

**MEETING MINUTES  
PARK BOARD  
CITY OF PECULIAR, MISSOURI  
March 10, 2014**

A regular meeting of the Park Board of the City of Peculiar, Missouri was held in the Council Chambers of the Municipal Building on Monday, March 10, 2014, beginning at 6:32 P.M. Park Board President Andrew Boston called the meeting to order.

**Members Responding to Roll Call**

Members present for the roll call include: President Andrew Boston, Alderman Homer Dunsworth, Member Doug Stark, Member Bryan Boyd, Member Kasey King, Member Chris Green, and Member Kelsie McCrea. Nick Jacobs and Carl Brooks were also present as the city representative.

**Consideration of Agenda and Minutes**

Member Dunsworth made a motion to accept the meeting minutes of February 2014. Member Stark seconded the motion and the motion carried with a 6-0 voice vote.

**Business**

A. Mowing RFP

Carl Brooks reported that we advertised an RFP for Park Mowing and Maintenance. The lowest bid was Mike Johnson with Excalibur. We received 6 bids this time and in talking with Nathan, he has been happy with the level of service provided by Excalibur. Member Stark made a motion to accept proposal as read. Member Dunsworth seconded the motion. Motion carried with a 6-0 vote.

B. Maintenance RFP

As it relates to the RFP for maintenance, we received one proposal. There was a change by addendum to not only do the normal rate where he does everything, but there was a proposal for game day presentation work. The regular rate is the same as it has been, but the work for the game field prep is \$14.75. Member Stark made a motion to accept proposal. Member Dunsworth seconded the motion. Motion carried with a 6-0 voice vote.

C. Land3 Contract Review

Carl Brooks reported on the background on the supplemental agreement for the contract. The Park Board selected Land3 to do Master Plan and entered into agreement for not to exceed fee of \$6,500. Mr. Brooks believes that 1-2% fee is a good deal for a consultant fee project. To date, Land3 has billed the Park Fund \$4,800 for Master Plan and effort. The first phase of the project was to develop a playable field. Before Land3 could design the field, they had to prepare a topo drawing or Raisbeck Park which cost \$7900. Land3 also obtained a no rise certificate from a company for \$3,400. Mr. Brooks confirmed that the well testing estimated at \$5,000 is now on hold. He also reported that 10-12% for the construction phase is a fair and realistic value for a

consultant. The total figure out of pocket for Land3 is \$16,100 (\$7900 for topo drawing; \$3400 for no rise certificate; and \$4,800 for the not to exceed consultant fee).

Discussion ensued about the total price for phase one based upon the new numbers from Land3. The board agreed that the total project for phase one is at about \$190,000 total. Member Stark raised concerns that we continue to spend \$5-7K for one bid without obtain further bids just because the first bid falls under the city's purchasing policy. Mr. Brooks confirmed that if a project is above \$2,500, we should get pre-quotes for the project so we can accurately assess the projected fees. Member McCrea suggested that we look at what we are spending month-to-month to ensure we are able to accomplish what we want without overspending for the total project. Member Stark reiterated that he just wants to make sure we are getting the best price for the project and if we are going to spend anything for the well project we should make sure we have more than one bid. Member Green states that he believes we should look for additional bids and discuss other options for the next phase of the project.

As it relates to the well project, President Boston confirmed that staff should call well drilling companies and obtain additional bids. Mr. Brooks stated that we are able to take the well work out of the supplement fee right now and staff with further investigate. Member Dunsworth relayed his concerns that if we do not move forward with the well now, we are just kicking the can down the road. Member Stark reiterated that when we asked for irrigation options last summer, the well was not raised. President Boston stated that he would like to see more numbers on the well options but is also concerned about the timing.

Member Stark made a motion to accept the proposed additional fees without the well test hole exploration so that staff can research other bids for the exploratory services. Discussion ensued and Member Stark amended his motion to accept the proposed additional fees from Land3 as is. The motion was seconded by Member Boyd. The motion carried with a 6-0 voice vote.

### **Public Comments**

None.

### **Board Member Comments**

Member Stark stated that he will not vote for any bids over \$5,000 unless there are multiple bid proposals presented.

Member McCrea requested a six month report on budget. Member Green agrees the information would be helpful to review as we evaluate where things stand.

### **Adjournment**

Member McCrea made a motion to adjourn at 7:45 p.m. The motion was seconded by Member Dunsworth and carried with a 6-0 voice vote.

These minutes were taken and transcribed by Member McCrea.

Approved: **April 14, 2014**