

**MEETING MINUTES  
PARK BOARD  
CITY OF PECULIAR, MISSOURI  
January 13, 2014**

A regular meeting of the Park Board of the City of Peculiar, Missouri was held in the Council Chambers of the Municipal Building on Monday, January 13, 2014, beginning at 6:27 P.M. Park Board President Andrew Boston called the meeting to order.

**Members Responding to Roll Call**

Members present for the roll call include: President Andrew Boston, Alderman Homer Dunsworth, Member Doug Stark, Member Chris Green, Member Kelsie McCrea, and Member Kasey King. Director Musteen was also present.

**Consideration of Agenda and Minutes**

Member McCrea made a motion to accept the meeting minutes of November 2013. Board Liaison Dunsworth seconded the motion and the motion carried with a 5-0 voice vote.

**Old Business**

A. Raisbeck Update – Land3

Mr. Bob Bushyhead attended and provided an update of the Raisbeck Park project. Land3 is the designer of the Raisbeck Park. An RFP was posted with a bid deadline of January 28, 2014. Mr. Bushyhead anticipates that work may begin as early as March 1<sup>st</sup>. He reported that on January 21<sup>st</sup>, there will be a pre-bid meeting with contractors to answer any questions they may have. The Park Board was invited to attend. Mr. Bushyhead indicated that he has several contacts and it appears there is lots of desire to bid for the upcoming work.

Mr. Bushyhead also inquired about the Board's desire as it relates to irrigation at the field. He reported that the original RFP indicated that we wanted contractors to guarantee a playable field of grass for the fall season, but also indicated that the guarantee will increase the bid prices. Based upon Mr. Bushyhead's work with the city engineer and rural water group he suggests that we explore the possibility of adding a well at Raisbeck Park. After further discussion by the Board, the Board agreed that the RFP language should be amended so that the contractors are not required to provide a guarantee, and that Mr. Bushyhead will further meet with the City Engineer about the requirements for digging a well and what companies/individuals need to be brought into the conversation to make that happen. Mr. Bushyhead also agreed to provide estimates on how much the well option will cost for both installation and maintenance.

During the discussion, Nathan clarified that the City of Peculiar will offer spring soccer and use Raisbeck Park and other parks in Peculiar for practice fields. He will coordinate with other leagues to share games.

Member King also agreed to provide contact name and number for the individual who may have a possible solution regarding irrigation.

## B. Utility Vehicle / Compact Tractor (presented in December)

Director Musteen requested a budget amendment to purchase a utility vehicle for park maintenance use. Originally, the Park Board had only allocated \$10,000 for this vehicle; however, the bids received by Director Musteen have come in at around \$12,000-\$14,000. Director Musteen reported that the utility vehicle will be used for park maintenance such as hooking goals, spraying for weeds, and to help keep the big trucks off the new complex.

Discussion ensued about the equipment the Park Board is currently using for this type of work, such as the bobcat loaned by the public works department, and possibly requiring our maintenance provider to provide this type of work in the new mowing and maintenance contract. Director Musteen also reported that he has researched purchasing used tractors and still feels as if the new tractor is the way to go due to the warranty offered.

President Boston relayed that since we have found additional money in our budget, we should re-allocate some of that funding to cover the vehicle.

Member Stark believes that the timing is wrong for spending money on this equipment. While a brand new tractor would be nice it is not a necessity for the function of our parks, especially in light of the other projects we have going on. He is also concerned about the lack of plan for the escalating bond payments over the next two years that the current budget will not cover.

Member King inquired about timing and whether it makes sense to wait until we really need the vehicle to ensure the warranty period does not expire prematurely. He then inquired about financing options available and agrees that if we can get zero percent over 60 months, we should take advantage of the financing option. Director Musteen indicated that he originally planned on paying cash for the vehicle upfront but will research the financing options and insurance requirements.

Member Dunsworth made a motion to amend the budget to purchase the Kubota Super Sport tractor. The motion was seconded by Member Green. Members King, Green, Dunsworth and Boston are in favor of the motion. Member Stark is opposed. Member McCrea abstained from voting.

## C. Sportsmanship Policy

Director Musteen presented the policy to the Board. President Boston inquired about the suspension minimums and Director Musteen agreed to re-write with “and/or” language. Member McCrea inquired about the training language in the draft, and Director Musteen explained that training is provided in the coaches meeting. He plans to utilize a nationwide company, Positive Coaching Alliance, to issue online certificates upon training completion. Director Musteen will also revise the language to reflect the new language regarding training and certification requirements. Director Musteen will also create a policies subpage under policies and procedures on the City website.

Director Musteen informed the board that in the future he plans to implement policies as he goes versus asking the Park Board to vote on policies. Therefore, no vote was required.

#### D. MPRA Organization Membership Renewal

Member Stark made a motion to renew the Park Board's Public Agency Membership with the MPRA Organization. Alderman Dunsworth seconded the motion. The motion carried with a 6-0 voice vote.

### **New Business**

#### A. Shari Drive Park (President Boston)

President Boston presented to the Park Board a plan to revitalize Shari Park as baseball practice fields. He reported that this effort is part of a larger plan to create a baseball association separate from the Park Board; however, if the Park Board wants it they are willing to give it over. The field will be used as practice fields for children under 12.

Member Stark inquired as to parking and Director Musteen agreed to further evaluate the plan against the Master Plan of 66-acre park.

President Boston asked the Board for a motion to allow him to take the plan to the Board of Alderman for approval. Alderman Dunsworth made a motion for Andrew Boston to take the plan to the Board of Alderman for approval. The motion was seconded by Member Stark. The motion carried with a 5-0 voice vote. President Boston abstained from voting.

### **Board Member Comments**

Member Stark inquired as to the status of the Tractor Pull and indicated that the Peculiar Band Boosters are interested in helping with it or taking over the even if the Park Board elects that it does not want to do it. Discussion ensued and the Park Board decided that it would like to continue with the tractor pull and needs to have a Special Events Committee meeting to discuss the Band Booster's role going forward. Based upon discussion of holidays and weather trends, the Board decided that June 21<sup>st</sup> is probably the best date for the pull. Member Stark will reach out to the Tractor Pull Association to arrange the date.

Member McCrea inquired about Park Board goals and Director Musteen asked for the board to circulate ideas to him via email so that we can discuss at next month's meeting. He will include the current goals in next month's packet.

Member Stark inquired about the status of the mowing contract and when it will be reopened for bids. Director Musteen will prepare a draft of the proposal for our review which will be including in the February packet. He reported that the City Administrator and Mayor are interested in combining the Park Board contract with the City Contract to see if we can get more competitive bids. The actual work will still be allocated to the appropriate budgets.

### **Director's Report**

Director Musteen reported that basketball is going well and provided an abbreviated schedule to the Park Board. He also reported that Spring Soccer and Volleyball signups will start soon. Member King inquired about sponsorships for youth sports and Director Musteen reported that it isn't really necessary right now, but if we want to have a meeting on sponsorships for soccer, we can.

## **Adjournment**

Member Dunsworth made a motion to adjourn the meeting and it was seconded by Member Stark. The motion carried with a 6-0 voice vote.

These minutes were taken and transcribed by Member McCrea.

Approved: **February 10, 2014**