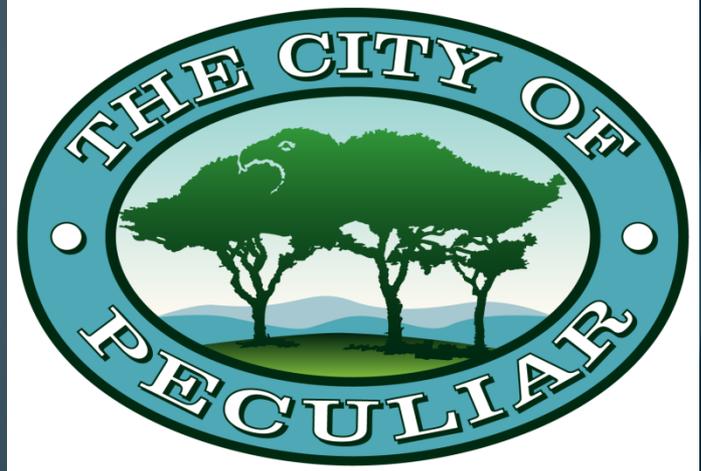


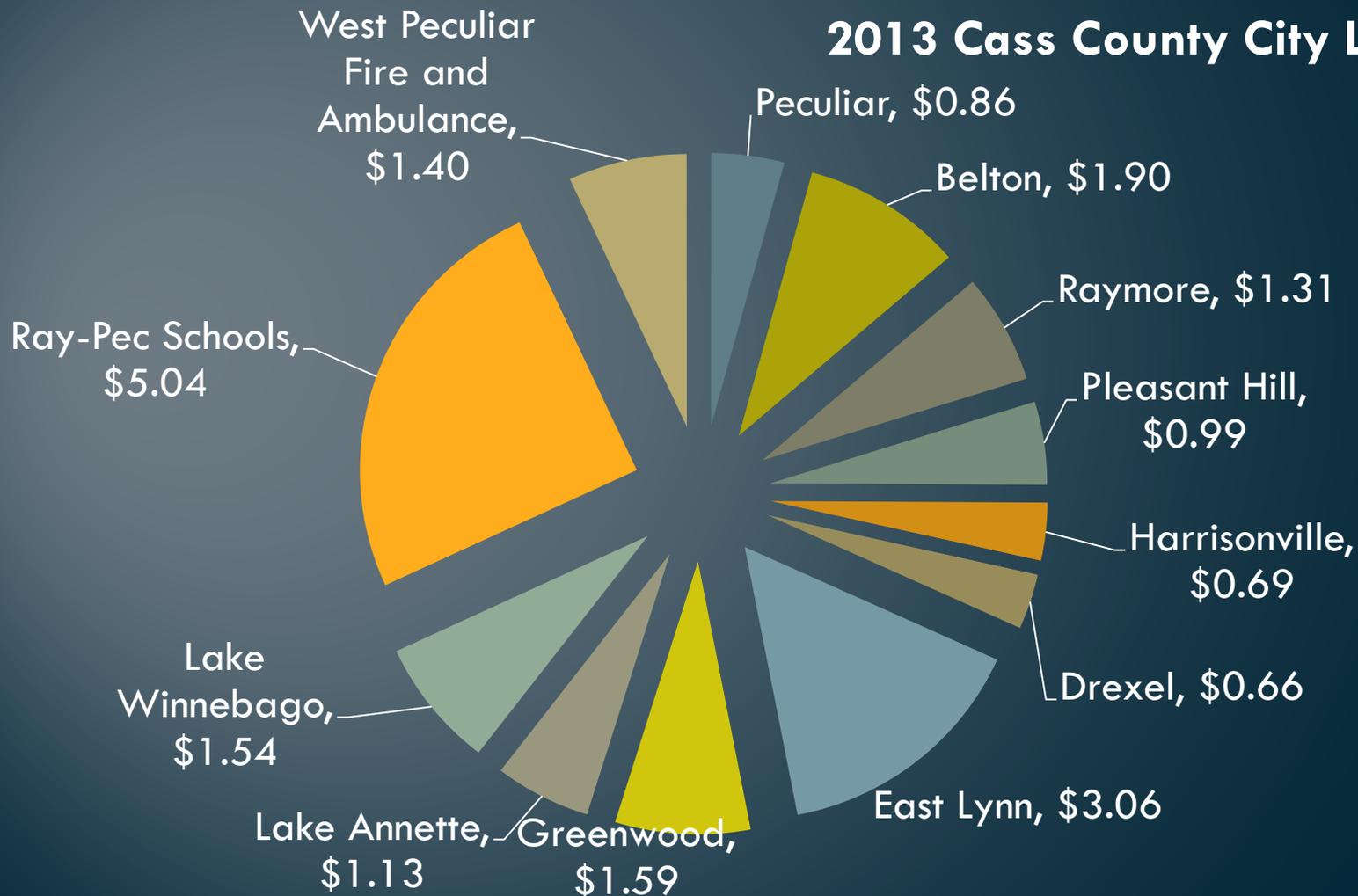
City of Peculiar

Strengthening Our Future



City Of Peculiar

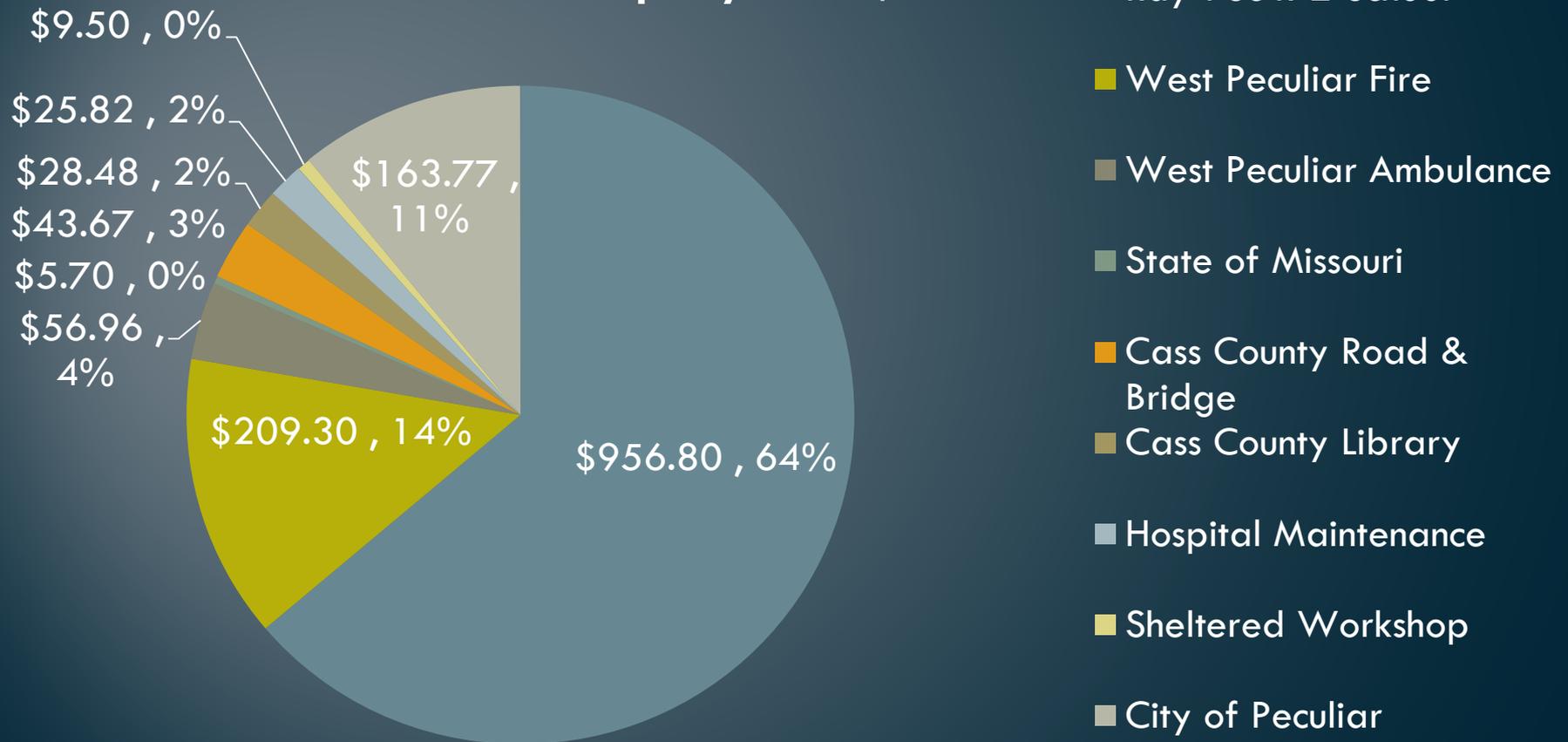
2013 Cass County City Levies



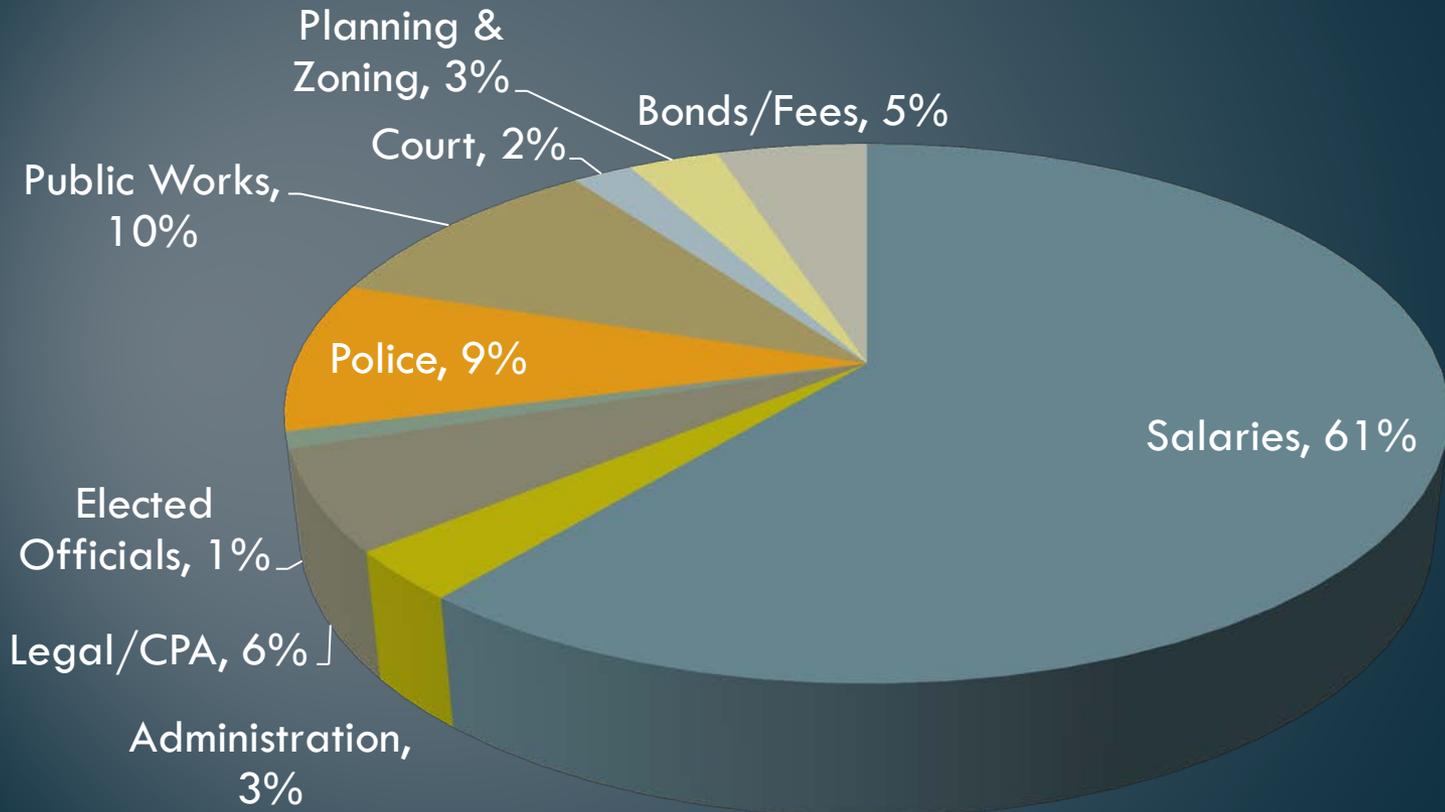
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Based on a \$100,000 Market Value Home

Property Taxes, 2013

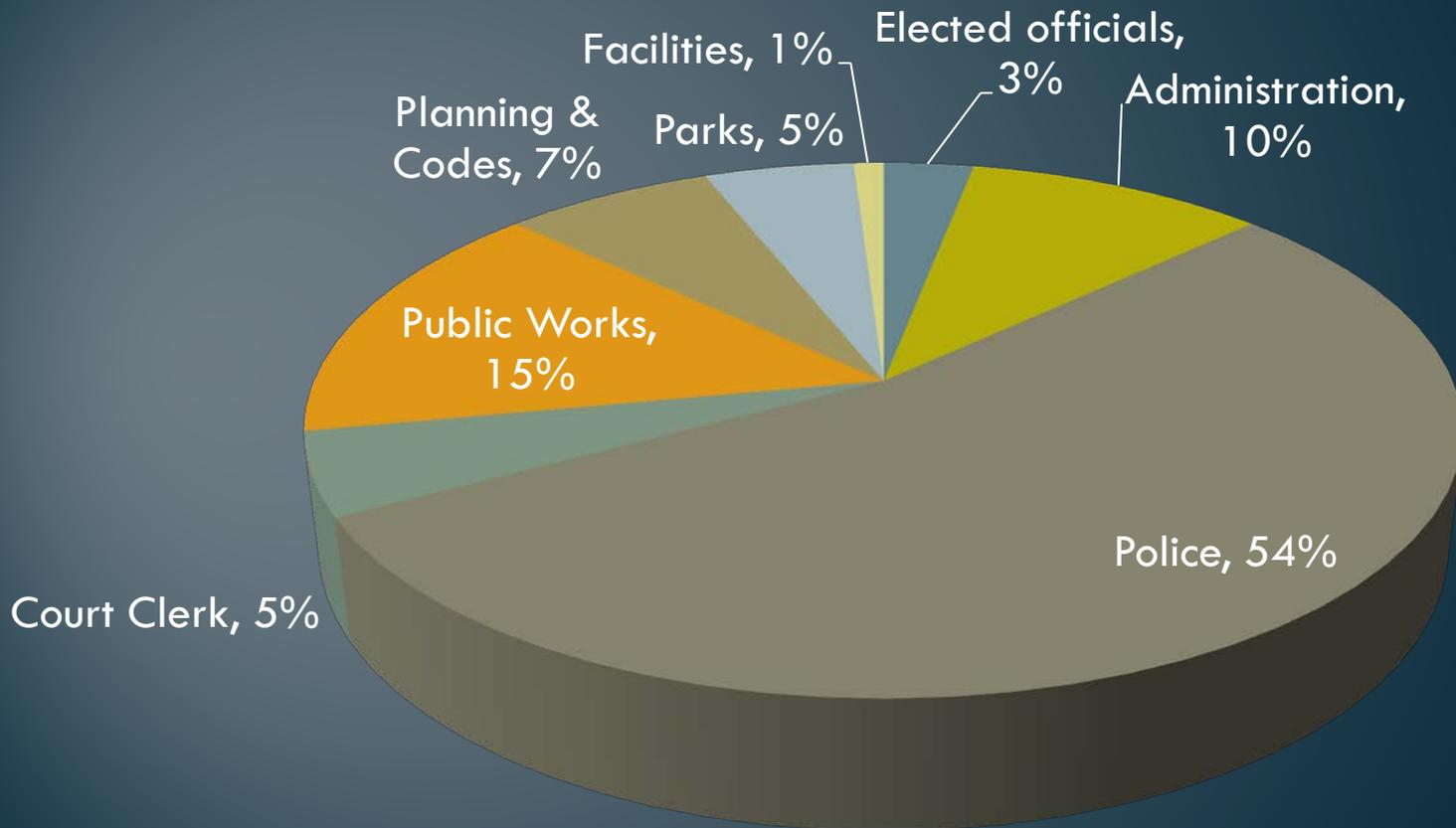


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2012-2013 General Fund/Breakdown

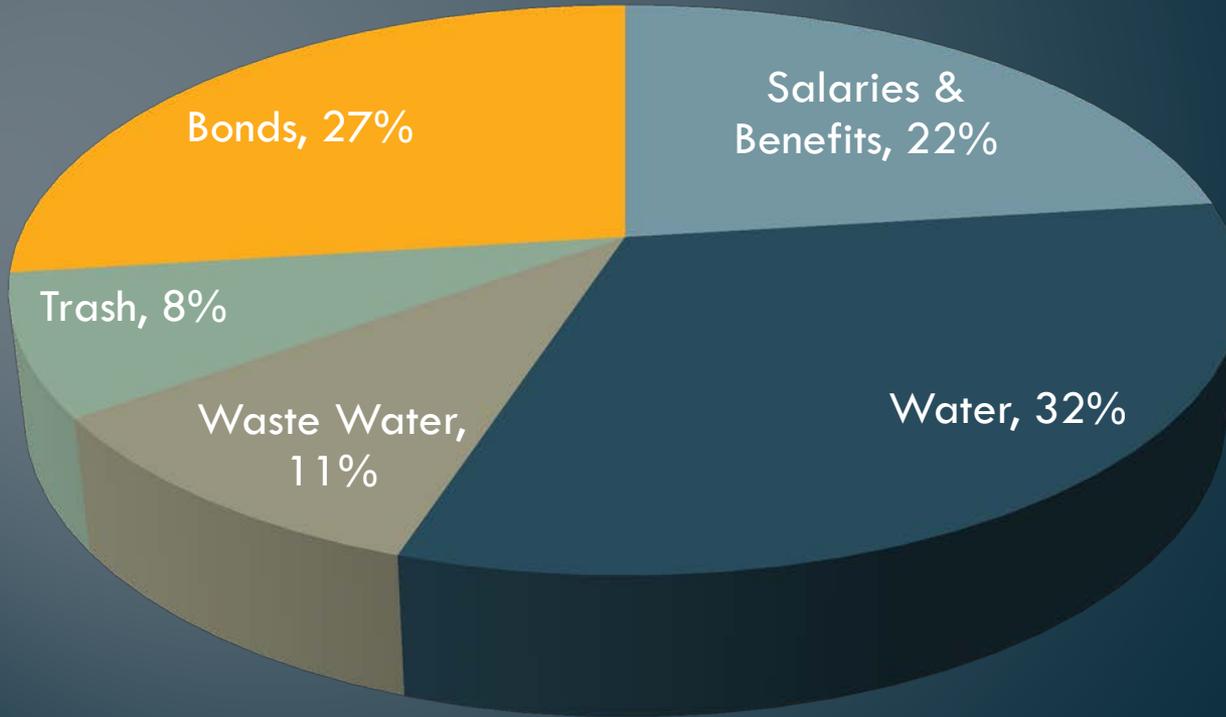
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2012-2013 General Fund Salary Breakdown

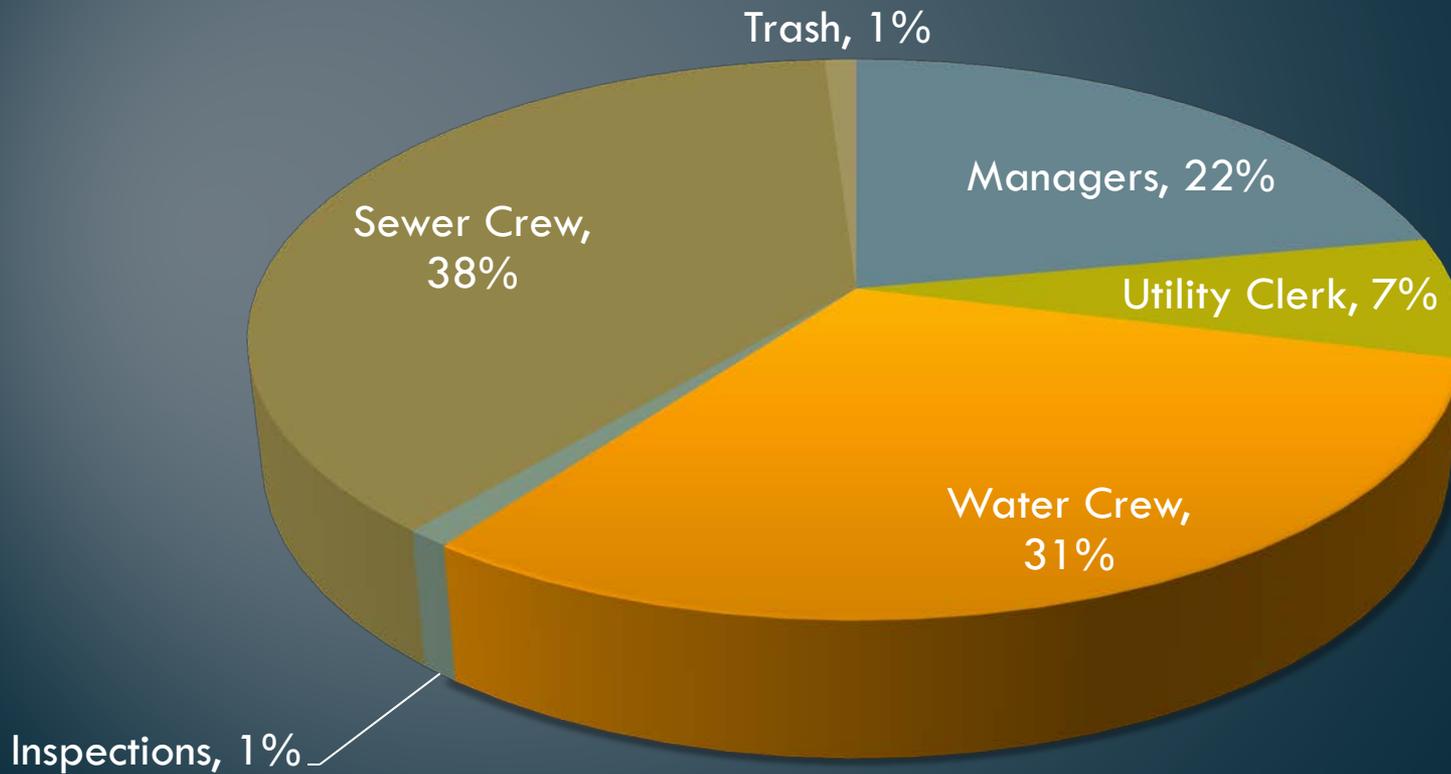
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2012-2013 Enterprise Fund



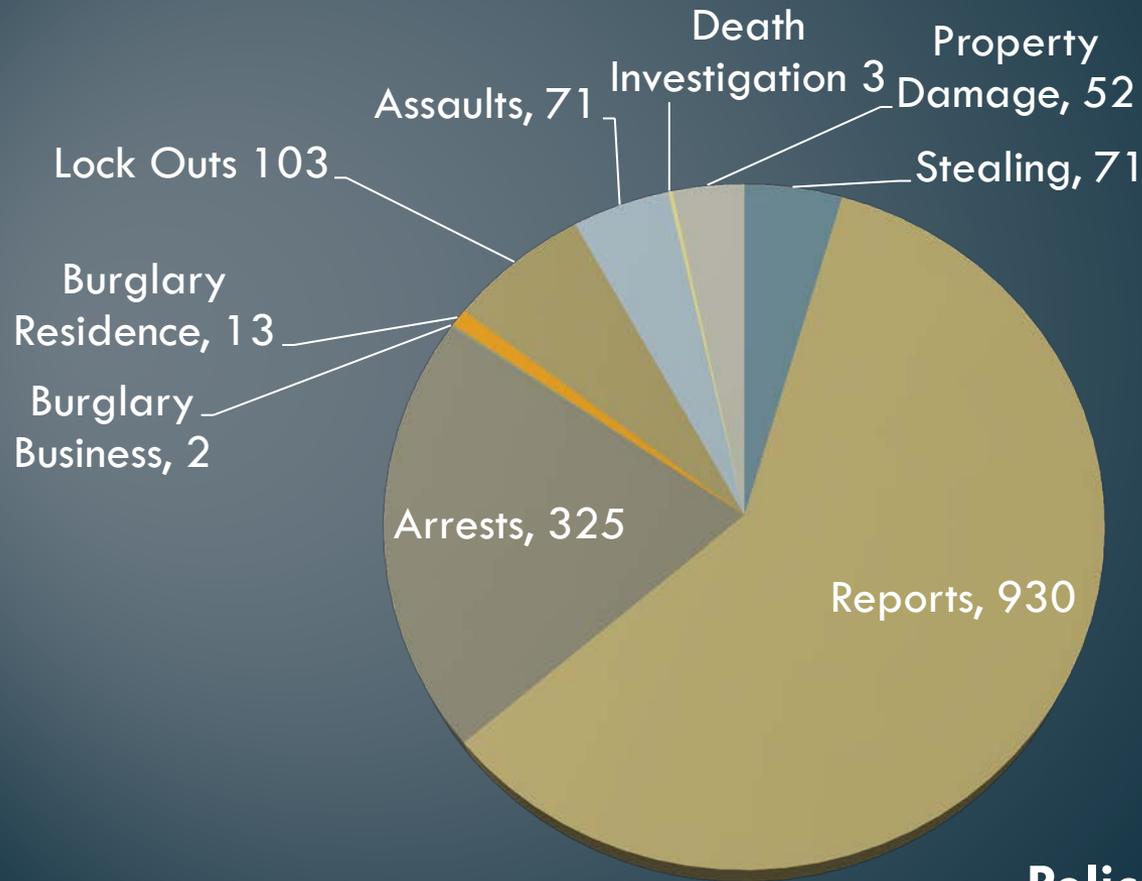
City of Peculiar

2012-2013 Enterprise Fund Salaries



City of Peculiar

Police Department Stats 2012-2013

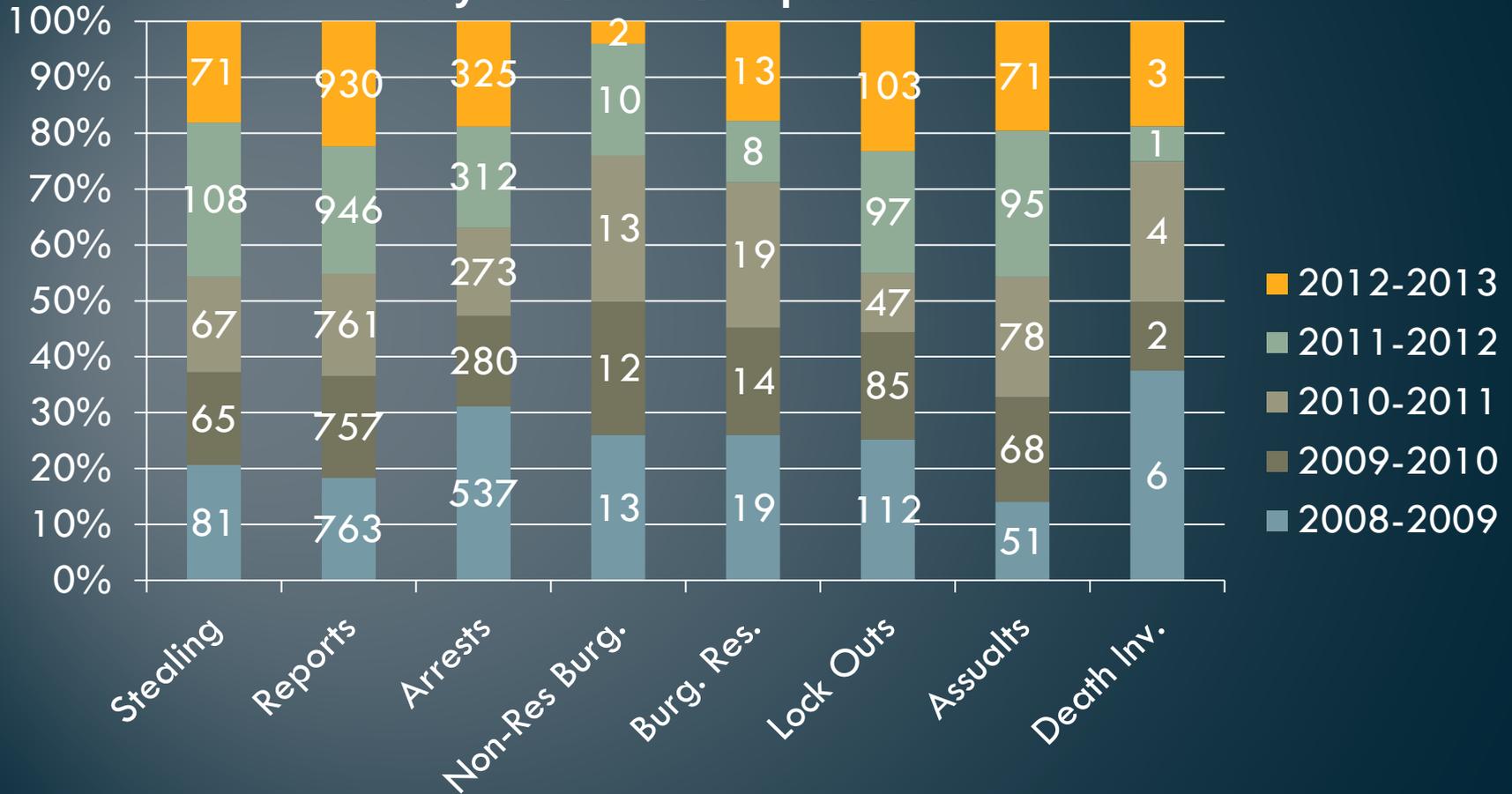


Police Calls 3,926

City of Peculiar

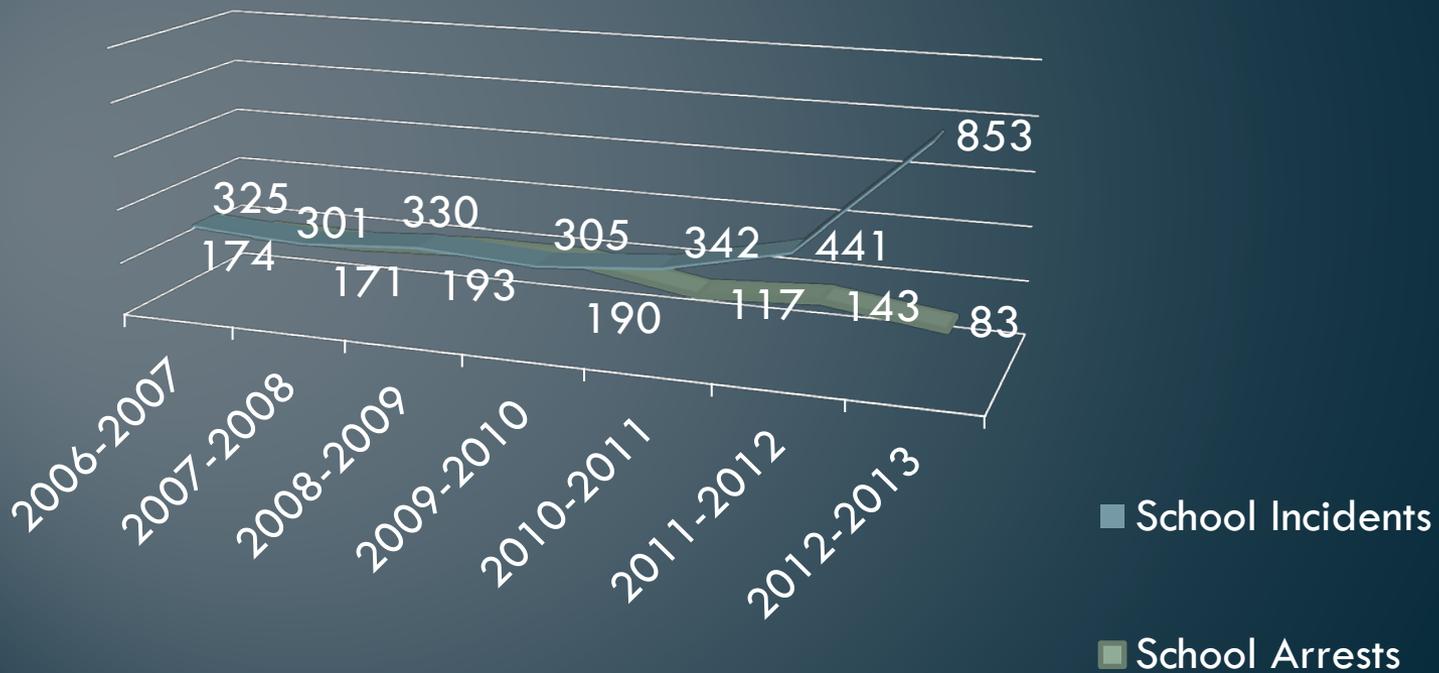
Police Department

5 year Crime Comparison



City of Peculiar

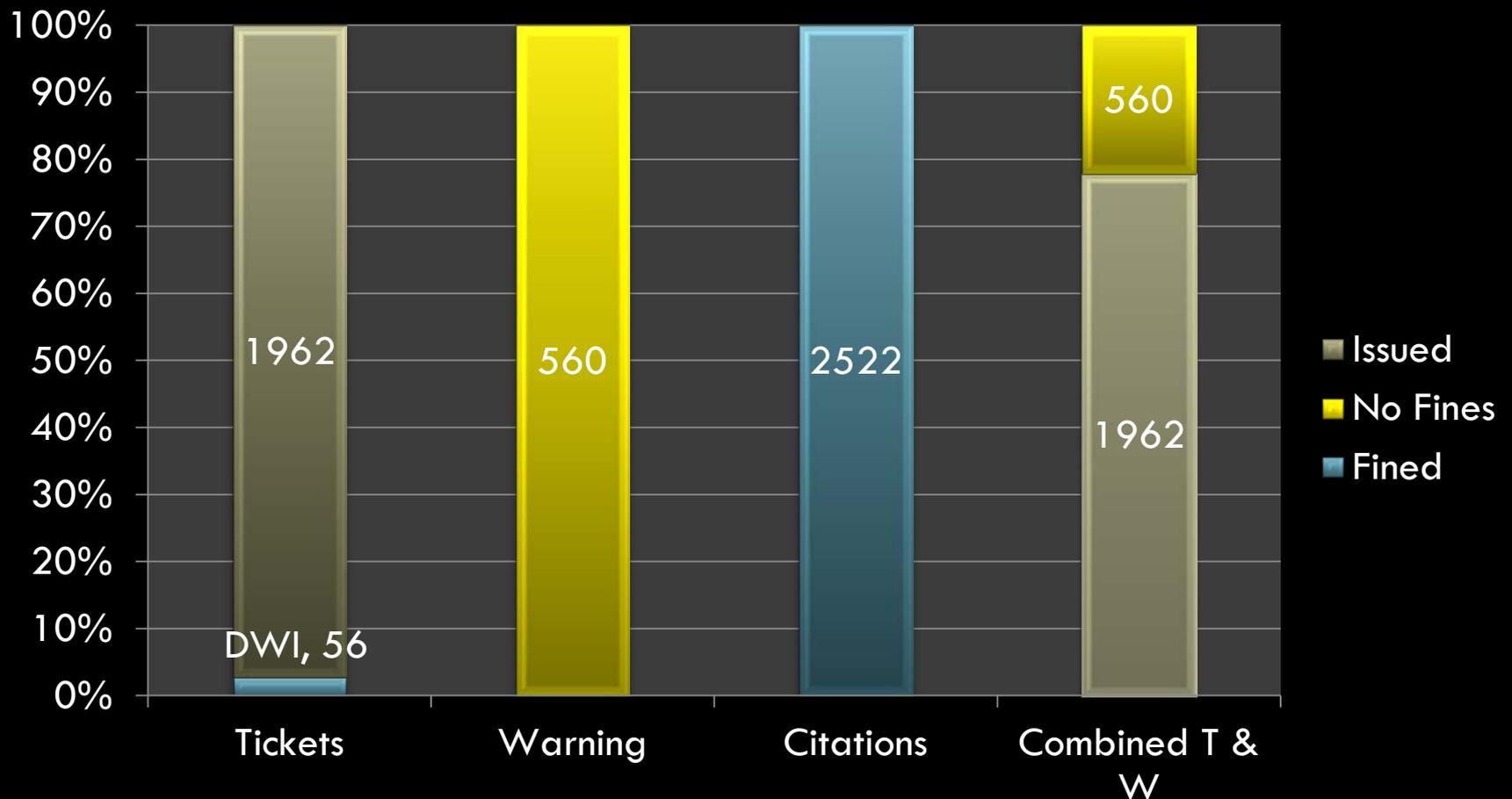
Police Involvement on School Campus



City of Peculiar

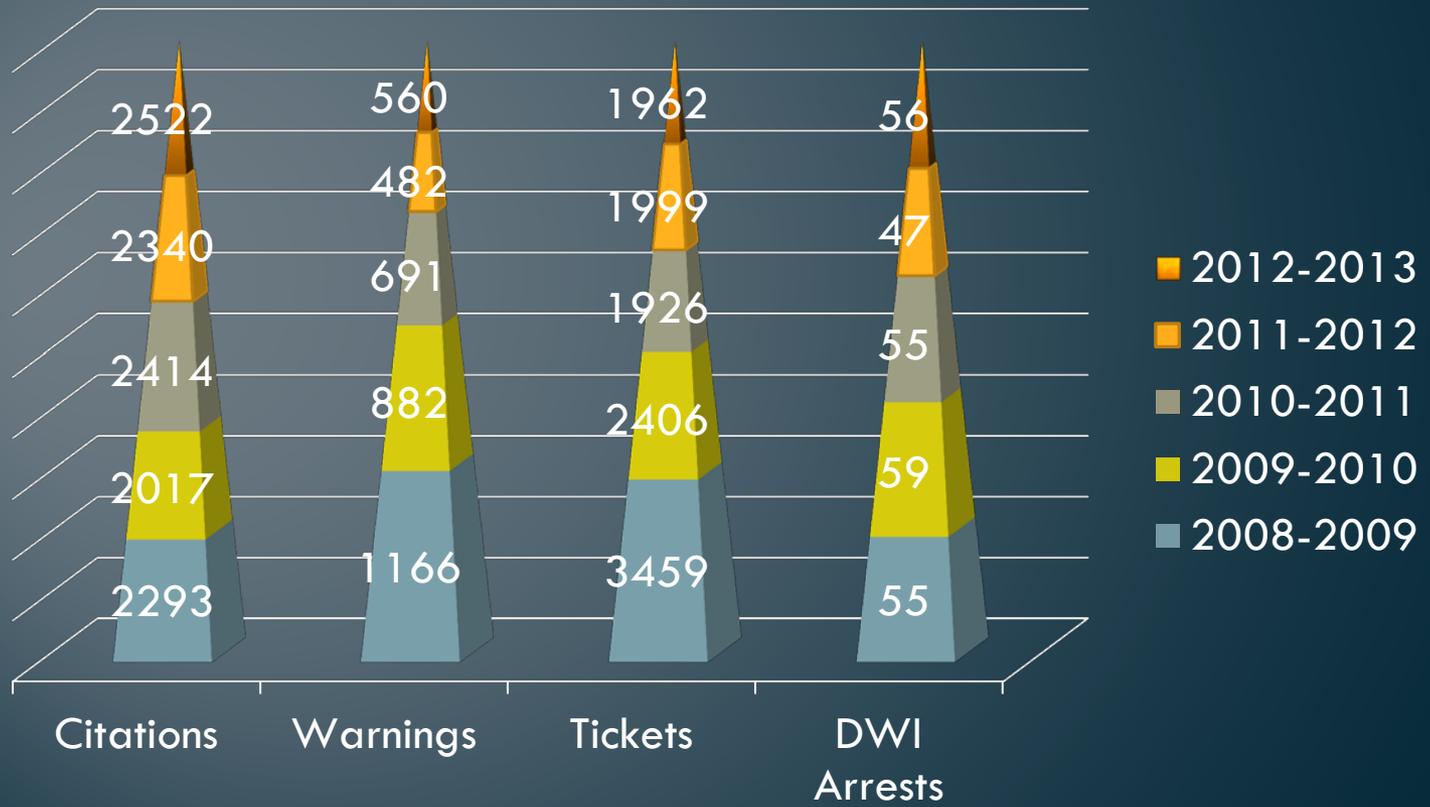
Police Department

2012-2013 Police Traffic Enforcement



City of Peculiar

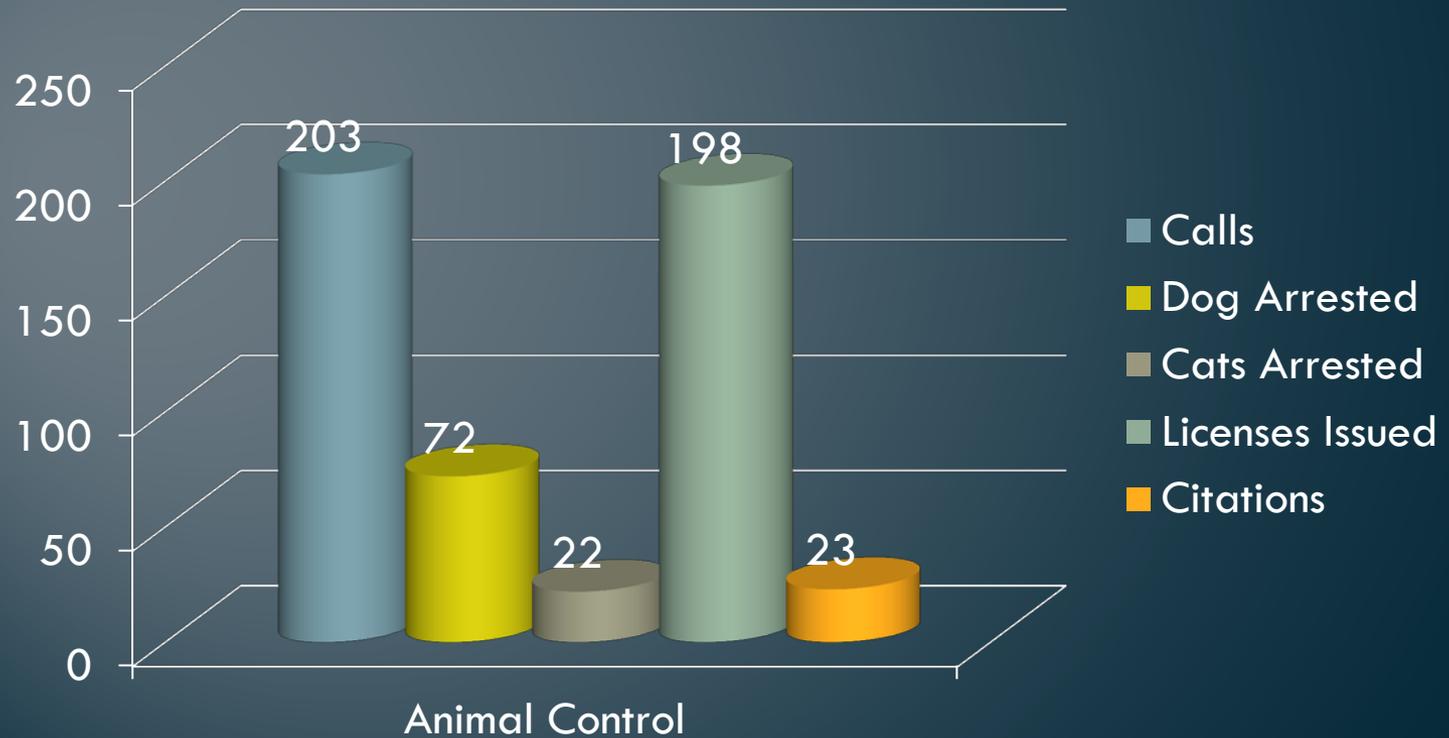
5 Year Traffic Enforcement Comparison



City of Peculiar

Animal Control

2012-2013



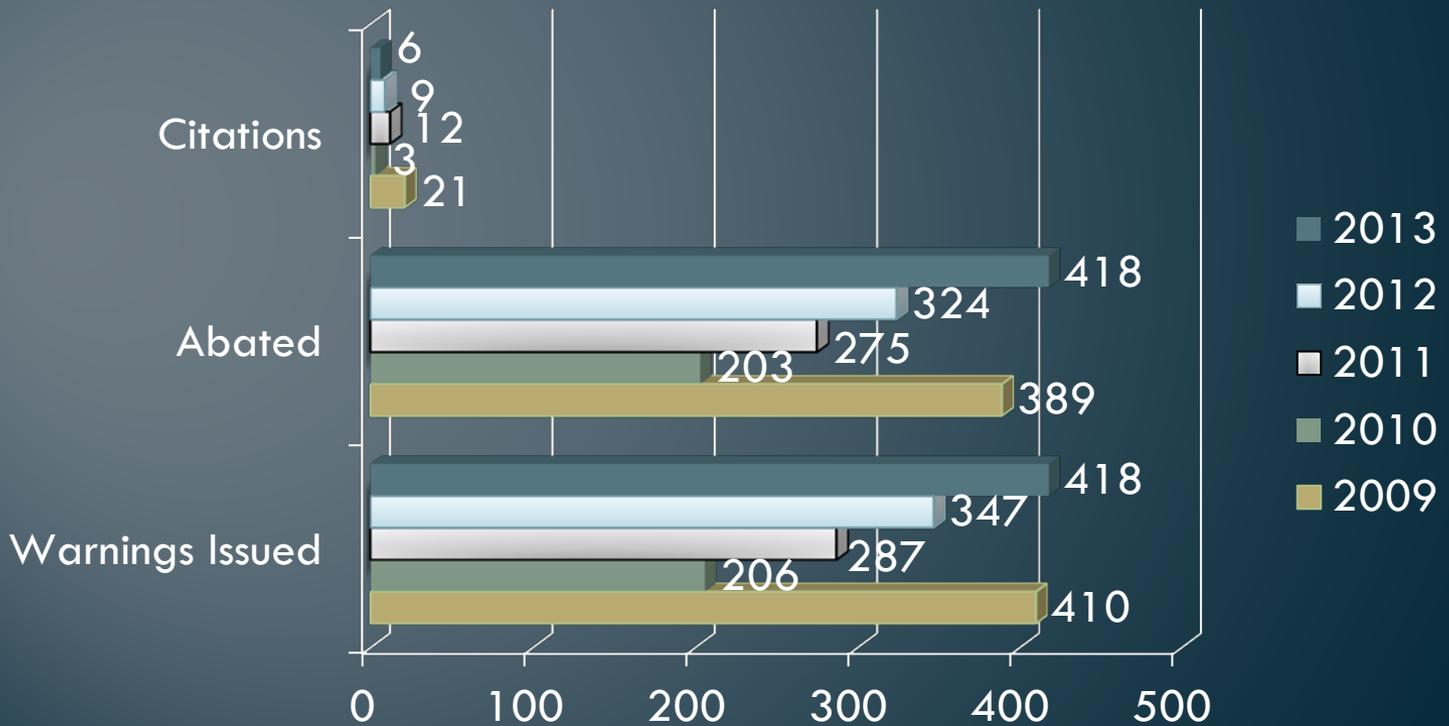
City of Peculiar

5 Year Animal Control Comparison



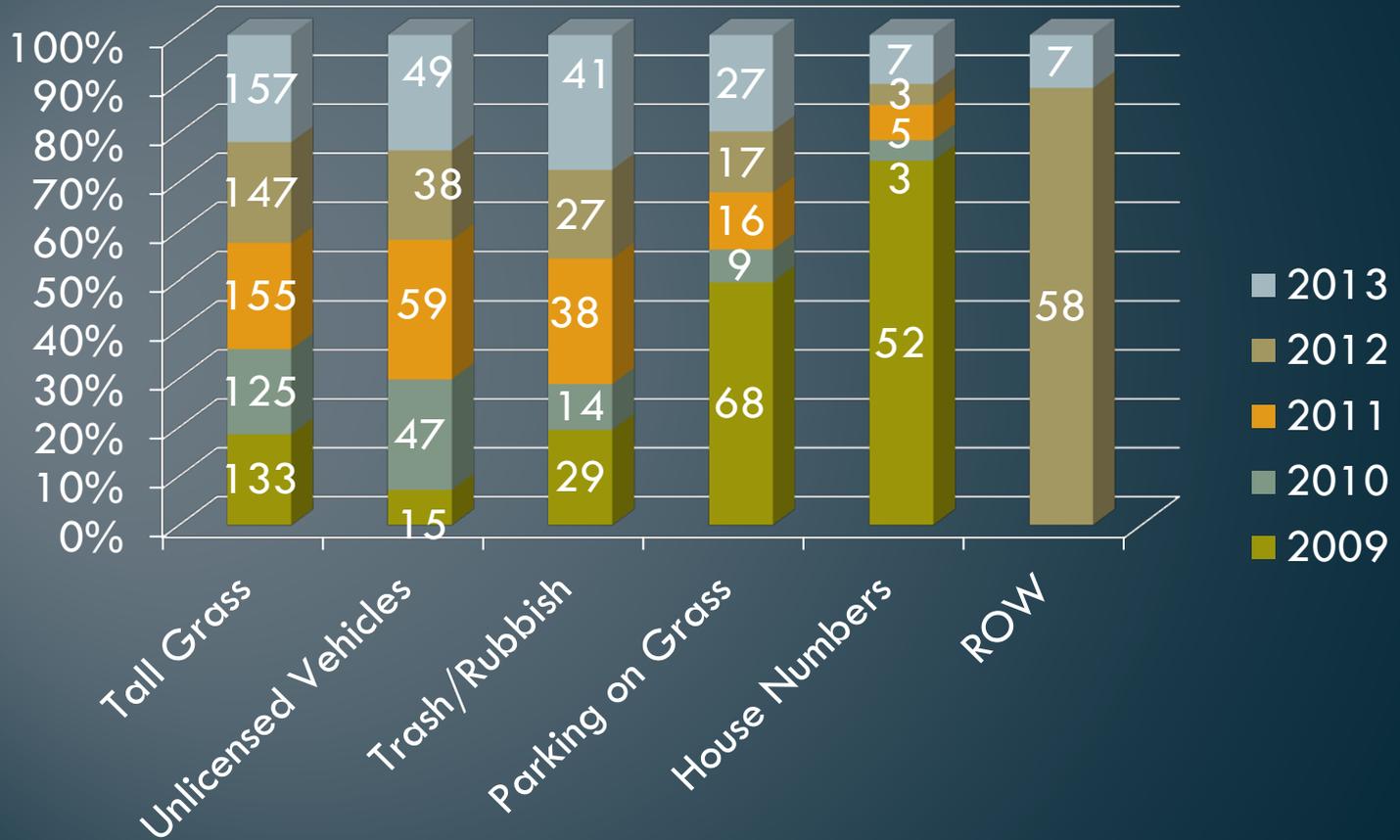
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Code Enforcement



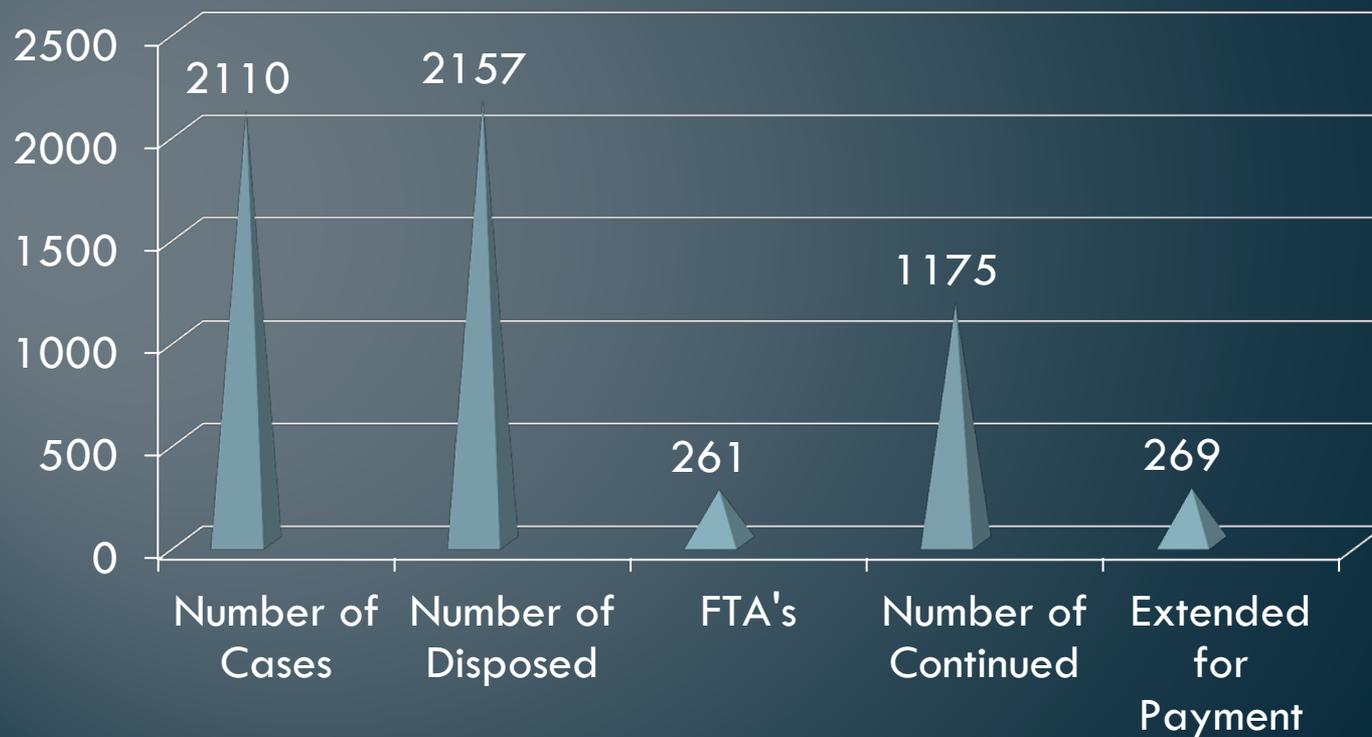
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5 Year Comparison on Top Code Infractions



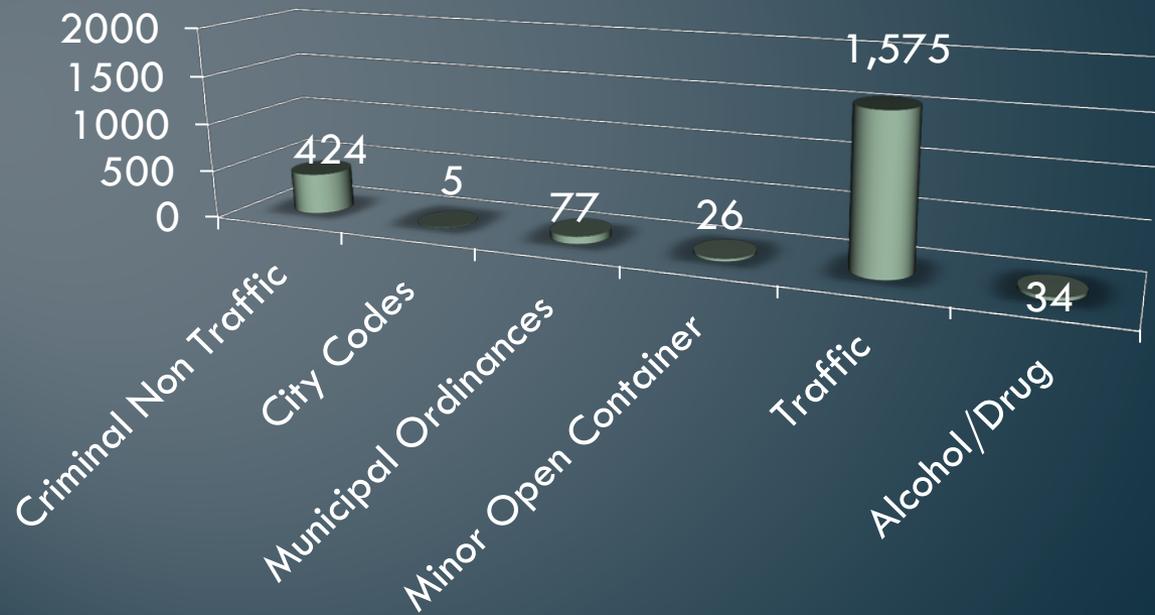
City of Peculiar

Municipal Court 2012-2013



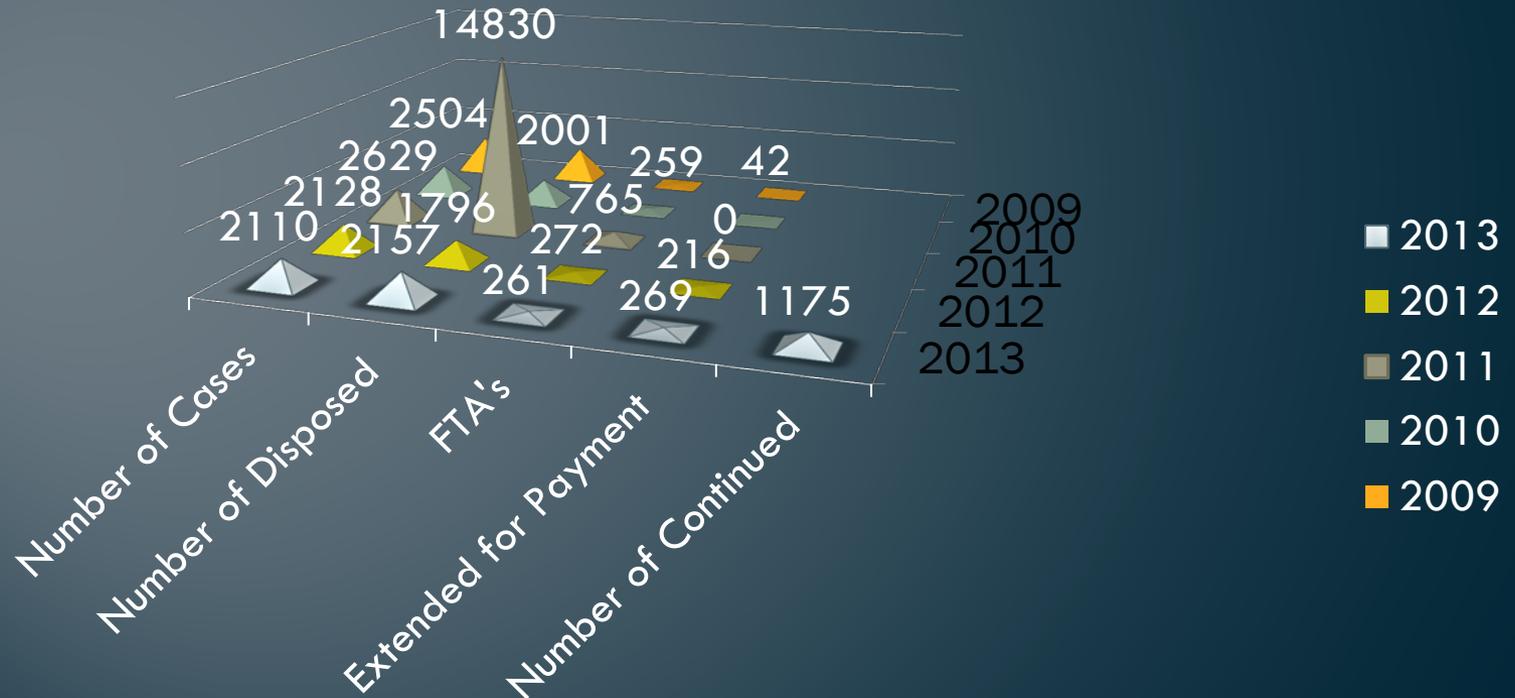
City of Peculiar

Municipal Court Top Violations Issued 2012-2013



City of Peculiar

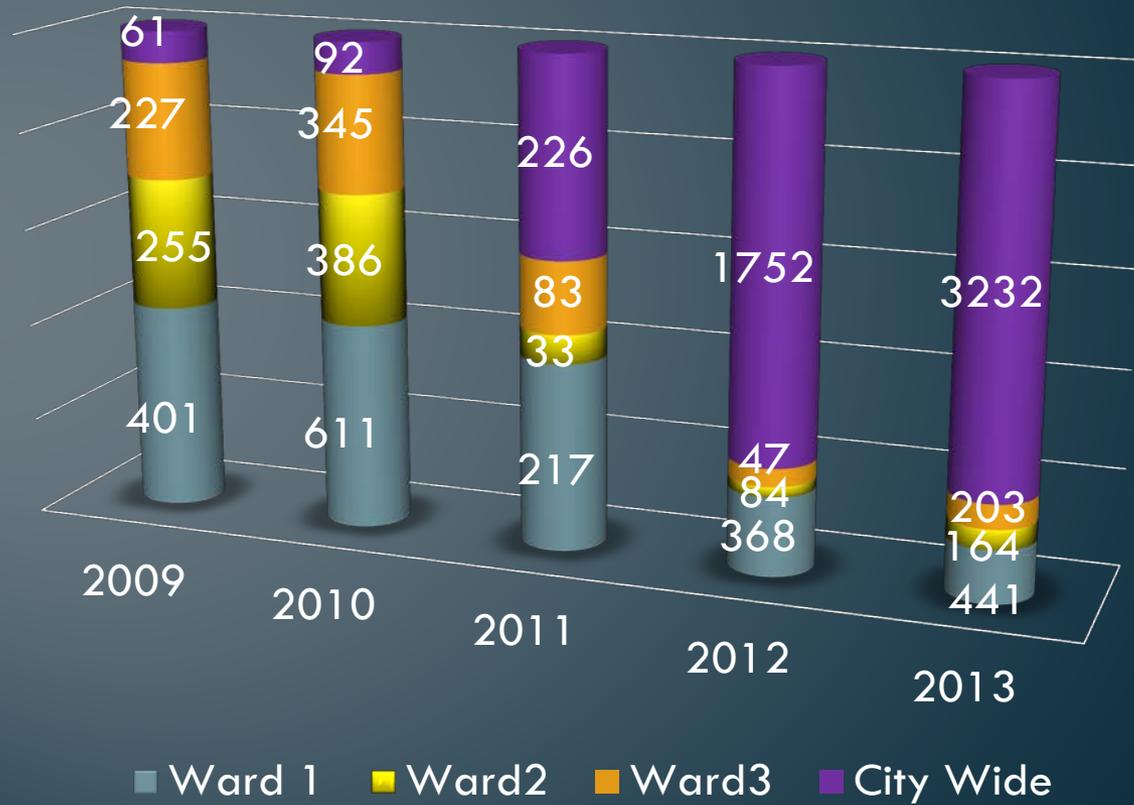
Municipal Court 5 Year Comparison



City of Peculiar

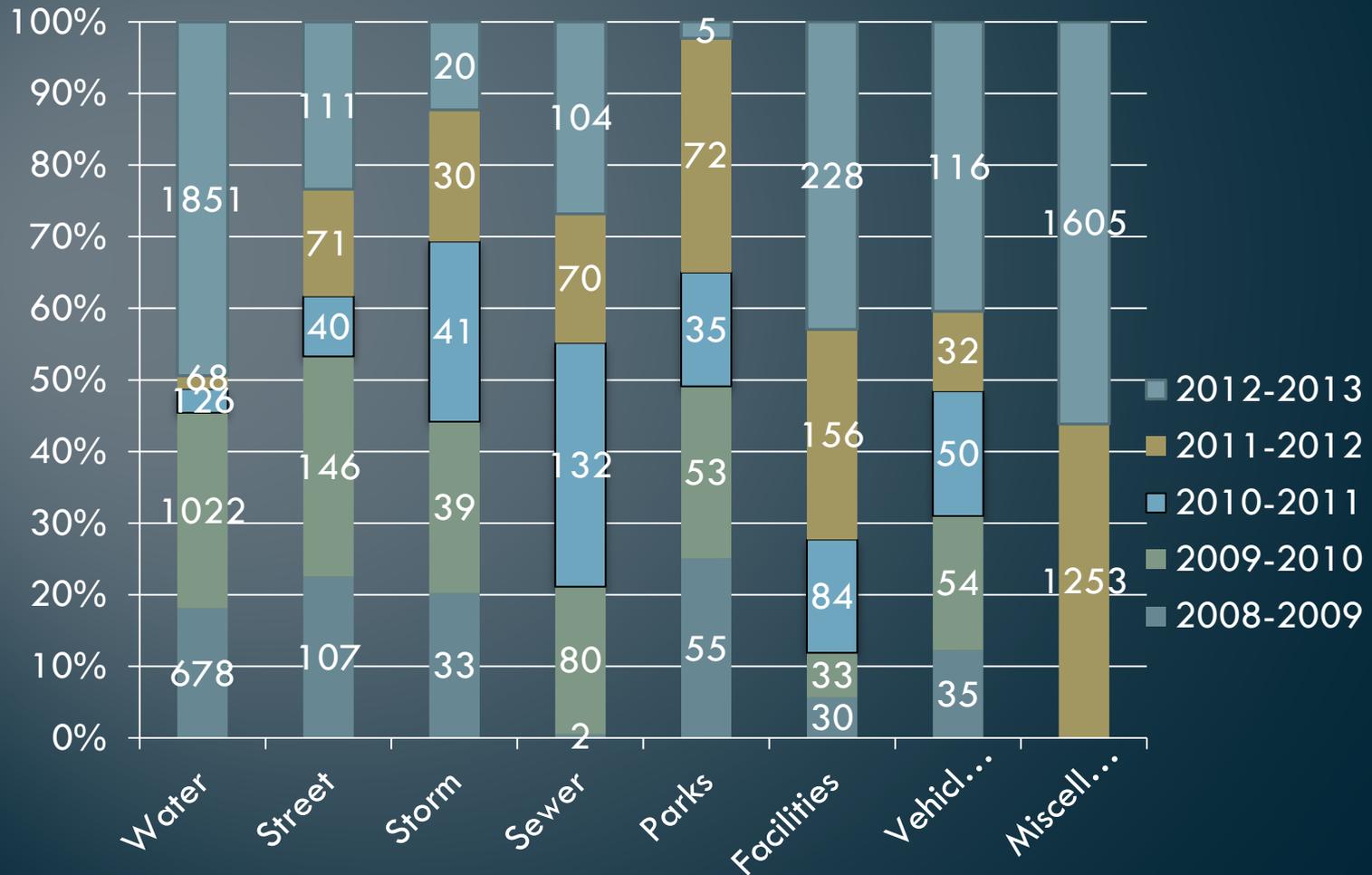
Public Works

PW Work Orders 2009-2013



City of Peculiar

Public Works, Work Orders Completed



City of Peculiar

Public Works Department Hours on Work Orders 2012-2013

Work Order Area	Hours	Percentage
Vehicle Maintenance	531	3%
Mowing	976	6%
Facilities	2,183	12%
Water/Sewer/Trash	11,920	66%
Streets/Storm Water/Snow	1,792	10%
Parks	197	1%
Emergency Preparedness	226	2%

City of Peculiar

Accomplishments 2012-2013

Economic Development

- Contracted first ever economic development person with the contracting with Gary Mallory.
- We continue to work and plan with DPACD in the downtown corridor and have done a lot of infrastructure improvements to the downtown area.
- Contracted with consultant to create and Certificated Industrial Site within the 211th Corridor.
- Established and received voter approval for the annexation of parcels in and around 211th area.
- Put together an Ecodevo Group of current businesses owners that meet with Mr. Mallory quarterly.
- Established a working Economic Staff and Consultant Group that is working on Economic Policy, Commercial Improvement District and Financial Policy.

Police

- Received \$1.2 million in Equitable Sharing Funds. The largest amount awarded to any agency in the State of Missouri
- Assisted by the City Administrator, the police department has purchased a storage building on Joe Jolt Parkway for storage of equipment and parking of police vehicles. A new fleet of vehicles was ordered and has arrived to replace older more costly vehicles.
- The Police Department purchased a firearms simulator which has been installed at the Cass County Sherriff's Academy in Harrisonville. In exchange for allowing the academy to use this equipment the police department is allowed to attend free in-service classes at the academy to fulfill the state requirements for continuing educational requirements.
- The servers and desk computers have been replaced, with federal forfeiture funds, and are functioning very efficiently. A number of cars have in-car computers to make these cars available to issue electronic printed summons.
- In partnership with the Ray-Pec School District, the police department began a visit the elementary schools in Peculiar on an impromptu basis to visit with the children on the playgrounds and during their lunch hours. This program has been very successful and the school staff appreciates the police visits with the children.

Business Operations

- Hired a new CPA Firm to do control work for the City. The CPA that is working on our financials and budget is the same person that was the former CFO of the Unified Government of Wyco/KCKs and the City of Olathe before heading back in to the private sector.
- This past fiscal year was very challenging with many modifications and new procedures that were put into place. The City implemented many changes with our new CPA on board. The chart of accounts was re-structured to make reporting much less complicated to get the financial information to each department. However, with that being done and our Asyst computer system being used as it should, the monthly financial work load has been streamlined to make it a much easier process.
- The City has worked very diligently on the cash reserve accounts. Over the last fiscal year the City has increased the General Fund and the Enterprise Fund (water & sewer) reserve balances. We are looking forward to continuing to increase those funds next year.
- The budget process has been completely revised this year. In working with the new CPA we have updated our procedures and will be continuing to work towards a budget we will submit to the GFOA for the Budget Award program. We have begun the process, but we have quite a way to go to get it to the final stage. There are many rules, regulations and requirements that must be completed before you may even submit your budget.
- We are currently working on an Asset Management system for the City. Last year the policy was put into place and now we continue to enter information into the system for tracking and reporting purposes. The total program should be implemented, improved and finalized by the end of next year.

City of Peculiar

Accomplishments 2012-2013

Codes

- Provided exceptional Codes Enforcement service to the City, abating nuisances, Noticing violators, and filing liens as necessary. Additionally Six (6) large abandoned or non-conforming signs were removed, three others replaced with new and One (1) large barn on Peculiar Drive (by Furniture Deals) was demolished.
- Scanned all Subdivision Final Plats into electronic file to provide information & access to multiple departments and City Employees as necessary.
- Worked to improved the process easier for any builder that comes to town by having easy accessible files on line or by electronic packet to the builder or developer.

Planning and Zoning

- Developed and Implemented the Planning & Zoning, Building Permits and Codes Enforcement Departments on the City Website. Each Department with appropriate Mission Statements and links to Documents, Permits and Applications required by the City. All Forms and Applications are available on-line.
- Completed Annexation process for Five (5) tracts of property adjacent to the E. 211th Street Corridor in preparation for the new I-49 Interchange, which included the development and adoption of the City's Annexation Plan of Intent.
- Drafted, developed and implemented the City's MS-4 (Small Municipal Separate Storm Sewer System) Permit/Plan required by MDNR (Missouri Department of Natural Resources) this year. Although a new requirement, this Storm Water Management Plan was drafted, reviewed, adopted and submitted on-time to MDNR.
- Provided Staff support and research necessary for the Annexation of South Peculiar Drive, which was completed in May, 2013.
- Completed the development and review of the City of Peculiar 3, 8 & 13 Year Annexation Plan which is ready for Board of Aldermen presentation.

Sewers

- Added an additional full time employee at the WWTP [maintenance crew] which has made an impact.
- Sewer expansion project (worth \$2.3 Million) had been completed, including the 18-inch diameter force main from East lift station to WWTP, over 5,000 linear feet of the gravity sewer main from the Quail Run subdivision to just north of County Lane eliminating the Quail Run lift station, a two (2) million gallon excess flow holding basin, two major lift station upgrades, and plant upgrades.
- We have a plan for cleaning and CCTV 20% of our sanitary sewer system each year.
- Received our State wastewater plant operating permit [5 year permit].

City of Peculiar

Accomplishments 2012-2013

Roads & Bridges

- I-49 and 211th Street Interchange and 211th Street Project Preliminary and Right-Of-Way plans have been completed; and the total project cost estimate is currently at \$14.3 Million.
- In partnership with the Missouri Department of Transportation (MoDOT), Mid-America Regional Council (MARC) and Cass County, City staff requested a total of \$8.197 million in a TIGER Discretionary Grant to construct a new interchange at I-49/US 71 & 211th Street. The total request is comprised of \$8.197 million or 50.20% of the total project cost, TIGER Discretionary Grant designated as “Rural”. Both MoDOT and MARC have made determinations, and would support a “Rural” determination of the new interchange considering the existing development patterns in the area. Therefore, the partnership of the City of Peculiar, Cass County, MARC and MoDOT respectively, request that \$8.197 million TIGER Discretionary Grant in “Rural” funding to construct a new interchange at I-49/US 71 & 211th Street.
- GIS Phase I services completed by the consulting engineer.
- For the Peculiar Monument Sign Project, the City has obtained the project site, and the landscape architect has completed the final design and issued the bidding documents pending MoDOT’s review and concurrence.
- Continued to improve the street classification system to ensure streets are replaced due to a measured system process.

Water

- Hired a Water Works Manager with over 30 years experience to bring the Utility Department into a hirer professionalized Department.
- Established Water Loss Program to ensure efficiency.
- Lowered Water Loss ratio, creating a savings in water purchases combined with additional water sales.
- Began a meter change out program during the meter reading cycle.
- Reviewed and adjusted water rates to set out a new plan for the next 3 years for a new water source.
- Received an engineering water supply grant from the MDNR Financial Assistance for Engineering Report Services in the amount of \$28,000.

Facilities

- Reconstructed Court Clerk office which doubled the size of the office and added a door to the court lobby.
- Replaced all damaged ceiling tiles with water damage at the City Annex building.
- Completed the project management design and observed installation of the roof at the Police Annex Building \$100,000 project.
- Created a better tracking system of material, supplies and cost associated to improve efficiency of all City owned buildings.

City of Peculiar

Accomplishments 2012-2013

Sidewalks, Street and Storm Water

- Cleaned out several culverts in City and installed one (1) driveway culvert.
- Constructed over 535 square feet of sidewalks along W. Broadway. Material cost of this project was over \$2,300.
- Identified over \$2.4 Million worth of street capital improvements, preventive maintenance needs and road reconstruction. This data will be modified and adjusted to build a 5-year street Capital Improvement Program (CIP) plan.
- The Asphalt Mill and Overlay Project for the year involved more than 2,000 tons of recycled asphalt and were laid on five city streets. The final project cost should be less than \$210K, and under budget.
- MS4 Permitting was established for storm water plans in the City. The BOA passed the resolution and since has been establishing ordinances to meet these challenges.
- Received a grant to buy and remove house and re-grade an area home in the flood plain. Unfortunately the bank not have the proper insurance removed us from the funding.

Equipment and Safety Upgrade

- All Public works field crew employees attended OSHA safety training, and received their 10 hour completion card.
- Completed over \$18,000 in maintenance upgrade/ repair cost.
- Researched and assembled an extensive itemized 2013-2014 working budget and presented to the Board of Aldermen.
- A vehicle replacement program was established for the Public Works Fleet in the 2012-2013 Budget.
- New lawn mower was purchased to mow City property.

Records/IT/ Ordinances

- Researched and implemented paperless Board of Aldermen Packets.
- Successfully implemented new ASYST module for Business Licenses to streamline process.
- Worked with Municipal CMS to implement the new City Website.
- Implemented new feature on city website to allow all Board of Aldermen, Planning Commission, and Park Board videos to be uploaded and streamed online.
- Researched and found error in ability to collect Sales Tax for Transportation and Parks on domestic utilities. Wrote Ordinance and had it adopted to correct the error which amounts to an estimated \$60,000 per year.
- Established account with Cass County Recorder of Deed's office to have access to all recorded items from any city computer.
- Streamlined Code Violation mowing procedures to have invoices paid promptly and liens placed promptly.
- Worked with local property owners to secure the necessary rail bed land for potential Eagle Scout to run a trail from C Highway to W. Broadway as well as all abandoned rail for trails.

City of Peculiar

Accomplishments 2012-2013



- Over the past 12 months, the Park & Recreation Department and the Park Board had a huge year in terms of projects and accomplishments that have been done in our city to advance parks and recreation.
- **October 2012:** Announced and advertised the Position of a Parks & Recreation Director
- **November 2012:** Hired and announced the first Parks & Recreation Director for the City of Peculiar
 - Established an official Department of Parks & Recreation within the city organizational structure
- **December 2012:** The City became official members of the Missouri Parks & Recreation Association.
 - Selected Team Sideline as the official sports league scheduler/website and online payment host.
- **January 2013** Voted to renovate and change Raisbeck park into a multi-purpose athletic complex and nature park
 - Revised the Shelter Reservation Policy
 - Implemented a new Parks & Recreation Logo
- **February 2013** Renewal of mowing and maintenance contracts for the final year of eligibility
 - Posted an RFQ to select an engineering firm to develop a master plan for Raisbeck Park
 - Conducted an Irrigation Study with GBA engineering to find available water supply for field irrigation at Raisbeck Park
- **March 2013** Drafted a Tree maintenance code to be adopted by the Peculiar Municipal Code for all publically owned trees.
 - Implemented a list of National Standards and Procedures by which we use to develop department policies, procedures, and best management practices
- **April 2013** Held an Arbor Day Observation event at Shull Elementary (1 of 4 steps to be a Tree City USA)
 - Submitted a Land Water Conservation Fund grant application to offset costs of building a walking trail at Raisbeck Park
 - Developed an Overnight Camping Policy
 - Developed an Eagle Scout Service Project Policy
- **May 2013** Voted for Land3 Studios to develop the Master Plan for Raisbeck Park
- **June 2013** Began stock piling our own mulch pile by chipping downed limbs, storm damaged trees, general pruning and tree debris
 - Began working with community leaders on a downtown Rail Trail project
- **July 2013** The BOA passed an ordinance introducing a tree maintenance code into the Peculiar Municipal code
 - McKernan Park playground rehab
 - Developed a Revenue Policy
 - Assisted City Administrator with implementation of a new city website
 - Initiated a plan for fall youth sports leagues
- **August 2013** Joined Raymore Parks and Recreation to host a fall youth volleyball league for girls in 4th/5th grade
 - Finalized the department portion of the 2013/2014 Budget and met with city staff for BOA recommendation
 - Began working on a 5 Year Vision Plan to be implemented in the 2013/2014 fiscal year
 - Submitted permits for FEMA and Missouri state for land disturbance approval at Raisbeck Park
- **September 2013** Began the 1st season of Girls Volleyball in Peculiar
 - Met with local non-profit group to host a fund raiser event at 66 Acre park to raise money for a local Peculiar Police Officer who has been diagnosed with cancer.
 - Met with "South Metro Sports" organization to host and conduct recreational and competitive youth sports leagues.

City of Peculiar

Goals for 2013-2014

Police Department

- The Department will be replacing the police fleet with new vehicles. Additional vehicles will be purchased and stored to be used as needed. The City has purchased a suitable building for storage of vehicles and other equipment. This will improve greatly the operations.
- The department will end the training contract with Missouri Sheriff's Association and begin utilizing free training with the Cass County Sheriff's Academy. The court monies that were funneled to the sheriff's association will be used for more specialized training not available locally. As you all know, federal funds were utilized to order a "shoot don't shoot" simulator to be housed at the Cass County Sheriff's Academy for recruit and seasoned officer training.
- The Police Department will be updating all computers and servers with the latest available technology. The department will also replace the older servers with new equipment. The equipment has been ordered and will be replaced in the new fiscal year.
- The City of Peculiar has received a large amount of funds from the Asset Forfeiture Unit of the Federal Bureau of Investigation. The department will purchase electronics for in-car computers and new digital cameras previously not affordable by the agency. Officers will be able to take reports in the field and add the reports to the database in real-time. In addition, expansion of the physical footprint of the agency will be accomplished by remodeling the, soon to be vacant, space just north of the present police offices. A modern interrogation room, equipped with audio and video electronics, will be constructed in the newly renovated space.



Public Works

- Will continue to work with MoDOT to identify cost share funding for sidewalk projects throughout the City.
- Complete a 5-year street capital improvement program (CIP).
- Supplement streets and storm water design standards and details, and construction specifications.
- Bring the Fleet and equipment up to industry standards.
- Begin process of APWA Certification



City of Peculiar

Goals for 2013-2014



P & Z / Codes

- Continue to support the development of ordinances and policies necessary for the City's MS-4 Permit (Municipal Separate Storm water Sewer System) required by MDNR (Missouri Department of Natural Resources).
- Revise the City's Ordinance regarding Land Disturbance Permits to align the requirement with MDNR's one (1) acre minimum qualification and provide additional guidance for large area development.
- Complete the Amendments of Chapter 400, Zoning Regulations to provide a Land-use Matrix with Permitted & Special Use designations for Districts AG, A-C, C-1, C-2, C-O, I-1 and I-2.
- Complete the Development and secure the Adoption of an Economic Development Incentive Policy for the City of Peculiar by the Board of Aldermen.
- Develop and Implement the By-Laws and a Resolution to establish an Industrial Development Authority for the City of Peculiar with supporting policies and guidelines.
- Remain Pro-active on property maintenance throughout the City while striving to improve and enhance the professional image of Planning and Codes to our Citizens.
- Schedule International Code Council (ICC) training for Codes Inspector to achieve certification for both Plumbing Inspector and Erosion Prevention & Sediment Control.

Parks and Recreation



- Implement a Youth Sports Recreational Program, including: Youth recreational Basketball for boys and girls in grades 4 – 8, Youth recreational Soccer for boys and girls ages 4 – 12
- Complete the 1st phase of the Raisbeck Park Renovation.
- Begin the 2nd phase of Raisbeck Park Renovation.
- Implement the "Parks, Recreation and Trails – 5 Year Vision Plan"
- Develop an inventory / asset control system using the city inventory software
- Update chapter 125 & 225 of the Peculiar Municipal Code to reflect the recent changes in the Parks System
- Development of a Park signage program
- Development of a trails/sidewalk system or updated plan
- Development of an internship program

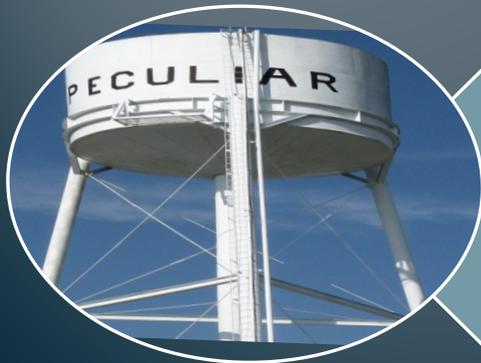
City of Peculiar

Goals for 2013-2014



Court/Clerk/Business Office

- Work with INCODE and Traffic Payment to allow for online payment of fines that can be paid through the Violations Bureau.
- Work with Peculiar Police Department and INCODE to move to the electronic citation/ticket writers.
- Reduce old/current Warrants (potentially another amnesty day programs)
- Review all current Ordinances for applicability in today's standards and update as needed.
- Communicate with neighboring cities to locate new ways of better file storage and retention programs.
- Work with Icon IT Solutions to ensure that there is a better offsite file backups for both City Hall and the Police Department.
- Work with all departments to implement and update the new GIS software.
- A cash forecasting list will be prepared. The list will make each department head aware of revenue that involves their department. They will be informed what type of revenue they will receive, when they receive that revenue and will also be given a month to date report of those revenues. This will assist each department not to over spend their budgets.
- Continuing to work on the budget process and employ new details that will put us closer to the compliance issues for presentation to the GFOA Budget Award Program.
- Work on a financial plan to grow the City of Peculiar's cash reserve accounts.



Water Works Division

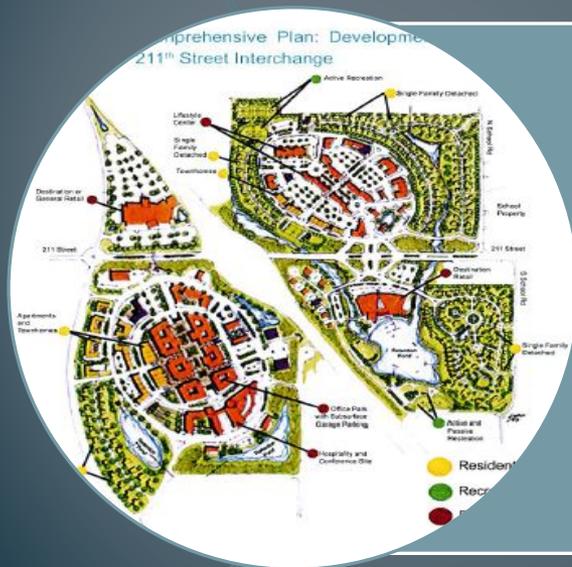
- Submit to MDNR an application for a Supervised 5 year program.
- Identify projects to submit to MDNR State Revolving Fund for financial consideration
- Select an alternate water supplier
- Supplement water design standards and details, and construction specifications
- Complete a 5-year water CIP

Waste Water Division

- Submit to Missouri Department of Natural Resources (MDNR) an application for a 5-year Supervised Program.
- Identify projects to submit to MDNR State Revolving Fund for financial funding consideration.
- Create a 5-year Capital Improvements Program (CIP).
- Supplement wastewater design standards and details, and construction specifications.

City of Peculiar

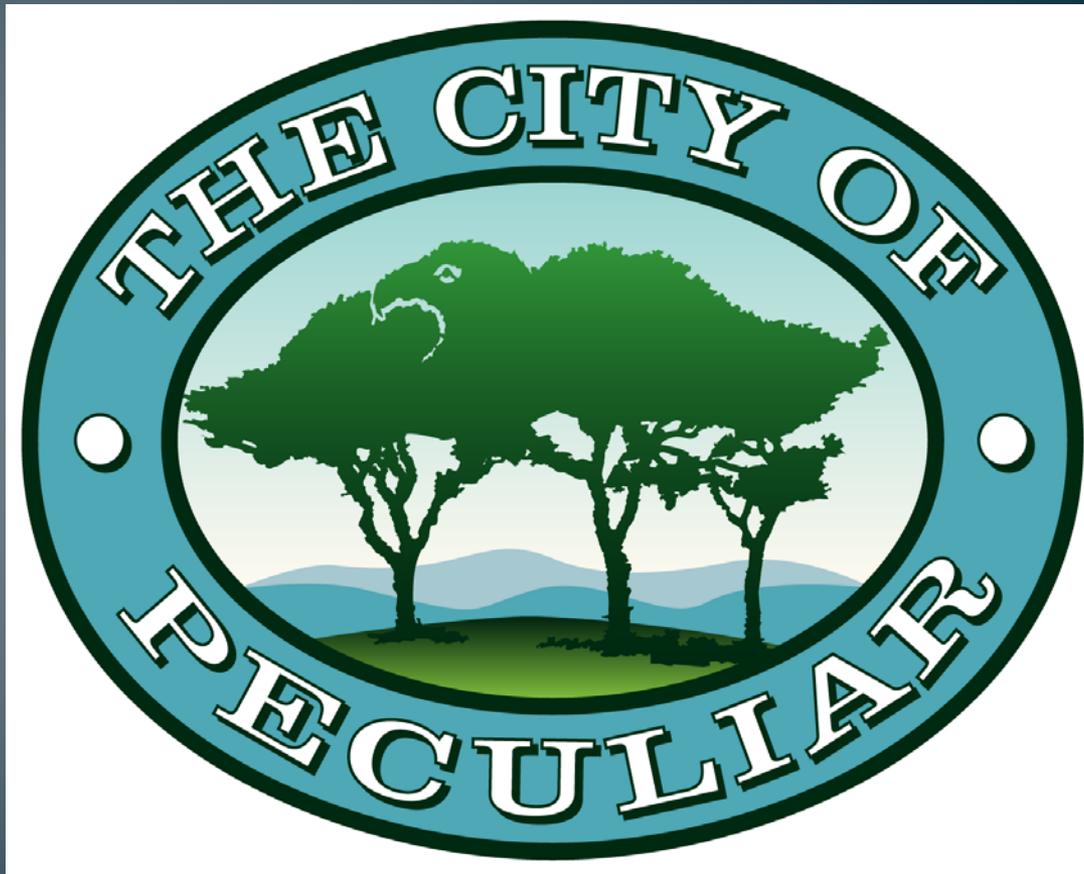
Goals for 2013-2014



Economic Development

- Complete the Certified Industrial Site by May 2014
- Complete the Economic Benefit Study by March 2014
- Complete Water/Sewer Study for 211th Area by fiscal year end
- Come up with a funding plan to create the CID around 211th and complete by 2015
- Come up with funding plan for Broadband submission for funds.
- Come up with a funding plan and project date of completion for a Master Plan update that accounts for the completion of the 211th Interchange.
- Prepare and submit \$8.1 Million in Tiger Grant and Federal Transportation Bills for the completion and Funding of the 211th Interchange and Street project.

Questions?



Strengthening Our Future!