

**Board of Aldermen Regular Meeting Minutes
Monday June 15, 2015**

A regular meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers in City Hall at 6:30 p.m. on Monday June 15, 2015. Mayor Holly Stark called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following aldermen responded to roll call: Kelsie McCrea, Jerry Ford, Patrick Roberts, Veronika Ray, Matt Hammack and Donald Turner.

City Staff present for the meeting were City Administrator Brad Ratliff, City Attorney Reid Holbrook, City Planner Cliff McDonald, Chief of Police Harry Gurin, City Engineer Carl Brooks, Business Office Manager Trudy Prickett, Public Works Manager Nick Jacobs and City Clerk Janet Burlingame.

City Clerk Janet Burlingame recited the Board of Alderman Statement.

Consent Agenda

- A. Approval of the Draft Minutes of May 18, 2015 BOA Meeting.**
- B. Approval of the Draft Minutes of June 1, 2015 Worksession Meeting.**

Alderman Roberts moved to accept the consent agenda as presented and seconded by Alderman Ford, consent agenda was approved by a 6-0 voice vote.

Unfinished Business -

- A. Bill No. 2015-16 - AN ORDINANCE AMENDING CHAPTER 127 TAX INCREMENT FINANCING COMMISSION, SECTION 127.080 APPLICATION FEE, OF THE PECULIAR MUNICIPAL CODE TO ALIGN APPLICATION FEES WITH ADOPTED POLICIES.
2nd Reading**

City Planner Cliff McDonald stated the purpose for the amendment is to align the application fee requirements of the City of Peculiar Municipal Code with that of the City's adopted Economic Development Incentive Policy.

Alderman Roberts made a motion to have the second reading of Bill No. 2015-16 by title only. The motion was seconded by Alderman Ford and was approved by a 6-0 voice vote. Alderman Roberts made a motion to accept the second reading of Bill No. 2015-16 and place on final passage as ordinance number 06152015. The motion was seconded by Alderman Ford and was accepted by a 6-0 roll call vote.

Alderman McCrea	Aye	Alderman Ray	Aye
Alderman Ford	Aye	Alderman Hammack	Aye
Alderman Roberts	Aye	Alderman Turner	Aye

New Business –

- A. Resolution No. 2015-33 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING AN AMENDED COMPREHENSIVE FEE SCHEDULE, DATED JUNE 2015.**

City Planner Cliff McDonald discussed the amended Comprehensive Fee Schedule listing the various charges and fees assessed by the City for services performed. The purpose of the schedule is to compile the various fees into one Comprehensive Fee Schedule for City Staff and Public Information. The amended schedule reflects the addition of disconnect fees for water & sanitary sewer services presented in May 2015.

Alderman Ford made a motion to adopt Resolution 2015-33. The motion was seconded by Alderman Hammack and was accepted by a 6-0 roll call vote.

Alderman McCrea	Aye	Alderman Ray	Aye
Alderman Ford	Aye	Alderman Hammack	Aye
Alderman Roberts	Aye	Alderman Turner	Aye

B. Bill No. 2015-17 - A ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING AND ACCEPTING THE MISSOURI HIGHWAYS and TRANSPORTATION COMMISSION (MoDOT) SIGN PROGRAM AGREEMENT FOR THE 1-49 MISSOURI CREATIVE COMMUNITY SIGN (CASS COUNTY), MISSOURI.

***1st Reading & *2nd Reading**

Alderman Ford made a motion to have the first reading of Bill No. 2015-17 by title only. The motion was seconded by Alderman Roberts and was approved by a 6-0 voice vote. Alderman Ford made a motion to accept the first reading of Bill No. 2015-17. The motion was seconded by Alderman Roberts and was accepted by a 6-0 voice vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

Alderman Ford made a motion to have the second reading of Bill No. 2015-17 by title only. The motion was seconded by Alderman Roberts and was approved by a 5-1 voice vote. Alderman Ford made a motion to accept the second reading of Bill No. 2015-17 and place on final passage as ordinance number 06152015A. The motion was seconded by Alderman Roberts and was accepted by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Hammack	Aye	Alderman Turner	Aye

Topics for Discussion –

A. Community Improvement District Presentation by Gilmore & Bell -

Mr. David Bushek Attorney for Gilmore & Bell P.C. discussed the function and operation of a Community Improvement District (CID) and how the general purpose is to fund public improvement and services in the area the CID will encompass. Once the 211th Street / I-49 Interchange is constructed and development occurs the CID could be formed and the funding sources would already be in place. Mr. Bushek stated he has worked with a number of Cities on efforts similar to this situation but many times they don't take the time to form a CID ahead of the process. Mr. Bushek discussed further the process beginning with a petition, public hearing and an ordinance required to be approved by the Board of Alderman. The CID is formed as a political subdivision with a 5 member board, permanently controlled by City Staff, that is appointed by the Mayor and Board of Alderman. The District would set its own budget and funding priorities. The funding source is a sales tax voted on by the property owners of the district or through special assessments. Governmental Professional Services Management, LLC Representative Mr. Gary Mallory stated he has been in contact with property owners and the majority are in favor of the proposed Community Improvement District.

B. Tiger Grant Application -

City Engineer Carl Brooks discussed submitting the Tiger VII Grant Application to the Department of Transportation in an attempt to potentially receive a federal grant in the amount of \$5.8 M to \$7.8 M for the I-49 & 211th Street Interchange and 211th Street projects. The grant was submitted as a "Rural" application where no federal match is required. We were willing to offer to DOT, that the City would finance a portion if that meant a better chance in receiving federal funds. Mr. Brooks stated this is the third time that the City has submitted for the Tiger funds. Last year, we submitted an application and received a score of "Highly Recommended" in the planning and scoping phase. Mr. Brooks commended MARC and City Staff for assisting with great effort in writing of the grant narrative, collecting support letters from local County and City agencies along with the actual submittal of the grant consisting of 1,000 pages on June 5th. Discussion ensued amongst Board Members.

C. Ditching Process and Procedure

Public Works Manager Nick Jacobs gave an update and discussed information pertaining to the ditching process and procedures. As an upkeep to this process we are trying to keep storm water off the road and in the ditches where it belongs. Our goal is getting it going where it is supposed to go without causing flooding or damage to the roads. The Public Works Department has recently obtained a mini-excavator to assist with the maintaining of these procedures. Mr. Jacobs outlined the streets they have been working on and presented pictures of the problems they have encountered so far. This fall the Public Works staff will be seeding and placing straw mats where ditching occurred to reestablish the grass. Much discussion ensued amongst Board Members and City Staff regarding ditches that have silted in and the process of jetting those culverts.

City Administrator Brad Ratliff Report -

- Chamber Coffee
- Creative Community Signs
- FarMart 2015
- Incode Project Planning
- Employee Training
- Park Director Report
- Codes Department

- Housing Permits
- City Planner/Comprehensive Plan
- City Hall Rehab Project
- MARC Sub-Committee
- Superior Bowen/2015 Asphalt Mill & Overlay Project / Asphalt Preventive Maintenance and Crack Sealing
- Bridle Trail Curb & Gutter/2015 Concrete Curb & Gutter and Sidewalk
- Water Works Division
- Main Street Sidewalk
- Peculiar Monument Sign Project
- School SRO Position
- Marketing and Branding Company

Alderman Concerns -

Alderman MattHammack stated there is a website that has been established for “Citizens for Improved Roads”, where citizens can add their comments. Alderman Veronika Ray discussed the positive feedback she had received regarding the Sr. Citizens meeting that was held. Also, there was a good turnout during the recent WAM Festival. Mayor Holly Stark was appreciative of how many were in attendance during the WAM Festival and what a great event for everyone. Alderman Patrick Roberts stated how lucky we are to have an organization like DPACD in our City to put on a festival as they do, it is truly amazing. Alderman Jerry Ford asked for the possibility to put on the City website a list of the streets that are currently being repaired and the dollar amounts of the projects. Discussion ensued amongst Board Members. Alderman Kelsie McCrea asked if there is a grant for “Safe Streets for Schools”. City Administrator Brad Ratliff discussed applying three times for something similar to this through MARC and the last time Raymore Schools received the monies. Alderman McCrea inquired about the RFP for Broadband. Mr. Ratliff discussed the process. Alderman McCrea asked about the recent Sr. Citizen Meeting and a place for them to do their activities. Mr. Ratliff discussed options that could be available to the Sr. Citizens for future programs or activities.

Aldermen Directives Reported by City Administrator -

Update Bill No. 2015-16 Ordinance amending Chapter 127
 Update Resolution 2015-33 – Comprehensive Fee Schedule
 Update Bill No. 2015-17 Ordinance approving MoDot Sign Program Agreement for the I-49 Creative Community Sign
 Updated the Board of Alderman on the 211th Community Improvement District
 Updated the Board of Alderman on the Tiger Grant
 Updated the Board of Alderman on the Ditching Process and Procedures
 A website has been established called, “Citizens for Improved Roads”
 Make available a list of un-funded Street/Curb/Sidewalk Projects

Executive Session

Alderman Roberts made a motion to enter into executive session pursuant to RSMo 610.021(1) beginning at 8:10 pm for 20 minutes. Seconded by Alderman Turner and was approved by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

Alderman Roberts made a motion to exit executive session at 8:25 pm and reconvene regular session. Seconded by Alderman Ford and was approved by a 6-0 roll call vote.

Alderman Ford	Aye	Alderman Ray	Aye
Alderman McCrea	Aye	Alderman Roberts	Aye
Alderman Fines	Aye	Alderman Turner	Aye

Adjournment

On a motion from Alderman Ford, second from Alderman Hammack, the meeting was adjourned at 8:26 pm with a 6-0 voice vote.

Regular session minutes were taken and transcribed by Janet Burlingame, City Clerk.

Janet Burlingame, City Clerk