

**MEETING MINUTES
PARK BOARD
CITY OF PECULIAR, MISSOURI
February 10, 2014**

A regular meeting of the Park Board of the City of Peculiar, Missouri was held in the Council Chambers of the Municipal Building on Monday, February 10, 2014, beginning at 6:33 P.M. Park Board President Andrew Boston called the meeting to order.

Members Responding to Roll Call

Members present for the roll call include: President Andrew Boston, Alderman Homer Dunsworth, Member Doug Stark, Member Bryan Boyd, Member Chris Green, and Member Kelsie McCrea. Director Musteen was also present.

Consideration of Agenda and Minutes

Member Stark made a motion to accept the meeting minutes of January 2014. Member Boyd seconded the motion and the motion carried with a 6-0 voice vote.

Old Business

A. Raisbeck Bid Review (Land3)

Director Musteen reported that the project was put out for bid and the deadline to respond was January 28th. Only two bids were returned and Mr. Bushyhead presented his recommendation for the board to move forward with Cobra Contractors, LLC.

Member Stark raised concerns with the number of bids submitted and questioned where the bid was put out for contractors to locate it. Director Musteen reported that he relied on Carl Brooks to provide direction as to how the city bids its jobs and the RFP was posted on the City's website and in the two local newspapers. Mr. Bushyhead also indicated that he called contractors to let them know about the RFP. Member Stark believes that having 1 bid for a local job is unheard of and Director Musteen agreed to follow-up with Mr. Brooks about other avenues for bidding in the future.

Discussion then ensued about the work needed regarding to determine whether digging a well is a feasible option for providing irrigation at Raisbeck Park. Mr. Bushyhead reported that he reached out to Yokum's well drilling to provide an estimate for test boring. The estimate came in from \$3,000 to \$5,000. Mr. Bushyhead added that he believes it is important to get the test completed first so we are not spending money until we have determined what is needed as it relates to a well and irrigation at Raisbeck Park. The study will also tell us how many wells are needed. Alderman Dunsworth is in favor of moving forward with the research of the boring. Mr. Stark inquired as to the City's Purchasing Policy as it relates to this work following Mr. Bushyheads description of the process to have the test completed first and then if we decide to move forward with adding a well, part of the money used for the test will go towards the work for adding in the well. He believes that the stair step approach may violate the City's purchasing policy. Director Musteen agreed to ask Trudy what is required to meet the policy.

Following the well discussion, Alderman Dunsworth indicated that we needed to move forward with a vote. President Boston relayed his concerns that he wishes there were more people who bid on the project. Alderman Dunsworth made a motion to accept the Cobra Contractors LLC bid for improvements at Raisbeck Park. The motion was seconded by Member Boyd. The motion carried with a 5-1 voice vote. Member Stark opposed.

Alderman Dunsworth also made a motion to conduct exploratory work on the well for Raisbeck Park not to exceed \$5,000. Member McCrea seconded the motion. The motion carried with a 5-1 voice vote. Member Stark opposed.

B. Vision & 2014 Goals (Member Boston)

President Boston indicated that he believes we should set 1 year goals instead of doing 5 year goals. He believes we should include revising park ordinances as a top priority. Member McCrea added that she would like to see additional goal items for the subcommittees to handle throughout the year to ensure we are offering programs and services for all members of the community. Alderman Dunsworth agrees that he would like to focus on the subcommittee work this year.

Member Stark provided the Park Board with the goals that were put together in 2008 and indicated that it is important to find a way to fund the goals. Director Musteen agreed that we need to discuss how we want to move forward on exploring funding sources. Member Stark also reiterated that the bond payment will be going up in a few years and we need to come up with a way to fund that payment. President Boston agreed that funding needs to be a subcommittee to address the bond issue. Director Musteen will reach out to the City's financial planner to determine what options are available and what exactly the Park Board is facing as it relates to the bond payment. He will suggest that we set up a finance meeting this year to help with budget discussions and planning.

New Business

A. March Meeting Date and RFP Timeline (Staff)

Nathan will be away at the next meeting for Missouri Community Forestry Council in Jefferson City. If we want to have it on the 10th, Nick Jacobs will appear on the 10th. Nathan may call in if possible. The Board agreed to leave the meeting on the March 10th.

Discussion then ensued regarding the RFP for Park Maintenance and Mowing. Director Musteen described the process of where the bids were posted and how the city is looking for one contractor for all city services with each department funding the work required for their facilities. Alderman Dunsworth believes that it costs us more to privatize the services. Director Musteen agreed to research costs associated with hiring full-time maintenance person, but cautioned the board to remember that the full package will include benefits so it probably will not be cost-efficient at this time; however, the Board should consider it as a long-term goal.

Director's Report

Director Musteen reviewed his written report. He also advised the Board that we are still waiting on final approval for the Landwater Conservation Grant.

Public Comments

None.

Board Member Comments

Member Dunsworth reported that he found a volunteer for the Sherri Drive project. President Boston reported that he will present at the Board of Alderman meeting on February 18th regarding the Sherri Drive project.

Adjournment

Member Dunsworth made a motion to adjourn the meeting 7:51 p.m. and it was seconded by Member Boyd. The motion carried with a 6-0 voice vote.

These minutes were taken and transcribed by Member McCrea.

Approved: **March 10, 2014**