

**MEETING MINUTES
PARK BOARD
CITY OF PECULIAR, MISSOURI
December 11, 2012**

I. A regular meeting of the Park Board of the City of Peculiar, Missouri was held in the Council Chambers of the Municipal Building on Tuesday, December 11, 2012, beginning at 6:30 P.M. Park Board Vice President Doug Stark called the meeting to order.

II. Pledge of Allegiance

III. Members Responding to Roll Call

Kelsie McCrea, Kasey King, Michael Hedrick, Doug Stark and Board Liaison Homer Dunsworth were present. Others present for the meeting included Nathan Musteen, Director of Parks & Recreation; Brad Ratliff, City Administrator; Ernie Jungmeyer, Mayor

IV. Consideration of Agenda and Minutes

Member McCrea made a motion to accept the meeting minutes of November 2012. Board Liaison Dunsworth seconded the motion and the motion carried with a 5-0 voice vote.

Member Stark made a motion to accept the agenda with flexibility. Member McCrea seconded the motion and the motion carried with a 5-0 voice vote.

V. Mayoral / City Administrator Reports

Mayor Report by Ernie Jungmeyer: Thanked all members for attending and serving on the board. Currently 2 members short on board - would like to get a full board. Steve Johnson submitted his resignation to the Alderman; a copy is available if anyone would like to see it. The Goal of the Board of Alderman and City Staff is to get recreation and sports in city of Peculiar - hope we the Park Board also shares in this goal.

Member Stark added that it is the goal of the Park Board as well. Nathan is a good addition to get it accomplished.

City Administrator Report by Brad Ratliff: -- The incidents that occurred are unfortunate. We are taping the meetings, minutes are important. Kelsie does a great job on the minutes. State law hasn't caught up to technology so minutes are important to all level of Boards. Try not to put too much in minutes. Include the motions, seconds, and the intent of the motion.

We are moving forward with understanding that Nathan is "the man" with full support of city administrator's office. If he needs things, he gets those things. The need to update ordinances to reflect the park director's authority and responsibilities should be outlined. Nathan will be tasked

with this duty. Including the vendors and that they report to him, working on his behalf to make sure the goal and mission of the parks are being completed. Getting the day-to-day operations of all parks, maintenance of the parks, and programs in parks, falls into his jurisdiction to get done.

The budget is not final. I reported to the Board of Alderman in the last meeting, the August meeting, that you did want to zeroed out the Tractor pull because you didn't want it to look like you had to do that portion to meet the expenditures, but to zero it out in a way...and we did that. We added some recreational fees and \$18K in staff salaries, we are not taking out all other staff salaries for administrators, Carl, etc. \$18K is the general funds contribution to making Nathan successful in the first year. We added 50K to 18K to make the \$68K. We are not taking the 5% of Trudy or me, all of that is being absorbed in other funds. The Board of Aldermen was okay with that when we were doing the budget presentation.

Nathan will give the Park Board recommendations for budget amendment and then it will be provided to the Alderman. City Administrators office is providing data to Nathan as needed to finalize the budget. We are leaning on him to give us direction.

Member Stark added that we should add a review of the budget to the January meeting.

Member Dunsworth mentioned the meeting with Nathan - city was receptive to an activities director. The Park Board appreciates the support.

Mike Johnson of Excalibur will be submitting his reports to Director Musteen from now on and not required to attend the monthly meetings. He is present tonight just to watch. His reports will be included in the Director's report from now on.

VI. Public Comments – None

VII. Subcommittee Reports

Sub-committees were formed to help Director prepare and plan outside of regular Board meetings. Assignments of sub-committees have been pushed to January.

Special Event Committee -- researching ideas for special events and revamping current events; tractor pull; small group work sessions to help Nathan get things organized.

Community Outreach - getting businesses and sponsorships involved.

VIII. Old Business

Budget Review & Expenditures: CIP Recommendations

Director Musteen: Baseball/softball for this summer - need direction tonight to go to the BOA. Already behind to get their leagues started.

What is the goal, youth sports or baseball/softball? We do have some options if we choose not to do baseball/softball.

Member Stark: Baseball/softball because we have the facility that's not being utilized. Eventually we'd like to see soccer or basketball. It's been our focus the past 2 or 3 years.
Director Musteen: That's why you have the information before you, but that's not to say we don't have options.

Member McCrea: I agree that bb/sb is the direction we gave you, but with some creative thinking we can probably offer a little bit of something else with this in place too. I want to be creative as we walk through some of these items to see how we can bring in something else too.

Member King: whatever we can spend the money on to bring the most people out the parks. If soccer makes more sense, then we should do soccer, if it's baseball, then we should do baseball.

Discussion ensues...

Member Stark: Where are numbers at? Would soccer bring the same type of numbers as baseball/softball?

Member Musteen: Yes I do. Baseball is a big summer sport - soccer is up and coming, but it's also twice a year. Soccer makes sense because it will be cheaper to build a complex at Raisbeck than to rehabilitate a baseball complex.

Member King: Would that bring more people, more spectators and also bring more revenue?

Director Musteen: I think you will see more traffic with soccer. Make it a multi-use park, not just soccer. It would be an open grass complex for soccer, adult soccer, flag football, adult Frisbee, etc... the flooding at Raisbeck is a big issue, the debris causes damage to the baseball fields and now we are rebuilding our infrastructure, if you don't have infrastructure and you have turf, the debris flows through and we do a cleanup and playing in a couple of days instead of wondering where we get another \$200k to repair damage from a 5 year flood that happens every 2 years.

Soccer can make money and be huge. Belton and Raymore are looking at building regional premier soccer complexes. People are coming to play in tournaments, camps, etc...it can happen for us too. Discussion ensues...

Member Stark: Sounds like your saying we need to pick one?

Director Musteen: You have some money and brought me here to use the money to provide programs. We need to pick a goal and accomplish that goal.

Member Stark: Raisbeck was donated to the city? Are we bound by that to play baseball?

Member Dunsworth: Everything went out the window the first year they didn't have AAPI.

City Administrator Ratliff: Once AAPI went out, you guys are pretty much wide open.

Discussion Ensues...

Member Hedrick: If we went with soccer, would we be able to do that by the spring season? Spring soccer starts in March.

Director Musteen: If you choose baseball, we have to do that tonight. It is too late for a spring soccer season. We can do it by the fall.

City Administrator Ratliff: Raisbeck is going to flood. Throwing a lot of money to fix it and would have to fix it again if it floods. With an open field complex, it's a quick turn around when floods occur. We can reach the outer communities that Peculiar touches and draw them with soccer.

Doug - talked about moving baseball to new park, and developing new park at 66-acres.

Discussion Ensues...

Director Musteen: Need to make decisions tonight for baseball, but need to be fiscally financial.

Member Dunsworth: I want to do the best for community - participation will probably be better with soccer.

Director Musteen: There are more soccer teams than baseball teams. Baseball is a finesse sport and you have to be good at it, but you can play rec leagues through 55 years old.

Discussion Ensues...

Member Hedrick: What kind of timeframe to bring baseball to 66-acre?

Director Musteen: It will a while, you have to have revenue for a bond issue or tax increase.

City Administrator Ratliff: At the current rate, you need 150K-200K to make bond payment for \$3 million.

Discussion Ensues...

Member Stark: We have recommendations if we go baseball, what are we looking at if we go soccer?

Director Musteen: Clean out dugouts and backstops -dress up fields and make an open turf field. Rehab concession stand and get restrooms out there. Much cheaper than rebuilding baseball diamonds. I can provide those numbers next month.

Member Stark: When is the proper time to start soccer?

Director Musteen: Doesn't really matter. We could have soccer going down there next fall - 2013. Make the park whatever you want to make it.

Discussion Ensues...

Director Musteen: Table baseball, give numbers on soccer in January. No chance for baseball this spring.

More Discussion...

Mike with Excalibur: On soccer board for Harrisonville. Water treatment plan dumps water into creek that could be used for premier soccer complex. We have the turf and water there already. Problems are lack of irrigation - we could have it at Peculiar.

Director Musteen: No irrigation at Recreation Park in Raymore and limited irrigation at Wallace Park in Belton.

More discussion...

Member Hedrick: Thinks premier soccer complex would show people that we are doing something different in Peculiar. As opposed to band aid some fields to get some kids out for baseball. We will send wrong idea to people if we try to keep both of them up.

Member Stark: Make a motion to table baseball and move to January meeting for Nathan to bring back itemized list of soccer complex needs. Member Dunsworth: Seconded the motion. No further Discussion. 5-0 approved motion

Member Stark - keep football fields in mind for future use of Raisbeck.

Budget Review & Expenditures: Baseball/Softball Field Equipment

Member Dunsworth: Make a motion to table Baseball/Softball Field Equipment/tools. Member Hedrick seconded the motion. No discussion. 5-0 approved motion

IX. New Business

- A. MPRA - Peculiar is not a member - Nathan has to be a member to accreditation. They have an option for the group to participate - we get their publications, trainings, etc. Most city employees are a member of this. Gives discounts for training, etc.

Member McCrea: Recommend the group rate. Would be a good recruiting tool and an option to help board members better serve.

Yearly publication of parks and recreations across the state. It would showcase our facility - we can also get advertising.

Member Stark: Make a motion to go with group agency rate of \$325 to become member of MPRA. Member Dunsworth seconded. No discussion. 5-0 approved motion

- B. Online Registration/League Scheduler: Member Dunsworth made a motion to purchase the Team Sideline as our league scheduler and online registration program.
Discussion - Nathan explains what the program does and how user friendly it is.

Member Stark repeats motion to purchase the team sideline program when Nathan feels it is necessary. Member Hedrick seconded. No Discussion. 5-0 approved motion

- C. City Logo – Member McCrea - don't do the date because established in 2003, switch language.
Member Stark - looks like City logo -idea that we would embroider on our jersey/caps. Maybe add a kid or something.

Director Musteen – Idea was to try not to deviate from logo.

Member Stark - resubmit ideas in a month to come up with different ideas.

Member Dunsworth - look at different ideas with pictures of recreation. Member Stark - Potentially coming up with own ideas - email them to Nathan - we can further discuss in January meeting.

Director Musteen - Next agenda and packet we will discuss. Everything about us is new - we are changing and moving forward.

Member Dunsworth - Would like to have the city represented for moving forward expanding the services and have something that connects the city with the Park Board

Member Stark - pick new logo with community - possible contest.

More Discussion...

Director Musteen - Use the logo as an advertising piece. Board come up with three or four options and let them vote on it. Possibly use Facebook. Add to City newsletter. Go to city website for a vote.

Member McCrea - Motion for Park Board to submit their ideas via email to Nathan before the January meeting of additional logo ideas.

Member Dunsworth seconded. No Discussion. 5-0 voice vote.

- D. 2013 Baseball / Softball League Fee: Tabled until further notice.

X. Directors Report

Member Hedrick: Any grants to pursue soccer.

Member Stark: Do we need signs stating no hunting.

Director Musteen: Goal for 2013 is a signage program / ordinance revision. No hunting - can't deter but can signage. Each park will have specific rules for what that park will offer. Each sign will have new logo.

Member McCrea: Would be willing to help with grants.

Member Stark: Grant writing school -- Nathan would like to go to grant writing school. MARC has grant seminars. Doug suggested members of the board should be part of it.

Member McCrea: Status with Moose Baseball?

Director Musteen: Scott is a class act. Talked for an hour - arrangement. staff would exercise the right to void the contract with 30 days' notice. Scott will make sure the new coach will understand the agreement. Our decision tonight will eliminate moose baseball from Peculiar. He agrees with what we did tonight in regards to soccer. But if there is baseball there he will accept the spot as his home field.

Member Dunsworth - can we ask the school if Moose can use the school's field?

Director Musteen: Can check into the school and also go to Raymore to ask if Moose can utilize the fields.

Member McCrea – When is the meeting with the Ray-Pec Optimist Club?

Director Musteen - Ray-Pec Optimist Club - function is to provide positive opportunities for youth. They have been involved in Raymore Parks and want to be involved with Peculiar. They want to know what we are doing - being a member opens opportunities for funding. Nathan will become a member. They do a lot of fundraising. There are some possibilities for partnerships, possibly a concession stand. Next Tuesday will attend as a guest. January 22nd will provide a 15-20 minute presentation on Peculiar Parks & Rec.

Member Stark – does Nathan have phone?

City Administrator Ratliff - Nathan will get a stipend for his phone.

Director Musteen - The public will get his desk phone. City Staff and Park Board will have access to cell phone.

No further questions on director's report.

XI. Elections

- a. Member Dunsworth nominates - Doug Stark as President of park board
Member McCrea - second
Member Stark is happy to do it if body would like it. It would be a positive thing

4-0 Approved

- b. Member Dunsworth nominates - Kelsie McCrea as Vice President
Member Stark - seconded
4-0 Approved

Nathan to research bylaws re need for secretaries, continued discussion...

XII. Board Comments

Member McCrea - Recruit members of community that are diverse. Nathan is looking at people to recruit that he is aware of. Need two bodies to serve on the board.

Further Discussion Notes... Advertise on Facebook re two openings on Park Board. Mayor - has not had that many applicants to be diverse in the recruiting. We are looking for people to make us better as a community. Once people see we are up and running, people are going to want to be involved.

Member Hedrick - Facebook is a powerful tool - free advertisement. Social networking is big time. Parks and Rec board - need to establish a Facebook to help get the word out the community - re Parks & Rec.

Member Stark - 6 months before tractor pull. Discussion of a festival at the same time.
Further Discussion Notes... Jennifer Bailey is interested in headlining subcommittee on Bushwacker days. Some discussions with DPac to consolidate event. Their organization must have a standalone event. Need to meet with subcommittee re putting something together this year. Doug will get back to us on the tractor pull date - usually on Father's Day weekend, possibly 3rd to 4th weekend in June.

XIII: Adjournment

Member Stark made a motion to adjourn 8:23
Member Dunsworth seconded
Passed 5-0 vote