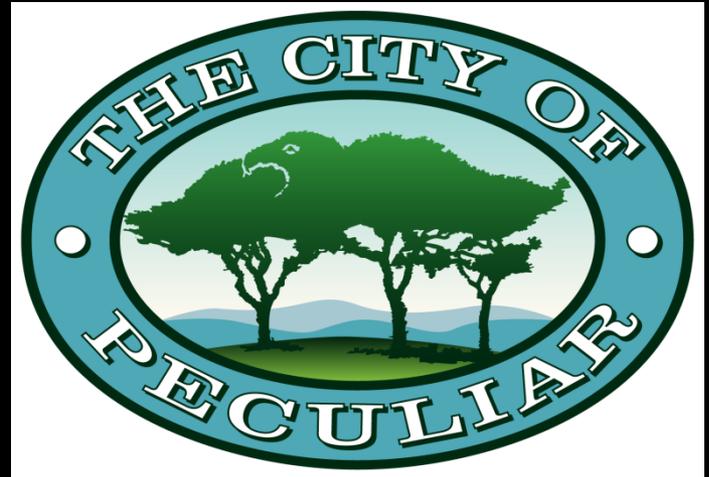


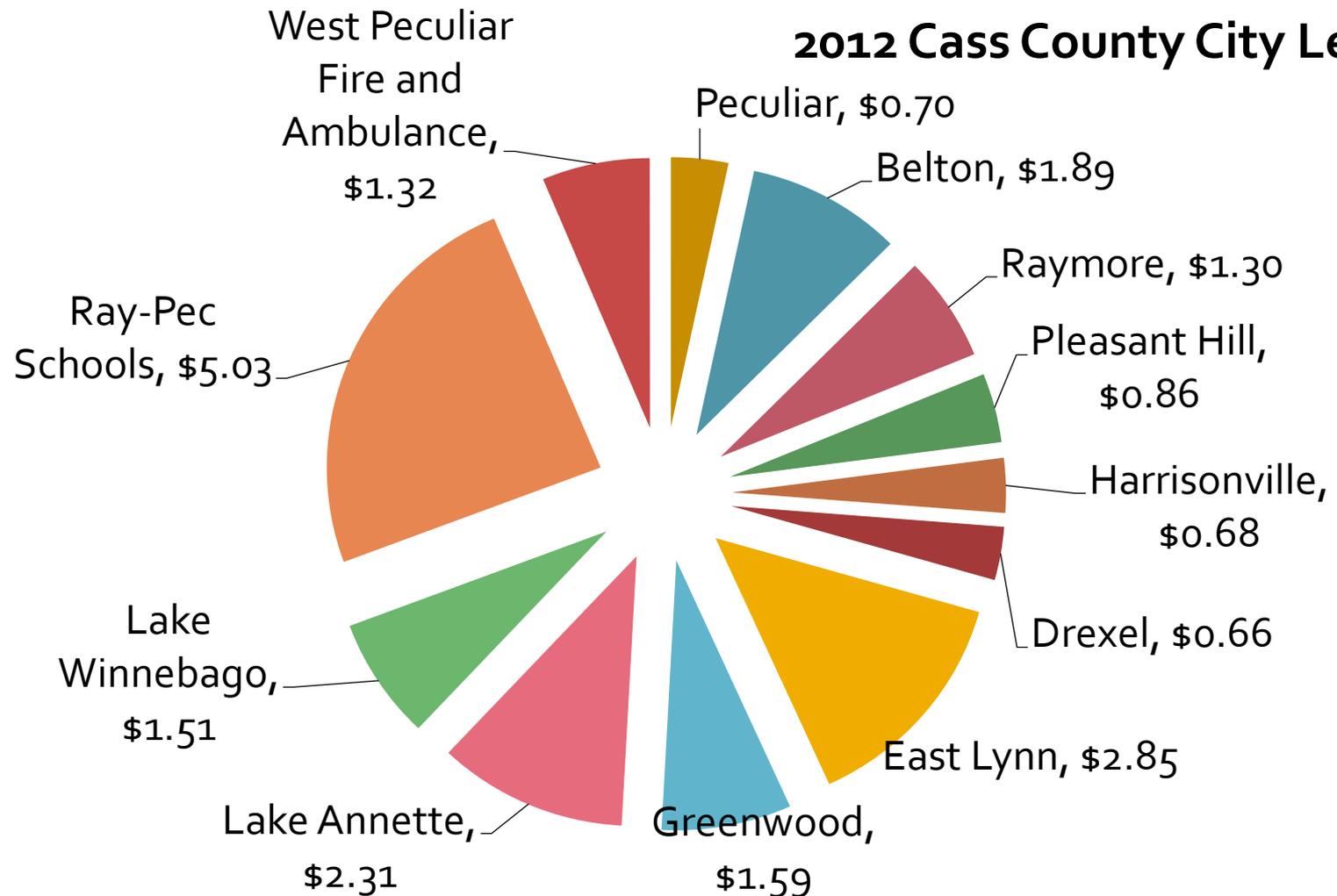
Turning the Corner!

# City of Peculiar

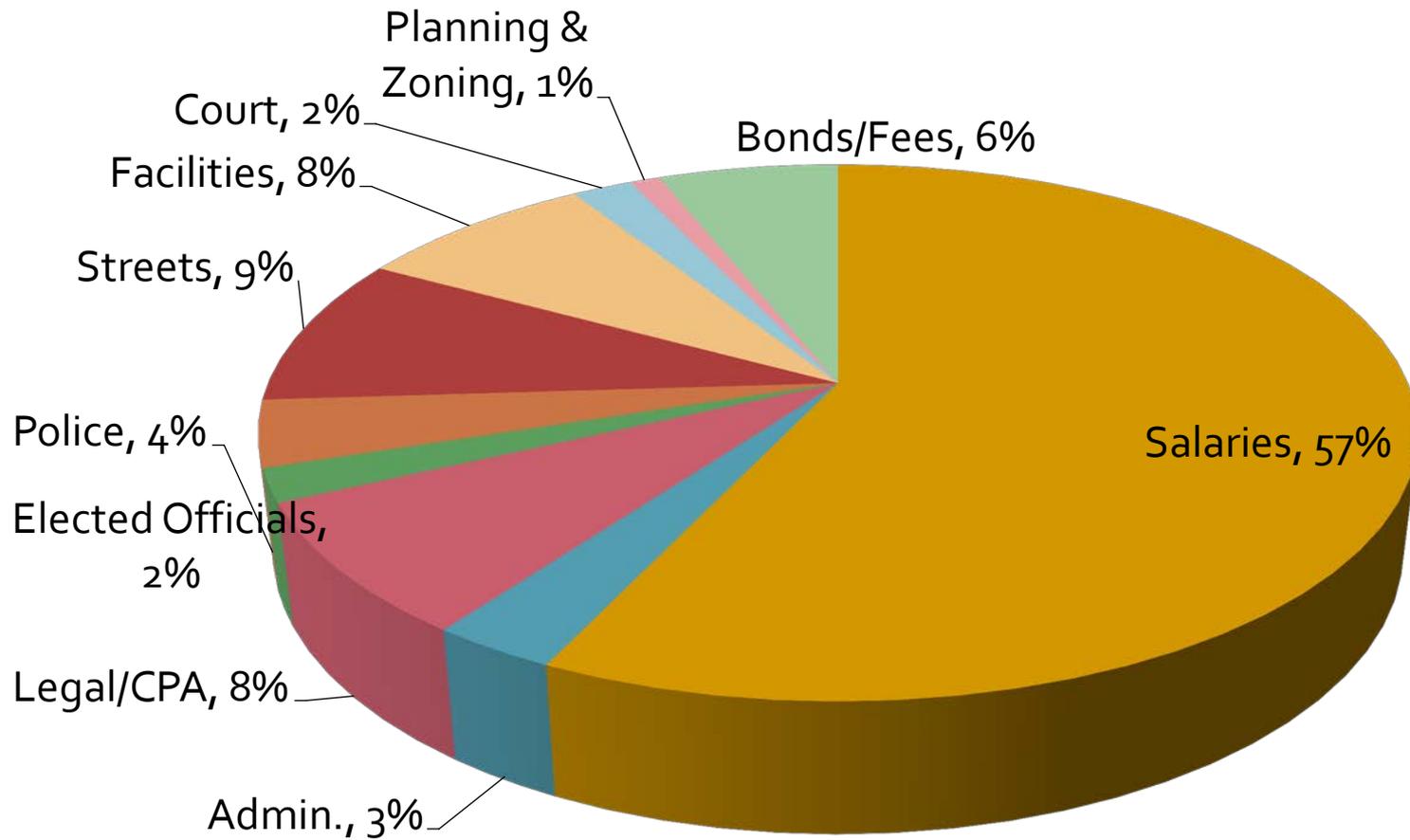


# City Of Peculiar

## 2012 Cass County City Levies

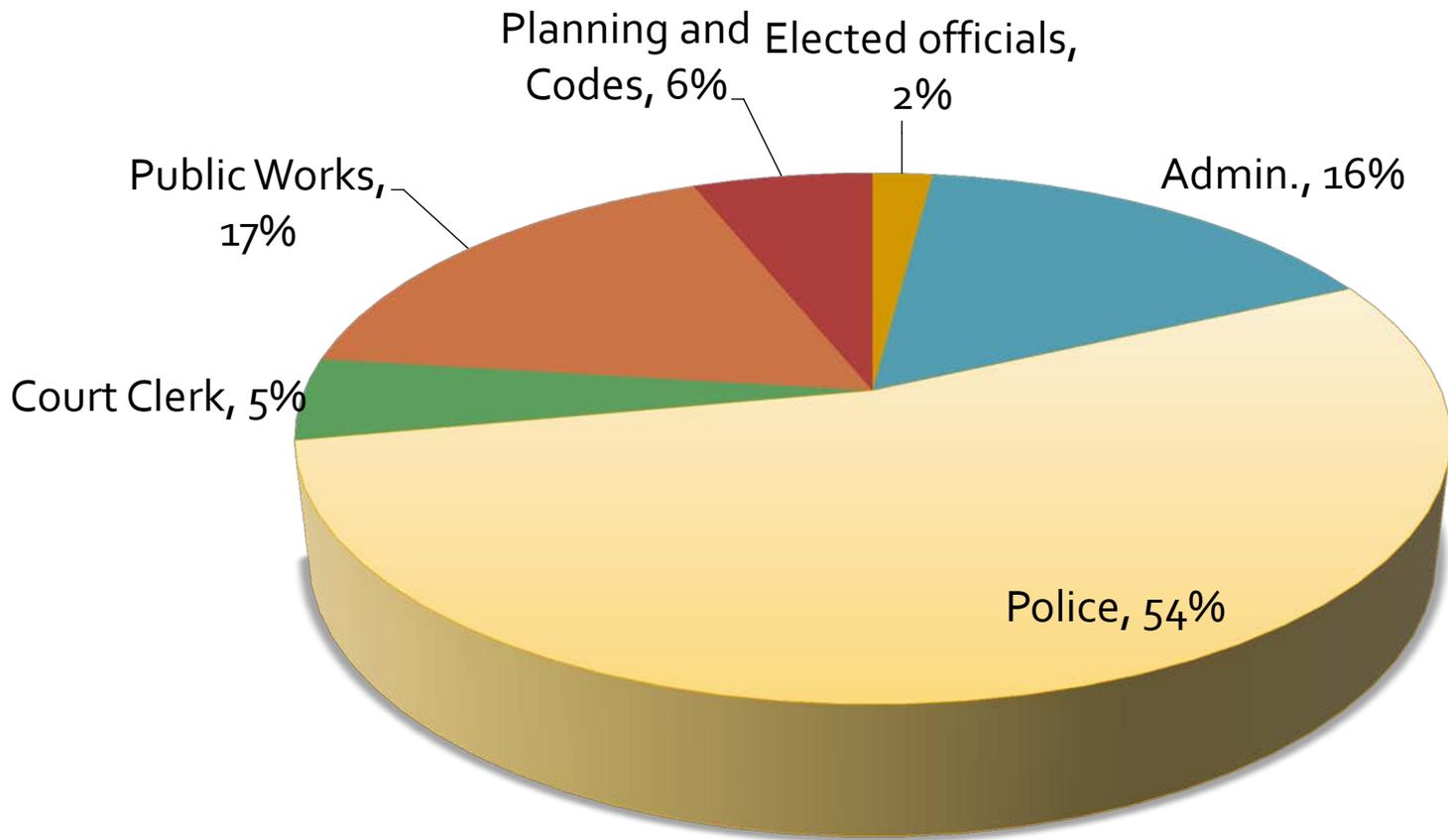


# City of Peculiar



**2011-2012 General Fund/Breakdown**

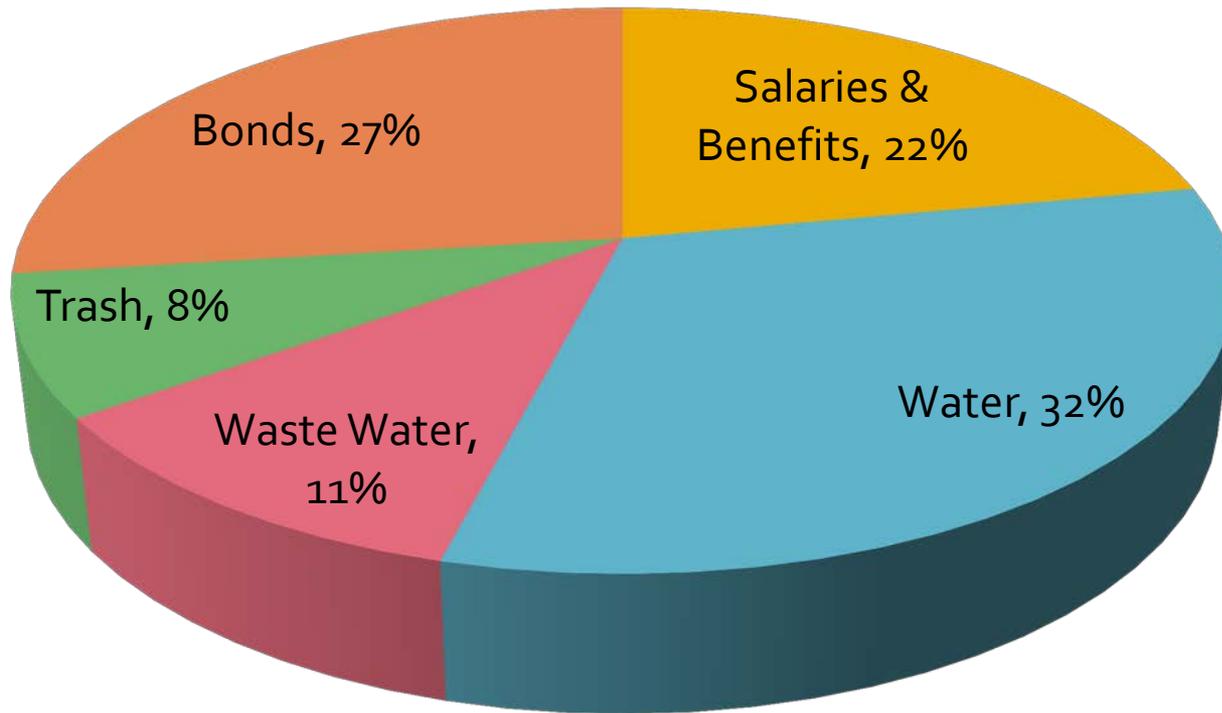
# City of Peculiar



**2011-2012 General Fund Salaries**

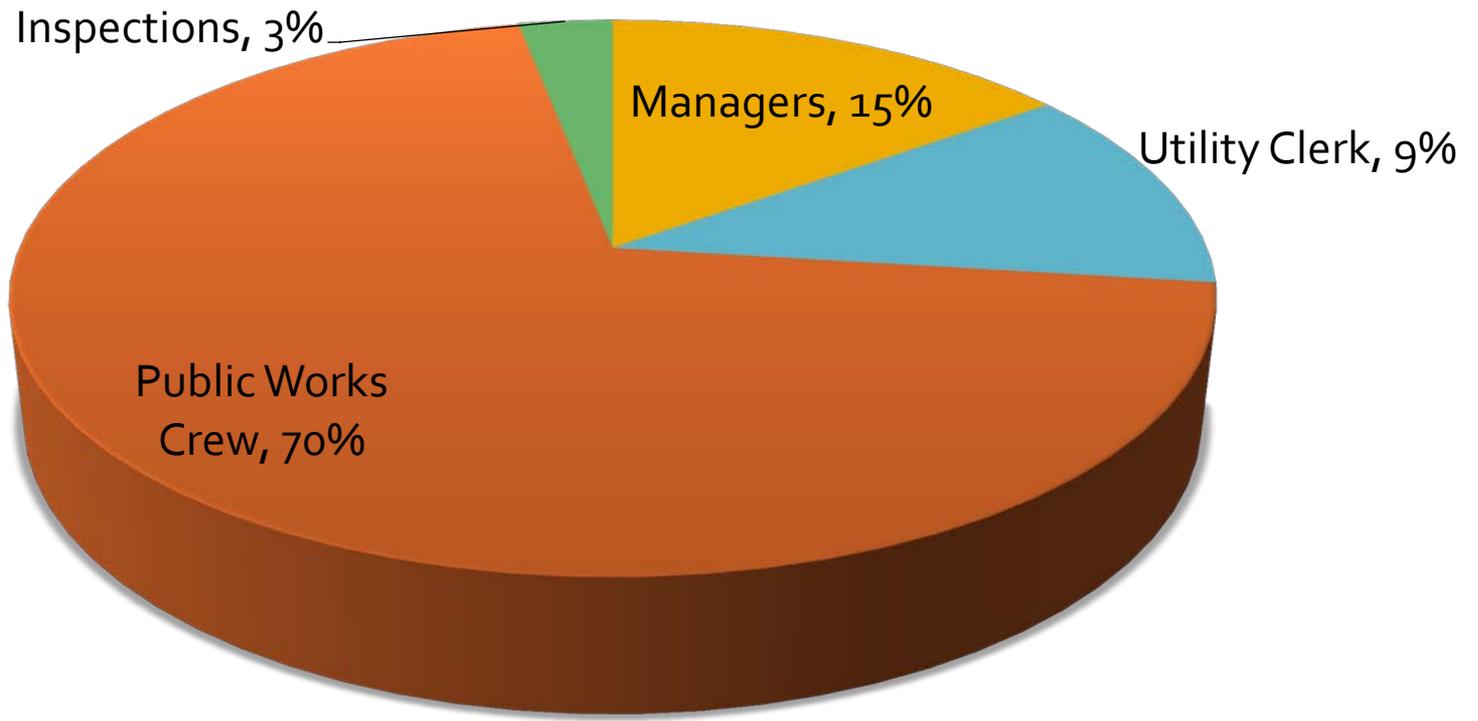
# City of Peculiar

## 2011-2012 Enterprise Fund

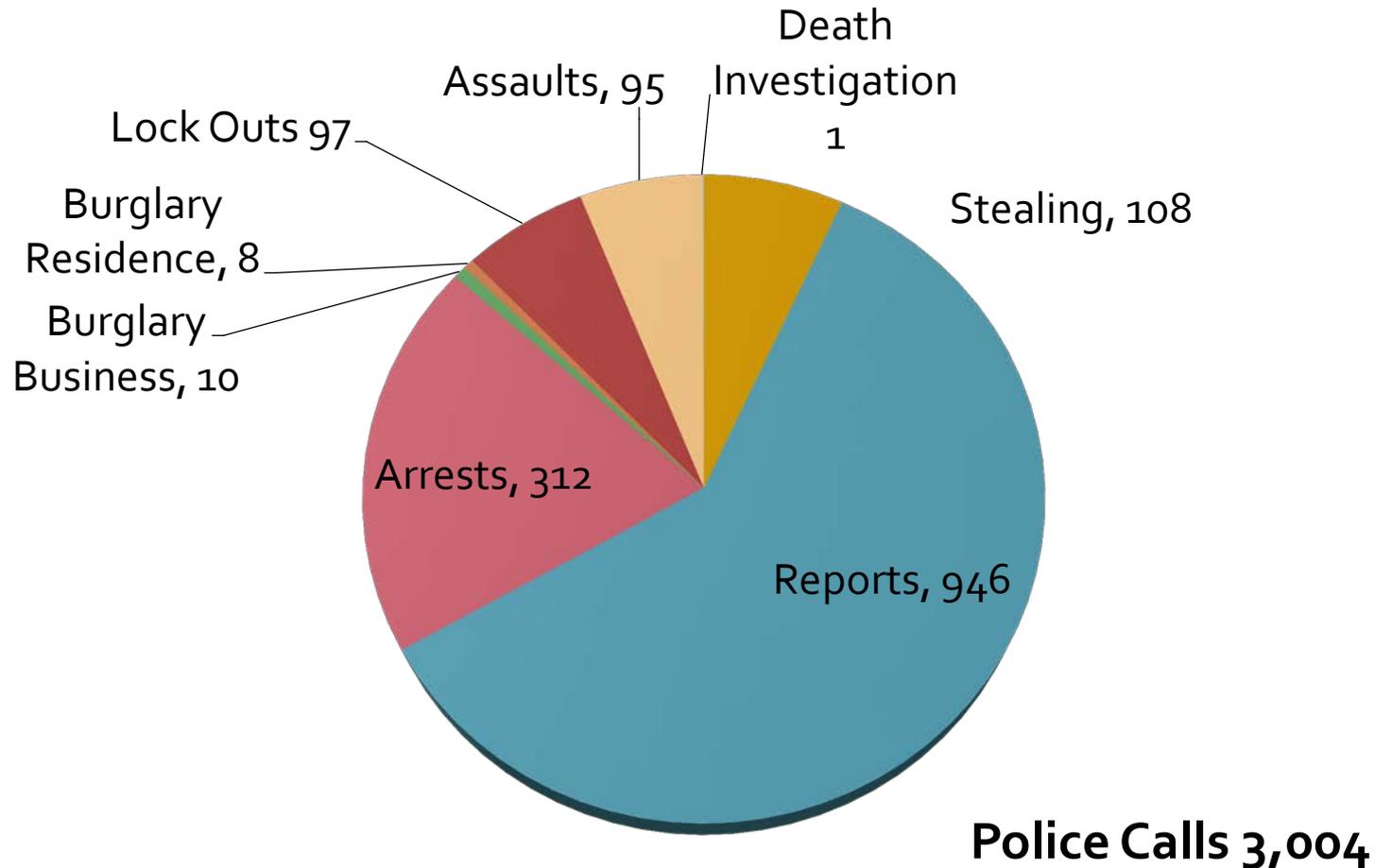


# City of Peculiar

## 2011-2012 Enterprise Fund Salaries

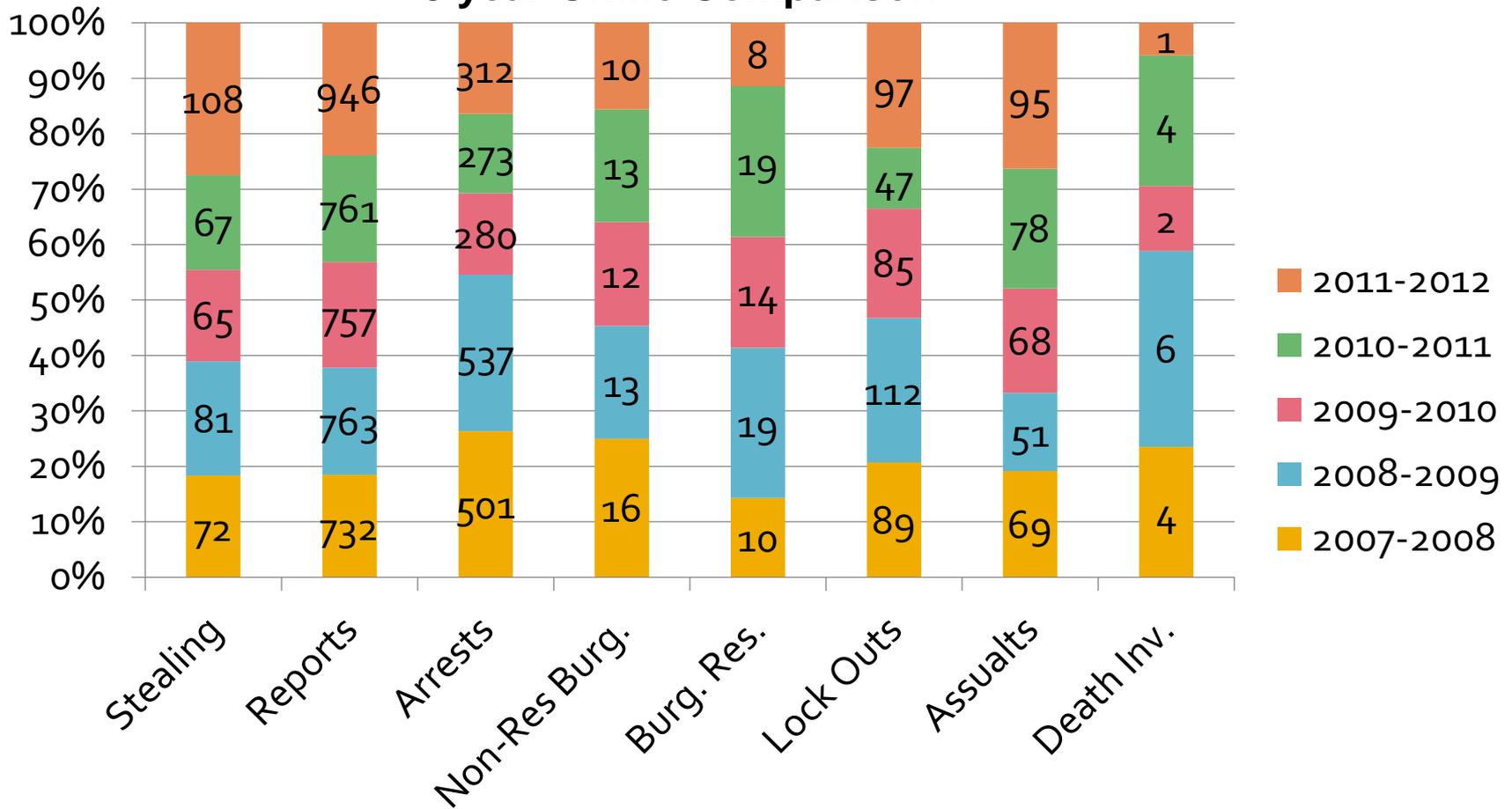


# City of Peculiar



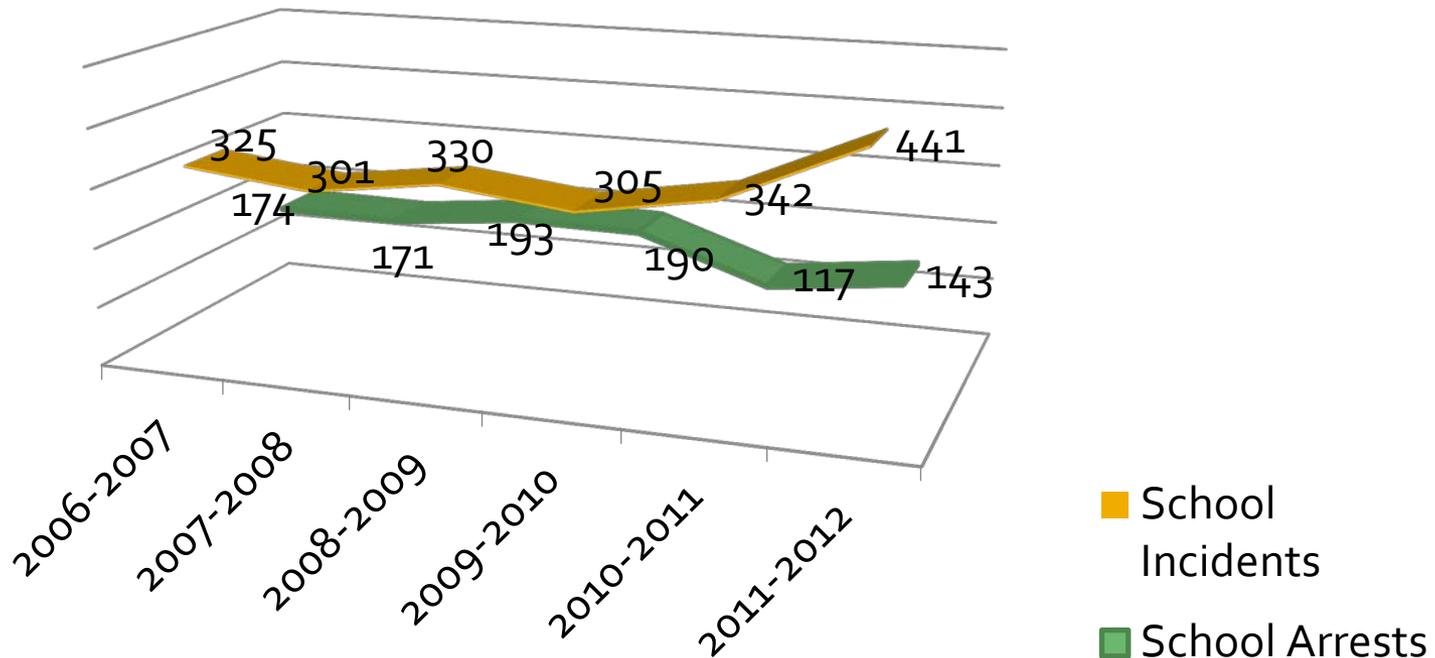
# City of Peculiar

## 5 year Crime Comparison



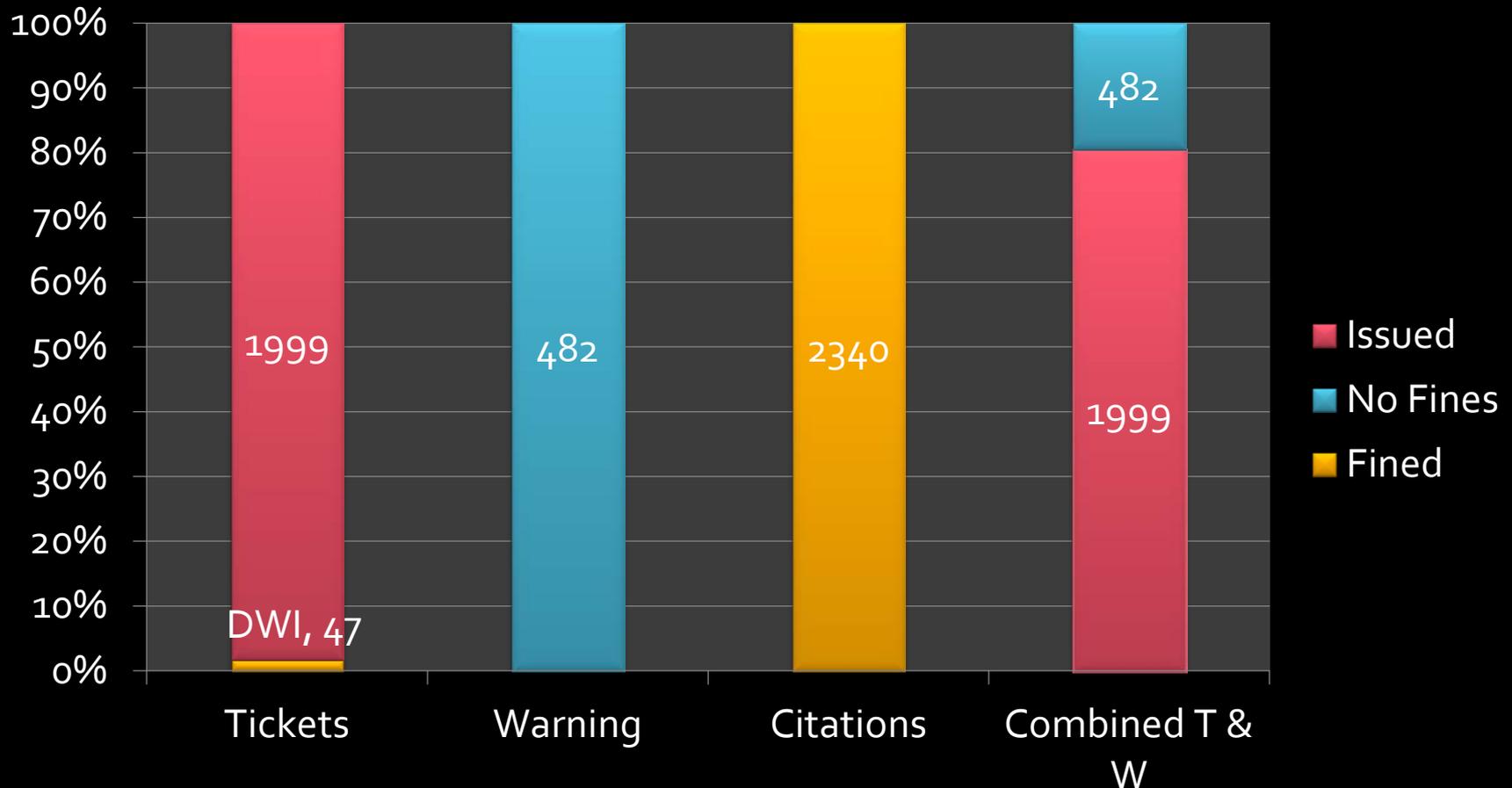
# City of Peculiar

## Police Involvement on School Campus



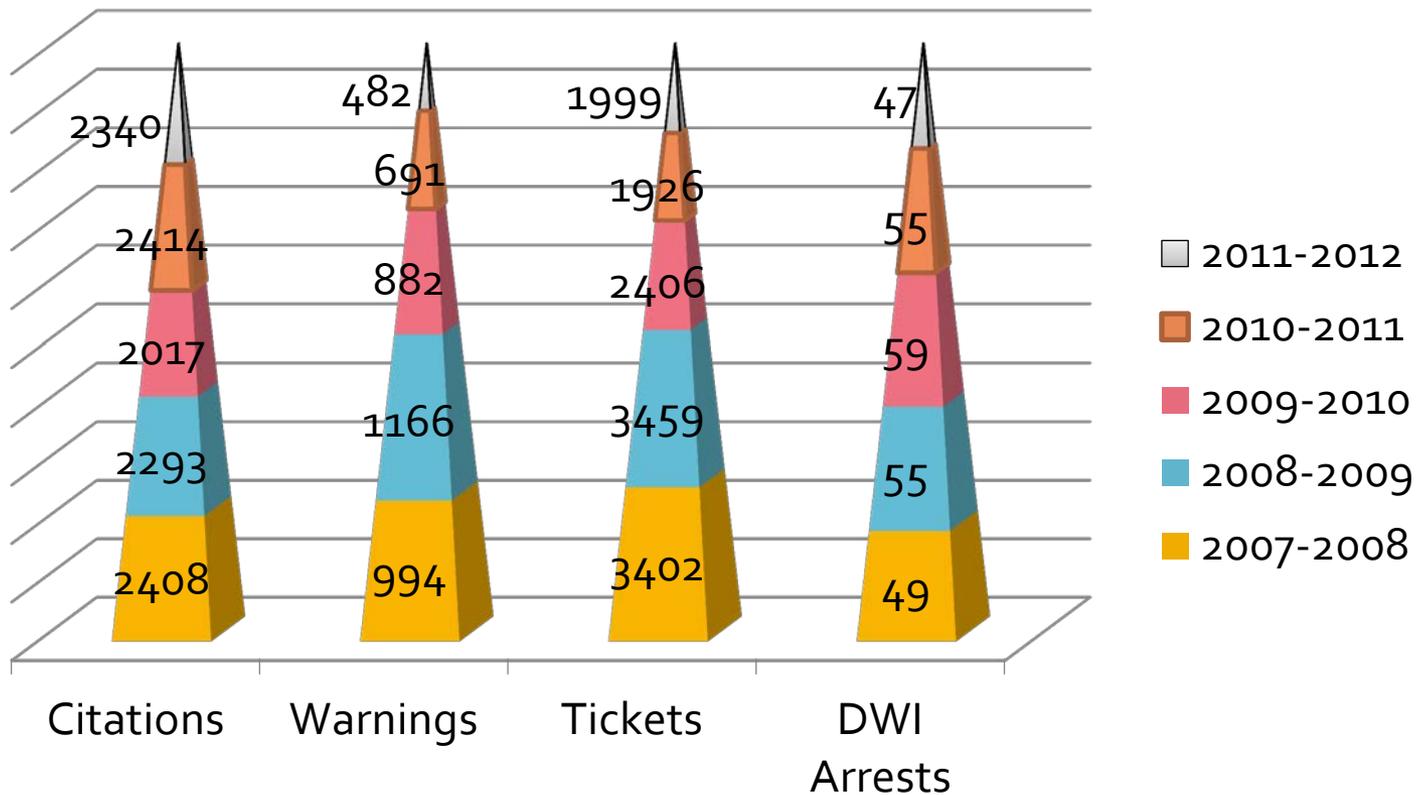
# City of Peculiar

## 2011-2012 Police Traffic Enforcement



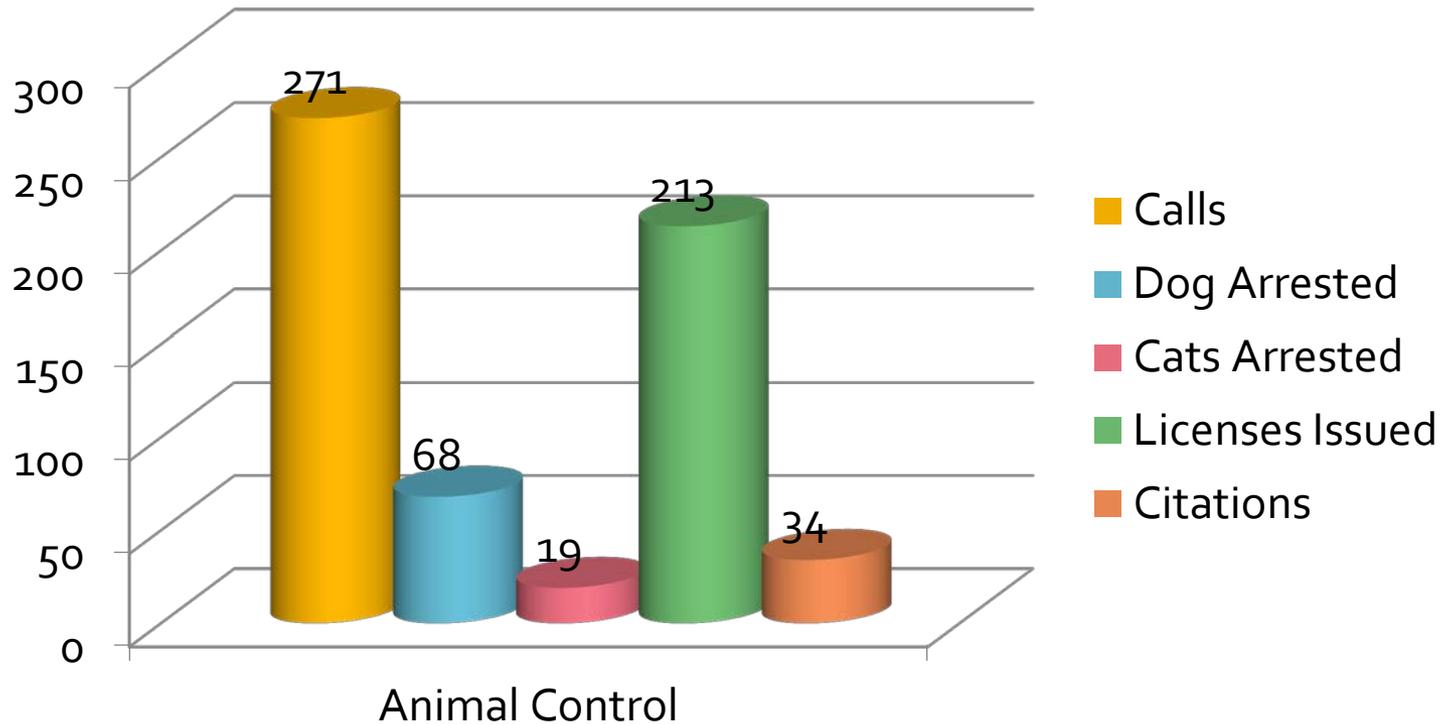
# City of Peculiar

## 5 Year Traffic Enforcement Comparison



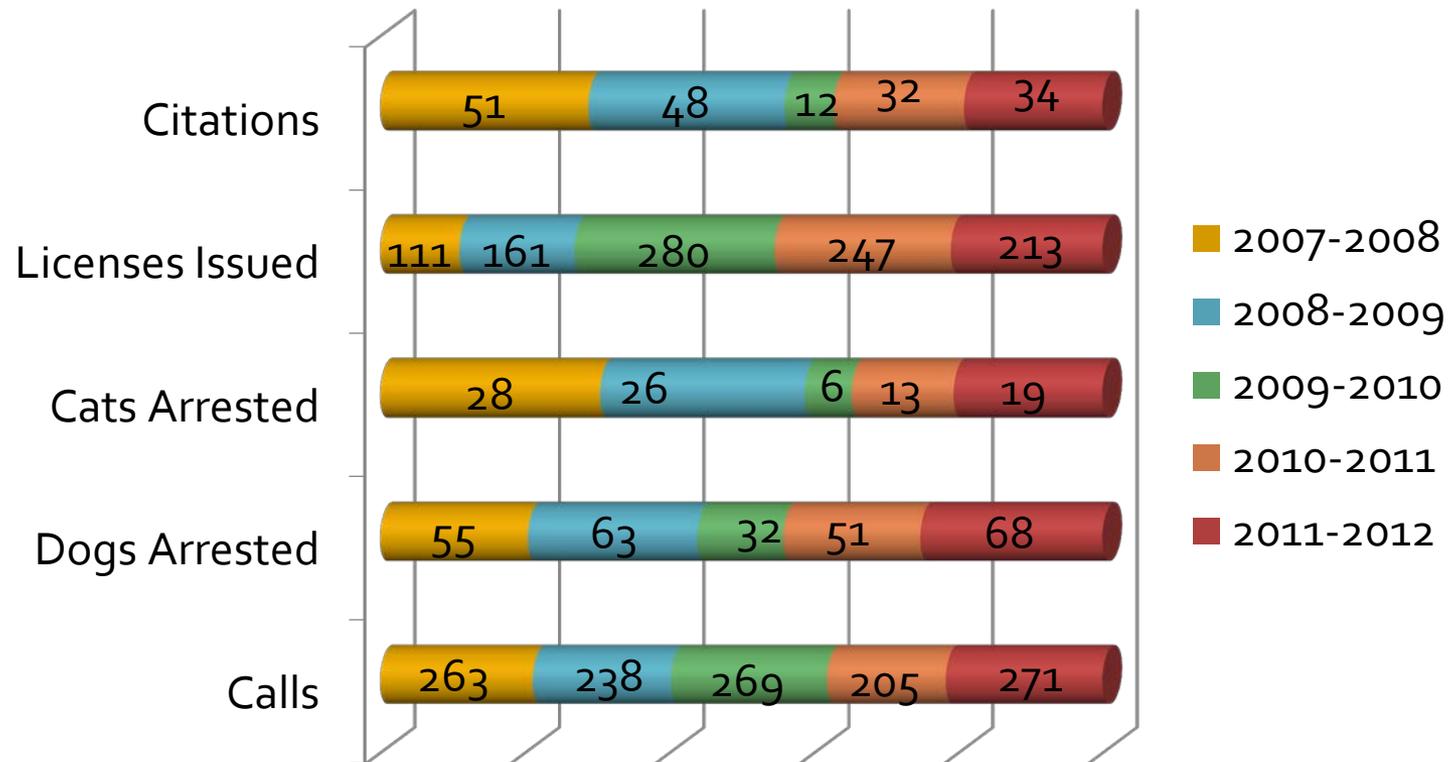
# City of Peculiar

2011-2012



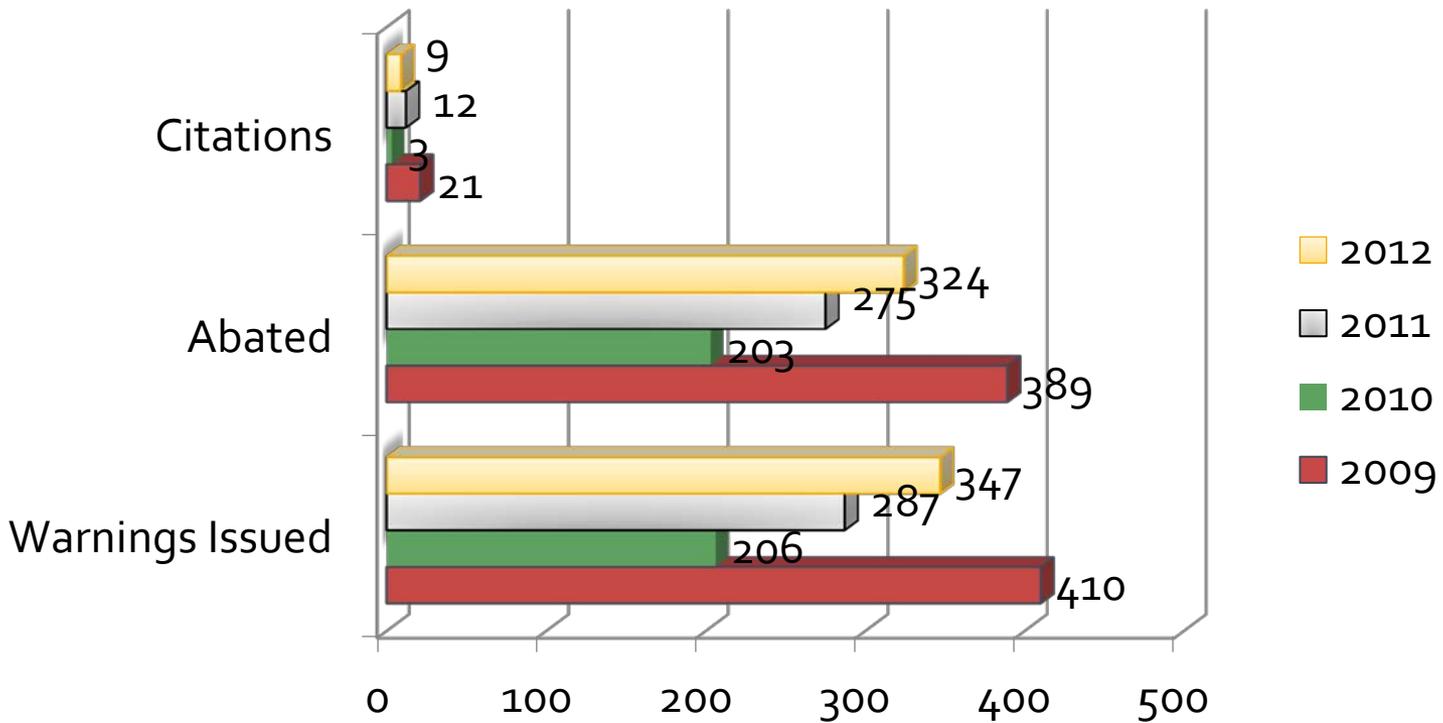
# City of Peculiar

## 5 Year Animal Control Comparison



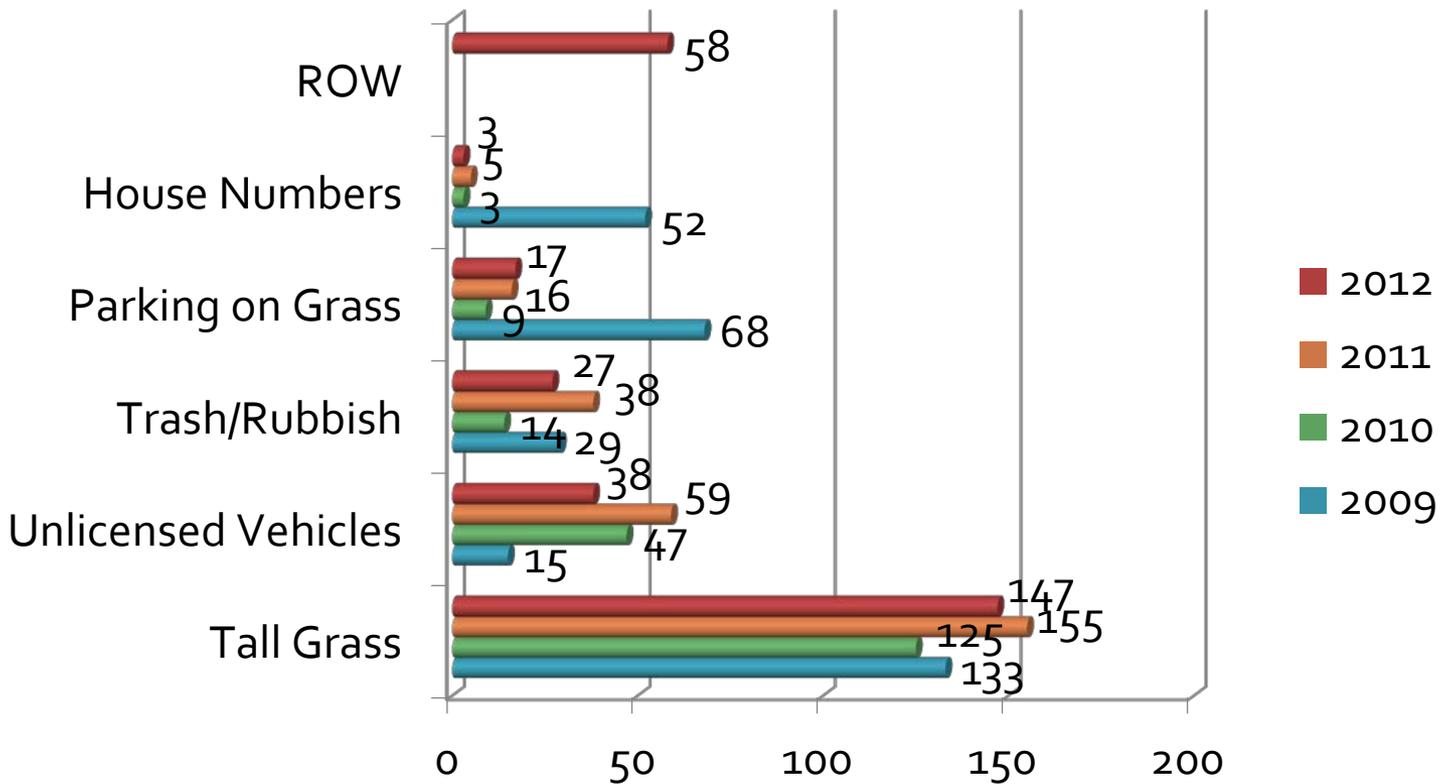
# City of Peculiar

## Code Enforcement



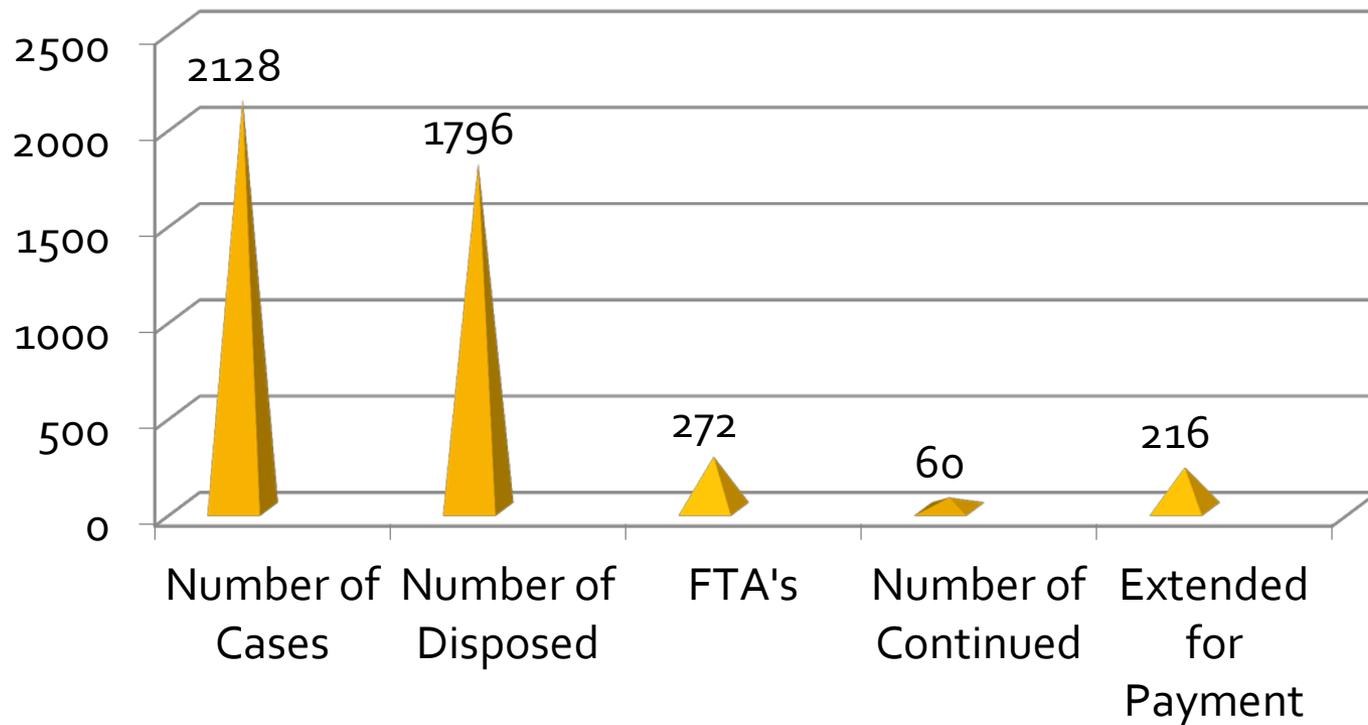
# City of Peculiar

## 4 Year Comparison on Code Infractions



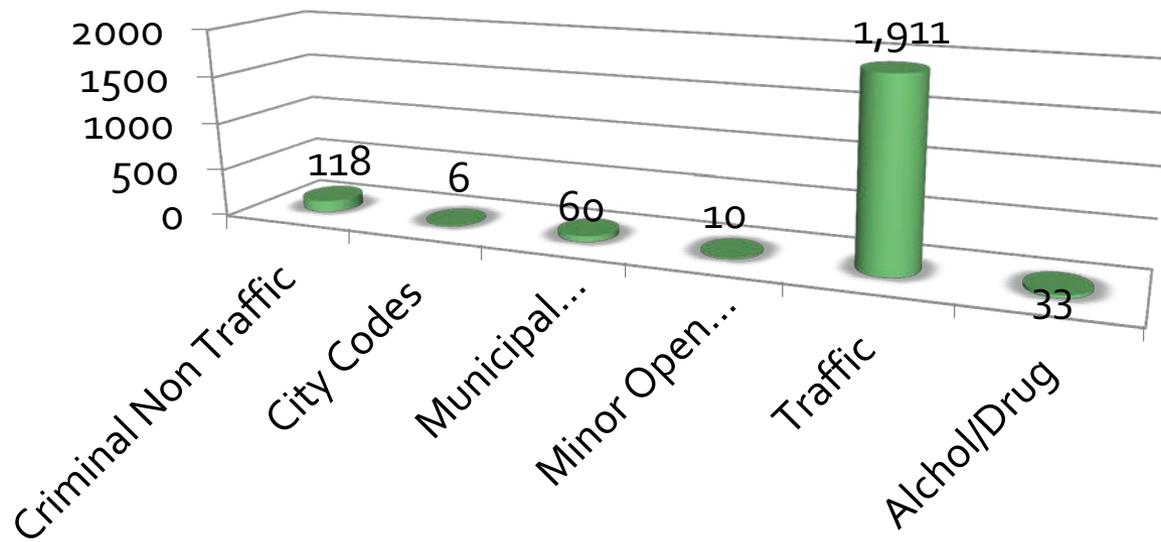
# City of Peculiar

## Municipal Court 2011-2012



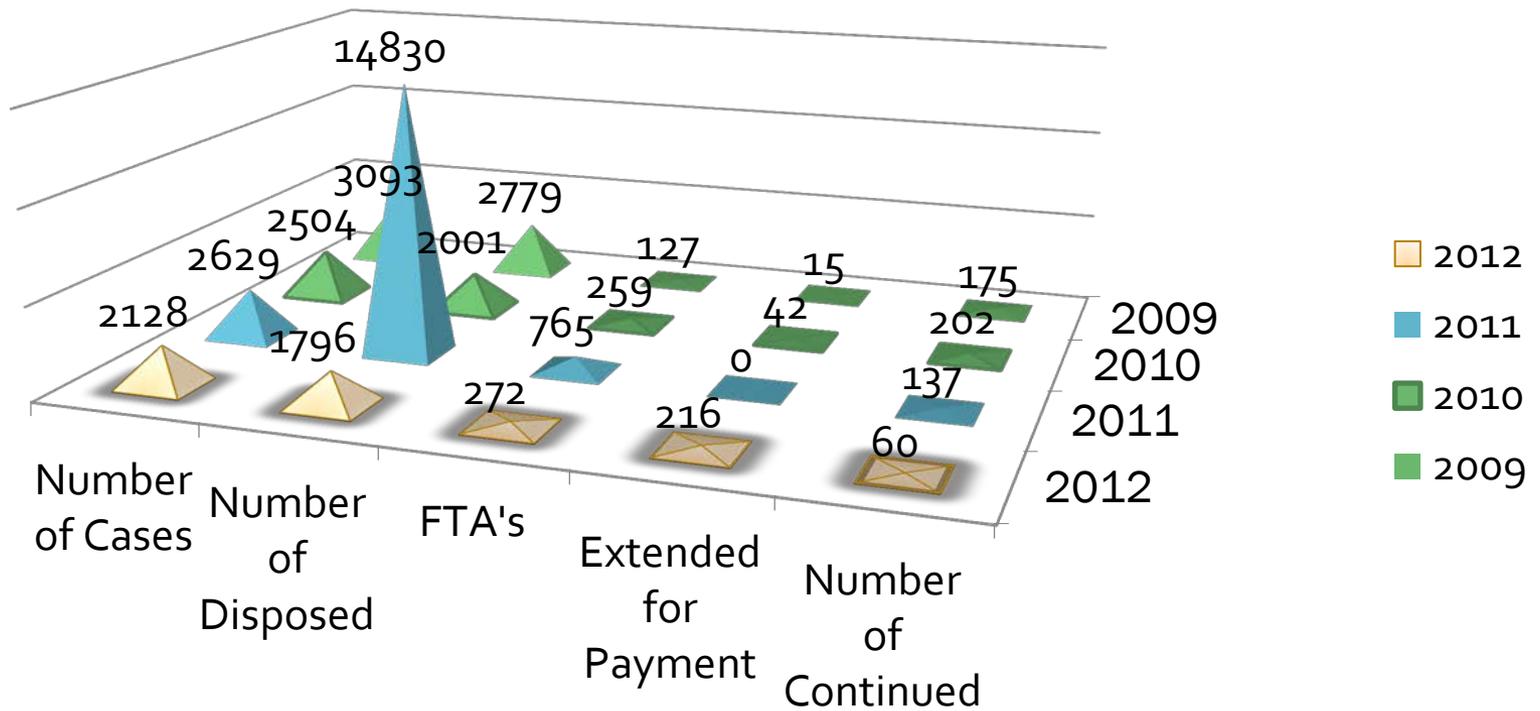
# City of Peculiar

## Municipal Court Violation Issued 2011-2012



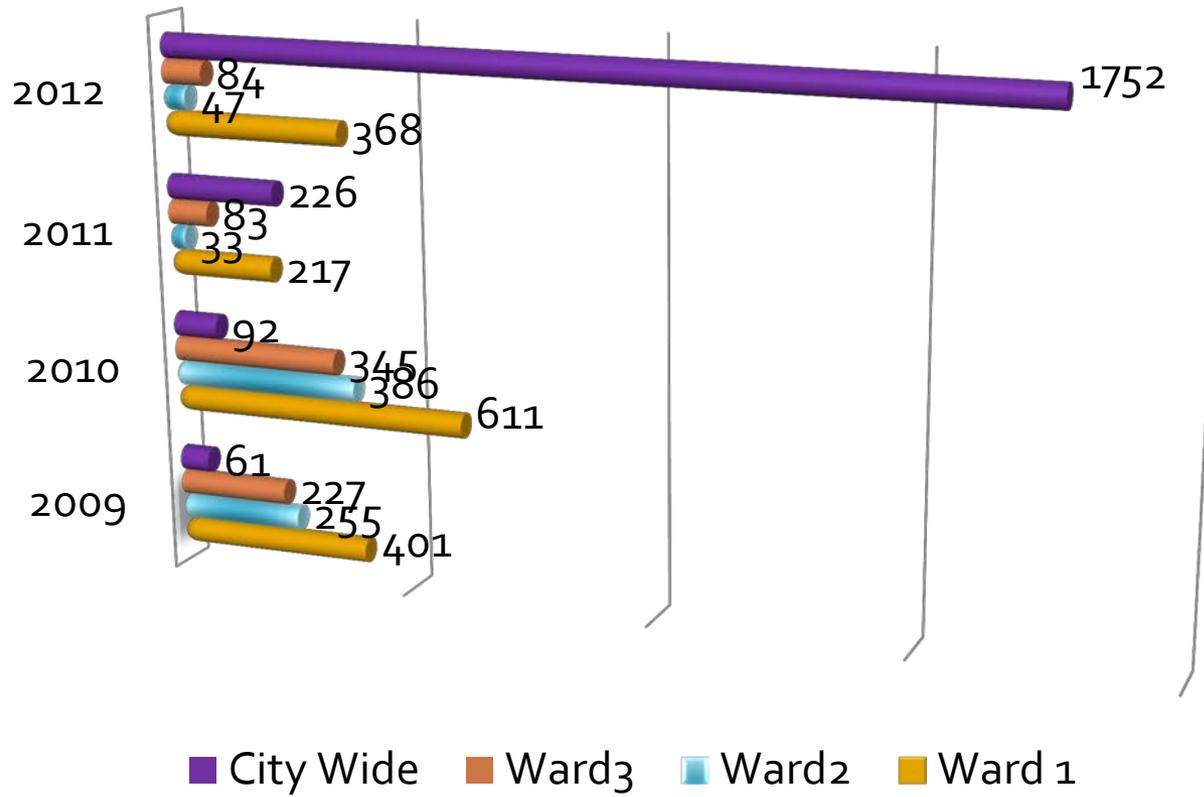
# City of Peculiar

## Municipal Court 4 Year Comparison



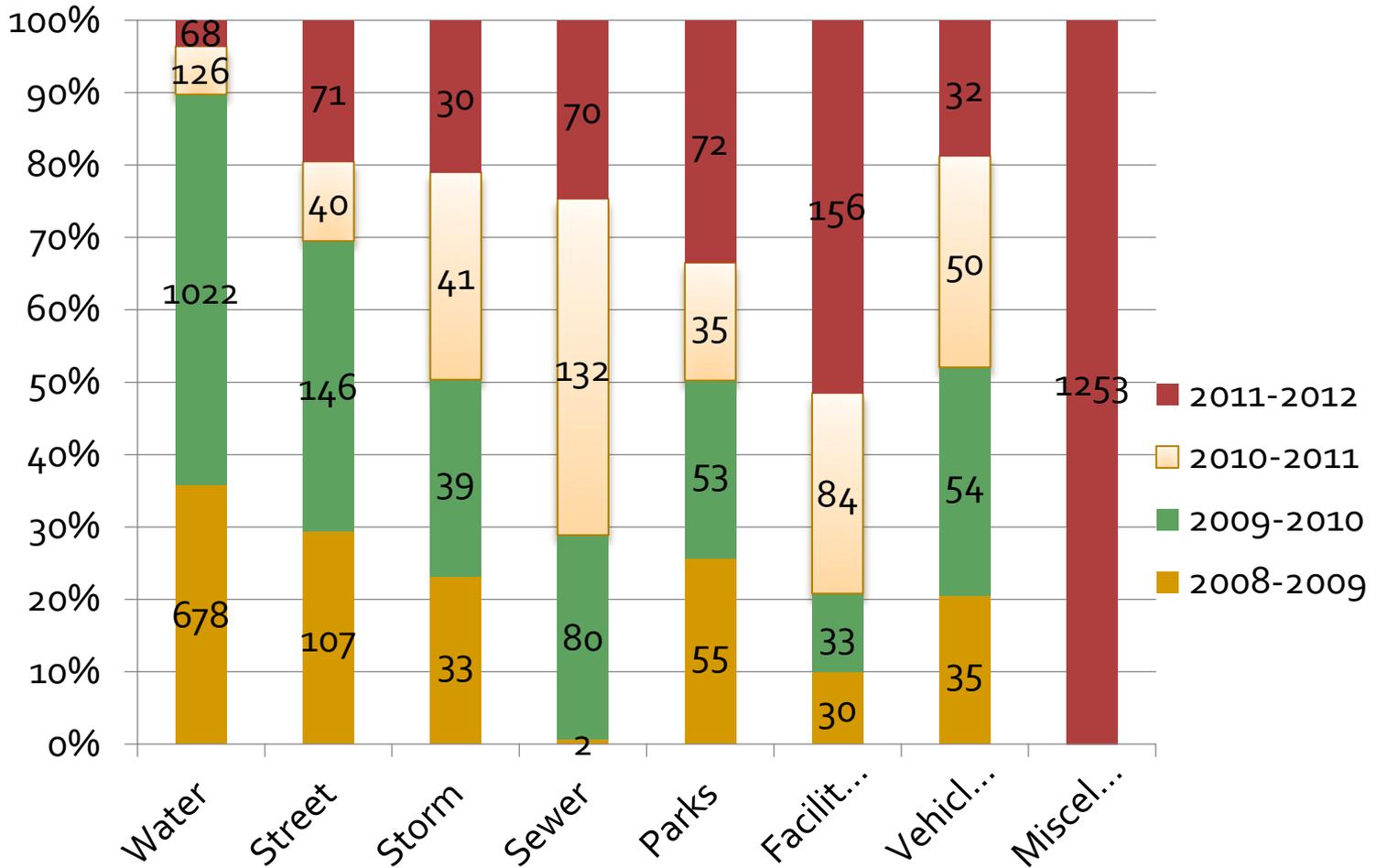
# City of Peculiar

## PW Work Orders 2009-2012



# City of Peculiar

## Public Works, Work Completed



# City of Peculiar

## Hours on Work Orders and Area

Work Order Area	Hours	Percentage
Vehicle Maintenance	694.25	11%
Mowing	960	17%
Facilities	1023.5	17%
Water	1589	28%
Streets	1371	24%
Parks	162.5	3%

# City of Peculiar

## Accomplishments 2011-2012

### Economic Development

- **\$8.1 Million for 211<sup>th</sup> Interchange ( Largest One Time award in City History)**
- **Elmwood Reclaim Timber – 35 Jobs**
- **Broadband survey's and consultants hired, presenting in January 2013**
- **Worked with many small businesses, such as MFA, Law Office, Wine and Cheese, DPACD Main Street**

### Police

- **The Police Department has participated in the establishment of a community youth alliance. The groups goal is to address the issues of bullying, alcohol and drug abuse, violence and other issues hampering the success of our children.**
- **The Police Department has reached out to the community to open lines of communication for a better partnership with the community. Officers have done classes, on the elementary level, to teach common sense safety to the children.**
- **The Police Department has taught emergency management classes for school district personnel and similar classes in the private sector. These classes have included severe weather issues and active shooters responses.**
- **The Police Department has accomplished the transition of adapting to a new law enforcement computer inquiry system. The new system is under State of Missouri control and required staffs to attend specialized classes, pass background checks, and successfully complete written examinations. In addition, the State of Missouri has conducted quarterly audits of our agency to insure complete compliance with the written rules and regulations.**

### Business Operations

- **New chart of accounts and changed all General Ledger codes in the Asyst computer system.**
- **Set up new process for financial reports to begin October 1, 2012.**
- **Implemented new Health Insurance Benefits for the City decreasing City's cost.**
- **Initiated and setup a new payroll system with a different company that decreased costs to the City.**
- **Audited all personnel files for compliance**
- **Formed a committee and met monthly on updates for the City Employee Handbook**
- **Annual update City Employee Handbook.**
- **Managed 6 months inquiry of a State Audit**
- **Managed normal financial audit from Troutt, Beemen**
- **Standard and Poor rating of "A" on our municipal bonds saving thousands in interest.**

# City of Peculiar

## Accomplishments 2011-2112

### Codes

- *New Property Maintenance Code 302.11, Maintenance of Trees, Lawns or Grassy Areas in the ROW was implemented and enforced.*
- *The 2003 IBC code was made available on-line in the codes department.*
- *Asyst software was implemented for Codes Enforcement, utilized for property maintenance and Building Permits. Past 9 years of data is being inputted to build the database as time allows.*

### Planning and Zoning

- *Chickens and more chickens*
- *The re-plat for the First Baptist Church was approved by BOA. The Board of Adjustment met and approved the expansion beyond 10,000 square feet allowed in the Arts & Crafts District.*
- *West Peculiar Fire Department added a second Fire station to East side of town, Staff reviewed plans and did routine inspections through all construction phases.*
- *Reviewed several plans for several new businesses.*

### Sewers

- *The 2011 Sanitary Sewer Improvements Project was Tentatively Substantially Complete on November 19, 2012, for the improvements at the Wastewater Treatment Plant, East Lift Station and C Hwy Lift Station. In all, \$1.6M out of the total project amount of \$1.8 M or 88% of the project has been completed. The Missouri Department of Natural Resources has approved the engineer's Facility Plan, Storm Water Permit, Land Disturbance Plan and Construction Permit. The 18-inch force main from the East Lift Station to the WWTP is scheduled to begin installation in January 2013, and hopefully the installation of the gravity sewer main and the elimination of the Quail Run Lift Station will begin in the spring of 2013.*
- *Final copies of the Sanitary Sewer Evaluation Study Improvements Project report were completed by the engineer. In the report, the engineer recommended a 10-year Sanitary Sewer Capital Improvement Program and the identification of the need for additional city staff at the WWTP.*
- *10 Year plan was created for the improvements of the sanitary sewer system. Many of these requested improvements were instituted by the Board of Alderman.*

# City of Peculiar

## Accomplishments 2011-2012

### Roads & Bridges

- The Asphalt Mill and Overlay Project for the year involved 4,508.35 tons of recycled asphalt and were laid on five city streets, a parking lot and an alley during. The final project cost was \$315,522.42 and under budget. The budget number was \$341,000 and the authorized amount with the contractor was \$333,823.39. With the remaining capital street budget, we have had West Broadway from Main St. to W. 2<sup>nd</sup> St, the Municipal Court parking lot, the Police Building parking lot and School Road from J Hwy to 203<sup>rd</sup> Street stripped; and have had an asphaltic coating pavement maintenance product (Reclamite) to extend the pavement life of the asphalt on Schug Ave., from C Hwy to Summerskill Rd and Summerskill Rd from Schug Ave to Peculiar Dr.; and have provided a dust -free surface on 233<sup>rd</sup> Street from C Hwy to the east city limits (City Lake Park).
- The MoDOT J/C Hwy was asphalt overlaid from the west end of 71 Hwy bridge along C Hwy south to southern city limits.
- The MoDOT J/C Hwy Bridge over Highway 71 was open for traffic on August 2<sup>nd</sup>, eight days ahead of schedule. The Contractor also completed the sidewalk on the north side of the bridge shortly thereafter.

### Water

- The Cass County Water District No. 2 Telemetry Project with Cass County Water District No. 2 is basically Substantially Complete. The Cass County Water District No. 2 engineer has advised us that the city's cost for the new master meters and telemetry would be \$39,026.00.
- Began Construction of Fire Hydrant Flush/Maintenance Plan.
- Began Construction of Water Main Valve Maintenance Plan.
- Began Construction of Backflow Prevention and Inspection Enforcement Plan.
- Began Fire Hydrant Identification of Flow Capacity for Fire Department ISO.
- The Ground Water Storage Tank: The maintenance improvements to the ground water storage tank project should be advertised and competed in the spring of 2013. The Ground Water Storage Tank pumps are in need of an overhaul.
- Completed a major water line install from W. 4<sup>th</sup> to the east side of Main St.

### Facilities

- Purchase of a new City Hall and moving in to the new City Hall with no new taxes.
- The City Hall Annex Building contractor, Bob Frazier Roofing Company, Inc. has started work on the building masonry and roof work. .
- Created ability for Emergency Generator Back-up Power at Public Works. Cleaned out of old City Hall and Put Up for Sale. Purged all Old Files voted to be destroyed by the Board of Alderman.
- Public Works Building: Moved Public Works to "Old" Administrative Building.
- Friendship Hall became Brierly Hall and the City Moved out of Brierly Hall.

# City of Peculiar

## Accomplishments 2011-2012

### Sidewalks, Street and Storm Water

- *The citizen petition for the NID Storm Water Phase I Improvements has been completed by Gilmore & Bell our bond counsel, and the petition is being circulated by the citizen volunteer(s).*
- *All Streets: Completed Street Rating Report of City Streets/Completed Sidewalk Rating Report of City Sidewalks.*
- *Ward 1: Installed Culverts on E North St. / Improved West Center Extension Road with 90 tons of MO-Type V Base Rock / Repaired Curb on East Side of Country Mart along Schug Ave.*
- *City Lake Road: Applied MO Type V Base Rock/Applied Asphalt Millings*
- *Controlled Erosion East of Elementary School on Hurley / Installed Chip Seal in Front of P.D.*
- *Ward 2: Improved Knight Road with MO-Type V Base Rock / Removed Brush from Summerskill.*

### Equipment and Safety Upgrades

- *Completed Projects Summary: Completed Safety Manual Training instituted / Equipment and Vehicle Maintenance/Asset Management:*
- *Converted 1998 F250 Animal Control truck to Public Works Vehicle.*
- *Constructed two 20 Foot Trench Boxes.*
- *Upgraded Snow Removal Equipment /2012 International Upgrades.*
  - *2002 F350 Flatbed Truck*
  - *Spreaders Upgrade & Plows Upgrade*

### Grants and Parks

- *Two grants were submitted by Public Works; 1) MoDOT Safe Routes to School requesting \$128,374.50 for a sidewalk along E. Broadway from C Hwy to E. 3<sup>rd</sup> Street; and 2) MoDOT Transportation Enhancement requesting \$393,000.00 for a sidewalk and an all- purpose trail along the proposed 211<sup>th</sup> Street from Peculiar Dr. to School Rd. Both grants were submitted on November 5, 2012. Previously, we submitted on the MARC 2015-2016 Surface Transportation Program & Bridge Programs grants. City staff submitted to MARC on two projects relating to the Highway 71 and 211<sup>th</sup> Street Interchange. However, we were unsuccessful in those grant writing attempts.*
- *For the Peculiar Monument Sign Project, the landscape architect has submitted preliminary designs for city staff and Planning Commission's consideration.*
- *A Veteran's Wall of Honor around the flagpole at McKernan Park was completed as an Eagle Scout project.*
- *Decision and the hiring of a new Parks and Recreational Director*

# City of Peculiar

## Goals for 2012-2013



### Police

- The Police Department will reach out to establish a Police Chaplin Service utilizing volunteer clergy from the community. These volunteers could possibly assist with death notifications and appropriate counseling for residents following traumatic incidents.
- A number of police officers have shown an interest in utilizing and partnering with the Missouri Masonic Chip Program to make available fingerprinting and CD recording of children. The collected information would be released to families to be used in the case of emergency need.
- A Police Department goal is to prepare an inventory document, for use by our residents, to record critical information and serial numbers should they experience a property loss. This information would enhance the possibilities of returning the recovered property to the victims.



### Public Works / Water / Sewer

- Establish the Street "Paver" software program (purchased approved w/ FY 2011-12 budget), review the conditional inventory of streets and enter the inventory of Streets that was recently completed in Spring 2012.
- Project Management of the Preliminary Design Right-of-Way, Utility Relocation and Final Design Contract with MoDOT and GBA for the 211th Street Interchange on Hwy 71/Interstate 49
- Look at alternative water sources (either Water District No. 1 of Johnson County and/or Kansas City, MO); and grants from DNR on preliminary engineering studies
- Project Management of the Peculiar Monument Sign Grant Project; and the Sanitary Sewer Force Main and Gravity Sewer Projects
- Study and complete final location and design of a New Public Works Facility.
- Complete selected road project of the Board of Alderman

# City of Peculiar

## Goals for 2012-2013



### P & Z / Codes

- Revise City Web site to include City Planner, Building Permits and Codes Enforcement. Provide access to Permit Applications, information packets and Forms on Web site. Also list Frequently Asked Questions (FAQ's) and answers for citizens/visitors to the Web site.
- Complete the City of Peculiar 5, 10 & 15 year Annexation Plan and present it to the Planning Commission for review & approval, subsequent submittal to BOA.
- Conduct a review of Chapter 400, Zoning Regulations, with the Planning Commission. Submit recommendations to BOA for consideration of approval.
- Digitize Fifty (50) sets of Record Drawings to provide Staff access and secure a digital record of the information. Hopefully Digitize 75 sets which about half of those on file.
- Schedule International Code Council (ICC) training for Codes Inspector and encourage Certification as International Residential Code (IRC) Plumbing Inspector.
- Begin Five (5) year review & update of City of Peculiar 2008 Comprehensive Plan.
- Continue to implement Digitizing of Building Permits and loading all information into Asyst program to build database – recommend and implement improvements as necessary to procedures and collection Nuisance

### Parks and Recreation

- Development of a 5 year CIP for parks & recreation
- Development of an asset inventory and control system
- Update of the current Park Ordinances to reflect the desired direction of the Board of Alderman
- Development of a Park signage program in the Park system
- Recommendations on obtaining the Tree City USA status.
- Implementation of Youth Sports programs and other recreation programs
- Online Registration and interactive team scheduling website for recreation programs
- Update City website on current Parks & Recreation activities
- Renovation of Raisbeck park to a safe and aesthetically pleasing level of play Park
- Budget Review and implementation of detailed line items for future programs/revenues/expenses.
- Development of a seasonal staff program and/or internship program.



# City of Peculiar

## Goals for 2012-2013



### Business Office and Clerk

- Establish a central electronic location of all required personnel and HR Forms.
- Establish a central electronic of all City records, such as ordinances and resolutions and developments.
- Conduct a review and presentation of going paperless with Board of Alderman meetings
- Improve Annual Budget to submit for awards.
- Finalize all document review and destroy based on State Law and refine centrally the final records.
- Post on website all most commonly requested forms for the public.
- Finalize and utilize all Asyst System programs to eliminate final requested audited findings.



### Other Goals Administrator is Seeking

- Reestablish relationships with newly elected County & State Delegation.
- Push hard for additional funding for 211<sup>th</sup>, even going to Washington DC
- Continue to make personnel and contract changes to complete the professional establishment of the City.
- Determine if Broadband is at all possible in the City of Peculiar.
- To continue to network the property of the "Old" City Hall for a Retail Business.
- Improve the website to make it easier to use and video's of the meetings be played.
- Harvest further relationships with Cass Cities for consolidated services.

QUESTIONS?



Turning the Corner!