

**MEETING MINUTES
PARK BOARD
CITY OF PECULIAR, MISSOURI
March 11, 2013**

A regular meeting of the Park Board of the City of Peculiar, Missouri was held in the Council Chambers of the Municipal Building on Monday, March 11, 2013, beginning at 6:30 P.M. Park Board President Doug Stark, called the meeting to order.

Members Responding to Roll Call

Members present for roll call include: President Doug Stark, Alderman Homer Dunsworth, Member Kelsie McCrea, Member Casey King, and Member Mike Hedrick.

Consideration of Agenda and Minutes

The minutes of January 2012 were read and reviewed. A motion was made by Ms. McCrea to accept the minutes. It was seconded by Mike Hedrick and approved by a 5-0 voice vote.

Subcommittee Reports

President Stark provided an update on current items for the Tractor Pull. President Stark has arranged bobcats for the event and coordinated with Defenbaugh regarding trash pick-up. Discussion held regarding location of old banners and need for new banners to reflect new Parks & Recreation logo. Director Musteen tasked with locating banners used in previous years and obtaining a quote from a vendor in Raymore for updated banners. President Stark is also working with Jim Antonidies to provide pricing on new banners. The Board discussed the possibility of replacing a few each year until the entire set is replaced to save on costs.

Old Business

A. Quarterly Project List

Discussion held regarding need to evaluate quarterly projects. Member McCrea inquired regarding a possible 5K in Peculiar. Director Musteen indicated that it is his goal to have a Raisbeck Park Grand Opening 5K this year. He will focus on that event after the tractor pull.

B. Raisbeck Project RFQ – Irrigation Study

Park Board President Doug Stark inquired as to why irrigation was left out of the RFQ for the Raisbeck renovations. Director Musteen relayed to the Board that the City Administrator and Engineer did not believe it should be included. President Stark relayed his concerns that the Board process was eliminated during this project and requested the opportunity for the Park Board to provide input in addition to the City Administrator and Engineer. Discussion ensued among the Board as to the role

of the Board and the desire of the Board to be more included in the discussions of items that require Board's approval before submitting to the Board of Alderman. Director Musteen agreed to issue an addendum to the RFQ to include irrigation.

Director Musteen took the action item to research the statute that says we are not able to use water from the river located near Raisbeck Park for irrigation.

New Business

A. Tree City USA/ Tree Maintenance Code

Director Musteen reported that the Arbor Day event will be held in April with the elementary school to meet one of the requirements for Tree City USA. He also reported that we need a Tree Board Committee to further fill the requirements. The mayor will appoint 2 members from the community plus three Park Board members. Director Musteen is checking to determine if members must be within the city limits of Peculiar to participate. Director Musteen also presented a draft tree code and indicated it was up for discussion and changes as needed. The Board members are to review the code and let Director Musteen know of any changes. Voting on the draft tree code was tabled until the April meeting.

B. Park Board Notebooks/ Departmental Standards & Policies

Director Musteen introduced an idea for creating Park Board notebooks to house all standards and policies for the Park Board.

C. Land Water Conversation Fund

Director Musteen reported that he is working to submit a grant to support outdoor recreation needs. President Stark inquired as to other grants available for Raisbeck and Director Musteen relayed that most grants are submitted in September so we are behind the eight ball, but he continues to search for grant opportunities weekly and will submit as needed to ensure we are reaching out for any available funding for our projects, including the projects at Raisbeck Park.

Director's Report

Director Musteen asked the Board to provide suggested projects for the Eagle Scouts to him for submission to the Eagle Scouts. Director Musteen will also reach out to the Boy Scouts to determine if they can volunteer for the tractor pull.

Director Musteen reported that the discounted amusement park tickets for Silver Dollar City, Worlds of Fun, Oceans of Fun, and Schlitterbahn have arrived and can be purchased in mid-April by Peculiar citizens. Notification will be added to City's website, Facebook and the newsletter. The Park Board will get 35 cents for each ticket sold.

Excalibur continues to remove the fence and dugout at Raisbeck Park. Director Musteen reported that Excalibur remains in line with the budget. Discussion ensued about recycling the material and receiving payment for the fencing material removed. President Stark agreed to load the material and take it to Langley for the Board. Director Musteen to research whether the recycling center in Montrose is a better option for recycling the material.

Director Musteen reported that the Moose Baseball contract has been cancelled.

Director Musteen attended both an Optimist and Lions Club meeting and discussed the Park Board's direction for the City Parks. Both groups are interested in being involved in different events.

As it relates to the RFQ process for the Raisbeck Park project, Director Musteen reported that the RFQ is an opportunity for us to look at all participants to see if they are qualified to manage the project for the City of Peculiar. Once we select a contractor, we will evaluate their plan and costs. The Park Board relayed its desire for the selected contractor to work with people in the community who want to donate their time and labor towards the project. Discussion ensued regarding the Park Board's role in drafting the RFQ or providing input for same to ensure all desired elements of the Park Board are included. Director Musteen and the Board agreed to be more collaborative in their efforts to ensure all voices are heard. Director Musteen relayed to the group that the City of Peculiar will have a recreation program this fall even if the renovations at Raisbeck are not completed on time.

Public Comments

None.

Board Member Comments

None.

Adjournment

A motion was made by Member Hedrick, seconded by Alderman Dunsworth, to adjourn the meeting at 8:23 p.m. The motion carried with a 5-0 voice vote.

These minutes were taken and transcribed by Member McCrea.

Approved: