

**Board of Aldermen Regular Meeting Minutes
Monday, March 7, 2016**

A regular work session meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers in City Hall at 6:30 p.m. on Monday, March 7, 2016. Mayor Holly Stark called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following Aldermen responded to roll call: Donald Turner, Matt Hammack, Jerry Ford, Veronika Ray, Pat Roberts and Kelsie McCrea was noted as excused absence.

City Staff present for the meeting were City Administrator Brad Ratliff, City Attorney Reid Holbrook, City Planner Cliff McDonald, Chief of Police Harry Gurin, City Engineer Carl Brooks and City Clerk Janet Burlingame.

City Clerk Janet Burlingame recited the Board of Alderman Statement.

Consent Agenda –

- A. No Draft Minutes of the January 19, 2016 BOA Meeting due to cancellation of the meeting.**
- B. Approval of the Draft Minutes of February 1, 2016 Worksession Meeting.**

Alderman Ford moved to accept the consent agenda as presented and seconded by Alderman Roberts, consent agenda was approved by a 5-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Absent	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

Public Comment – Property Owner Charles Roper

City of Peculiar resident Charles Roper discussed the exterior finish requirements for an accessory building. Mr. Roper stated he was informed that any accessory building must be the same color as the house. He recently ordered a red barn type shed, which does not meet municipal code standards. Mr. Roper stated further, I do not agree with this requirement because, I do not live in a Home Owners Association. City Planner Cliff McDonald stated the code reads all accessory buildings must have the same type of exterior structure and finish as the principal dwelling. I consider paint as a finish applied to the structure. Discussion ensued amongst Mr. Roper, Mayor, Board of Aldermen, City Administrator and City Staff. Mr. McDonald requested to meet with Mr. Roper to discuss a resolution regarding this issue.

New Business –

- A. Resolution 2016-02 – A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI TO RECEIVE AND ACCEPT THE AUDIT FOR FISCAL YEAR 2014-2015, WHICH ENDED SEPTEMBER 30, 2015.**

Brandon Carlson of Troutt Beeman & Company addressed the Board regarding the annual City Audit for fiscal year 2014-2015, which ended September 30, 2015. He stated City Staff was very responsive and instrumental when working through the process. Mr. Carlson discussed many key issues included in the reports presented to the Board of Aldermen. The financial statements referred to present fairly, in all material respects. This is a "Clean Opinion" which is the highest opinion that can be given. Discussion ensued amongst Mayor, Board of Aldermen and City Administrator.

Alderman Roberts made a motion to adopt Resolution 2016-02. The motion was seconded by Alderman Ford and was accepted by a 5-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Absent	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

- B. Resolution 2016-03 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE DESIGN SELECTION OF THE CONCRETE SAFETY BARRIER AND ORNAMENTAL PEDESTRIAN FENCING FOR THE I-49 & PECULIAR WAY INTERCHANGE BRIDGE.**

City Engineer Carl Brooks explained the opportunity to add design options to the Concrete Safety Barrier and Ornamental Pedestrian Fencing at the I-49 & Peculiar Way Interchange Bridge. MoDot has put together five (5) bridge enhancement options, which are variations of adding the city name, form liners, coping, and stain on each side of the bridge. The decorative ornamental fence could potentially replace the currently proposed chain link fence. Mr. Brooks discussed in detail Option 1 thru 5, the ornamental pedestrian fencing and the change order amount increase for the various options being presented. Discussion ensued amongst the Mayor, Board of Aldermen, City Administrator and City Staff.

Alderman Ford made a motion to adopt Resolution 2016-03 approving Section 1 as Option 5 (Cast Stone Sign, detail C) and approving Section 2 as Option 2 (Merchants' Metal). The motion was seconded by Alderman Ray and was accepted by a 5-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Absent	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

Topic for Discussion –

A. Capital Improvements Plan of the proposed projects in the MoDOT Traffic Engineering Assistance Program - City Engineer Carl Brooks

City Engineer Carl Brooks stated last year the City of Peculiar participated in a MoDOT Grant that reviewed Route C Intersections. In the MoDOT Traffic Engineering Assistance Program traffic study prepared by TranSystems on corridor Hwy C, there were Intermediate (Short Term) Improvements and Ultimate (Long Term) Improvements options presented. Mr. Brooks discussed many key issues regarding these recommendations. TranSystems is willing to assist with writing a grant for some of the improvements through the Mid America Regional Council (MARC) STP Program. City Administrator Brad Ratliff discussed the benefits of approving the STP 2019 & 2020 Projects right now. Key issues were explained regarding the differences in the Ultimate & Interim Improvements, in addition to the funding. Discussion ensued amongst the Mayor, Board of Aldermen, City Administrator and City Staff. The Board of Aldermen recommends the "Interim Plan" at this time.

B. Sewer Tap - City Engineer Carl Brooks

City Engineer Carl Brooks introduced Mr. Tom Nevins with George Butler Associates, Inc. and Mr. Carl Brown with Getting Great Rates. Mr. Nevins presented and discussed basic planning information that gave insight to wastewater customers, wastewater flows and wastewater capacity. In addition to the allocation of capital cost to customer categories. Mr. Brown discussed in great detail the "Sewer Tap Fee Analysis Report", highlighting the concept of meter size based tap-on fees for sewer systems, cost basis and recommendations for tap-on fees. Discussion ensued amongst Mayor, Board of Aldermen, City Administrator, City Engineer and Mr. Brown.

C. Emergency Management Services - Chief of Police Harry Gurin

Chief of Police Harry Gurin explained that May of 1998 an Ordinance was passed with an agreement between the City of Peculiar and West Peculiar Fire Protection District to have a joint Emergency Management Department with an Emergency Manager. A meeting was held on February 17, 2016 with City Administrator Brad Ratliff, Chief of Police Harry Gurin, West Peculiar Fire Protection District Board Member Dave Morris and Fire Chief Lewis Young regarding the desire of the Fire District to discontinue the Emergency Management Agreement. Mr. Morris proposed that the Fire District allow the City to take ownership of the weather warning sirens within the city limits of Peculiar and those sirens outside the city limits would be taken out of service. The rationale for discontinuing siren service in the county was explained, in part, by the age of the equipment, cost of maintenance and upkeep of the equipment, and the availability of electronic weather warning technology by hard line phones and smart phone weather applications. The fire district would like to accomplish this change by the beginning of the next fiscal year, October 1, 2016. Discussion ensued amongst the Mayor, Board of Aldermen, City Administrator and Chief of Police.

Aldermen Concerns

Alderman Turner asked about the procedure to have Town & Country Disposal pick up large items for the trash. Alderman Ray received a citizen concern regarding a car on Poplar Street using the front yard as a driveway and a parking lot. There is a car on Center Street that has a gas tank un-attached setting under it for the last 4 to 5 months. Alderman Roberts stated there is a couch and numerous other items that have been dumped in the 66 Acre Park. Alderman Ford mentioned the Police Advisory Board met and has identified the need for two additional officers for the Police Department. This due to the outgrowth of 211th Street / Peculiar Way expected later this year. The Police Advisory Board suggested a ¼ cent public safety sales tax to be brought to the voters. Over the weekend local volunteers did street cleanup on 211th Street. City Administrator Brad Ratliff will instruct Public Works to continue to clean up this area. Many complaints have been received at the J & C Highway Interchange regarding trash in the area. MoDOT has informed the City the intersection is available for the Adopt-A-Highway Program. Alderman Ford stated the majority of the trash is coming from the school campus and encourages area residents to contact their School Board Members to clean up the mess. Mr. Ratliff informed the Board of Aldermen that MoDOT has offered to install "No Parking" signs on the highway ramps.

Aldermen Directives

- Approve the Consent Agenda
- Public Comment on Shed Issue
- 2014-2015 Audit was approved and will be sent to State Auditor & Bond Holders
- Approved the MoDOT change order for Option 5 & Option 2 at I-49 & Peculiar Way
- Staff will submit the STP funding for the downtown corridor
- Board received a review of Tap Fee for Sewer
- Board updated on Emergency Management Services
- On Poplar Street abandoned car in front yard
- Couch in 66 Acre
- 211th Street has debris to be picked up by Public Works

Executive Session –

The City Attorney has requested a 30-minute Executive Session, per RSMo. 610.021(1)

Alderman Roberts made a motion to enter into executive session pursuant to RSMo 610.021(1) beginning at 9:10 p.m. for 30 minutes. Seconded by Alderman Ford and was approved by a 5-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Absent	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

Alderman Roberts made a motion to exit executive session at 9:29 p.m. and reconvene regular session. Seconded by Alderman Ford and was approved by a 5-0 voice call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Absent	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

Adjournment -

On a motion from Alderman Ford, seconded from Alderman Roberts, the meeting was adjourned at 9:30 p.m. with a 5-0 voice vote. Regular work session minutes were taken and transcribed by Janet Burlingame, City Clerk.

Janet Burlingame, City Clerk