

**Board of Aldermen Regular Meeting Minutes
Tuesday, September 6, 2016**

A regular work session meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers in City Hall at 6:30 p.m. on Tuesday, September 6, 2016. Mayor Holly Stark called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following Aldermen responded to roll call: Homer Dunsworth, Jeff Harlan, Patrick Roberts, Jerry Ford with Veronika Ray and Matt Hammack noted as excused absences.

City Staff present for the meeting were City Administrator Brad Ratliff, City Attorney's Office Peter Rottgers, City Planner Cliff McDonald, Chief of Police Harry Gurin, City Engineer Carl Brooks, Business Office Manager Trudy Prickett, Phillip Costanzo IT Systems Administrator, Utility Manager Nick Jacobs, Parks Director Grant Purkey and City Clerk Janet Burlingame.

City Clerk Janet Burlingame recited the Board of Alderman Statement.

Consent Agenda

- A. Resolution No. 2016-30 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE APPOINTMENT OF VIRGINIA COSTANZO TO THE PECULIAR PARK BOARD.**
- B. Resolution No. 2016-31 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE APPOINTMENT OF JAMES R. ANTONIDES TO THE PLANNING COMMISSION.**
- C. Resolution No. 2016-32 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE APPOINTMENT OF SHARON SHORES TO THE PLANNING COMMISSION.**

Alderman Ford moved to accept the consent agenda as presented and seconded by Alderman Roberts, consent agenda was approved by a 4-0 voice vote.

Alderman Dunsworth	Aye	Alderman Ray	Absent
Alderman Ford	Aye	Alderman Hammack	Absent
Alderman Roberts	Aye	Alderman Harlan	Aye

Proclamations -

Constitution Week Proclamation

Pink-Tober-Fest Proclamation

Diaper Need Awareness Week Proclamation

Mayor Holly Stark recognized "Constitution Week" the week of September 17th through 23rd, 2016, "Pink-Tober-Fest" on October 14th & 15th, 2016 and "Diaper Need Awareness Week" to be celebrated September 26th through October 2nd, 2016.

New Business -

- A. Public Hearing & Bill No. 2016-14 - AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE FINAL PLAT OF LOT 51 CENTENNIAL FARMS, BEING A RE-PLAT OF LOT 51, CENTENIAL FARMS IN PECULIAR, MISSOURI SUBMITTED BY DOBSON DEVELOPMENT, INC.
1st Reading & 2nd Reading**

City Planner Cliff McDonald discussed key issues regarding the final plat of Lot 51 Centennial Farms submitted by Dobson Development. Applicant Larry Dobson expressed appreciation for consideration of the 1st and 2nd Reading of Bill No. 2016-14 and spoke in support of the proposed application. City Staff recommended approval. No additional public comment.

Alderman Roberts made a motion to have the first reading of Bill No. 2016-14 by title only. The motion was seconded by Alderman Ford and was approved by a 4-0 voice vote. Alderman Roberts made a motion to accept the first reading of Bill No. 2016-14. The motion was seconded by Alderman Ford and was accepted by a 4-0 voice vote.

Alderman Ford	Aye	Alderman Ray	Absent
Alderman Dunsworth	Aye	Alderman Roberts	Aye
Alderman Hammack	Absent	Alderman Harlan	Aye

Alderman Roberts made a motion to have the second reading of Bill No. 2016-14 by title only. The motion was seconded by Alderman Ford and was approved by a 4-0 voice vote. Alderman Roberts made a motion to accept the second reading of Bill No. 2016-14 and place on final passage as ordinance number 09062016. The motion was seconded by Alderman Ford and was accepted by a 4-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Absent
Alderman Dunsworth	Aye	Alderman Roberts	Aye
Alderman Hammack	Absent	Alderman Harlan	Aye

B. Public Hearing & Resolution No. 2016-33 – A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE PRELIMINARY PLAT APPLICATION OF LOTS 4A, 5A, 6A & TRACT B OF PECULIAR INDUSTRIAL PARK, BEING A RE-PLAT OF LOTS 4, 5, 6, 7 & TRACT B OF PECULIAR INDUSTRIAL PARK.

City Planner Cliff McDonald discussed key issues regarding the proposed preliminary plat application of Peculiar Industrial Park. City Staff recommended approval. No public comment

Alderman Ford made a motion to adopt Resolution 2016-33. The motion was seconded by Alderman Dunsworth and was approved by a 4-0 roll call vote.

Alderman Dunsworth	Aye	Alderman Ray	Absent
Alderman Ford	Aye	Alderman Hammack	Absent
Alderman Roberts	Aye	Alderman Harlan	Aye

C. Bill No. 2016-15 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI, AMENDING CHAPTER 225 OF THE CODE OF ORDINANCES OF THE CITY OF PECULIAR, MISSOURI, TO ALLOW FOR ADMINISTRATIVE USER FEES TO BE CHARGED FOR EXCLUSIVE USE OF PARKS SHELTER FACILITIES AND PARK AMENITIES.

1st Reading

Parks Director Grant Purkey discussed key issues regarding allowing administrative user fees to be charged for exclusive use of parks shelter facilities and park amenities. City Staff recommended approval amending the word “establishes to states” in section 2A to be presented at the 2nd reading of Bill No. 2016-15. No public comment.

Alderman Roberts made a motion to have the first reading of Bill No. 2016-15 by title only. The motion was seconded by Alderman Ford and was approved by a 4-0 voice vote. Alderman Roberts made a motion to accept the first reading of Bill No. 2016-15. The motion was seconded by Alderman Ford and was accepted by a 4-0 voice vote.

Alderman Ford	Aye	Alderman Ray	Absent
Alderman Dunsworth	Aye	Alderman Roberts	Aye
Alderman Hammack	Absent	Alderman Harlan	Aye

D. Resolution No. 2016-34– A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DANA F. COLE & COMPANY LLP FOR THE CITY OF PECULIAR FOR THE YEAR ENDING SEPTEMBER 30, 2016 THROUGH 2020.

Business Office Manager Trudy Prickett stated the current contract for auditing services with Troutt, Beeman & Co., PC has expired. Key issues were discussed regarding the process for seeking auditing services, outlining the various steps when reviewing proposals received and selecting a firm. City Staff recommended approval. Representative with Dana F. Cole & Company LLP was introduced to the Board of Aldermen. No public comment

Alderman Ford made a motion to adopt Resolution 2016-34. The motion was seconded by Alderman Roberts and was approved by a 4-0 roll call vote.

Alderman Dunsworth	Aye	Alderman Ray	Absent
Alderman Ford	Aye	Alderman Hammack	Absent
Alderman Roberts	Aye	Alderman Harlan	Aye

Topic for Discussion –

A. Cost Share Program, Culverts, Curbs & Gutter and Sidewalk presented by Carl Brooks

City Engineer Carl Brooks discussed key issues regarding a cost share program for culverts, curb & gutter and sidewalks to match that of other local municipalities in working with property owners seeking improvements describing a 50/50 split in the cost of their project. Discussion ensued amongst Mayor, Board of Aldermen, City Administrator and City Staff. No public comment.

B. Street CIP 2016-2017 presented by Carl Brooks

City Engineer Carl Brooks and City Administrator Brad Ratliff discussed in great detail proposed Capital Improvement Projects for the 2016-2017 fiscal year, funding and grant revenues for projects. Discussion ensued amongst the Mayor, Board of Aldermen, City Administrator and City Staff. No public comment.

C. Budget Workshop, presented by CPA Benjamin Hart

CPA Benjamin Hart explained in detail, changes to the draft 2016-2017 Fiscal Year Operating budget and the impact to the different funds. City Administrator Brad Ratliff discussed key issues regarding the proposed budget. No public comment.

Aldermen Directives –

Approve Resolution 2016-30, Appointment of Virginia Costanzo to Park Board
Approve Resolution 2016-31, Appointment of James R. Antonides to Planning Commission
Approve Resolution 2016-32, Appointment of Sharon Shores to Planning Commission
Distribute Proclamations to proclaim Constitution Week, Pink-Tober-Fest & Diaper Need Awareness Week
Adopt Bill No. 2016-14-Centennial Farms / Dobson Development
Adopt Resolution 2016-33, Re-Plat of Peculiar Industrial Park
Bring back Bill No. 2016-15 for 2nd Reading, Administrative User Fees for Parks
Adopt Resolution No. 2016-34, Contract for Auditing Services
Bring back the FY 2016-2017 Budget for Approval
City Staff to move forward on Cost Share Program
CIP Update was presented by City Staff

Adjournment –

On a motion from Alderman Ford, second from Alderman Roberts, the meeting was adjourned at 7:30 pm with a 4-0 voice vote.

Regular session minutes were taken and transcribed by Janet Burlingame, City Clerk.

Janet Burlingame, City Clerk