

**Board of Aldermen Regular Meeting Minutes
Monday, December 7, 2015**

A regular work session meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers in City Hall at 6:30 p.m. on Monday, December 7, 2015. Mayor Holly Stark called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following Aldermen responded to roll call: Donald Turner, Matt Hammack, Kelsie McCrea, Jerry Ford, Veronika Ray and Pat Roberts.

City Staff present for the meeting were City Administrator Brad Ratliff, City Attorney Reid Holbrook, Chief of Police Harry Gurin, City Engineer Carl Brooks, Parks Director Grant Purkey, Public Works Manager Nick Jacobs and City Clerk Janet Burlingame.

City Clerk Janet Burlingame recited the Board of Alderman Statement.

Consent Agenda

A. Approval of the Draft Minutes of October 19, 2015 BOA Meeting.

B. Approval of the Draft Minutes of November 2, 2015 Worksession Meeting.

Alderman Ford moved to accept the consent agenda as presented and seconded by Alderman Roberts, consent agenda was approved by a 6-0 roll call vote.

Alderman McCrea	Aye	Alderman Ray	Aye
Alderman Ford	Aye	Alderman Hammack	Aye
Alderman Roberts	Aye	Alderman Turner	Aye

New Business –

Public Comment – Merle’s Pub & Grill, Pam Gresham

A. Resolution 2015-58 A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING CLASS D & E LIQUOR LICENSES FOR MERLE’S PUB & GRILL.

No public comment. No Board of Aldermen discussion.

Alderman Roberts made a motion to adopt Resolution 2015-58. The motion was seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

B. Resolution 2015-59 – A RESOLUTION TO ACCEPT THE CERTIFICATION OF ELECTION RESULTS BY THE COUNTY CLERK FOR THE SPECIAL ELECTION HELD NOVEMBER 3, 2015.

No public comment. No Board of Alderman discussion.

Alderman Ford made a motion to adopt Resolution 2015-59. The motion was seconded by Alderman Hammack and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

C. Bill No. 2015-28 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI ESTABLISHING SECTION 135.090 OF PECULIAR MUNICIPAL CODE TITLED “MOTOR FUEL FEE.”

1st Reading

Public Works Manager Nick Jacobs discussed the Ordinance to establish the assessment and collection of the “Motor Fuel Fee” that was passed with a 70% “Yes” vote on November 3rd. The proposed Ordinance will set forth the means to assess and collect the new fee as well as what the monies collected can be used for. All fueling stations will begin assessing the “Motor Fuel Fee” on January 1, 2016 with the first payment due beginning February 20, 2016. Discussion ensued amongst City Staff and Board of Aldermen.

Alderman Roberts made a motion to have the first reading of Bill No. 2015-28 by title only. The motion was seconded by Alderman Ford and was approved by a 6-0 voice vote. Alderman Roberts made a motion to accept the first reading of Bill No. 2015-28. The motion was seconded by Alderman Ford and was accepted by a 6-0 roll vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

**D. Bill No. 2015-29 - AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI CALLING FOR A GENERAL MUNICIPAL ELECTION ON APRIL 5, 2016 AND ESTABLISHING FILING DATES FOR SAID ELECTION.
1st Reading & 2nd Reading**

Alderman Ford made a motion to have the first reading of Bill No. 2015-29 by title only. The motion was seconded by Alderman Roberts and was approved by a 6-0 voice vote. Alderman Ford made a motion to accept the first reading of Bill No. 2015-29. The motion was seconded by Alderman Roberts and was accepted by a 6-0 voice vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

Alderman Ford made a motion to have the second reading of Bill No. 2015-29 by title only. The motion was seconded by Alderman Roberts and was approved by a 5-1 roll vote with Alderman Turner casting the nay vote. Alderman Ford made a motion to accept the second reading of Bill No. 2015-29 and place on final passage as ordinance number 12072015. The motion was seconded by Alderman Roberts and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

E. Resolution 2015-60 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE CITY OF PECULIAR TO ASSUME THE COST OF STREET LIGHT ELECTRICITY AND MAINTENANCE FOR THE TWIN OAKS SUBDIVISION.

City Administrator Brad Ratliff explained in detail the operational cost of street lights in the Twin Oaks subdivision & Twin Oaks Parkway and the financial burden for the Twin Oaks HOA. It is customary that the City typically pays the lighting and electricity. Discussion ensued amongst Board of Aldermen and City Staff.

Alderman Roberts made a motion to adopt Resolution 2015-60. The motion was seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

F. Resolution 2015-61 – A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI, APPROVING AND ACCEPTING THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TRAFFIC ENGINEERING ASSISTANCE PROGRAM AGREEMENT (CASS COUNTY), MISSOURI, OF THE FINAL ENGINEERING STUDY OF THE ROAD SEGMENT ANALYSIS OF ROUTE C BETWEEN PECULIAR DRIVE AND SCHUG AVENUE.

City Engineer Carl Brooks discussed key issues regarding the engineering traffic study provided to the City in a grant with Missouri Department of Transportation. MoDot contributed \$8,000.00 and the City provided \$7,000.00 for the study of Route C. The study provides for traffic road lane improvement recommendations of the Route C corridor and a total project opinion of probable costs. The City plans on submitting both the short and long term improvements to MARC STP/BR for grant funding. Discussion ensued amongst Board of Aldermen.

Alderman Ford made a motion to adopt Resolution 2015-61. The motion was seconded by Alderman Roberts and was accepted by a 5-1 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Nay

G. Resolution 2015-62 – A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI, APPROVING AND ACCEPTING THE BUSINESS PLAN FOR MUNICIPAL BROADBAND AND ENTERPRISE OF THE CITY OF PECULIAR, MISSOURI PREPARED BY UNIVERSAL ASSET MANAGEMENT, LLC.

City Engineer Carl Brooks discussed key issues regarding the Universal Asset Management, LLC Business Plan for Municipal Broadband. Mr. Brooks stated the City issued a Request for Qualifications for a Fiber to the Home project. Two firms submitted qualifications. The City selected Universal Asset Management, LLC for the project. A phone survey was completed by UAM and the report of findings was presented to the Board of Aldermen. Discussion ensued amongst Board of Aldermen.

Alderman Ford made a motion to adopt Resolution 2015-62. The motion was seconded by Alderman Ray and was accepted by a 4-2 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Nay
Alderman Hammack	Aye	Alderman Turner	Nay

H. Resolution 2015-63 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH TWC CONSTRUCTION FOR INSTALLATION OF THE PECULIAR MONUMENT SIGN LIGHT FIXTURES ALONG N. MAIN STREET IN BRADLEY'S CROSSING LOT 6B FOR THE CITY OF PECULIAR, MO

Mayor Holly Stark requested Resolution 2015-63 be tabled to research alternate funding.

Alderman Ford made a motion to table Resolution 2015-63. The motion was seconded by Alderman Hammack and was accepted by a 6-0 voice call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

City Administrator Report –

- Street Name Change
- Mayor's Christmas Lighting
- Human Resources/David Shroust Retirement & Open Positions
- Economic Development
- Vi Marketing
- Community Improvement District
- Codes Department
- Incode & Utility Billing
- Parks Projects
- New Police Officers
- MARC STP/BR Grant Project & School Road Project
- City Hall closed December 24th & 25th for the Holiday Season

Aldermen Concerns –

Mayor Stark stated the Mayor's Christmas Lighting was very well attended and thanked City Staff for doing such a tremendous job in making the event such a success. Alderman Ray stated the Christmas lights at the corner of Main & Broadway are out and potholes behind Casey's are in need of repair. Alderman Ford expressed the potholes on School Road from Hurley are in need of repair. Additionally, Alderman Ford discussed forming a Capitol Improvement Committee to prioritize issues and consideration in re-doing the ordinance on parking in yards. Voter turnout statistics for the November 3rd Election was mentioned. Discussion ensued amongst Board of Aldermen. Alderman Hammack stated there is group of citizens that would like to donate the installation of a flag pole at the Peculiar Monument sign. Alderman Turner expressed his appreciation for the Police Department and the use of body cameras. He thanked City Staff for a good Budget.

Aldermen Directives –

- Liquor License for Merle's Pub & Grill was approved
- Accept Election Results for November 3rd
- Bring back Bill No. 2015-28 for 2nd Reading "Motor Fuel Fee"
- Approval for the Call of Election of April 5, 2016 General Municipal Election
- Approval of Resolution No. 2015-60 Street Lights in Twin Oaks
- Approval of Resolution No. 2015-61 Engineering Study of Route C
- Approval of Resolution No. 2015-62 The Study of Broadband
- Main Street & Broadway fixtures need repair
- School Road & Hurley potholes
- Potholes behind Casey's
- Flag Pole Donation at the Peculiar Monument Sign

Executive Session –

Alderman Roberts made a motion to enter into executive session pursuant to RSMo 610.021(13) beginning at 7:50 p.m. for 30 minutes. Seconded by Alderman Ford and was approved by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye

Alderman Hammack Aye

Alderman Turner

Aye

At 7:50 p.m. Alderman Turner exited Executive Session Meeting.

Alderman Roberts made a motion to exit executive session at 8:23 p.m. and reconvene regular session. Seconded by Alderman Ford and was approved by a 5-0 roll call vote.

Alderman Ford Aye
Alderman McCrea Aye
Alderman Hammack Aye

Alderman Ray
Alderman Roberts
Alderman Turner

Aye
Aye
Absent

Adjournment -

On a motion from Alderman Roberts, seconded from Alderman Ford, the meeting was adjourned at 8:25 p.m. with a 5-0 voice vote with Alderman Turner absent. Regular work session minutes were taken and transcribed by Janet Burlingame, City Clerk.

Janet Burlingame, City Clerk