

**City Administrator**  
*Brad Ratliff*

**City Attorney**  
*Reid Holbrook*

**City Clerk**  
*Janet Burlingame*

**Business Office**  
*Trudy Prickett*



**City Engineer**  
*Carl Brooks*

**Chief of Police**  
*Harry Gurin*

**City Planner**  
*Cliff McDonald*

Municipal Offices - 250 S. Main St., Peculiar, MO 64078  
Phone: 816.779.2221 Facsimile: 816.779.1004

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## City of Peculiar Video Request Form

Date \_\_\_\_\_ (Please allow 3 business days for copy to be made.) Time of Request: \_\_\_\_\_ am/pm

Name \_\_\_\_\_ Phone# \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Please fill out the following information to receive your video copy.

Date of meeting requested: \_\_\_\_\_ Check if Unknown \_\_\_\_\_ (Additional fees may apply)

Program Content: \_\_\_\_\_

Approximate Dates of Meeting: \_\_\_\_\_

Number of copies \_\_\_\_\_ DVD \_\_\_\_\_ VHS 1<sup>st</sup> copy @\$15.00 (additional copies @\$5.00 each)

Research fees and copy times may apply at a rate of \$4.00 per 15 minute intervals after the 1<sup>st</sup> 15 minutes.

Non-refundable deposit required: \$15.00 + additional \$10.00 deposit if research is required – with balance of research cost to be paid at time of pick-up. Mailing via 1<sup>st</sup> class mail is a minimum charge of \$5.00.

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Researcher: \_\_\_\_\_ Time Spent: \_\_\_\_\_

Total Research Cost: \_\_\_\_\_ Payment made by: (circle one) Check Cash Credit Card

Completion Date/Time: \_\_\_\_\_ Date of Mailing/Pick-up: \_\_\_\_\_

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City Clerk/Custodian of Records