

**MEETING MINUTES - PARK BOARD**  
**CITY OF PECULIAR, MISSOURI**  
**June 10, 2013**

**Members Responding to Roll Call**

Bryan Boyd, Mike Hedrick, Kelsie McCrea, Kasey King and Homer Dunsworth

Member Stark arrived: *12 minutes into the meeting*

Member Boston arrived: *1 hour, 8 minutes into the meeting*

**Also attending:**

Nathan Musteen – Park Director

Bob Bushyhead - Land3 Studios

Mike Johnson – Excalibur Contracting

**Introductions & Welcome of Member Boyd**

Director Musteen welcomed new member Brian Boyd to the board.

**Consideration of Agenda and Minutes**

Member Hedrick made a motion to accept the meeting minutes of May 2013. Board Member Dunsworth seconded the motion and the motion carried with a 5-0 voice vote.

**Old Business**

A) Land3 Master Plan & Scope of Work Proposal

Mr. Bushyhead, owner of Land3 Studios talked about his company, their background and experience. He discussed the main focus of the park project and indicated that the original RFQ called for a plan of the project and to provide construction assistance. He feels the board would be better served to go through process of Master Plan and then phased approach for overall vision. This approach will allow for cost estimates, a timeline of the phases, and not cut short on the ultimate vision of the park.

Discussion continued on various aspects of the Park and key components needed to build a premier soccer complex. Mr. Bushyhead indicated he would like a clear understanding of how the board wants to move forward so that he could provide something by the next meeting. He doesn't want to go right into construction without feedback on the park and having shared some ideas on how to move forward on the project. He would recommend getting a topographic survey of the site regardless of the phase approach that is approved. The information will be needed regardless. Mr. Bushyhead explained involving the public varies depending on the nature of the project and that the board would determine that involvement based on the idea of what you want. He mentioned that they do a lot of work with Lee's Summit Parks and Recreation and they do not do a public process on their many of their projects. Member Dunsworth asked what the chances of us being able to play spring soccer. Mr. Bushyhead

stated that we want to push quickly. The fields are the most important part, but the real challenge is the irrigation and we need to be creative to make it happen. Best time to grow grass is in the fall. It would be ideal to be growing grass by mid-September to early October. Member McCrea asked if there are additional costs to using a fast track approach to be able to play in the spring. Mr. Bushyhead does not expect premium costs to the Park Board, in fact, many of the side contractors prefer a timeframe so they can get in and get out faster. Mr. Stark apologized for arriving late and asked if they were going to create a master plan. Mr. Bushyhead stated that it would be his recommendation to put together a plan based on the ideas he gathers from tonight's meeting and have something before you by the next meeting. Discussion continued on the various methods of planning, bidding and preparing the final plan. The greater unknowns right now are getting irrigation to the site. They would look at different scenarios to provide irrigation to fields that provide a more predictable outcome of what the fields will look like. It's important that whatever we plan today is not something you tear up in five years to put something else in.

Mr. Bushyhead stated that there are some opportunities regarding irrigation that we will work our way through. Irrigation is possible; we have to find a solution that doesn't have the price tag the GBA proposed in their study. Member Stark asked if it is possible to use the water from the river. Mr. Bushyhead stated that there is a concern with obtaining water from the river, he has had difficulties in the past with pumping it and water quality issues from sediment and contamination can cause additional problems. We will look at options of storing it and improving water quality so that we do not damage our new grass.

Mr. Bushyhead addressed the questions related to parking and indicated that parking will be addressed in the Master Plan. Your investments in playing fields and support facilities will pay off in the long term. Member Stark reiterated that our goal is for kids to be playing soccer by next spring and that whatever is needed, the board will be supportive. Mr. Bushyhead stated that grading and seeding new grass is the most cost effective. Member Stark stated that we would be interested in using local contractors as long as it wouldn't slow up the process.

Director Musteen reminded the board that the location of concession stand needs to be addressed to eliminate damage from flooding. Land3 has been brought on board to provide solutions to the flooding problem. Director Musteen will approach Mayor and BOA with double-reading in one night to approve the contract.

Member Dunsworth made a motion to enter into an agreement with Land3 for the Raisbeck Master Plan. Member Hedrick seconded the motion and the motion passed with a 6-0 voice vote.

B) Tree City USA

Director Musteen updated the Park Board. The ordinance was taken to the BOA at last week's work session. The ordinance was met with favorable reviews; the 1st reading will be next week. Upon approval, this will establish a maintenance code for the city and also establishes a tree board. Deadline for application is in early winter with announcement early spring. We are on pace to meet the deadline, but it is still an application and we may not get approved the first year, but we are doing all the necessary steps to achieve this accreditation.

## **New Business**

### A) Tractor Pull Discussion Highlights:

#### *Mowing of Field:*

- 66-acre was mowed and will be hayed if no more rain.
- Excalibur will mow for bleachers and concession stand.

#### *Bleachers:*

- Excalibur will pressure wash bleachers & move the steel bleachers. They will also move aluminum bleachers over on Thursday. We need a machine at each end to pick up the bleachers. Need to know if City has a set of forks for back-hoe. Just need someone to put it on the trailer. Kasey King will contact to arrange pricing to move bleachers with a local tow company. Member Dunsworth recommends paying a tow company.

#### *Trash Service:*

- Excalibur will take care of trash cans on Friday. The dumpster is in the perfect spot for the event.

#### *Miscellaneous Items:*

- Need fence post delivered on Thursday. Director Musteen will deliver the fence post on Thursday.
- The "No Cooler" Signs have been located. Prices are correct.
- Peculiar PD has been contacted.
- Member Stark will call on status of the MO Pullers contract.
- Band Boosters are done with their permits through the City, including beer permit.
- City attorney has drafted a Waiver form; anyone using city equipment should sign the waiver.
- Street signs, Nathan & Jim Antonidies will put up the remaining banners and arrow signs.
- Need the radios or walkie-talkies that are provided by Police Department.
- Peculiar PD will provide extra patrol Friday night - call so they can make rounds. Director Musteen will provide the non-emergency number. The board requests additional patrols on Sunday night. Need at least 2 police officers.

- City Staff, Amiee and Trudy will count the money and operate the gate. We will use raffle tickets to help keep an accurate head count. We will need change, Nathan and Trudy will coordinate getting the following:
  - \$3000 - 5
  - \$1000 - 10
  - \$500 - 20
  - \$500 - 1st
- Doug will check with Band Boosters on their change bags.
- Volunteers for the gate will be Amiee, Trudy, Bryan, Carl, Nathan, Kelsie and Homer
- Kasey will be in parking and a reserve for the volunteers gate
- Holly Stark will work the pullers gate
- Nathan will find carpenters aprons - white.
- Nathan will investigate tents and set up on Friday with Ty or Excalibur.
- Do we have any handicapped parking signs? Nathan will check.
- Newspaper ads were placed last week.
- Will repost on Facebook - Thursday afternoon.
- Clean-up the following day, need volunteers for clean-up.
- Event Arrival time - 5 p.m.
- Nathan will order shirts for the group.

### **Director's Report**

- Vandalism at various parks - increasing patrols at Parks. City Lake is hard to patrol.
- McKernan Park – parking lot light is out. We are developing a plan to fix the playground because it is covered in water.
- Shelter reservations are up.
- Will work on City Lake to add railroad ties as a parking lot curb and eliminate the mud hole in front of the shelter.
- Nathan will look at fill dirt with Land 3. The board can save a lot of money if we can use the donated fill dirt. If it is worth it, we will use it. The material is free if we transport it. Member Stark mentioned the top soil at 66 acre park would be available as well.
- Director Musteen will notify us of the meeting date for the Raisbeck Master Plan.

Member Dunsworth made a motion to adjourn. Member Hedrick seconded the motion and the motion passed with a 7-0 voice vote.

*Approved: August 12, 2013*

*Transcribed by Parks Director Musteen*