

**BOA Work Session Meeting Minutes
Monday, March 4, 2013**

A regular work session meeting and public hearing of the Board of Aldermen of the City of Peculiar, Missouri, was held in the Council Chambers of the Municipal Building at 6:30 p.m. on Monday, March 4, 2013. Mayor Ernest Jungmeyer called the meeting to order and all who were present joined in reciting the Pledge of Allegiance.

The following aldermen responded to roll call:

Michael Gallagher, Homer Dunsworth, Bob Fines, Veronika Ray, Holly Stark, and Donald Turner.

City Staff present for the meeting were City Administrator Brad Ratliff, City Attorney Reid Holbrook, City Engineer Carl Brooks, Chief of Police Harry Gurin, City Clerk Nick Jacobs, Cliff McDonald- City Planner and Business Office Manager Trudy Prickett.

Business

Resolution No. 2013-10 A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF PECULIAR, MISSOURI APPROVING THE APPOINTMENT OF NICK JACOBS TO THE POSITION OF CITY CLERK OF THE CITY OF PECULIAR, MISSOURI

City Administrator Brad Ratliff spoke about some of the achievements of Mr. Jacobs. He spoke that this Resolution would appoint Mr. Jacobs to the position while an Ordinance will be presented.

No comments from the Board.
There was no public comment.

Alderman Stark made a motion to approve Resolution 2013-10, second by Alderman Turner and was approved by the following 6-0 roll call vote.

Alderman Gallagher	Aye	Alderman Ray	Aye
Alderman Dunsworth	Aye	Alderman Stark	Aye
Alderman Fines	Aye	Alderman Turner	Aye

Bill No. 2013-05 AN ORDINANCE OF THE CITY OF PECULIAR, MISSOURI FIXING THE TERM AND COMPENSATION OF THE CITY CLERK

City Administrator Brad Ratliff spoke that it is necessary by state statute to appoint the City Clerk to a term by Ordinance. After discussion with legal he presented that Mr. Jacobs term be for three years with the ability to receive a performance based increase each year as with all other city employees.

Alderman Gallagher asked about Mrs. Poirier term if it was for 3 years. Mr. Ratliff commented that the City just changed the Ordinance when Mrs. Poirier came on board and was only appointed for a one year term.
There was no public comment.

Alderman Stark made a motion to have the 1st reading of Bill No. 2013-05 by title only, second by Alderman Dunsworth and was accepted by a unanimous all in favor vote. After the 1st reading of Bill No. 2013-05, Alderman Stark moved to accept the 1st reading. It was seconded by Alderman Dunsworth and was accepted by a unanimous all in favor vote.

Topics for Discussion

Ground Storage Tank Bids - Carl Brooks

City Engineer Carl Brooks spoke about the current Ground Storage Tank Bid. He stated that four bids were received. He stated that there was \$100,000 set in the budget for the Ground Storage Tank and that \$15,000 was already used to repair the pumps at the Ground Storage Tank. Mr. Brooks stated that he wanted put this project on hold until a later date. The bids were announced at \$233,000 to \$327,000. The integrity of the tank was discussed and it was determined that it is still safe for operation. There was discussion regarding the type of paint and warranty of the paint.

Alderman Fines asked if the tank had been inspected. Mr. Brooks stated that it was inspected in 2011. The Mayor asked about the cost of a new tank for \$478,000. Mr. Brooks stated that we can still salvage this tank and it is an integral part of our distribution system.

Brad Ratliff discussed his plan for financing this project since it exceeded the budgeted amount. Brad commented that he could put together a proposal to refinance COP's to pay not only for the tank and also to finish out the sanitary sewer project.

Alderman Turner asked when the first COP was done in Peculiar. Brad thought it was in 2001. Alderman Turner's concern was about refinancing and pushing paying the COP's off back. The Mayor and Alderman Fines agreed with Alderman Turner's concern.

Alderman Dunsworth asked about the consequence of not redoing the storage tank. Staff commented that it could potentially need to be taken out of use if the board decides not to act.
No further comments from the Board.

GIS Services Updates - Carl Brooks

Mr. Brooks discussed the extent of the current GIS project. He stated that four qualified firms responded to the Request for Qualifications. Senior staff will review the qualifications of each firm and decide on which firm can best deliver what is needed.

Alderman Stark asked about what will be gained from the GIS project. Staff commented that it would put all of the Cities infrastructure into one location for ease of access.

Alderman Stark asked if it would be a one-time fee or ongoing cost. Staff commented that it will depend on which firm is selected and how in depth we take the project.

No further comments from the Board.

Snow Storm Updates - Carl Brooks

Mr. Brooks stated that the City received two major snow storms in a matter of a few days. There was discussion about the equipment and labor of the snow events.

Alderman Turner asked about depreciation. Staff commented that it was a best estimate by staff and is not a true depreciation.

The Mayor asked about services we provided to MoDOT. The Mayor and Alderman Stark commented that the figure presented by Mr. Brooks was already in his labor and material costs and should be removed as a separate charge.

Alderman Turner asked about the status of the International plow truck. Staff commented that the differential is broken that they believe it to be under warranty. There was further discussion regarding the trucks ability to push snow. Brad commented on depreciation figures.

The Mayor commented that if snow plowing was privatized we need to look at the quality of service.

Alderman Stark asked if other larger Cities were contacted regarding their specs for trucks of this size. Staff commented that the City of Topeka's specs were closely used.

Alderman Turner asked that this matter be pursued by staff for warranty.

Brad commented that City staff did a good job on snow removal.

Alderman Gallagher asked about if a snow Ordinance existed pertaining to parking on the streets and staff commented that it was presented previously and was not adopted.

Aldermen Concerns or Additional Topics for Discussion by Aldermen

Alderman Dunsworth commented that his absence at the previous meeting prevented the passing of the Safe Room Ordinance. He stated that he would like to do two readings at one meeting to avoid another such event. Alderman Turner stated that he is opposed to two readings at one meeting. There was further discussion pertaining to the current code.

The Mayor stated that in the future a potential reduction in fees for builders will be presented at a later date.

Alderman Turner stated that in the last meeting in the consent agenda an approval was made for a contract renewal and wanted to know if it was brought to the Park Board. Staff commented that the Park Board did not have a quorum and therefore could not advise on it but each member was contacted by the Parks and Recreation Director.

Alderman Directives Reported by City Administrator

1. Resolution appointing Nick Jacobs to City Clerk needs signed.
2. The second reading of Bill No. 2013-05 establishing term and compensation for City Clerk on March 18th

3. 2007 Refinancing options to pay for Storage Tank and Sewer Project.
4. GIS Recommendation back in April.

Alderman Gallagher asked if Cass County had been contacted regarding School Road. Staff said no word has been received.

The Mayor commented on the Cass County Broadband project which just announced its failure. Brad commented on communications with local businesses regarding what this means for them. There was further discussion pertaining to local services offered in Peculiar.

On a motion from Alderman Stark, second from Alderman Dunsworth, the meeting was adjourned at 7:52pm with a unanimous voice vote of 6-0.

Regular session minutes were taken and transcribed by Nick Jacobs, City Clerk.

Nick Jacobs, City Clerk

Approved by the Board of Aldermen: 3/18/13