

**MEETING MINUTES  
PARK BOARD  
CITY OF PECULIAR, MISSOURI  
May 13, 2013**

A regular meeting of the Park Board of the City of Peculiar, Missouri was held in the Council Chambers of the Municipal Building on Monday, May 13, 2013, beginning at 6:27 P.M. Park Board President Doug Stark called the meeting to order.

**Roll Call**

Doug Stark, Andrew Boston, Kelsie McCrea, Kasey King, Mike Hedrick, and Board Liaison Homer Dunsworth were present.

**Introductions & Welcome of Member Boston**

Doug Stark requested updated contact information. Director Musteen informed the Board that a new member will join in June and he will send a request for updated contact information at that time.

**Consideration of Agenda and Minutes**

Member Hedrick made a motion to accept the meeting minutes of April 2013. Board Liaison Dunsworth seconded the motion and the motion carried with a 6-0 voice vote.

**Subcommittee Reports**

A. Special Events

The Board discussed admission prices for the Tractor Pull and decided on admission price of \$15 for individuals 13 years old and up; attendees age 5-12 will pay \$5; and children under 5 are free. We will not charge for parking. Director Musteen will update promotional flyer.

Director Musteen will update the contract with the Tractor Pull Association and provide to President Stark to obtain the necessary signatures. Director Musteen informed the Board that the contract with the Band Boosters will need to be updated and signed as well so they can obtain an updated liquor license. The Board agreed to have a work session of the Tractor Pull on May 23, 2013.

President Stark requested new banners for the event and Director Musteen agreed to coordinate that project.

## **Old Business**

### **A. Raisbeck RFQ Recommendation**

Director Musteen reported that when he called the companies to inform them that the Board had tabled discussion on the RFQ, he obtain estimated fees from three of the four companies and their fees range from 4.5% to 12% of the total project. President Stark indicated that he would like to interview the companies before selecting one company. Board Liaison Dunsworth indicated that he doesn't believe there is enough time to interview the companies and we need to move forward with our decision.

Discussion then ensued about the timeline for the project. Mr. Hedrick inquired as to the timing and Director Musteen informed the Board that we are looking at Spring for completion of the project. Mr. Dunsworth reiterated his desire to move forward as quickly as possible. President Stark voiced his concerns that we should give the project and process due diligence to ensure we are meeting our goal to have a premier park. Mr. Hedrick stated that he does not believe an interview will give more than the packet we already received will. Mr. Dunsworth then agreed that the process appears backwards from a normal bidding process, but based upon Director Musteen's recommendation that this is how it is done in the industry, we should move forward with Director Musteen's recommendation.

Member Hedrick relayed to the group that Raymore Elite and KC Prime are two competitive soccer leagues that have merged. He would like for our Board to start discussions to alert leagues to our new complex and its availability for lease. If the fields are in place, perhaps we can lease them this fall to different leagues. Director Musteen will inquire as to the general timeframe to complete the project and obtain a timeline from the company selected.

Director Musteen relayed that the recreation league is number one priority. He will provide revenue forecast for new complex for next two years. We will also evaluate a revenue policy later this year that will help us dictate our prices for recreational sports.

President Stark relayed his desire to know a general ballpark for the development of a Master Plan. Mr. Boston requested clarification as to how long the process will take if we decide to go with a separate company if the first company is unable to produce what we want at the price range we want. Director Musteen indicated that it will slow the process but reiterated that the "checkbook" is not open until we know a number for what the project will take. Mr. Dunsworth indicated his understanding is that if we don't like the first proposal then we move on to the next one. He then reiterated the need to go with City Staff recommendations and if we override that recommendation then the onus is on the Board when it does not work out.

Mr. Dunsworth made a motion to go forward with staff's recommendation for Land 3. Member Hedrick seconded the motion. Discussion ensued and member King requested clarification that we can select the second company to contact now if the first company does not work out so we are not behind the ball, if that time comes. Discussion ensued ranking the

companies. The motion carried with a 4-2 voice vote. Members Stark and McCrea opposed.

Member McCrea made a motion to select the second company as a back-up to the first company. The motion was seconded by Member Dunsworth. Discussion ensued on the ranking of the companies. The motion was amended to select Nappier as the second company for the project. Mr. Dunsworth seconded the amended motion. The motion passed with a 6-0 voice vote.

Director Musteen will contact Land 3 and Nappier.

#### B. Tree Maintenance Code

The revised tree maintenance code will be submitted to the Board of Alderman at their 2<sup>nd</sup> work session meeting in June for approval. Legal updated a few items to coordinate with the landscape ordinance and clarified that the Code only relates to public areas and does not dictate personal land. Member McCrea made a motion to accept the proposed Tree Maintenance Code to present to the Board of Alderman at their work session in June. Member Dunsworth seconded the motion. No discussion and the vote passed with a 6-0 voice vote.

#### C. Tractor Pull Flyers and Banners

Discussion continued regarding additional tasks and items for the Tractor Pull. Director Musteen will update the flyers and banners with new information and circulate to the group for promotion throughout the area.

Director Musteen also agreed to take care of the easement with the school and update the beverage contract for President Start to obtain signatures. President Start will arrange ambulance with the fire district.

The group agreed to May 23<sup>rd</sup> for the work session.

### **Director's Report**

Director Musteen relayed that he met the deadline for the grant for the trail at Raisbeck Park. He does not expect a response until September. He relayed to the group that if the grant was selected, the park will be federally protected for 25 years.

Director Musteen indicated that the Arbor day event went well with the school and expects that we will continue the tradition year to year.

There is currently an Eagle Scout project to convert a portion of the rail bed in Peculiar to a trail. Director Musteen also reported that the rail bed south of the city is owned by City. He will provide an update on who owns what for possible trail additions in the park system.

Director Musteen has been contacted by the South Grand Water Shed Alliance who would like to hold an education event at Raisbeck Park. They might also agree to do some native plantings for the City.

The amusement park consignment tickets are available for sale. Their availability will be advertised on Channel 7 and Director Musteen will prepare a flyer for distribution throughout the City.

As it relates to the Parks, President Stark relayed his concerns that McKernan does not appear as if it has been mowed for quite some time. Director Musteen agreed to follow-up to ensure it is mowed soon now that the water has started to recede. He will also request that the water fountains be turned on at McKernan Park.

**Public Comments**

None.

**Board Member Comments**

None.

**Adjournment**

Member Dunsworth made a motion to adjourn the meeting at 8:30 p.m. The motion was seconded by Member Hedrick and passed with a 6-0 voice vote.