended financial program for the Fiscal Year 2013-2014 starting October 1, 2013. We continued the efforts of improving the infrastructure of the City, as well as preparing for economic opportunity. This budget will be formally adopted by the Board of Alderman on September 16, 2013 and will establish the fiscal plan for the City's Fiscal Year October 1, 2013 to September 30, 2014. The budget provides for the policies and goals of the Board of Alderman as discussed in budget work sessions, previous work sessions and Board of Alderman meetings over this past fiscal year.

Budget Preparation began in June of 2013 by Administrative staff and the City's new CFO, Ben Hart with Allen, Gibbs & Houlik and will be adopted by the Board of Alderman on September 16, 2013. The City Administrative and Financial staff met regularly during the year to review the ongoing 2012-2013 budget expenditures compared to budget, progress toward achieving set revenue targets and accomplishments of the City's financial goals. Since 2008 the City has been on a financial goal of building rainy day cash reserve funds and building fund balance reserves. The building of these reserves was to put the City in a better position to fund operations in case of a disaster or financial downturns. The 2013-2014 Adopted Budget provides for a continuation of maintaining the reserve targets.

Budget Preparation Instructions were given to Departments Heads in July at the start of the budget planning process and were provided guidelines consistent with the adopted Financial Policies. Budget Expenditure Requests for 2013-2014 should not exceed 2012-13 budgeted amounts since the City is to absorb increased salaries for the Pay Performance Plan, benefits and set contractual services. Increases in the Waterworks fund are based on the approved direction of the Board of Alderman which will raise the water rate by \$1.50 on the front and back of the rate beginning October 1, 2013.

A narrative of activities, services or functions carried out by the organizational units was requested in the Budget Preparation Instructions. Budgets needed to be consistent with the overall community goals/initiatives set by the Mayor and Board of Alderman. The purpose of the linkage was to confirm departments and Alderman were on the same page with no conflicting objectives. Departments were asked to provide objectives or goals for specific units and programs; objectives and measures needed to be linked and outcome related. On August 19, 2013 staff presented the recommended budget to the Board of Alderman. The Board along with staff went through line item by line item on the same night that it was presented August 19, 2013. On September 3, 2013 the staff presented the budget again with changes made from the previous meeting. In this budget workshop the Board and the staff went through line item by line item. At the end of the September 3, 2013 meeting the Board directed staff to prepare the final budget for approval for September 16, 2013 meeting.

The Financial Summaries section of the Fiscal Year 2013-2014 Budget Book contains mission statements and goals on a department by department basis. Each department provided a mission statement, major accomplishments for the current year and goals and objectives for the 2013-2014 Fiscal year.

CURRENT FISCAL CONDITION

During 2012-13 the City maintained the overall financial reserves targeted and we grew the rainy day cash reserves in the General Fund by 15%. Sales tax collections slightly exceeded last year's collection and the pre-recession rates of 2007. Gas tax collected increased this past year as the result of the new 2010 census numbers which dictate the amount of distributed taxes to the City by the State. Business Licenses lag far behind the peak year of 2007 due to the construction levels not being close to the 2002-2006 housing boom years. Fines and Forfeitures (Court Revenue) seem to have held steady this past year based on the previous year but far lower than the peak 2007 and 2008 years. This past year the City was able to finally get the Equitable Sharing Funds for the old "Casstel investigation," which netted the City \$1.2 million this past fiscal year. As a result of the money being restricted to only Police type purchases, some things were purchased this past fiscal year for Police and much of it will be planned and spent for this next fiscal year. The County has changed their proposal for School Road again; so for this year and the next two years, we will not receive the \$50,000 per year road and bridge tax to aid them in paying for their portion of School Road. The original proposal allowed for those yearly taxes to come to the City, the County would still pay for 60% of the cost of the School Road project between 203rd and 211th Street and the City would pay 40%. Now the City will pay 60% and the County will pay 40% of the project. This will stretch the City very thin based on this new formula. This is a great concern to staff, as when planning out this project 3, now going on 4 years ago; we based all of our calculations on the original proposal from the County. We will be watching this project very closely.

STRATEGIC PLANNING

The City of Peculiar has been working on many large projects over the years that will forever change the landscape of the City. During the 2012-2013 fiscal year, the City received the largest amount of grant funds awarded to the City of Peculiar in its history, in the MODOT Cost Share Program. The City received \$8.1 Million from MODOT to fund 50% of the new Interchange at I-49 and 211th Street. Plans are being prepared by staff to meet the new economic opportunities for the new interchange. Here are a few tasks and goals for this next fiscal year:

New I-49 and 211th Street Interchange

1. Create a Commercial Improvement District around the new interchange that includes all areas of future retail and industry. This will give the City an opportunity to provide incentives and capture the dollars in that area to improve needed infrastructure.
2. Create an Economic Development Policy that will guide the City on all CIDs, NIDs and TIFs. This will ensure that all business can see what the City can offer as well as providing the City a reasonable guideline to work with all potential businesses locating within the City of Peculiar improvement districts.

3. Create a Certified Industrial Site location on the North West side of the City. This would be an area that we have identified through the comprehensive plan as potential locations for large manufactures to locate. Currently there are only 14 locations in the State of Missouri with this type of certification. This would put the City in a very prepared and leveraged position for potential industrial type of businesses locating here. It will also provide a great frame work for the City to use with potential retail companies.
4. Broadband in and around this area will be vital for any business locating within the City. It will be nice to have for the rest of our citizens which complain often about phone, cable and internet services in our community. For today's workforce, it is now a necessity, not a luxury, to have broadband accessibility. We will continue to explore opportunities for this to happen.
5. Additional transportation funding is still desired to aid the City in not having to issue all \$8 Million in voter approved GO bonds for the new interchange and street projects. The City will continue to seek funding through availabilities provided by MARC, TIGER funds and any other State or Federal funding opportunities.

The interchange is 18 months from this letter to construction. There is a lot to complete over this next fiscal year to be prepared for this great opportunity.

New Water Supply

As discussed in the current fiscal year and in previous years, the City needs to control its own connection to a water supply source. A water rate study was conducted in the fiscal year 2012-2013 on the City's waterworks system. The study reviewed what the City needs in rates to maintain the current system with no CIP, maintain the current system with CIP improvements and establish a new water connection source with CIP improvements. This was presented to the Board of Alderman and the Board directed staff to do the needed CIP improvements and to prepare to connect to Kansas City for a new water source. This will trigger three years of water rate increases to issue the needed bonds for improvements and connections to KC. The 2013-14 Fiscal year budget will issue a little over \$1 million in bonds to fund the identified CIP improvements. The City received an 85% grant to fund the engineering study, design estimates and drawings for the new connection to KC. The engineering will be scheduled for completion in the 2013-14 fiscal year.

Cost Shared Funds

As stated earlier, the award of \$1.2 million is the largest received for any State of Missouri agency. The Board has approved the first group of purchases for the Police Chief to procure for the Fiscal Year 2012-13. Staff is working hard to ensure that all funds are spent appropriately and wisely to ensure equipment and needs can be met in years to come. As you are aware, these funds come with 38 pages of rules and must be spent in 18 months. There will be about \$800,000 to obligate for funding for the Fiscal Year 2013-14. This is an enormous opportunity for the City Police Department to position itself as a premiere equipped department in the State of Missouri.

These three issues are the main strategic plans the City will be investing much of our time in. We of course have many other projects and goals for the 2013-14 Fiscal Year which you will see listed under the City Departments on the budget document. This will be a banner year for the City in preparing for the developments on our horizon. It is vital the Board of Alderman look forward in their thinking toward outlying years with their decisions in this next fiscal year.

SUMMARY OF THE FISCAL YEAR 2013-2014 BUDGET

Significant Budget Items and Trends

The City of Peculiar budget was presented to the Board of Alderman by Department and Fund with a break out of Fixed Personnel, Operational Cost and Capital Requests. A Funded 2013-2014 Capital Plan and A Five Year Capital Plan was presented for the Waterworks System and the Vehicle Replacement Program.

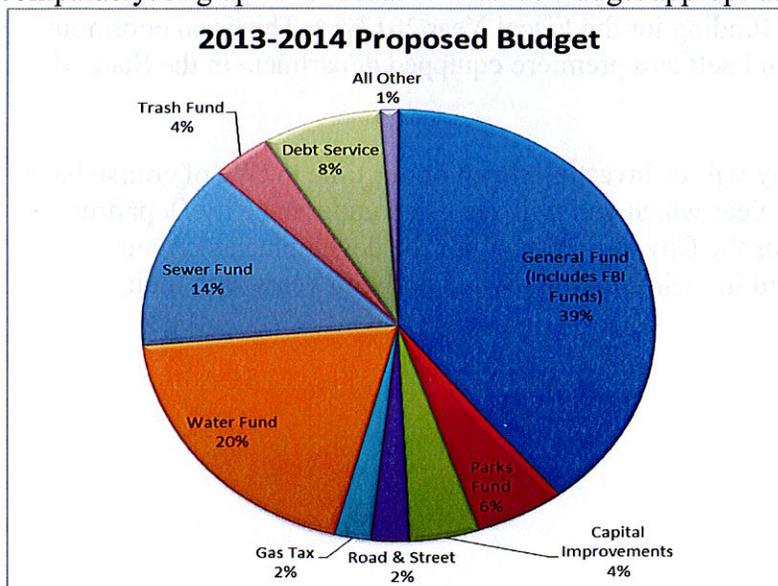
Employee pay adjustments – The financial impact for 2013 of the Pay Performance Plan adjustments will be fully annualized in the 2013-2014 budget. An audit of the percentage breakouts by fund for salaried employees was conducted by an outside consultant in 2013. The consultant ensured the break out by fund per employee was correct.

A summary of major changes for the adopted 2013-2014 budget is:

- ✓ Waterworks System will move forward with the needed CIP improvements and plans to connect to Kansas City within three years.
- ✓ Greatly increase the Economic Development budget to complete needed projects and programs around 211th Street and aid the Downtown Peculiar Arts and Cultural District.
 - Create an Economic Incentive Policy and contract with appropriate firms to facilitate it.
 - Create an Improvement District and contract appropriate firms for its creation.
 - Create a Certified Industrial Site and contract with appropriate consultant for its completion.
 - Seek finalization of Broadband initiative and contract with appropriate firms for final report.
- ✓ Expend the \$1.2 million received in Equitable Sharing Funds for the Police Department in a well thought out and service impacting way.
- ✓ Vehicle Replacement Program established to upgrade the Public Works fleet. The Public Works fleet is in dire condition and this past monster snow season almost put the fleet completely under. This program provides an opportunity to replace trucks and equipment on a 5 year schedule with minimal impacts to the City budget.

Fund Structure

The Adopted All Funds Budget for Fiscal Year 2013-2014 is \$7,012,748. This represents a net increase of 20% from the Amended Fiscal year 2012-2013 Budget of \$5,836,204. This increase is greatly skewed by the \$1.2 million in Equitable Sharing Funds (FBI Funds) that the City received for the Police Department. If you took the Federal Funds received out of the General Fund, there is only a .5% increase in expenditures to the budget comparably. A graph of the total All Funds Budget appropriated is as follows by percentages in the pie chart:



Basis of Budgeting

The City prepares its budget for all funds on the modified cash basis of accounting. This basis is consistent with the basis of accounting used in preparing and presenting the basic financial statements. All unexpended appropriations lapse at year end of the fiscal year.

Long-range Financial Planning

City Department heads were asked to create an out year budget plan along with their budget for the 2013-2014 fiscal year to identify future funding needs. Capital Outlays were requested for a five year period beginning with 2014. There is a very long list of unfunded Capital Outlay which department heads have developed. Over the 2013-2014 Fiscal year, they will develop a 5 year funded list based on direction of the Board of Alderman. This Capital Outlay Funded Five Year List will be presented to the Board for approval during the 2013-2014 fiscal year.

Capital Expenditures

Capital Outlay for equipment and vehicles was included in the Five Year Capital Outlay Plan beginning in the 2013-2014 Fiscal Year. This plan enables the City to replace worn out equipment and vehicles with less ongoing maintenance cost. Cost savings on maintenance of older vehicles and equipment as well as the sale of equipment and vehicles will offset some of the debt service expenses.

Conclusion

In conclusion, the programs outlined in the following pages of the budget document are attainable and reasonable. Sincere appreciation goes to all Department Heads, Business Office and CFO for their diligent efforts composing their departmental budget(s). As you can see by the budget before you, many hours of thought and care were put into it.

The budget continues to show the sound fiscal policy established by the Mayor and Board of Alderman. We also expect to maintain healthy fund balances in the General Fund and Enterprise Fund.

Respectfully Submitted,



Brad Ratliff
City Administrator

Summary of Budget By Revenues

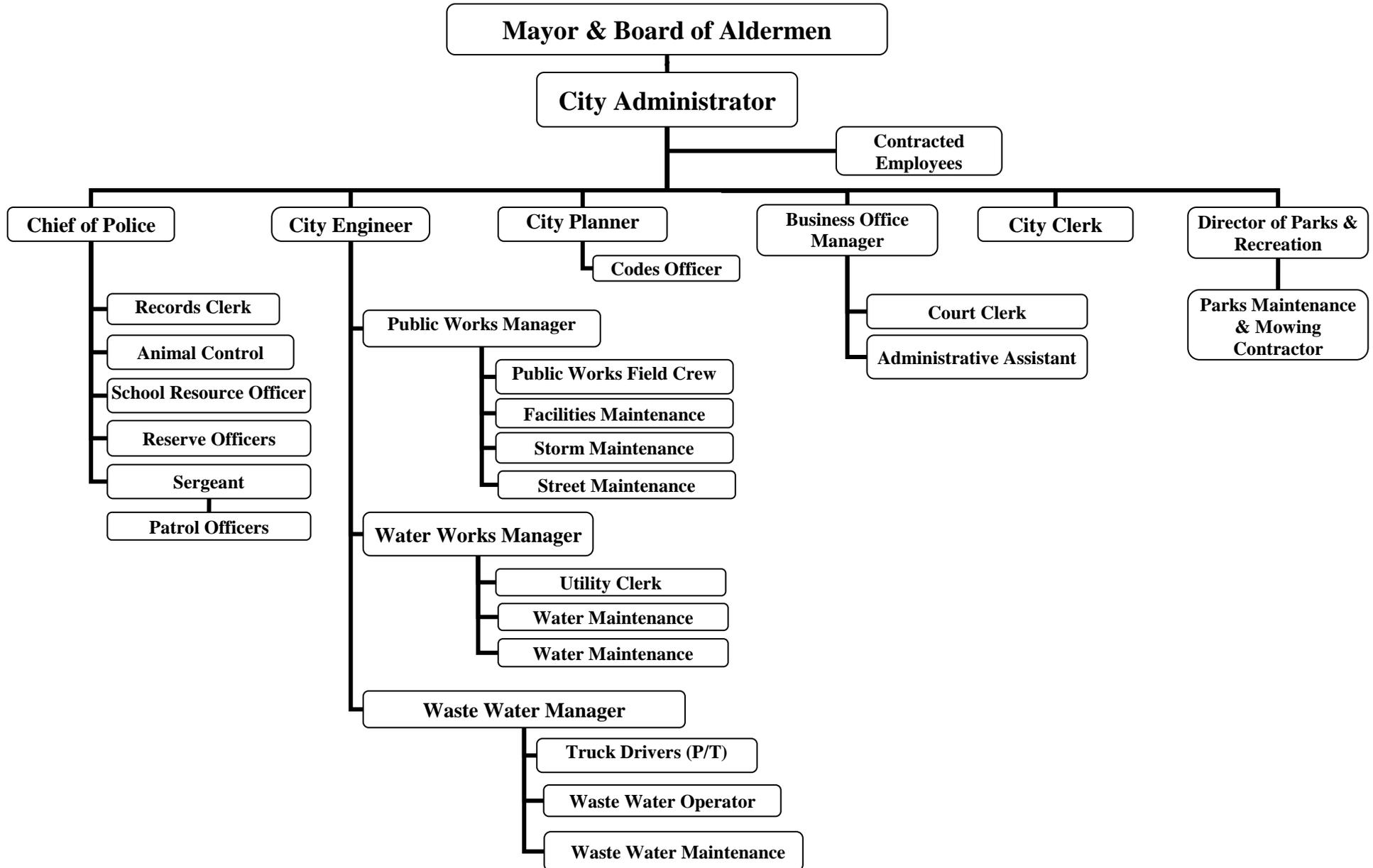
	2012-2013 Original Budget	2012-2013 Amended Budget	2013-2014 Proposed Budget	Increase (Decrease)	% Change
FUND					
General	\$ 1,576,000	\$ 2,782,246	\$ 1,563,292	\$ (1,218,954)	-44%
Administration Building	60,800	73,450	50,800	(22,650)	-31%
Public Works Building	30,000	30,000	25,000	(5,000)	-17%
Annex Building	20,000	22,690	-	(22,690)	-100%
Parks	176,900	170,007	200,709	30,702	18%
Road & Street	245,000	237,500	166,950	(70,550)	-30%
Gas Tax	158,000	158,000	162,625	4,625	3%
LET	4,000	4,000	4,000	-	0%
Chapter 100	-	-	-	-	0%
Capital Improvement	271,000	269,100	283,600	14,500	5%
East Growth	5,500	5,500	-	(5,500)	-100%
West Growth	5,500	5,500	-	(5,500)	-100%
2012 COP Construction	653	653	1,000	347	53%
Debt Service	157,000	153,500	237,000	83,500	54%
Debt Service - COP	48,000	48,000	48,000	-	0%
Water	1,176,550	1,084,770	1,373,922	289,152	27%
Sewer	979,000	982,363	1,000,500	18,137	2%
Trash	264,000	267,000	267,000	-	0%
Enterprise Debt Service	274,500	271,500	274,500	3,000	1%
Enterprise Construction	10,000	2,940	10,000	7,060	240%
Total Operating Budget	\$ 5,462,403	\$ 6,568,719	\$ 5,668,898	\$ (899,821)	-14%

Summary of Budget By Expenditures

	2012-2013 Original Budget	2012-2013 Amended Budget	2013-2014 Proposed Budget	Increase (Decrease)	% Change
FUND					
General	\$ 1,551,600	\$ 1,584,027	\$ 2,755,356	\$ 1,171,329	74%
Administration Building	60,800	73,450	50,800	(22,650)	-31%
Public Works Building	30,000	30,000	25,000	(5,000)	-17%
Annex Building	20,000	22,690	-	(22,690)	-100%
Parks	203,150	203,150	385,629	182,479	90%
Road & Street	245,000	237,500	166,950	(70,550)	-30%
Gas Tax	155,500	155,500	162,625	7,125	5%
LET	4,000	4,000	4,000	-	0%
Chapter 100	26,000	26,000	-	(26,000)	-100%
Capital Improvement	268,000	266,100	311,500	45,400	17%
East Growth	8,500	8,500	-	(8,500)	-100%
West Growth	15,000	15,000	-	(15,000)	-100%
2012 COP Construction	168,000	167,700	1,000	(166,700)	-99%
Debt Service	162,000	158,500	236,514	78,014	49%
Debt Service - COP	46,000	46,000	48,000	2,000	4%
Water	1,197,400	1,157,650	1,373,875	216,225	19%
Sewer	1,149,899	1,170,662	979,219	(191,443)	-16%
Trash	265,750	267,000	266,930	(70)	0%
Enterprise Debt Service	241,563	242,275	244,850	2,575	1%
Enterprise Construction	500	500	500	-	0%
Total Operating Budget	\$ 5,818,662	\$ 5,836,204	\$ 7,012,748	\$ 1,176,544	20%



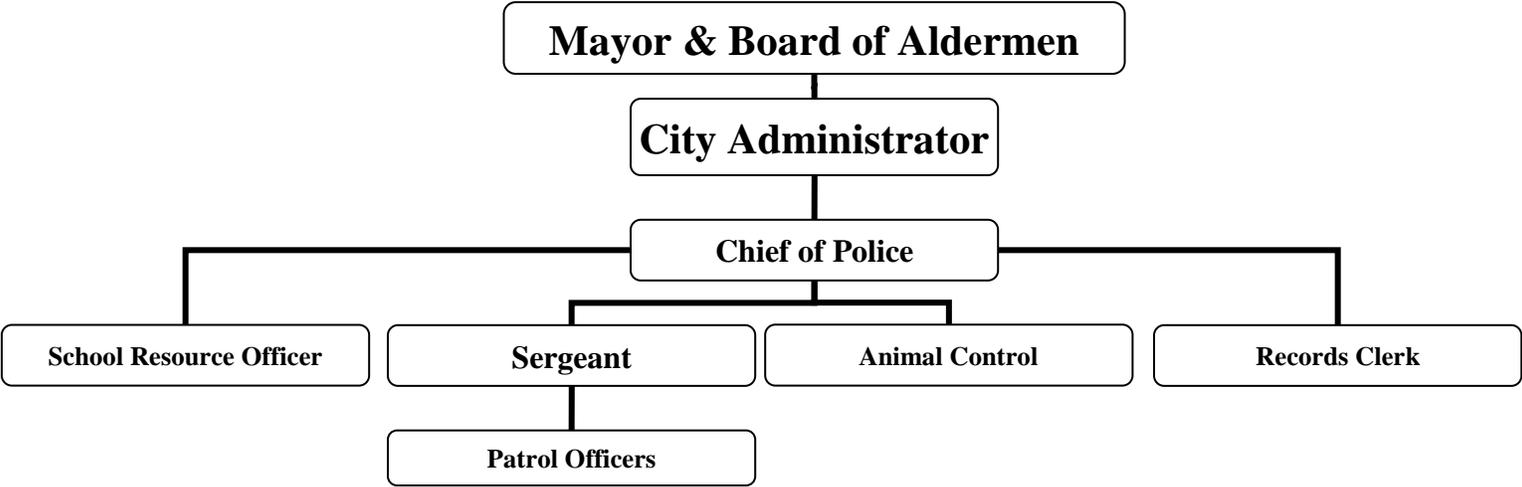
City of Peculiar Organizational Chart



**CITY OF PECULIAR
2013-2014 PROPOSED BUDGET**

ELECTED OFFICIALS	Account Number	2013-2014 Proposed Budget	2012-2013 Amended Budget	2012-2013 Current Budget	ACTUAL 9/30/12
Salaries & Wages	10-5100	19,200	20,000	20,000	19,200
Payroll Taxes	10-5200	1,500	1,500	1,500	1,423
Employee Awards	10-5240	500	500	500	586
Travel & Training	10-5310	800	500	1,000	956
Office Supplies	10-5400	500	750	500	276
Newsletter	10-5500	6,500	3,500	7,500	8,184
Holiday Expense	10-5510	2,000	1,723	2,000	1,464
Videotaping	10-5700	0	-	1,500	1,050
Reserves-General Fund	10-9900	<u>100,000</u>	<u>81,000</u>	<u>81,000</u>	<u>0</u>
Total Expenses		31,000	28,473	34,500	33,139
Personnel Summary					
Full Time					
Part Time		7	7	7	7
Total FTE's					
ADMIN-FINANCE					
	Account Number	2013-2014 Proposed Budget	2012-2013 Amended Budget	2012-2013 Current Budget	ACTUAL 9/30/12
Salaries & Wages	11-5100	103,836	97,705	102,000	109,272
Payroll Taxes	11-5200	6,243	6,302	6,000	8,742
Benefits	11-5210	35,000	40,384	31,000	30,792
Workers Compensation	11-5220	3,800	4,500	3,500	3,500
Employee Functions	11-5230	4,000	4,500	4,500	2,650
Travel & Training	11-5310	5,000	3,900	3,000	3,396
Employee Testing	11-5320	500	500	500	0
Office Supplies	11-5400	2,500	8,000	5,500	3,984
Dues/Subscriptions	11-5410	4,000	4,000	3,250	2,868
Postage	11-5420	1,000	1,360	850	476
Bankcard Fees	11-5430	1,500	1,700	1,000	629
Office Machines	11-5440	3,500	4,800	3,500	4,789
Promotion/Advertising	11-5520	800	1,000	1,000	960
Election Expense	11-5530	4,500	3,600	4,500	2,747
Website	11-5550	2,500	3,000	10,000	0
Auditing	11-5600	10,000	5,535	9,500	0
Accounting	11-5610	27,000	35,000	27,000	34,121
Legal	11-5620	30,000	28,500	28,500	36,438
Litigation	11-5630	24,000	25,000	24,000	22,908
Insurance	11-5675	3,000	2,181	2,200	3,114
Contractual - Payroll	11-5715	8,600	8,600	3,000	0
Contractual	11-5750	1,500	2,108	1,500	0
IT Maintenance	11-5800	7,500	13,500	4,500	1,582
Vehicle Maintenance	11-6210	2,000	1,499	2,000	5,147
Fuel & Oil	11-6220	3,000	3,430	3,500	0
Capital Purchases	11-8000	<u>1,200</u>	<u>1,138</u>	<u>1,200</u>	<u>0</u>
Total Expenses		296,479	311,742	287,000	278,115
Personnel Summary					
Full Time		4			
Part Time					
Total FTE's		4			

City of Peculiar Police Department Organizational Chart



City Administrator
Brad Ratliff

City Clerk
Nick Jacobs

City Attorney
Reid F. Holbrook

Business Office Manager
Trudy Prickett



City Engineer
Carl Brooks

Chief of Police
Harry Gurin

City Planner
Cliff McDonald

Parks Director
Nathan Musteen

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

Peculiar Police Department Mission Statement

The City of Peculiar Police Department is committed to the safety and well being of its citizens and visitors. Please do not hesitate to contact us with questions or concerns that we may assist you with.

ACHIEVEMENTS - 2012-2013:

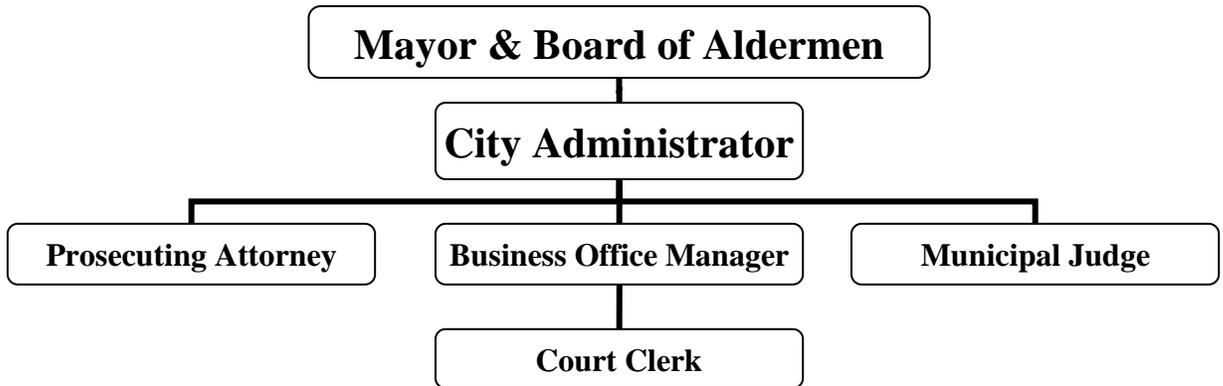
1. The police department trained all city employees in “Run, Hide Fight” in response to an active shooter scenario. In addition, all employees were trained to make appropriate notification when observing suspicious behavior.
2. The department became involved in the domestic violence task force in order to better intervene in this continuing issue in our community. The department also became involved in the Ray-Pec Community Alliance in order to address bullying, drugs, and alcohol issues affecting our youth.
3. The department developed reporting forms for our citizens to record their weapons and other property for easier reporting in the event of a loss.
4. The department has established a Chaplin’s program. The volunteer Chaplin’s will be on call to respond to the officers needs for death notification and victim support for other serious calls for service.
5. The department accomplished a MoChip program in conjunction with the Missouri Masonic movement to supply parents with their children’s photographs, fingerprints, and DNA samples in the event of a required identification.

GOALS - 2013-2014

1. The City of Peculiar has received a large amount of funds from the Asset Forfeiture Unit of the Federal Bureau of Investigation. The department will purchase electronics for in-car computers and new digital cameras previously not affordable by the agency. Officers will be able to take reports in the field and add the reports to the database in real-time. In addition, expansion of the physical footprint of the agency will be accomplished by remodeling the, soon to be vacant, space just north of the present police offices. A modern interrogation room, equipped with audio and video electronics, will be constructed in the newly renovated space.
2. The department will be replacing the police fleet with new vehicles. Additional vehicles will be purchased and stored to be used as needed. The department is attempting to find a suitable building, to purchase, for storage of vehicles and other equipment for long term. The federal funds may be used to purchase this building for the city.

3. The department will end the training contract with Missouri Sheriff's Association and begin utilizing free training with the Cass County Sheriff's Academy. The court monies that were funneled to the sheriff's association will be used for more specialized training not available locally. As you all know, federal funds were utilized to order a "shoot don't shoot" simulator to be housed at the Cass County Sheriff's Academy for recruit and seasoned officer training. An MOU will be used to allow Peculiar officers to have free training at the academy as long as this department allows the equipment to remain at the academy.
4. The police department will be updating all computers and servers with the latest available technology. The department will also replace the older servers with new equipment. The equipment has been ordered and will be replaced in the new fiscal year.
5. The Peculiar Police Department is committed to the safety and well-being of its citizens and visitors to our community. The Chief of Police and all officers will make themselves available to our customers to meet all their needs. We will continue to be involved with community groups and with the school district to meet their individual needs.

City of Peculiar Municipal Court Organizational Chart



City Administrator
Brad Ratliff

City Clerk
Nick Jacobs

City Attorney
Reid F. Holbrook

Business Office Manager
Trudy Prickett



City Engineer
Carl Brooks

Chief of Police
Harry Gurin

City Planner
Cliff McDonald

Parks Director
Nathan Musteen

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

Peculiar Municipal Court Mission Statement

Our mission is to administer justice under the law, equally, impartially, and efficiently in a safe, professional environment with dignity and respect for all, to promote public safety, trust and confidence.

ACHIEVEMENTS – 2012-2013

1. Streamlined/Computerized – Bond Records
2. Automate/Tracking System for Citations/books.
3. Automate/Created Spreadsheet for End of the Month break-out.
4. Purged/Organize Office Files and Court Defendant Files.
5. Created Website pages/content for Municipal Court.

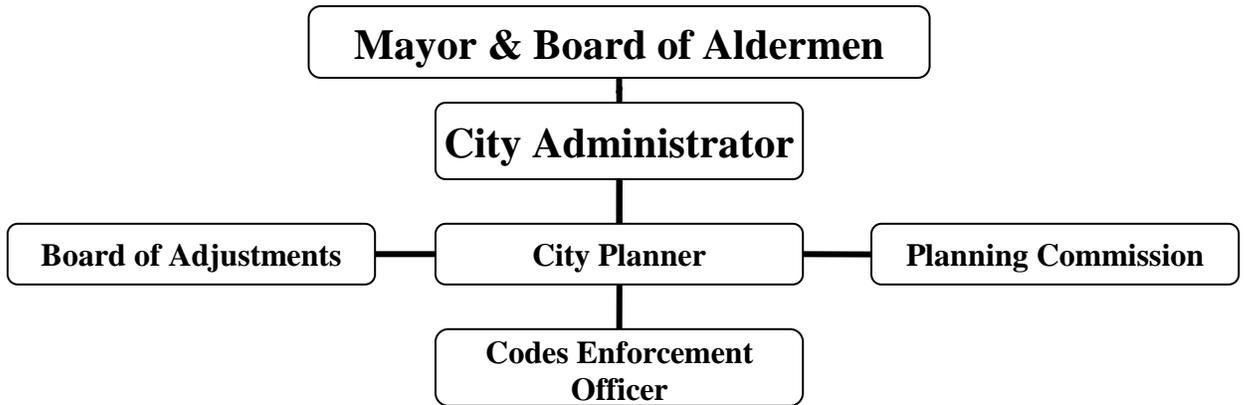
GOALS - 2013-2014:

1. Work with INCODE and Traffic Payment to allow for online payment of fines that can be paid through the Violations Bureau.
2. Work with Peculiar Police Department and INCODE to move to the electronic citation/ticket writers.
3. Training/learning of the INCODE software.
4. Reduce old/current Warrants (potentially another amnesty day programs)
5. Continue to update/upgrade website's content.

**CITY OF PECULIAR
2013-2014 PROPOSED BUDGET**

	Account Number	2013-2014 Proposed Budget	2012-2013 Amended Budget	2012-2013 Current Budget	ACTUAL 9/30/12
MUNICIPAL COURT					
Salaries & Wages	13-5100	39,335	40,366	38,000	36,598
Payroll Taxes	13-5200	2,497	3,068	3,000	2,928
Benefits	13-5210	13,000	12,965	12,500	10,784
Workers Compensation	13-5220	1,500	210	1,500	851
Travel & Training	13-5310	2,000	7,000	3000	2,038
Employee Testing	13-5320	100	140	0	0
Office Supplies	13-5400	2,500	4,600	2500	1,948
Dues/Subscriptions	13-5410	150	175	0	0
Postage	13-5420	-	200		0
Bankcard Fees	13-5430	250	250	0	0
Prosecutor	13-5640	10,500	10,500	10,500	10,500
Judge	13-5650	11,500	11,500	11,500	11,400
Software Expense	13-5820	3,500	4,000	4,000	0
Jail Expense	13-6010	6,000	7,000	7,000	7,035
Utilities	13-7030	-	400		
IT Maintenance	13-5800	1,000	3,000	1000	3,335
Insurance					675
Total Expenses		93,832	105,374	94,500	88,092
Personnel Summary					
Full Time		1			
Part Time		1			
Total FTE's		2			
Emergency Mgmt					
Emergency Mngmt Costs	15-6040	1,500	1,500	1,500	2,121
		1,500	1,500	1,500	2,121
Personnel Summary					
Full Time					
Part Time		0.5			
Total FTE's					

City of Peculiar Planning/Codes Organizational Chart



City Administrator
Brad Ratliff

City Clerk
Nick Jacobs

City Attorney
Reid F. Holbrook

Business Office Manager
Trudy Prickett



City Engineer
Carl Brooks

Chief of Police
Harry Gurin

City Planner
Cliff McDonald

Parks Director
Nathan Musteen

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

PECULIAR PLANNING/CODES MISSION STATEMENT

Strive to promote quality construction & growth for the City of Peculiar by adhering to the City's Comprehensive Plan, Ordinances regarding development and our adopted Building Codes. Additionally, maintain and enhance the property values of our Citizens by enforcing the City's Property Maintenance Code.

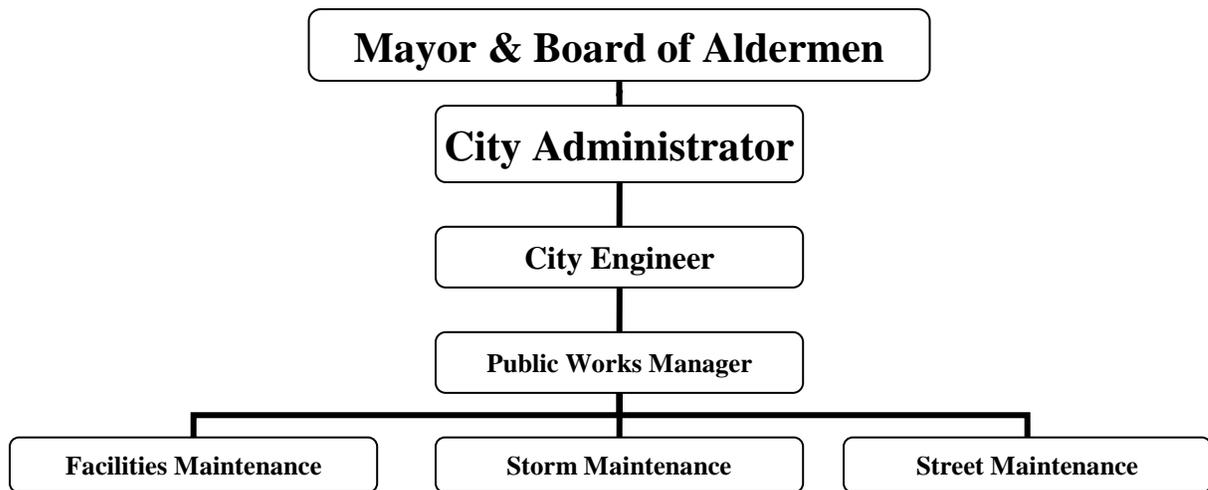
ACHIEVEMENTS – 2012-2013

1. Developed and Implemented the Planning & Zoning, Building Permits and Codes Enforcement Departments on the City Website. Each Department with appropriate Mission Statements and links to Documents, Permits and Applications required by the City. All Forms and Applications are available on-line.
2. Completed Annexation process for Five (5) tracts of property adjacent to the E. 211th Street Corridor in preparation for the new I-49 Interchange, which included the development and adoption of the City's Annexation Plan of Intent.
3. Drafted, developed and implemented the City's MS-4 (Small Municipal Separate Storm Sewer System) Permit/Plan required by MDNR (Missouri Department of Natural Resources) this year. Although a new requirement, this Storm Water Management Plan was drafted, reviewed, adopted and submitted on-time to MDNR.
4. Provided Staff support and research necessary for the Annexation of South Peculiar Drive, which was completed in May, 2013.
5. Completed the development and review of the City of Peculiar 3, 8 & 13 Year Annexation Plan which is ready for Board of Aldermen presentation.
6. Provided exceptional Codes Enforcement service to the City, abating nuisances, Noticing violators, and filing liens as necessary. Additionally Six (6) large abandoned or non-conforming signs were removed, three others replaced with new and One (1) large barn on Peculiar Drive (by Furniture Deals) was demolished.
7. Scanned all Subdivision Final Plats into common file to provide information & access to multiple departments and City Employees as necessary.

GOALS - 2013-2014:

1. Continue to support the development of ordinances and policies necessary for the City's MS-4 Permit (Municipal Separate Stormwater Sewer System) required by MDNR (Missouri Department of Natural Resources).
2. Revise the City's Ordinance regarding Land Disturbance Permits to align the requirement with MDNR's one (1) acre minimum qualification and to provide additional guidance for large area development.
3. Develop and Implement a City Ordinance to establish an Industrial Development Authority for the City of Peculiar with supporting policies and guidelines.
4. Remain Pro-active on property maintenance throughout the City while striving to improve and enhance the professional image of Planning and Codes to our Citizens.

City of Peculiar Public Works Organizational Chart



City Administrator
Brad Ratliff

City Clerk
Nick Jacobs

City Attorney
Reid F. Holbrook

Business Office Manager
Trudy Prickett



City Engineer
Carl Brooks

Chief of Police
Harry Gurin

City Planner
Cliff McDonald

Parks Director
Nathan Musteen

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

PECULIAR PUBLIC WORKS MISSION STATEMENT

The City of Peculiar, Public Works Department/Division is dedicated to maintain and improving the quality of the community through environmentally and economically sound infrastructure preservation and growth while providing excellent customer service.

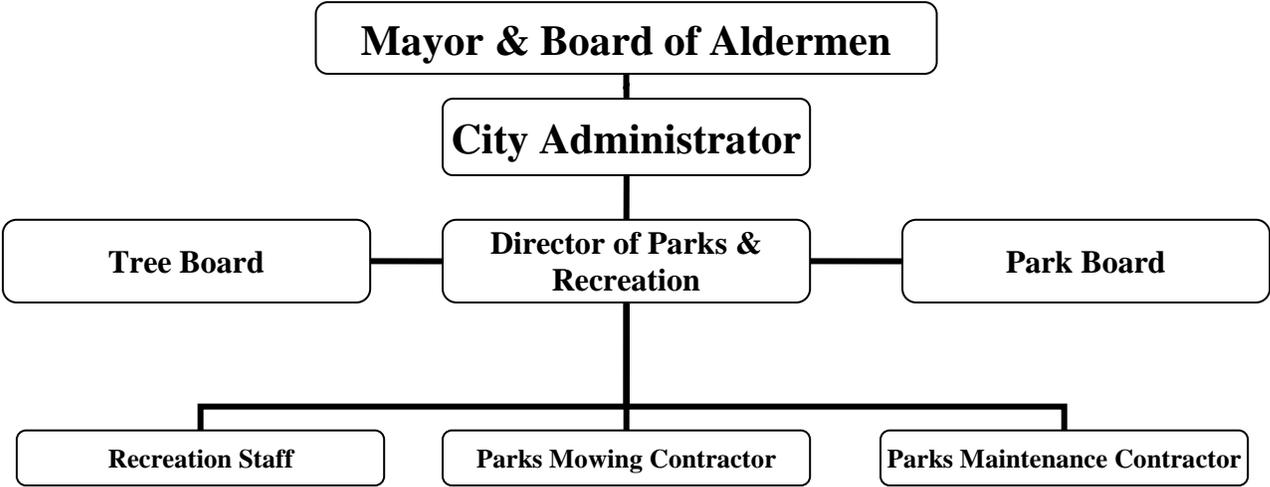
ACHIEVEMENTS – 2012-2013

1. Selected two (2) new employees that are productive, smart, and fit a good model of character.
2. Cleaned out several culverts in City.
3. Identified over \$2.4 Million worth of street capital improvements, preventive maintenance needs and road reconstruction. This data will be modified and adjusted to build a 5-year street Capital Improvement Program (CIP) plan.
4. Will complete more than \$200,000 in the street, asphalt, mill and overlay.
5. Constructed over 535 square feet of sidewalks along W. Broadway. Material cost of this project was over \$2,300.
6. Reconstructed Court Clerk office which doubled the size of the office and added a door to the court lobby.
7. Replaced all damaged ceiling tiles with water damage at the city Annex building.
8. Completed the project management design and observed installation of the roof at the Police Annex Building \$100,000 project.
9. Completed over \$18,313 in maintenance cost

GOALS - 2013-2014:

1. Complete a 5-year street capital improvement program (CIP).
2. Work with MoDOT to identify cost share funding for sidewalk projects throughout the city.
3. Supplement streets and storm water design standards and details, and construction specifications.

City of Peculiar Parks & Recreation Organizational Chart



City Administrator
Brad Ratliff

City Clerk
Nick Jacobs

City Attorney
Reid F. Holbrook

Business Office Manager
Trudy Prickett



City Engineer
Carl Brooks

Chief of Police
Harry Gurin

City Planner
Cliff McDonald

Parks Director
Nathan Musteen

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004



PECULIAR PARKS AND RECREATION MISSION STATEMENT

It is the Mission of the Peculiar Parks & Recreation Department to enhance the quality of life for all Peculiar residents by providing well-maintained parks, playgrounds & facilities, open space areas and trails; offering high-quality, diversified recreational programs, partnering and supporting other community groups. This mission is accomplished through dedicated leadership, a commitment to excellence, and sound management of natural, financial, and human resources.

ACHIEVEMENTS – 2012-2013

1. Hiring of a full-time Parks & Recreation Director.
2. Establishment of a Parks & Recreation Logo.
3. Began major renovation of Raisbeck Park, including: RFQ Process, Selection of a project engineer, Land3 Studios, Design and layout of athletic fields, Site plan, Beginning phases of park clean-up work, removal of old baseball diamond facilities, and tree/brush removal and chipping.
4. Applied for a Land Water Conservation Fund Grant to build a nature/walking trail around Raisbeck Park
5. Established a set of guidelines for future policies and standards to develop and implement
6. Established or revamped the following policies: Shelter Reservation, Eagle Scout/Community Service Projects, Boat Permits, Overnight Camping at City Lake, Revenue Policy.
7. Established a Tree Maintenance code, Tree Board and beginning phases of applying for the Tree City USA status.
8. Became an organizational member of the Missouri Parks & Recreation Association.
9. Started Youth Volleyball for girls in grades 4 – 8.
10. Implemented a Youth sports website with online registration.

GOALS - 2013-2014:

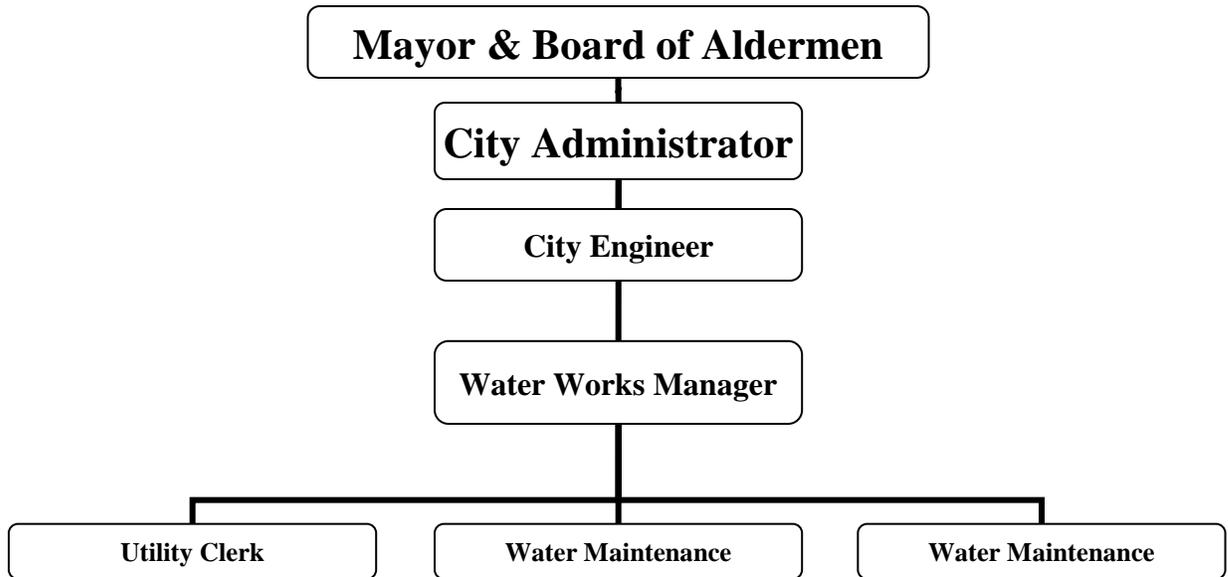
1. Implement a Youth Sports Recreational Program, including: Youth recreational Basketball for boys and girls in grades 4 – 8, Youth recreational Soccer for boys and girls ages 4 – 12
2. Complete the 1st phase of the Raisbeck Park Renovation.

3. Begin the 2nd phase of Raisbeck Park Renovation.
4. Implement the “Parks, Recreation and Trails – 5 Year Vision Plan”
5. Develop an inventory / asset control system using the city inventory software
6. Update chapter 125 & 225 of the Peculiar Municipal Code to reflect the recent changes in the Parks System
7. Development of a Park signage program
8. Development of a trails/sidewalk system or updated plan
9. Development of an internship program

CITY OF PECULIAR
2013-2014 PROPOSED BUDGET

20 PARK FUND	Account Number	2013-2014 Proposed Budget	2012-2013 Amended Budget	2012-2013 Current Budget	ACTUAL 9/30/12
Beginning Fund Balance		\$301,988	\$335,131	\$335,131	\$289,636
Revenues:				30,000	
Sales Tax	00-4020	135,000	143,000	140,000	150,652
Building-Zoning Permits	00-4230	600	360	1,000	600
Boating Permits	00-4240	100	77	100	62
Interest Income	00-4600	1,000	650	2,000	1,385
Special Events	00-4810	25,000	25,000	25,000	26,581
Recreation Programs	00-4920	17,868	620	7,000	0
Donations & Sponsorships	00-4922	1,000	0	500	0
Concessions	00-4923	6,500	0	1,000	0
Shelter Rental	00-4924	600	300	300	0
Other Permits		13,041		0	0
Recreation Fees		0		0	0
TOTAL REVENUES		200,709	170,007	176,900	179,280
PARK MONEY MKT		301,674			
PARK FUND	Account Number	2013-2014 Proposed Budget	2012-2013 Amended Budget	2012-2013 Current Budget	ACTUAL 9/30/12
Expenses:					
Salaries & Wages	20-5100	34,000	41,000	50,000	16,115
Payroll Taxes	20-5210	4,100	3,500	3,500	1,289
Benefits	20-5210	13,000	13,500	9,500	4,977
Workers Compensation	20-5220	500	30	2,500	0
Employee Testing	20-5320		300		
Office Supplies & Equipment	20-5410	250	2,500	4,000	563
Dues & Memberships	20-5410	750	1,000	650	0
Audit	20-5600	0	700	1,000	3,923
Accounting	20-5610	2,500	3,000	3,000	0
Legal	20-5620	3,000	3,000	3,000	6,246
Insurance	12-5675		500	0	0
Contractual Payroll	20-5715		100	0	1,192
IT Maintenance	20-5800	1,000	1,700	1,000	0
Supplies	20-6130	300	300	0	0
Admin Bldg Expense	20-6150	2,000	3,300	0	0
Vehicle Insurance	20-6200	300	300	0	2,391
Vehicle Maintenance	20-6210	500	500	1,000	371
Fuel & Oil	20-6260	500	500	500	0
Park Maintenance	20-7000	29,000	30,000	30,000	25,424
Mowing/Landscaping	20-7010	26,500	23,320	28,000	18,554
Utilities	20-7030	2,000	2,500	3,500	1,991
Restrooms	20-7250	3,500	3,500	3,500	1,665
Capital Purchases	20-8040	177,490	0	0	0
Debt Service	20-9010	25,000	29,000	29,000	28,387

City of Peculiar Water Works Organizational Chart



City Administrator
Brad Ratliff

City Clerk
Nick Jacobs

City Attorney
Reid F. Holbrook

Business Office Manager
Trudy Prickett



City Engineer
Carl Brooks

Chief of Police
Harry Gurin

City Planner
Cliff McDonald

Parks Director
Nathan Musteen

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

PECULIAR WATER WORKS MISSION STATEMENT

The city of Peculiar, Water Works Division is dedicated to providing a safe, reliable, high quality, water supply product that safeguards the public health of our customers by meeting or exceeding all state and federal guidelines at a cost effective rate.

ACHIEVEMENTS – 2012-2013

1. Established Water Loss Program.
2. Lowered Water Loss, creating a savings in water purchases combined with additional water sales.
3. Began a meter change out program during the meter reading cycle.
4. Reviewed and adjusted water rates.
5. Researched and assembled an extensive itemized 2013-2014 working budget to be presented to the Board of Aldermen.
6. Received an engineering water supply grant from the MDNR Financial Assistance for Engineering Report Services in the amount of \$26,000.

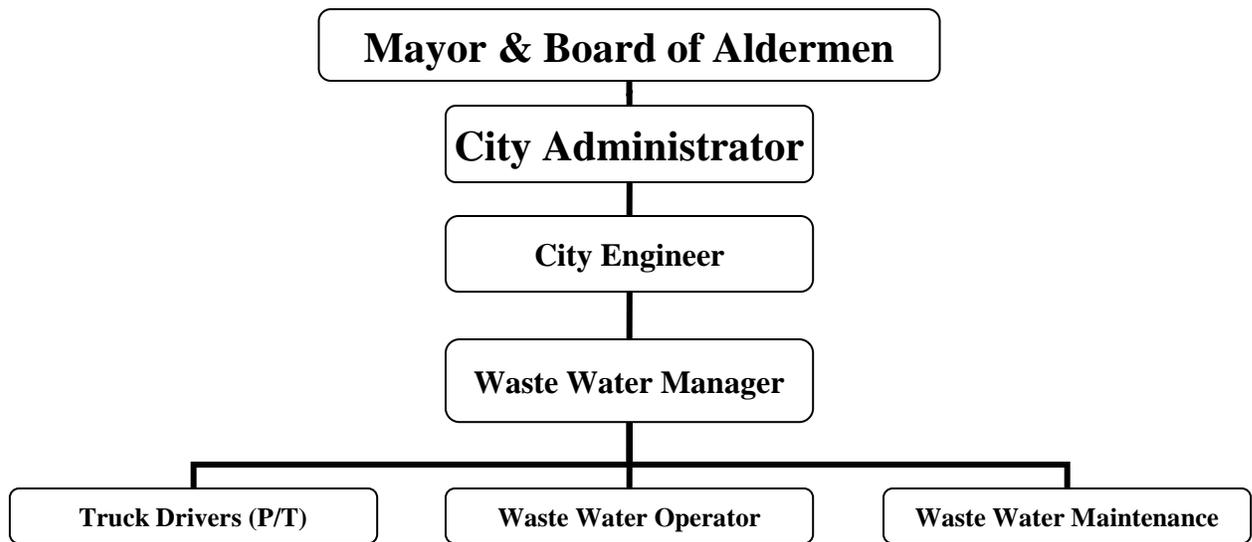
GOALS - 2013-2014:

1. Submit to MDNR an application for a Supervised 5 year program.
2. Identify projects to submit to MDNR State Revolving Fund for financial consideration
3. Select an alternate water supplier
4. Supplement water design standards and details, and construction specifications
5. Complete a 5-year water CIP

CITY OF PECULIAR
2013-2014 PROPOSED BUDGET

50 WATER FUND	Account Number	2013-2014 Proposed Budget	2012-2013 Amended Budget	2012-2013 Current Budget	ACTUAL 9/30/12
Beginning Fund Balance		1,219,117	1,291,997	1,291,997	\$1,272,630
Revenue					
Water Sales	00-4110	1,200,658	933,000	933,000	798,257
Water Connection Fees	00-4250	1,600	1,600	5,000	0
Interest Income	00-4600	60,000	60,000	42,000	0
Penalties	00-4610	28,500	24,500	30,000	0
Sale of Assets	00-4710	0	1,000	1,700	
Tower Rental	00-4720	21,664	21,500	21,000	21,037
Reimbursed Expense	00-4900		670	1,350	
Transfers In	00-4950	0	0	42,500	
G.O. Principal (1999) Transfer In	00-4960	61,500	42,500	100,000	0
Total Revenue		1,373,922	1,084,770	1,176,550	819,294
Expenses					
Water Purchased	50-5000	450,000	417,000	450,000	423,768
Salaries/Wages	50-5100	180,000	176,000	180,000	162,440
Payroll Taxes	50-5200	13,900	13,900	13,900	12,995
Benefits	50-5210	59,220	55,000	55,000	49,731
Workers Compensation	50-5220	5,000	5,000	5,000	0
Uniforms	50-5300	1,250	1,150	1,250	866
Travel & Training	50-5310	7,090	1,120	500	2,153
Employee Testing	50-5320	220	300	250	0
Office Supplies	50-5400	4,000	3,000	5,000	16,182
Dues & Subscriptions	50-5410	1,540	2,000	2,000	2,007
Postage	50-5420	6,100	3,300	4,000	4,756
Bankcard Fees	50-5430	10,000	11,000	10,000	0
Office Machines	50-5440	3,000	3,800	3,000	3,836
Public Hearing	50-5540	500	250	500	0
Audit	50-5600	3,100	3,100	3,100	4,000
Accounting	50-5610	20,000	13,000	13,000	15,614
Legal	50-5620	7,500	7,900	7,500	15,827
Litigation	50-5630	2,000	1,350	2,000	3,053
Engineering	50-5660	9,900	7,300	20,000	0
Insurance	50-5675	6,000	3,200	6,000	7,950
Eco Dev-Contractual	50-5700	15,000	0	0	0
Contractual Payroll	50-5715	2,400	1,300	2,400	0
Contractual - Water	50-5720	11,175	2,100	2,200	11,748
IT Maintenance	50-5800	10,000	8,600	10,000	16,286
Hardware Expense	50-5810	2,000	4,250	1,000	0
Software Costs	50-5820	4,000	5,880	4,860	0
Telephone	50-5850	2,500	1,680	2,800	0

City of Peculiar Waste Water Organizational Chart



City Administrator
Brad Ratliff

City Clerk
Nick Jacobs

City Attorney
Reid F. Holbrook

Business Office Manager
Trudy Prickett



City Engineer
Carl Brooks

Chief of Police
Harry Gurin

City Planner
Cliff McDonald

Parks Director
Nathan Musteen

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

PECULIAR WASTE WATER MISSION STATEMENT

The City of Peculiar, Public Works Wastewater Division is dedicated to achieve excellence in operations and to protect the quality of the environment; and be environmentally responsible of the waste treatment by meeting or exceeding the state operating permit at a cost effective rate.

ACHIEVEMENTS – 2012-2013

1. Sewer upgrades-force main and upgrades at the plant are complete.
2. * Lift station upgrades-C Highway lift station upgrade and East lift station upgrades are complete.
3. Gravity main from Quail Run lift station Harper Farm complete, with Quail Run lift station deleted.
4. We have applied and received our state wastewater operating permit (draft).
5. We have a plan for cleaning and CCTV 20% of our sanitary sewer system each year.
6. Completed the \$2.3 million Sanitary Sewer Project.

GOALS - 2013-2014:

1. Submit to Missouri Department of Natural Resources (MDNR) an application for a 5-year Supervised Program.
2. Identify projects to submit to MDNR State Revolving Fund for financial funding consideration.
3. Create a 5-year Capital Improvements Program (CIP).
4. *Supplement wastewater design standards and details, and construction specifications.

CITY OF PECULIAR
2013-2014 PROPOSED BUDGET

51 SEWER FUND	Account Number	2013-2014 Proposed Budget	2012-2013 Amended Budget	2012-2013 Current Budget	ACTUAL 9/30/12
Revenue					
Beginning Fund Balance		\$1,483,137	1,671,436	1,671,436	1,272,630
Sewer Fees	00-4120	900,000	880,013	910,000	932,873
Sewer Connection Fees	00-4260	3,000	3,150	10,000	0
Interest Income	00-4600	29,000	31,200	29,000	0
Penalties	00-4610	25,000	24,500	27,000	0
Sale of Assets	00-4710	0	0	1,000	0
Reimbursed Expense	00-4900	1,000	1,000	2,000	0
G.O. Principal (1999) Transfer In	00-4950	42,500	42,500	0	0
Total Revenue		1,000,500	982,363	979,000	932,873
Expenses					
Sludge Disposal	51-5000	31,000	22,750	28,000	21,440
Salaries/Wages	51-5100	230,778	217,934	215,000	176,471
Payroll Taxes	51-5200	13,630	16,500	17,200	14,118
Benefits	51-5210	69,233	53,659	64,500	53,033
Workers Compensation	51-5520	6,000	4,000	7,110	0
Uniforms	51-5300	1,535	1,500	1,000	917
Travel & Training	51-5310	650	1,500	1,500	1,229
Employee Testing	51-5320	500	750	750	0
Office Supplies	51-5400	10,000	2,520	9,250	16,152
Dues & Subscriptions	51-5140	305	500	1,000	776
Postage	51-5420	3,500	3,000	3,500	4,642
Bankcard Fees	51-5430	10,000	12,000	10,000	0
Office Machines	51-5440	3,000	3,000	3,000	4,367
Public Hearing	51-5540	500	0	0	0
Audit	51-5600	4,600	6,150	6,150	4,000
Accounting	51-5610	14,000	14,000	14,000	15,614
Legal	51-5620	5,000	15,000	15,000	19,760
Litigation	51-5630	2,500	43,000	17,500	20,070
Engineering	51-5660	20,000	25,000	25,000	0
Insurance	51-5675	10,500	10,800	10,800	8,649
Eco Dev-Contractual	51-5700	15,000	0	0	
Contractual - Payroll	51-5715	1,720	2,290	2,290	5,744
Contractual - Sewer	51-5730	13,300	4,460	4,460	10,738
IT Maintenance	51-5800	9,000	11,400	11,400	12,679
Hardware Expense	51-5810	1,000	3,000	1,240	
Software Expense	51-5820	3,000	5,730	5,730	
Telephone	51-5850	1,800	3,500	3,500	
Communications	51-5870	390	0	0	3,949
Supplies	51-6130	500	0	0	

**City of Peculiar
2013-2014 Funded
Capital Project Requests**

Department	Description	Amount Requested	Priority	Notes	Currently Budgeted Y/N	Potential Costs
Public Works Fund 16	Engineering Services					
	GIS Services Phase II	\$5,000	High		YES	Phase II Total of \$45,000 estimated. \$15,000 from Sewer Fund, \$18,000 from Water Fund, \$7,000 from Street Fund and \$5,000 from Public Works.
	Sub Total	\$5,000		Budget line 16-5660		
Facilities Fund 18	Admin Bldg. Maintenance	\$20,000	High	Budget line 18-6150	YES	Public Works Facilities Responsibility
	PW Bldg. Maintenance	\$10,000	High	Budget line 18-6160	YES	Public Works Facilities Responsibility
	Police Annex Maintenance	\$10,000	High	Budget line 18-6170	YES	Public Works Facilities Responsibility
	Sub Total	\$40,000				Total budget line - \$21,600, and includes \$11,600 for utilities
Parks Fund 20	Raisbeck Concession Equipment/Supplies	\$2,410	High		YES	
	Raisbeck Walking Trail	\$28,980	High		YES	
	Raisbeck Renovation Phase 1	\$118,400	High	Erosion control, grading, seeding	YES	
	Raisbeck Soccer Field Equipment	\$21,400	High		YES	
	Sub Total	\$171,190				
Other Parks	McKernan Sidewalk	\$2,800			YES	
	City Lake Water Access	\$3,500			YES	
	Sub Total	\$6,300				
				\$177,490		

**City of Peculiar
2013-2014 Funded
Capital Project Requests**

Department	Description	Amount Requested	Priority	Notes	Currently Budgeted Y/N	Potential Costs	
	Total	\$177,490		Budget Line 20-8040			
Road & Street Fund 25	Skid Steer, hydraulic jack and sweeper attachments, yearly lease	\$14,000	High	\$14,000 Included in the Road & Street Fund, Street Contract Maintenance FY 2013-14	YES		
	Crack Sealing Contract (yearly)	\$3,600	High	\$3,600 Included in the Road & Street Fund Street Contract Maintenance FY 2013-14	YES		
	Sub Total	\$17,600		Budget Line 25-7110			
Capital Improvement Fund 30	N. Main Street overlay, from Summerskill to Bradley's Crossing	\$119,000	High	CIP Fund Streets	TBD	Council select projects for a total of \$100,000.	
	Glengera, from Elm St to south of low water bridge	\$44,000	High	CIP Fund Streets	TBD		Council select projects for a total of \$100,000.
	Shishir, from Glengera to Hurley	\$22,000	High	CIP Fund Streets	TBD		Council select projects for a total of \$100,000.
Streets	Knight Rd dust control (Reclamite), from YY north to city limits - 215th St	\$12,000	High	CIP Fund Streets	TBD	Council select projects for a total of \$100,000.	
	N. Kendall, from Cindy Ln to 875 N. Kendall Patch & Overlay	\$100,000	High	CIP Fund Streets	TBD	Council select projects for a total of \$100,000.	
	Sub Total	\$297,000		Budget Line 30-8100		\$ 100,000.00	
Buildings	Four (4) Post, 12-ton, shop lift, w/ rolling jack	\$8,000		Carry over from FY 2012-2013	YES		
	Sub Total	\$8,000		Budget Line 30-8200			
Vehicles	Lease Purchase Potential for Two (2) F550 fully equipped and (potentially) One (1) New Ford F150, replacing the 1996 Maroon Ford F150	\$35,500	High	CIP Fund: One truck would be to replace the 1993 Ford 2 ton and one truck would potentially be replacing the 1996 Maroon Ford F150.	YES	Fully equipped means dump bed, cover, hydraulics, snow blade and spreader	
	Sub Total	\$35,500		Budget Line 30-8210			

**City of Peculiar
2013-2014 Funded
Capital Project Requests**

Department	Description	Amount Requested	Priority	Notes	Currently Budgeted Y/N	Potential Costs
Equipment	New "used" Street Roller	\$12,500		Carry over from FY 2012-2013	YES	
	Sub Total	\$12,500		Budget Line 30-8220		
Sidewalks	Yearly	\$15,000			YES	
	Sub Total	\$15,000		Budget Line 30-8120		
Monument Sign	Peculiar Monument Sign	\$120,000			YES	
	Sub Total	\$120,000		Budget Line 30-8130		
Chapter 100 Funds	Board Discretion CIP Sidewalks	\$26,000			YES	Sidewalk from City Hall to J/C Bridge, Potential MoDOT Partnership
	Sub Total	\$26,000		Budget Line 30-xxx		

**City of Peculiar
2013-2014 Funded
Capital Project Requests**

Department	Description	Amount Requested	Priority	Notes	Currently Budgeted Y/N	Potential Costs
Streets Fund 34	I-49 and 211th Street Interchange MoDOT Job Number J4P2247	\$8,164,000	High	Issued \$1M in GO Bonds (FY 2012-13), and paid to MoDOT \$745,000 for GBA design invoice's.	YES	Issued \$1M in GO Bonds, and to pay MoDOT \$247,000 for acquisition services (Right-of-Way) on 01/10/2014.
	211th St & School Rd MoDOT Job Number J4P2247B		High	See above project	YES	
	School Rd, 211th St to 203rd St (County share \$1.1M) 50/50 +/- split	\$1,053,700	High	GO Bonds to cover FY 2014 - 15	YES, Partially	Depending on construction cost of above two projects
	Sub Total	\$9,217,700		Max. amount of city funds \$8.8M	YES, w/Fund 34	
Water Fund 50	Engineering Design for CIP Facility Plans to DNR for SRF funding	\$6,000	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
ENGINEERING	MDNR Water Supply Grant 15% Funded	\$3,900	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Sub Total	\$9,900		Budget Line 50-5660		
	Aluminum Trench Box	\$6,000	High	In Water Safety Budget	YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Sub Total	\$6,000		Budget Line 50-6260		\$ 8,300.00
	Hand held field tester for meters	\$10,000	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Sub Total	\$10,000		Budget Line 50-8220		
	Upgrade Water Dist 10 connection	\$7,000	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Update water line map & hydraulic model	\$4,000	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase

**City of Peculiar
2013-2014 Funded
Capital Project Requests**

Department	Description	Amount Requested	Priority	Notes	Currently Budgeted Y/N	Potential Costs
Water	GIS/ArcView/ARC Map technology	\$18,000	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Kansas City Transmission Main	\$6,000	HIGH		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	New F150 1/2-ton METER READING SEVICE truck w/equipment, TOOL BOX AND TOOLS	\$7,000	High	4x4, bed, safety equipment, potential lease purchase	YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Water Master Plan	\$19,000	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Sub Total	\$61,000		Budget Line 50-8300		
	New F150 1/2-ton METER READING SEVICE truck w/equipment, TOOL BOX AND TOOLS	\$7,000	High	4x4, bed, safety equipment, potential lease purchase	YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Water Meters	\$37,080	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Sub Total	\$44,080		Budget Line 50-8500, depreciation		
	Ground storage tank rehabilitation	\$300,000	High		YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase CIP Debt service (\$1M bond repayment) Line 9700
	E. Broadway Upsize from 4" Water Main to 8" Water Main, from Main Street to E. 3rd Street	\$150,000	High	See 2006 and 2013 Larkin Water Master Plan and 5-Yr CIP, (typ.)	YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase CIP Debt service (\$1M bond repayment) Line 9700
Harr Grove, 8" Water Main: J Hwy to Elm Street	\$249,500	High	See 2006 and 2013 Larkin Water Master Plan and 5-Yr CIP, (typ.)	YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase CIP Debt service (\$1M bond repayment) Line 9700	

**City of Peculiar
2013-2014 Funded
Capital Project Requests**

Department	Description	Amount Requested	Priority	Notes	Currently Budgeted Y/N	Potential Costs
And/ Or	Peculiar Drive Upsize from 8" Water Line to 12-Inch Water Main, from Willow to Sutter's Creek	\$396,500	High	See 2006 and 2013 Larkin Water Master Plan and 5-Yr CIP, (typ.)	YES	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Peculiar Drive Upsize from 8" Water Line to 12-Inch Water Main, from Arena Dr. to E. Broadway	\$293,500	Medium	See 2006 and 2013 Larkin Water Master Plan and 5-Yr CIP, (typ.)	YES (?)	FY 2013-2014, depending on approval of \$1.50/1000 gallon water rate increase
	Sub Total	\$1,389,500		Budget Line 50-9700, CIP debt service		
Sewer Fund 51	ENGINEERING					
	Wastewater Rate Study	\$5,000	High		YES	
	GIS/ArcView/ARC Map technology	\$15,000	High		YES	
	Sub Total	\$20,000		Budget Line 51-5660		
Capital Purchases	LINE MAINTENANCE					
	Sewer Main Jetting/Cleaning of Mains	\$25,000	High		YES	
	CCTV of Sewer Mains	\$5,000	High		YES	
	Sub Total	\$30,000		Budget Line 51-7320		
CIP - Sewer	WWTP Clarifier Basin Covers	\$25,000	High		YES	
	Sub Total	\$25,000		Budget Line 51-8310		
	New F350 1-ton truck w/ equipment	\$7,000	High	Funded from depreciation to replace 1996 Dodge truck		Carry over from FY 2012-2013, potential lease purchase
	Hand Tools, Shovels, Misc.	\$1,000	High			
	Sub Total	\$8,000		Budget Line 51-8330		
Sewer Fund 51	CIPP Sewer trenchless liner, one section/yearly	\$25,000	High	Funded from depreciation	YES	
	Spencer 's Addition Gravity Main to replace force main (grinder pumps)	\$21,000	High	Funded from depreciation	YES	
	MH Rehab Phase 1A GBA SSES report	\$68,500	High	Funded from depreciation	YES	
	Rehabbed Generator for the Grinders @ the Headwork's	\$10,500	High	Funded from depreciation	YES	New generator would be \$20K
	Sub Total	\$125,000		Budget Line 8500		\$135,000.00

CIP Debt service (\$1M bond repayment) Line 9700
CIP Debt service (\$1M bond repayment) Line 9700
\$ 38,500.00

Attachment B

AGREEMENT FOR DEVELOPMENT SERVICES, CITY OF PECULIAR

NOW on this ____ day of _____2013, the parties hereto, the City of Peculiar, Missouri (hereinafter "City"), and Governmental Professional Service Management, LLC (hereinafter "GPSM"), desire to enter into an agreement as follows:

WHEREAS, City is in need of an experienced individual who can promote the City to a variety of entities including but not limited to individuals, private corporations, and other governmental agencies in order to attract new residential construction, new commercial construction, new industrial development, and/or other businesses to conduct business in the City; and

WHEREAS, Gary Mallory, owner of GPSM, is a former Chairman of the Board of County Commissioners for Cass County; during his tenure in this position, Mr. Mallory devoted substantial time to the development of the county and the cities within the county for a wide variety of projects; and

WHEREAS, the City and GPSM desire to enter into an independent contractor arrangement wherein GPSM, through Mr. Mallory, will provide developmental services for and on behalf of the City.

NOW, this agreement witnesseth:

1. The term of this agreement shall be from October 1, 2013 until September 31, 2014, unless otherwise renewed by the parties in writing.
2. Mr. Mallory, through GPSM, agrees to serve as the Economic Development Director of the City of Peculiar.
3. Mr. Mallory's duties will include (but are not necessarily limited to): (1) utilizing his contacts with businesses that have expressed an interest in locating in western Missouri to draw interest to economic development within the City; and (2) approaching said businesses and necessary governmental entities for purposes of outlining the advantages of relocation to, and/or expansion, of such businesses within the City. Mr. Mallory acknowledges that his duties will include travel to various state meetings and conventions within the state of Missouri and without the state of Missouri where developers, manufacturing organizations and others convene at trade shows.
4. Mr. Mallory, through GPSM, agrees that he will be paid as an independent contractor in the amount of \$35 per hour for services rendered, plus reimbursement for necessary travel, lodging, or other expenses necessary to the performance of his duties. In no case, shall GPSM be entitled to receive compensation of more than \$45,000 from the City of Peculiar. Mr. Mallory acknowledges that he will not be an employee of the City and therefore not entitled to any of the employee-related benefits to which full-time City employees are entitled. The City acknowledges that it will issue a form I 099 at year end to GPSM that will state the amount of

compensation paid to GPSM for Mallory's services.

5. Mr. Mallory agrees to coordinate his activities through the City Administrator and any necessary travel must be approved by the City Administrator. The City agrees that it will fully support Mr. Mallory's efforts to recruit new or retain existing businesses and employers in the City.

6. The City acknowledges that Mr. Mallory has other business interests and this agreement is not intended to limit or restrict Mr. Mallory from pursuing other business interests, provided they do not conflict with interests of the City. Mr. Mallory agrees not to simultaneously represent other political subdivisions in the states of Missouri or Kansas within 100 miles of the city limits of Peculiar.

7. Mr. Mallory acknowledges that from time to time, the Mayor and/or Aldermen may request his appearance at a scheduled Board of Aldermen meeting for the purpose(s) of providing status reports regarding his efforts on behalf of the City.

8. The Parties hereto may terminate this agreement for any reason by providing 15 days written notice to the other.

9. This agreement shall be interpreted under the laws of the state of Missouri.

10. Mr. Mallory or GPSM may contract with other persons and/or agencies to provide services for services to the City. Mr. Mallory will seek approval, when necessary, of these said persons or agencies from the City Administrator. The City Administrator will ensure that ordinances are being met.

City of Peculiar

Governmental Professional
Service Management, LLC

By: _____
Brad Ratliff
City Administrator

By: _____
Gary Mallory
Owner

Attest: _____
City Clerk

(Seal)

Attachment C

LEASE-PURCHASE AGREEMENT

THIS LEASE-PURCHASE AGREEMENT is made and entered into by and between the Lessor and Lessee, with the Effective Date set forth below.

1. **Definitions.** For purposes of this Lease-Purchase Agreement, the following terms shall have the respective meanings set forth below:

LEASE: This Lease-Purchase Agreement dated as of the Effective Date, by and between the Lessor and Lessee.

EFFECTIVE DATE: _____

TERMINATION DATE: _____

LESSOR: Marion National Bank, 302 E. Main, Marion, Kansas 66861

LESSEE: City of Peculiar, 600 Schug, Avenue, Peculiar, Missouri 64078-9101

PROPERTY: The property that is the subject of this Lease and that is described on Exhibit "A" which is attached hereto and by reference made a part hereof.

LEASE TERM: The period beginning on the Effective Date and ending on the Termination Date, unless earlier terminated pursuant to the terms of the Lease.

RENTAL PAYMENTS: The payments due in the amounts and upon the dates set forth on Exhibit "B" which is attached hereto and by reference made a part hereof.

OPTION PRICE: One Dollar (\$1.00), which is payable upon the Lessee exercising its Purchase Option pursuant to the terms of the Lease.

PURCHASE PRICE: The sum of the Option Price plus all remaining Rental Payments due to be paid on the date that Lessee exercises its option to purchase the Property.

INTEREST RATE: 3.00 % per annum, which shall be the interest rate component of the Rental Payments and the interest rate assessed on any unpaid Rental Payments or other or additional advances made by Lessor and owed by Lessee.

PROPERTY INSURANCE DEDUCTIBLE: \$ _____

PUBLIC LIABILITY COVERAGE: \$ _____

PUBLIC LIABILITY DEDUCTIBLE: \$ _____

2. **Lease.** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the Property for the Lease Term in exchange for the Rental Payments.

3. **Rental Payments.** A portion of each Rental Payment is paid as and represents payment of interest, and the balance of each Rental Payment is paid as and represents payment of principal, as set forth on Exhibit "B". Each Rental Payment and any additional amounts for which Lessee becomes obligated hereunder, which are not paid when due, shall bear interest at the Interest Rate from the date on which the Rental Payment or additional other payment becomes due until the same is paid. Lessee may prepay the Rental Payments or any portion thereof at any time, and any such prepayment shall be credited against the next Rental Payment.

4. **Rent as Current Expense.** Lessee's obligation to pay the Rental Payments in the amounts and on the due dates set forth on Exhibit "B" shall constitute a current expense of Lessee and shall not be construed to be a debt of Lessee in violation of any constitutional or statutory limitations concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the general tax revenues, funds or moneys of Lessee.

5. **Purchase Option.** Lessee shall have the option to purchase the Property, but only if Lessee is not in default under the Lease. Lessee may exercise its option to purchase the Property on any Rental Payment due date by paying the Purchase Price, provided that Lessee shall give Lessor not less than thirty (30) days advance written notice of its intention to exercise its option to purchase.

6. **Transfer of Title.** During the Lease Term, title to the Property shall be vested in Lessee. Upon Lessee's exercise of the option to purchase and the payment of the Purchase Price, title to the Property shall become free from any liens of Lessor.

7. **Maintenance and Operation:** During the Lease Term, Lessee shall, at its own expense, maintain or cause to be maintained the Property in good order, condition and repair, and Lessor shall have no obligation to incur any of said expenses; provided, however, that if Lessee fails to keep the Property in good repair and operating condition, Lessor may, but shall be under no obligation to, make such repairs as are necessary and to provide for the payment thereof, and all such amounts so advanced by Lessor shall be repaid by Lessee as an additional amount for which Lessee becomes obligated hereunder, and Lessee hereby agrees to pay any such additional amount, plus interest at the Interest Rate, for which it may become obligated hereunder. Lessor, at its option, may request that Lessee enter into a maintenance contract for the Property with the vendor of the Property or otherwise.

8. **Use of the Property.** The parties mutually agree that Lessee, by performing the covenants and agreements herein contained, shall during the Lease Term, peaceably and quietly have, hold and enjoy the Property. Lessee will not install, use, operate or maintain the Property improperly, carelessly, in violation of any applicable law, or in any manner contrary to that contemplated by this Lease and the nature of the property. The Property will be used only for governmental or proprietary purposes of Lessee; therefore, the parties contemplate that the Property will be exempt from all taxes presently assessed and levied with respect to personal

property. In the event that the use, possession or acquisition of the Property is found to be subject to taxation in any form, Lessee will pay during the Lease Term all taxes and governmental charges whatsoever that may be lawfully assessed or levied against or with respect to the Property. Lessee shall keep the Property free and clear of all liens, charges and encumbrances, except as may be approved in advance in writing by Lessor; provided, however, that nothing in this Lease shall preclude Lessee from pledging its full faith and credit to the repayment of any legally authorized general obligation bond issue of Lessee.

9. **Insurance.** During the Lease Term, Lessee shall maintain or cause to be maintained, at its own expense, the following policies of insurance:

(a) Insurance against loss or damage to the Property resulting from fire, lightning, vandalism, malicious mischief and such perils ordinarily defined as "extended coverage" and other perils as Lessor and Lessee may agree. Such insurance shall during the Lease Term be in an amount not less than: (1) the full insurable value (i.e., the actual replacement cost "new") of the Property, or (2) the then current Purchase Price, whichever is more, subject to the Property Insurance Deductible, and shall contain an inflation guard endorsement.

(b) Public liability insurance against claims for bodily injury, death, or damage to property occurring upon, in, or about the Property, such insurance to provide coverage in an amount not less than the Public Liability Coverage, subject to the Public Liability Deductible.

All insurance policies shall be issued by insurers of recognized responsibility, licensed or admitted to do business in the state of Kansas. All policies or certificates of insurance shall name Lessee and Lessor as named insured. Such policies and certificates shall not be cancelled or materially changed without at least thirty (30) days prior written notice to Lessor, and shall carry loss payable endorsements in favor of Lessor where applicable. Evidence of coverage satisfactory to Lessor shall be deposited with Lessor by Lessee. All premiums and charges shall be paid by Lessee, and evidence of payment of the premiums shall be delivered by Lessee to Lessor. In the event Lessee fails to maintain the insurance required, Lessor shall have the right to procure and maintain such insurance and shall charge Lessee for the cost thereof as an additional amount for which Lessee becomes obligated hereunder. Lessee may provide such insurance as part of "blanket" coverage maintained on all assets of Lessee, and with the written consent of Lessor may be a self-insurer of such risks. If the insurance proceeds are insufficient to pay in full the cost of any repair, restoration, modification or improvement, Lessee shall complete the work and pay any cost in excess of the insurance proceeds.

10. **Indemnification.** Lessee shall indemnify, protect, and hold harmless Lessor from and against any and all liabilities, obligations, losses, claims, and damages whatsoever, including without limitation, attorney fees and expenses, arising out of or as the result of this Lease, the ownership of the Property, or any accident in connection with the operation, use, condition, possession, storage or return of the Property.

11. **Right of Inspection.** Lessor and its designated representative shall have the right at all reasonable times upon reasonable notice during the lessee's regular business hours to enter into and upon the premises of Lessee to inspect the Property or for any purpose connected with Lessor's rights under this Lease.

12. **Triple Net Lease.** This Lease shall be deemed and construed to be a "triple net lease" in that Lessee hereby agrees that the Rental Payments provided for herein shall be an absolute net return to Lessor, and that Lessor shall not be responsible for any expenses, charges or set-offs whatsoever related to the operation, maintenance and repair of the Property.

13. **Termination of Lease Term.** The Lease Term will terminate upon the earliest occurrence of any of the following events:

- (a) The expiration of the Lease Term;
- (b) The exercise by Lessee of the option to purchase granted under Paragraph 5;
- (c) A default by Lessee and Lessor's election to terminate this Lease;
- (d) The payment by Lessee of all Rental Payments and all additional amounts for which Lessee may become obligated under this Lease;
- (e) Upon notice of election to terminate the Lease due to an event of taxability pursuant to Paragraph 15 hereof, and the failure of Lessee to exercise its option to purchase at the next regular Rental Payment due date.

14. **Non-appropriation.** Lessee shall use its best efforts to include the Rental Payments for each fiscal year in its budget for such fiscal year and further shall make the necessary appropriations for all such Rental Payments. In the event sufficient funds are not budgeted and appropriated by Lessee for any fiscal year to provide for the Rental Payments required hereunder or any other obligation of Lessee, then Lessee shall terminate this Lease by providing thirty (30) days written notice to Lessor of Lessee's intent to terminate. In such event, the Lessee shall not be obligated to make the Rental Payments beyond the end of the period for which Lessee has budgeted. Lessee shall surrender the Property to Lessor on the last day for which Rental Payments have been made. Upon such early cancellation, Lessee may not thereafter acquire functionally similar property for the full original Lease Term. If funds are made available to Lessee after such early cancellation for property which will perform services and function in full or in part the same as the Property, Lessee agrees to purchase, lease or otherwise acquire such property from Lessor. The non-payment of any Rental Payment pursuant to this paragraph shall not constitute a default under this Lease.

15. **Occurrence of an Event of Taxability.** Lessor and Lessee contemplate that the interest component of the Rental Payments paid by Lessee will not be included in Lessor's gross income for purposes of federal income taxation. In the event that Lessee or Lessor are advised that the interest component of the Rental Payments is or has become includable in gross income for purposes of federal income taxation, Lessor (or its assigns) may elect in writing to terminate

this Lease at the next regular Rental Payment due date, subject only to Lessee's option to purchase as granted in Paragraph 5 of this Lease.

16. **Disclaimer of Warranties.** LESSOR MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR FITNESS FOR USE OF THE PROPERTY. In no event shall Lessor be liable for incidental, indirect, special or consequential damages in connection with or arising out of this Lease or the existence, furnishing, functioning of Lessee's use of any item or products or services provided for in this Lease. Lessor hereby irrevocably appoints Lessee as its agent and attorney-in-fact during the Lease Term, and so long as Lessee shall not be in default hereunder, to assert from time to time whatever claims and rights, including warranties of the Property, which Lessor may have against the vendor of the Property. Lessee's sole remedy for the breach of such warranty, indemnification or representation shall be against the vendor, of the Property, and not against Lessor, nor shall such matter have any affect whatsoever on the rights and obligations of Lessor with respect to this Lease and its right to receive full and timely Rental Payments hereunder. Lessee expressly acknowledges that Lessor makes and has made no representation or warranties whatsoever as to the existence or availability of such warranties by the vendor of the Property.

17. **Assignment.** Neither this Lease nor any interest of Lessee herein shall be mortgaged, pledged, assigned or transferred by Lessee, without the prior written consent of Lessor. Lessee shall at all times remain liable for the performance of the Lease, notwithstanding any assigning, transferring or subletting which may be made. In no event shall Lessee sublease or permit the use of all or any part of the Property so as to cause the interest component of the Rental Payments to become includable in Lessor's gross income for computation of federal income taxation. Lessor shall have the right to assign its interest in this Lease and the Rental Payments to another party, and Lessee agrees to execute any and all documents necessary and proper in connection therewith.

18. **Default by Lessee.** If: (i) Lessee fails to pay any Rental Payment or other payment within fifteen (15) days from the date it is due and payable; (ii) Lessee fails to observe and perform any other term, covenant or condition contained herein for a period of thirty (30) days after written notice thereof from Lessor to Lessee; (iii) Lessee abandons the Property; or (iv) Lessee's interest in this Lease or any part thereof is assigned or transferred without the written consent of the Lessor, then Lessee shall be deemed to be in default hereunder. If Lessee is in default, Lessor shall have the right, at its option, and without any further demand or notice:

(i) to terminate this Lease and to take possession of the Property, using all necessary force to do so, and sell the Property;

(ii) to take possession of the Property and without terminating this Lease re-let the Property upon such terms and conditions as Lessor may deem advisable, in which event the rents received on such re-letting shall be applied first to the expense of reletting and collection, including any necessary renovation and alteration of the Property, reasonable attorney's fees and costs of suit in equity or action at law to enforce the terms and conditions of this Lease, and thereafter toward payment of all sums due or to become due Lessor hereunder. If a sufficient sum shall not be thus realized to pay such sums and

other charges, Lessee shall remain liable for and will pay Lessor any cumulative net deficiency. The foregoing remedies of Lessor are in addition to and not exclusive of any other remedy of Lessor. Any repossession of the Property shall be allowed by Lessee without hindrance.

19 **Miscellaneous.** This Agreement may be amended, modified or supplemented only by the written agreement of all parties hereto. The waiver or failure to insist upon strict compliance with any obligation, representation, warranty, agreement or condition hereunder shall not operate as a waiver of any subsequent non-compliance. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns. If any term, provision, covenant or restriction of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the terms of this Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated. This Agreement embodies the entire agreement and understanding of the parties. This Agreement supersedes all prior discussions, negotiations, agreements and understandings between the parties. Descriptive headings are for convenience only and shall not control or affect the meaning or construction of any provision of this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of Kansas. This Lease may be executed in one or more counterparts, each of which shall be deemed to be an original, but which together shall constitute one original.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

“LESSEE”

City of Peculiar
600 Schug Avenue
Peculiar, Missouri, 64078-9101

BY: _____

Name: _____

Title: _____

ATTEST:

BY: _____

Name: _____

Title: _____

“LESSOR”

Marion National Bank
302 E. Main, Marion, Kansas 66861

BY: James R. Hefley

Name: James R. Hefley

Title: President

STATE OF KANSAS)
) ss:
COUNTY OF MARION)

The foregoing instrument was acknowledged before me on September 13,
2013, by James R. Hefley, President of Marion National Bank, on behalf of Lessor.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal
on the day and year last above written.

Michon Christensen

Notary Public

My Appointment Expires:



STATE OF MISSOURI)
) ss:
COUNTY OF CASS)

The foregoing instrument was acknowledged before me on _____, 2013
by _____, on behalf of Lessee.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal
on the day and year last above written.

Notary Public

My Appointment Expires:

**EXHIBIT A
DESCRIPTION OF PROPERTY
FOR LEASE PURCHASE AGREEMENT
DATED OCTOBER 1, 2013**

Lessor: Marion National Bank, 302 East Main, Marion, Kansas 66861

Lessee: City of Peculiar, 600 Schug Avenue, Peculiar, Missouri 64078-9101

2013 Ford F150 truck VIN#

2013 Ford F150 truck VIN#

2013 Ford F350 truck VIN #

2013 Ford F550 truck with snow package accessories package and attachments VIN#

2013 Ford F550 truck with snow package accessories package and attachments VIN#

EXHIBIT B

Amortization

Borrower name CITY OF PECULIAR
Address 600 SCHUG AVENUE
PECULIAR, MO 64078-9101
Loan number 40036681

Date		Amount	Payment	Principal	Interest	Remaining Balance
10-01-2013	Fixed Rate	3.000				
10-01-2013	Funding	251,400.00				251,400.00
11-01-2013	Regular Pmt		4,517.50	3,876.95	640.55	247,523.05
12-01-2013	Regular Pmt		4,517.50	3,907.17	610.33	243,615.88
2013 Totals:			9,035.00	7,784.12	1,250.88	
01-01-2014	Regular Pmt		4,517.50	3,896.78	620.72	239,719.10
02-01-2014	Regular Pmt		4,517.50	3,906.71	610.79	235,812.39
03-01-2014	Regular Pmt		4,517.50	3,974.81	542.69	231,837.58
04-01-2014	Regular Pmt		4,517.50	3,926.79	590.71	227,910.79
05-01-2014	Regular Pmt		4,517.50	3,955.53	561.97	223,955.26
06-01-2014	Regular Pmt		4,517.50	3,946.87	570.63	220,008.39
07-01-2014	Regular Pmt		4,517.50	3,975.01	542.49	216,033.38
08-01-2014	Regular Pmt		4,517.50	3,967.06	550.44	212,066.32
09-01-2014	Regular Pmt		4,517.50	3,977.17	540.33	208,089.15
10-01-2014	Regular Pmt		4,517.50	4,004.40	513.10	204,084.75
11-01-2014	Regular Pmt		4,517.50	3,997.50	520.00	200,087.25
12-01-2014	Regular Pmt		4,517.50	4,024.13	493.37	196,063.12
2014 Totals:			54,210.00	47,552.76	6,657.24	
01-01-2015	Regular Pmt		4,517.50	4,017.94	499.56	192,045.18
02-01-2015	Regular Pmt		4,517.50	4,028.18	489.32	188,017.00
03-01-2015	Regular Pmt		4,517.50	4,084.80	432.70	183,932.20
04-01-2015	Regular Pmt		4,517.50	4,048.85	468.65	179,883.35
05-01-2015	Regular Pmt		4,517.50	4,073.95	443.55	175,809.40
06-01-2015	Regular Pmt		4,517.50	4,069.55	447.95	171,739.85
07-01-2015	Regular Pmt		4,517.50	4,094.03	423.47	167,645.82
08-01-2015	Regular Pmt		4,517.50	4,090.35	427.15	163,555.47

09-01-2015	Regular Pmt	4,517.50	4,100.77	416.73	159,454.70
10-01-2015	Regular Pmt	4,517.50	4,124.32	393.18	155,330.38
11-01-2015	Regular Pmt	4,517.50	4,121.73	395.77	151,208.65
12-01-2015	Regular Pmt	4,517.50	4,144.66	372.84	147,063.99
2015 Totals:		54,210.00	48,999.13	5,210.87	
01-01-2016	Regular Pmt	4,517.50	4,142.79	374.71	142,921.20
02-01-2016	Regular Pmt	4,517.50	4,153.34	364.16	138,767.86
03-01-2016	Regular Pmt	4,517.50	4,186.74	330.76	134,581.12
04-01-2016	Regular Pmt	4,517.50	4,174.59	342.91	130,406.53
05-01-2016	Regular Pmt	4,517.50	4,195.95	321.55	126,210.58
06-01-2016	Regular Pmt	4,517.50	4,195.92	321.58	122,014.66
07-01-2016	Regular Pmt	4,517.50	4,216.64	300.86	117,798.02
08-01-2016	Regular Pmt	4,517.50	4,217.36	300.14	113,580.66
09-01-2016	Regular Pmt	4,517.50	4,228.10	289.40	109,352.56
10-01-2016	Regular Pmt	4,517.50	4,247.86	269.64	105,104.70
11-01-2016	Regular Pmt	4,517.50	4,249.70	267.80	100,855.00
12-01-2016	Regular Pmt	4,517.50	4,268.82	248.68	96,586.18
2016 Totals:		54,210.00	50,477.81	3,732.19	
01-01-2017	Regular Pmt	4,517.50	4,271.40	246.10	92,314.78
02-01-2017	Regular Pmt	4,517.50	4,282.29	235.21	88,032.49
03-01-2017	Regular Pmt	4,517.50	4,314.90	202.60	83,717.59
04-01-2017	Regular Pmt	4,517.50	4,304.19	213.31	79,413.40
05-01-2017	Regular Pmt	4,517.50	4,321.69	195.81	75,091.71
06-01-2017	Regular Pmt	4,517.50	4,326.17	191.33	70,765.54
07-01-2017	Regular Pmt	4,517.50	4,343.01	174.49	66,422.53
08-01-2017	Regular Pmt	4,517.50	4,348.26	169.24	62,074.27
09-01-2017	Regular Pmt	4,517.50	4,359.34	158.16	57,714.93
10-01-2017	Regular Pmt	4,517.50	4,375.19	142.31	53,339.74
11-01-2017	Regular Pmt	4,517.50	4,381.59	135.91	48,958.15
12-01-2017	Regular Pmt	4,517.50	4,396.78	120.72	44,561.37
2017 Totals:		54,210.00	52,024.81	2,185.19	
01-01-2018	Regular Pmt	4,517.50	4,403.96	113.54	40,157.41
02-01-2018	Regular Pmt	4,517.50	4,415.18	102.32	35,742.23
03-01-2018	Regular Pmt	4,517.50	4,435.24	82.26	31,306.99
04-01-2018	Regular Pmt	4,517.50	4,437.73	79.77	26,869.26
05-01-2018	Regular Pmt	4,517.50	4,451.25	66.25	22,418.01

06-01-2018 Regular Pmt	4,517.50	4,460.38	57.12	17,957.63
07-01-2018 Regular Pmt	4,517.50	4,473.22	44.28	13,484.41
08-01-2018 Regular Pmt	4,517.50	4,483.14	34.36	9,001.27
09-01-2018 Regular Pmt	4,517.50	4,494.57	22.93	4,506.70
10-01-2018 Regular Pmt	4,517.50	4,506.39	11.11	0.31
<hr/>				
2018 Totals:	45,175.00	44,561.06	613.94	
Loan Totals:	271,050.00	251,399.69	19,650.31	

Printed on: 09-13-2013

City Administrator
Brad Ratliff

City Clerk
Nick Jacobs

City Attorney
Reid F. Holbrook

Business Office Coordinator
Trudy Prickett



City Engineer
Carl Brooks

Chief of Police
Harry Gurin

City Planner
Cliff McDonald

Municipal Offices – 250 S. Main Street, Peculiar, MO 64078
Phone: 816.779.5212 Facsimile: 816.779.1004

To: Board of Aldermen
From: Carl Brooks
Date: 09/16/13
Re: Resolution 2013-39

GENERAL INFORMATION

Applicant: City Staff
Requested Actions: Authorizing Mayor to Sign Engineering Contract
Date of Application: 09/12/13
Purpose: To have engineering services agreement in place with Larkin Engineers.

PROPOSAL

The City of Peculiar has been considered and awarded “*Financial Assistance for Engineering Report Services*” through an engineering grant in the amount of \$26,000.00 from the Missouri Department of Natural Resources (MDNR). The report/facility plan will include updating the hydraulic model of the water transmission and distribution system. An up-to-date and accurate hydraulic model is essential to the City to assist with a future water supply and planning. The City recognizes the need of a Capital Improvement Plan (CIP) to plan for the future needs of a water transmission and distribution system that meets with the MDNR grant requirements. Currently, the cost of the grant to the City is \$3,900.00 (85/15).

As indicated in the revised proposed scope, the amount of the contract is \$28,000.00. We will request the MDNR to increase the amount of the grant accordingly. The amount that the City would then be responsible for is \$4,200.00.

The CIP will evaluate wholesale supply alternatives. The City of Peculiar would like to purchase water directly from a water provider and lower the City’s costs. We would also like to see if there is interest with other Cities and PWSD in the area in partnering to purchase water. The report will make recommendations for water transmission and distribution system improvements over the next 5 years.

PREVIOUS ACTIONS

In March 2010, the City entered into a contract to purchase all of its water from PWSD #2 Cass County who purchases it from Kansas City Water Services. The City purchases up to 700,000 gallons each day.

The citizens of the City of Peculiar have previously voted and authorized bonds to be sold for water and wastewater projects. As you may know, the City of Kansas City, MO Water Services Department and PWSD #2 Cass County may propose to their whole sale water customers a yearly increase of potentially 12.5 %/ year for the next five years.

STAFF COMMENTS AND SUGGESTIONS

As an alternative to these proposed whole sale water customer increases, the City staff has collaborated to acquire engineering services through a grant for water study supply alternatives.

This Preliminary Engineering/Facility Plan report would review and provide recommendations in the best interest for the water customers of the City of Peculiar; the best alternative water supply source or a combination of alternate water supply sources, including the consideration of proposed/projected whole sale water rates to the City over the next twenty year time period; and support the need of a new water supply and transmission main.

City staff requests approval of the proposed scope of services and fees from the engineer.

STAFF RECOMMENDATION

Staff is recommending that we accept the scope of services and fees in the amount of \$28,000 proposed by the engineer (Larkin Lamp Ryneaerson). Upon approval of the attached resolution by the BOA, the third party agreement and other attachments would then be forwarded to the MDNR for their concurrence and approval.

ATTACHMENTS

Resolution 2013-39

Third Party Payment Agreement

Attachment A: Scope of Services

Hourly Fees

Hourly Rates

RESOLUTION 2013-39

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH LARKIN ENGINEERS FOR PROFESSIONAL SERVICES FOR A PROPOSED PRELIMINARY ENGINEERING/FACILITY PLAN REPORT PREPARATION THE CITY OF PECULIAR, MO

WHEREAS, the City of Peculiar has been considered and awarded “*Financial Assistance for Engineering Report Services*” through an engineering grant in the amount of \$28,000.00 from the Missouri Department of Natural Resources (MDNR); and

WHEREAS, the City of Peculiar has requested Larkin Engineers to provide a scope and fee for professional services for a proposed preliminary engineering/facility plan report for the City of Peculiar, and

WHEREAS, the City of Peculiar has received notice that Kansas City, MO may propose to increase their whole sale water rate to customers by as much as 12.5% over the next several years, and

WHEREAS, this Preliminary Engineering/Facility Plan report would review and provide recommendations in the best interest for the water customers of the City of Peculiar; the best alternative water supply source or a combination of alternate water supply sources, and

WHEREAS, City staff has collaborated to acquire engineering services through a grant for water study supply alternatives.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI

Section 1. The Mayor is authorized to execute a contract for with Larkin Engineers for the preliminary engineering/facility plan for the City of Peculiar

Section 2. The fee for the professional services shall not exceed \$28,000.00.

Section 3. *Effective Date.* The effective date of this Resolution shall be the 16th day of September, 2013

Upon a roll call, said Resolution was adopted by the following vote:

Alderman Dunsworth _____
Alderman Gallagher _____
Alderman Fines _____

Alderman Ray _____
Alderman Stark _____
Alderman Turner _____

APPROVED:

ATTEST:

Ernest Jungmeyer, Mayor

Nick Jacobs, City Clerk

THREE PARTY PAYMENT AGREEMENT

ENGINEERING REPORT SERVICES

DETAILED SCOPE OF WORK

It is the intent of the Missouri Department of Natural Resources (Department) to provide engineering reviews of the public water system engineering report for necessary improvement or modifications to the system to achieve and maintain technical, managerial, and financial capacity with respect to the National Primary Drinking Water Regulations.

All of the above shall be referred to as the Project.

The engineering firm shall provide professional services for this Project in accordance with the Terms and Conditions of this Agreement. The Department shall compensate the engineering firm, in accordance with the Terms of this Agreement as follows:

BASIC SERVICES: Basic services include engineering report development costs to meet, at minimum, the criteria for engineering report services provided in the "Contract for Engineering Services," within the contract period.

Hourly Rates for various professionals may be included in an attached rate sheet. Hourly Rates, as presented shall be computed on the basis of:

Check here for attached rate sheet

Registered Engineer at \$ \$117.00 /Hour

Engineer Technician at \$ \$ 70.00/Hour

Clerical at \$ 60.00,/Hour

Total estimated Reimbursable Expenses \$ 400.00

Total estimated cost of Engineering Report Services (Services + Reimbursable) \$28,000.00

REIMBURSABLE EXPENSES are as follows:

1. Lodging and meals not to exceed state per diem rate incurred while traveling in connection with the Project at the effective state mileage rate. Meal per diem rates can be found at <http://content.oa.mo.gov/accounting/state-employees/travel-portal-information/state-meals-diem> and lodging per diem rates can be found at http://www.gsa.gov/portal/content/104877?utm_source=OGP&utm_medium=print-radio&utm_term=portal/category/21287&utm_campaign=shortcuts
2. Actual cost of long distance and facsimile transmission incurred in connection with the Project.
3. Actual cost of postage above normal first class rates, when such postage is requested and approved by the Department.

Responsibilities of the Engineering Firm: (See below and Attachment "A")

1. The engineering Firm agrees to meet or exceed all of the criteria listed in "Criteria for Engineering Report DWSRF Contract for Engineering Services" of the Information Packet.
2. The engineering firm agrees to provide all costs incurred during the contract period for engineering report services, with written receipts or invoices, to the public water system for review. The invoices will be in sufficient detail as requested by the Department.
3. The engineering firm agrees to submit progress reports to the Department at 50% and at 75% of completion. Invoices and all associated receipts approved by the public water system must be submitted along with each progress report.
4. The engineering firm shall send invoices and all associated receipts to the public water system monthly and within 15 calendar days of the last monthly service date.
5. The engineering firm shall submit invoices in sufficient detail to identify the work tasks, dates and hours of service and personnel involved to the department at Attn: Engineering Report Services Funding, Water Protection Program, Fiscal Management Unit, 1101 Riverside Drive, P.O. Box 176, Jefferson City, Missouri 65102 for review.
6. The engineering firm agrees to accomplish said Project within the established budget. In the event the engineering firm determines the Project cannot be accomplished within the budget, the firm shall notify, in writing, the public water system, so that the Project scope can be reviewed and modified if necessary.
7. The engineering firm agrees to include in the engineering report information supporting all items that were checked on the public water system's Application for DWSRF Contract for Engineering Services Checklist. Failure to adequately address all checklist items may result in reduced funding.
8. The engineering firm shall use reasonable care to verify that all information supplied to the firm by the public water system is correct and accurate.
9. The engineering firm shall provide upon demand evidence of an appropriate professional liability insurance policy.
10. The engineering firm shall submit two hard copies of the engineering report along with one electronic copy of the engineering report on CD, with a Professional Engineer's Seal on it, to the Department by the due date. The engineering report is due 7 months from the date the Department signs the Financial Assistance Agreement. No extensions will be granted.

Larkin Lamp Rynearson
NAME OF ENGINEERING FIRM


NAME AND SIGNATURE OF PROJECT MANAGER

Chad A. Harrington, P.E.

035541379
DUNS NUMBER

(816) 361-0440 or (816) 823-7203
TELEPHONE

9200 Ward Parkway, Suite 200, Kansas City, MO 64114
ADDRESS

Chad.Harrington@LRA-Inc.com
E-MAIL ADDRESS

Responsibilities of the Public Water System:

1. The public water system will agree to make Good Faith Effort to obtain funding and other means for project development as recommended in the approved engineering report.
2. The public water system will agree to make a Good Faith Effort to pursue recommendations regarding achieving and maintaining technical, managerial, and financial capacity including possible regionalization, consolidation, resource sharing, etc., as contained in the approved engineering report. Failure to provide good faith effort may result in ineligibility for future services funding.
3. The public water system shall review the engineering costs and, upon approval, send a signed letter of approval of the associated engineering costs for the specified invoice number, along with documentation of payment to the Department for review. The system's approval should be based upon the comparison of costs to the established budget (hourly rates and invoices, etc.), the review of the documentation of services and actual services provided to date. The system reserves the right to deny approval and request to withhold payments to the engineering firm for losses connected with the Project caused by the errors, omissions, or wrongful acts of the engineering firm in performing duties under the project agreement.
4. The public water system shall provide accurate information regarding requirements for the Project, as well as information required in order to promote the orderly progress of the work.
5. If the public water system observes or otherwise becomes aware of any fault or defect in the Project or non-conformance with the Contract Documents, public water system shall give prompt written notice to the Department and the engineering firm.
6. The public water system shall pay the engineering firm all approved project costs covered under the financial assistance agreement.
7. Upon completion of the engineering report, the public water system shall submit a pre-application form to the Missouri Water and Wastewater Review Committee (MWWRC) and to the Department.
8. The Public Water System shall mail invoices and associated documents within calendar days of receipt of invoices from the engineer.

City of Peculiar, Missouri

NAME OF PUBLIC WATER SYSTEM

David Shrout, Waterworks Manager

NAME AND SIGNATURE OF WATER AUTHORITY

043611474

DUNS NUMBER

(816) 779-2238

TELEPHONE

594 Schug Avenue, Peculiar, MO 64078

ADDRESS

dshrout@cityofpeculiar.com

E-MAIL ADDRESS

Responsibilities of the Department:

1. The Department will review the approval letter and associated documentation of costs. Payment for services (Basic Services and Reimbursable Expenses) will be made directly to the water system upon approval. **The Department reserves the right to deny payment of inappropriate or insufficiently detailed Basic Services and Reimbursable Expense request and for failure to meet the engineering report criteria..**
2. The Department will authorize payment upon receipt and approval of all documentation in relation to each invoice up to 75% of the contracted award. Invoices shall not exceed 25% of the total contract amount.
3. The Department will hold final payment to the water system until the Department approves, in writing, the engineering report. The final payment will be 25% of the estimated project cost, provided said payment does not exceed the contract amount.
4. The Department will pay up to 90% of the actual costs for engineering report services during the contract period, not to exceed the contract amount.

PAYMENTS FOR SERVICES SHALL BE MADE AS FOLLOWS:

Payments by the Department shall be made upon receipt of:

A sufficiently detailed invoice and any associated receipts;
A signed invoice approval letter from the public water system; and
Receipt of proof of payment for any prior invoice amounts

Invoices shall be itemized by date, and number of hours worked at the appropriate hourly rate on the project. An invoice marked "FINAL" must be submitted within the contract period which ends 210 days from the execution of this Agreement, or the Department will consider all work invoiced and paid. An example invoice sheet that details the information to be provided is available on request.

After approval of the first invoice, the Department will pay the system for up to 90% of the invoice amount (not to exceed 25% of the entire contract amount). All subsequent payments by the department will require proof of payment to the engineering firm of the previous invoice amount.

The public water system will pay the engineering firm a percentage of each invoice submitted within the contract period as indicated in the contract. All project costs over the total contract amount will be paid by the public water system, if applicable.

The Department will hold final payment to the engineering firm until the Department approves, in writing, the engineering report. The final payment will be 25% of the Department's contract amount. **Additionally, if information on the application is not addressed in the engineering report, the final payment will not be made by the Department.**

**Attachment "A" to Three Party Payment Agreement
City of Peculiar, Missouri
Water System Evaluation and Engineering Report**

Detailed Scope of Services:

Hydraulic Analysis

1. Meet with the City to clarify project goals and expectations.
2. Gather field data and information on current operation of the water system including records of monthly water purchases/sales. Discuss operation with City staff.
3. Use information from the current system provided by City personnel and update the existing computer hydraulic model of the City's distribution system in WaterCAD software. Incorporate the water system CAD information recently prepared by City staff into the System Exhibit. Perform a hydraulic analysis of the system for existing and future flows.
4. Perform an overall system analysis to determine existing problem areas (high and low pressure areas, fire flow deficiencies, water age, dead ends, etc.).
5. Identify sections of the distribution system with frequent broken or leaking lines, which contribute to unaccountable water losses within the system.
6. Analyze the system, and make recommendations for: additional valves and flushing devices; improvements needed to maintain pressures above 35 psi; replacement of lines made of substandard materials; replacement of lines whose capacity has been or will soon be exceeded; looping dead-end lines; finished water storage capacity and condition.
7. Prepare list of proposed distribution system improvements.
8. Examine tank maintenance records and make recommendations of any sanitary or security improvements needed.
9. Discuss control system that operates the master meters, pump station and tank levels.
10. Examine the effect on the water system from potential growth related to:
 - The proposed new interchange off of I-49 at 211th Street scheduled for 2015-16.
 - Current Land Use Plan with consideration of water system boundaries.
 - Possible growth within already platted subdivisions served by the City.

Water Supply

1. Review the current water supply contract with PWSD No. 2 Cass County and the condition and capacity of the master meter connections.

2. Compare current supply to other available supplies such as from Kansas City Missouri (on Route J, south of Raymore), Tri-County Water Authority, or WaterOne. Evaluation will include hydraulics, main sizing, probable connection cost and cost estimate update for a possible connection and transmission main.
3. Discuss availability of flow from any adjacent system via an emergency interconnection.
4. Discuss with City personnel any areas of concern with existing system and make recommendations for improvements, if needed.
5. Estimate the future cost of improving the current supply and compare to connection to an alternate supply. This will include the cost of water (1,000 gal.), cost of improvements, and effect on operation and maintenance. Assumptions will be made for rate changes on each supply source and historical information provided.
6. Estimate effect on water rates of any recommended water supply improvements.

Facility Plan Engineering Report Preparation

1. Meet or exceed the "Responsibilities of the Engineering Firm" as stated in the Three Party Payment Agreement for Engineering Report Services.
2. Summarize the evaluation of the existing supply, storage and distribution system for condition and ability to meet DNR requirements, water system demands, and other codes and regulations.
3. Summarize improvements in order of priority with estimated costs.
4. Based on assumed financing package, determining the water rate impact of the recommended improvements.
5. Discuss the City of Peculiar's current water rates, proposed rates after improvements, and the water rates of other similar area communities. Build on information in Larkin's recent rate study.
6. Estimate the impact of the proposed improvements on the yearly operation and maintenance budget.
7. List probable sources to finance the improvement with an explanation of the requirements of each funding program. Discuss status of City's listing on the DNR SRF Intended Use Plan Priority List.
8. Combine all of the engineering report items, with exhibits and appropriate documentation into a Facility Plan, for the improvements to be constructed, that meets the DNR State Revolving Fund Requirements. City to advertise, conduct, and document environmental assessment public hearing.
9. Present the Facility Plan Engineering Report to the City Board and staff.

10. After addressing any comments from the City, submit the report to the DNR for review and approval.
11. Submit to DNR to obtain 5-Year Owner Supervised Plan Approval (Facility Plan, Peculiar standard specification and construction details for main improvements, & City inspector resume.
12. Provide copy of WaterCad hydraulic model data files to the City.
13. Be available for design of any recommended supply, transmission, distribution and/or storage improvements.
14. Provide engineering components for funding applications.

Water System Records System Documentation

1. Input City prepared information on water system consisting of waterlines, valves, and fire hydrants from (*jpeg format) into the existing hydraulic model on file (WaterCAD format). After completion of modeling, the WaterCAD file of the existing system will be converted into an ESRI ArcView (ArcGIS for desktop) software file. Attribute (valve and hydrant) reference numbers and additional information from the City prepared maps will be input into attribute tables for each valve and hydrant. This information can then be incorporated into the GIS system the City is beginning to develop.

PECULIAR, MISSOURI
ESTIMATE OF HOURS AND FEES for WATER SYSTEM FACILITY PLAN ENGINEERING REPORT
SEPTEMBER , 2013

Phase/Task	Billing Rate per Hour							Total Hrs	Total Fee
	Group Leader	Senior PM II	Project Manager II	Sr. Project Designer III	CAD Tech	Clerical	Office Services Mgr		
\$/ HR	213	143	117	127	70	60	99		
BACKGROUND INFO AND WATER MODEL UPDATE									
Meet with City and discuss project goals	2		2					4	660
Request System Data and map file from City and review upon receipt			4					4	468
Update any Street names and/or developments					4			4	280
Update pipe network w/coded sizes, friction factors, meters, tanks, & pump curves			8		24			32	2616
Revise after mark-up by City staff			1		4		0.30	5	427
Generate Final Hydraulic Model/Mapping Exhibit			4		4			8	748
Input system info - # Meters, Avg. Daily Flow, Max Daily Flow, Pump curves & demands			8		8			16	1496
Preliminary Review with City staff, discuss hydraulic scenarios & system operation	2		4					6	894
Update based on preliminary review, scenario modeling, & records correlation			4		8			12	1028
Identify deficiencies & model improvements for current and future conditions		2	12					14	1690
Evaluate storage & pumping needs and site future storage			2					2	234
Evaluate current & anticipated EPA/DNR regulations			2					2	234
Model flow capability from/to emergency connections			2					2	234
Prepare Phase Capital Improvement Plan for 5yr, 10yr, & 20yr based on modeling			12					12	1404
Prepare Opinion of Costs	1		4		2			7	821
Prioritize water main improvements			4					4	468
Convert WaterCad drawing to ArcGIS & create attribute tables for valves & hyd. from City info			6		8			14	1262
Prepare Facility Plan text, exhibits, and figures to DNR SRF Requirements	2		12		12	8		34	3150
Meet with City staff and prepare final revision after meeting	2		4		4	2	0.30	12	1324
WATER SUPPLY and TRANSMISSION									
Review existing supply contract for adequacy to meet future demands			2					2	234
Evaluate each master meter and control component for condition and capacity			2					2	234
Evaluate current supply source and make recommendations to meet future demands			4					4	468
Evaluate ground storage facility and booster pumping			2					2	234
Evaluate current Supervisory Control and Data Acquisition (SCADA) System improvements for local and remote control, monitoring, data storage and reporting			2					2	234
Review security assessment of Supply/Storage/Pumping /Distribution. Recommend changes to meet regulations			2					2	234
Compile cost opinions and make recommendations for supply alternates			8					8	936
Perform a Present Worth evaluation of Water Supply Options including retaining/upgrading current supply, direct KCMO supply or WaterOne or TCWA	2		8					10	1362
Discuss availability of supplemental or emergency supply from adjacent systems			2					2	234
Prepare a water supply evaluation matrix and support the recommended source			2					2	234
Prepare Capital Improvement Plan for 5yr, 10yr, & 20yr with exhibits and figures			8		4	4		16	1456
Meet with City staff and prepare final revision after meeting			4			2	0.40	6	628
Submit for DNR Owner Supervised Plan -(Facility Plan, Std Spec.& details, & inspector resume)			4			5		9	768
Present Water System Facility Plan Engineering Report to Board of Aldermen	2		2					4	660
Provide City with WaterCAD Hydraulic Model Data Files			1		2			3	257
Subtotal Hours	13	2	148	0	84	21	1	269	
Subtotal \$	\$ 2,769	\$ 286	\$ 17,316	\$ -	\$ 5,880	\$ 1,260	\$ 99		\$ 27,610
Expenses									
Mileage									\$ 200
Printing									\$ 200
Subtotal Expenses									
TOTAL \$									\$ 28,010

Standard Hourly Rates
for
Larkin Lamp Ryneerson
for the
Water System Engineering Report
City of Peculiar, Missouri

<u>Title</u>	<u>This Project</u>	<u>Hourly Rate</u>
Water Group Leader/ Sr. Group Leader III	Principal in Charge	\$213/hr
Senior Project Manager II	Project Engineering/ Hyd.	\$143/hr
Project Manager I	Project Mgr/Hydraulics	\$117/hr
Sr. Project Designer III	Mapping Tech/GIS	\$127/hr
Cad Technician	CAD Tech/Water Exhibit	\$ 70/hr
Administrative Assistant	Clerical	\$ 60/hr
Office Services Manager	Accounting/Invoicing	\$ 99/hr
<u>Reimbursable Expenses</u>		
Mileage		\$0.565/mi.